



Setting up a local Brightspace password

Since some of the campus-based authentication systems are currently off-line due to the city-wide power outage, we are establishing a secondary way to access your Brightspace account. This account is isolated to Brightspace and will only allow you to access Brightspace.

1. Go to the Brightspace login page (<https://learn.xula.edu>) or to go the XULA homepage and find the Brightspace link from the Online Resources page from the “Quick Links” button on the top right of the home page.
2. Click on the “Forgot your password?” link as shown below.

A screenshot of a web form for logging in. It has two input fields: "Username *" and "Password *". Below the fields is a blue "Log In" button. At the bottom of the form, there is a blue underlined link that says "Forgot your password?". A black arrow points to this link.

3. Type in your username and click on the “Submit” button.
4. Brightspace will send you an email with a link that will allow you to reset your password. Enter your username and come up with a new password and type it in twice. The password must have a minimum of 8 characters. Please be aware this password can only be used with Brightspace. You are not changing your existing campus password.
5. After successfully creating a new password, go back to the Brightspace login page and login with the password you just created. Keep using this password until notified.

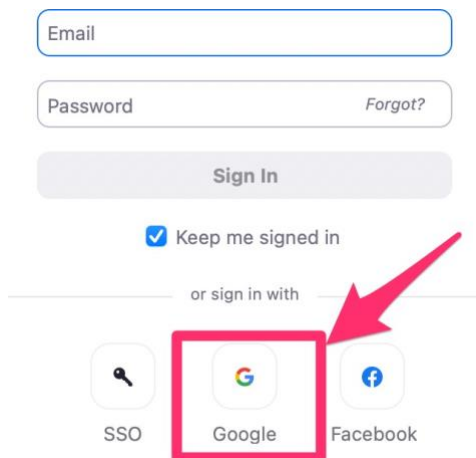
How to login to your Zoom account using your XULA provided Gmail credentials

Since some of the campus-based authentication systems are currently off-line due to the city-wide power outage, there is a secondary option to access your existing Zoom accounts.

You can login to your Zoom account from the Zoom desktop client application or the Zoom website by providing your XULA email credentials (Google).

To log in to the Zoom desktop client, click on the Google icon located in the section below the "or sign in with" section as shown below.

To log in using the Zoom website, click on <https://www.zoom.us>. At the top right of the screen, click on SIGN IN. This will then take you to a screen with the "sign in with" section that is shown below.



The image shows a Zoom login interface. It features an "Email" input field, a "Password" input field with a "Forgot?" link, and a "Sign In" button. Below the "Sign In" button is a checked checkbox labeled "Keep me signed in". A horizontal line separates the main login section from the "or sign in with" section. This section contains three social login options: "SSO" (with a key icon), "Google" (with the Google logo icon), and "Facebook" (with the Facebook logo icon). The "Google" option is highlighted with a red square, and a red arrow points to it from the right.