

Teaching and Examination Regulations

**Bachelor's programme Communication and Information
Sciences**

Faculty of Humanities

Academic year 2023-2024

A. Faculty section

B1. Programme-specific section – general provisions

B2. Programme-specific section – content of programme

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Section A: Faculty section

1. General provisions

Article 1.1 Applicability of the Regulations

1. These Regulations apply to anyone enrolled in the programme, irrespective of the academic year in which the student was first enrolled in the programme.	Advice OLC, approval FGV (9.38 sub b)
2. These Regulations enter into force on 1 September 2023.	Advice OLC, approval FGV (9.38 sub b)
3. An amendment to the Teaching and Examination Regulations is only permitted to concern an academic year already in progress if this does not demonstrably damage the interests of students.	Advice OLC, approval FGV (9.38 sub b)

Article 1.2 Definitions

The following definitions are used in these Regulations (in alphabetical order) :

- a. academic year: the period beginning on 1 September and ending on 31 August of the following calendar year;
- b. EC (European Credit): a course credit with a workload of 28 hours of study;
- c. examination: an assessment of the student's knowledge, understanding and skills relating to a unit of education. The assessment is expressed in terms of a final mark. An examination may consist of one or more partial examinations. A resit always covers the same material as the original examination;
- d. final examination: A bachelor's programme consists of a propaedeutic examination and a bachelor's examination;
- e. joint degree: a degree awarded by an institution together with one or more institutions in the Netherlands or abroad, after the student has completed a study programme (a degree programme, a specialisation or a specific curriculum within a degree programme) for which the collaborating institutions are jointly responsible;
- f. period: a part of a semester;
- g. practical exercise: the participation in a practical training activity or other educational learning activity, aimed at acquiring certain (academic) skills. Examples of practical exercises are:
 - researching and writing a thesis or dissertation
 - carrying out a research assignment
 - taking part in fieldwork or an excursion
 - taking part in another educational learning activity aimed at acquiring specific skills, or
 - participating in and completing a work placement;
- h. programme: the totality and cohesion of the units of education, teaching activities/methods, contact hours, testing and examination methods and recommended literature;
- i. SAP/SLM: the student information system (*Student Lifecycle Management*);
- j. semester: the first (September - January) or second (February - August) half of an academic year;

k. specialisation	optional route of study within a degree programme indicating a deepening of the context of the programme (e.g. interdisciplinary or multidisciplinary);
l. student statute:	sets out the rights and responsibilities of students on the one hand, and of Vrije Universiteit Amsterdam on the other hand, including those derived from the law and those derived from university regulations. The Executive Board (CvB) officially confirms the student statute once its completeness has been approved by the University Student Council (USC);
m. study guide:	the guide for the study programme that provides further details of the courses, provisions and other information specific to that programme. The Study Guide is available online at: https://studiegids.vu.nl/en
n. study monitor:	dashboard for students and academic advisers with data of the student that also provides insight into the student's study progress;
o. subject	see 'unit of education';
p. thesis:	a unit comprising research into the literature and/or contributing to scientific research, always resulting in a written report;
q. track	a study pathway within a broader Bachelor's or Master's degree programme, such as a fully English-language study pathway within a Dutch-language Bachelor's or Master's programme;
r. unit of education:	a unit of study of the programme within the meaning of the WHW;
s. university:	Vrije Universiteit Amsterdam;
t. WHW:	the Dutch Higher Education and Research Act (<i>Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek</i>);
u. workload:	the workload of the unit of education to which an examination applies, expressed in terms of credits = EC credits (ECTS = European Credit and Transfer Accumulation System). The workload for 1 year (1,680 hours) is 60 EC credits.

The other terms have the meanings ascribed to them by the WHW.

