**Budget Narrative Template**

**[Applicant Name]**

**[Label Year 1 or Year 2]**

|  |  |  |
| --- | --- | --- |
| **Category** | **Grant Funds Requested** | **Justification** |
| Personnel |  |  |
| Fringe Benefits |  |  |
| Travel |  |  |
| Equipment |  |  |
| Supplies |  |  |
| Contractual |  |  |
| Other |  |  |
| Indirect Charges |  |  |
| TOTAL |  |  |