2. Study programme structure

Article 2.1 Structure of academic year and units of study

1. The study programme will be offered in a year divided into two semesters.	Ordinance CvB, see appendix
2. Every semester consists of three consecutive periods. The first two periods each consist of eight weeks, and the final period consists of four weeks.	Ordinance CvB, see appendix
3. A unit of education comprises 6 EC or a multiple thereof.	Ordinance CvB, see appendix
4. By way of exception to paragraph 3, the Executive Board may in special cases and on request of the Faculty Board, stipulate that a unit of education comprises 3 EC or a multiple thereof.	Ordinance CvB, see appendix

Article 2.2 Setup of programme

1. All Bachelor's programmes consist of at least the following components: a. Academic development of at least 24 EC b. Major/compulsory components of at least 90 EC c. Elective components of study of at least 30 EC	Ordinance CvB, see appendix
2. In the first year of the programme, the programme will offer at least fourteen contact hours a week.	Ordinance CvB, see appendix
3. In the second and third years of the programme, the programme will offer at least twelve contact hours a week.	Ordinance CvB, see appendix
4. Internationalisation is included as part of the Bachelor's programme and reflected in one or more units of education.	Ordinance CvB, see appendix

3. Assessment and examination**Article 3.1 Signing up for education and examinations**

1. Every student must sign up to participate in the units of education of the programme, the examinations and resits. The procedure for signing up is described in an annex to the student statute.	Ordinance CvB, see appendix
2. Signing up may only take place in the designated periods.	Ordinance CvB, see appendix

Article 3.2 Type of examination

At the examiner's request, the Examination Board may permit a different form of examination than is stipulated in the study guide.	Advice OLC, Approval FGV (7.13 I)
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Article 3.3 Oral examinations

An oral examination is public unless the Examination Board determines otherwise.	Advice OLC; approval FGV (7.13 I and n)
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Article 3.4 Determining and announcing results

1. The examiner determines the result of a written examination within ten working days. However, the marking deadline for theses and final assignments (NB: this does not include tests, such as written assignments or papers, at the end of regular educational components) is no longer than twenty working days. The examiner will then immediately ensure that the marks are registered and also ensures that the student is immediately notified of the mark, taking due account of the applicable confidentiality standards.	Ordinance CvB, see appendix
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2. The examiner determines the result (i.e. mark) of an oral examination as soon as possible, but at the latest within two working days after the examination has finished and informs the student accordingly. The third clause of the first paragraph applies.	Advice OLC; approval FGV (7.13 o)
3. In the case of assessments other than oral or written examinations, the Examination Board determines in advance how and by what deadline the student will be informed of the results.	Advice OLC; approval FGV (7.13 o)

Article 3.5 Examination opportunities

1. a. Per academic year, two opportunities to take examinations will be offered for each unit of education. b. By way of exception to a., the options for retaking practical exercises, work placements and theses are detailed in the relevant work placement manual, thesis manual or teaching regulations.	Ordinance CvB, see appendix
2. The most recent mark will apply in the event of a resit. A resit is allowed for both passed and failed units of education.	Ordinance CvB, see appendix
3. In case of a resit of a written assignment (such as a paper or essay) the following options exist: a. The resit involves improving the assessed written assignment. In that case the examiner may set a maximum mark to be obtained. b. The resit involves making (a) new assignment(s); Before the start of the unit of education, the examiner will indicate in the course manual which option or which options (under which conditions) apply or applies to the course.	Advice OLC; approval FGV (7.13 j)
4. The resit for a (partial) examination must <i>not</i> take place within ten working days of the announcement of the result of the (partial) examination being resat.	Advice OLC; approval FGV (7.13 j)
5. In case of partial exams and/or written partial assignments, the examiner will indicate before the start of the unit of education in the course manual how partial exams and/or partial assignments will be resat. The examiner may set a substitute assignment, taking into account the original learning objective to be tested.	Advice OLC; approval FGV (7.13 j)
6. The Examination Board may allow a student an extra opportunity to sit an examination if that student: a. lacks only those credits to qualify for their degree; and b. has failed the examination during all the previously offered attempts unless participation in an examination was not possible for compelling reasons. The extra opportunity can only be offered if it concerns a written examination, a paper or a take home examination. This provision excludes the practical exercises and the Bachelor's thesis. Requests for an additional examination opportunity must be submitted to the Examination Board no later than 1 July. If necessary, the method of examination may deviate from the provisions in the study guide.	Ordinance CvB, see appendix
7. If a unit of education is no longer offered in the following academic year, at least one additional opportunity will be provided to sit the examination(s) or parts thereof and a transitional arrangement will be included in Section B.	Advice OLC, approval FGV (7.13 j)

Article 3.6 Marks

1. Marks are given on a scale from 1 to 10 with no more than one figure after the decimal point.	Ordinance CvB, see appendix
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2. A final mark between 5 and 6 will be rounded to the nearest whole number: final marks below 5.5, rounded down; final marks of 5.5 or higher, rounded up. All other final marks will be expressed in whole or half marks.	Ordinance CvB, see appendix
3. To pass a given course or unit, a final mark of 6 or higher is required.	Ordinance CvB, see appendix
4. The Examination Board can allow to use symbols rather than numbers, for example V(voldaan = pass), G(goed=good), NVD(niet voldaan=fail), etc.	Ordinance CvB, see appendix

Article 3.7 Exemption

1. At the written request of the student, the Examination Board may exempt the student from taking one or more examination components, if they: - have either passed a unit of education at a university of applied sciences (HBO) or research university (WO) that is equivalent in terms of content and level; - or have demonstrated through their work and/or professional experience that they have sufficient knowledge and skills with regard to the relevant unit of education.	Advice OLC; approval FGV (7.13 r)
2. The Bachelor's thesis is excluded from the possibility of exemption.	Advice OLC; approval FGV (9.38 sub b)

Article 3.8 Validity period for results

1. The validity period of examinations passed and exemption from interim examinations is unlimited, unless otherwise specified in Section B.	Legal provision
2. The validity period of a partial examination is limited to the academic year in which it was sat or until the end of the unit of education concerned, as stipulated for the relevant unit of study in Section B. In exceptional circumstances, an examiner may deviate from this; this must be stated in the course manual at the start of the unit of education.	Advice OLC; approval FGV (9.38 sub b)

Article 3.9 Right of inspection and post-examination discussion

1. Within twenty working days after the announcement of the results of a written examination, but at least ten working days before the resit opportunity for that examination, the student can submit a request to inspect their assessed work, the questions and assignments set in it, as well as the standards applied for marking. The place and time at which the inspection takes place will be announced on VU.nl Dashboard or Canvas in all cases.	Advice OLC; approval FGV (7.13 p and q)
2. If a collective post-examination discussion has been organised, individual post-examination discussions will be held only if the student has attended the collective discussion or if the student was unable to attend the collective discussion through no fault of their own.	Advice OLC; approval FGV (7.13 q)
3. Students who meet the requirements stipulated in paragraph 2 can submit a request for an individual post-examination discussion to the relevant examiner. The discussion shall take place at a time and location to be determined by the examiner within the regular timetable, on campus or online.	Advice OLC; approval FGV (7.13 p and q)

4. Honours programme

Article 4.1 Honours programme

1. Vrije Universiteit Amsterdam offers an honours programme for students who meet the admission requirements. The honours programme consists of units of education taken in addition to the standard curriculum.	Ordinance CvB, see appendix
2. The honours programme comprises 30 EC, a minimum of 12 EC of which consist of faculty or programme honours components and a minimum of another 12 EC consist of interfaculty honours components. The choices available to the student will be published on the website (https://www.vu.nl).	Ordinance CvB, see appendix
3. For admission to the honours programme, the student must have secured all credits from the first year by no later than 31 August of the relevant year and have been awarded a weighted average mark of at least a 7.5.	Ordinance CvB, see appendix
4. The student who has met the requirements of the regular Bachelor's programme within the nominal duration of study, who has achieved a weighted average of at least 7.5 for all components of the Bachelor's programme (excluding the honours components) and who has also met the requirements of the honours programme will receive a Bachelor diploma with a transcript indicating that they have successfully completed the honours programme.	Ordinance CvB, see appendix
5. First-year Bachelor's students can participate in honours components during the second semester, on the condition that they have earned 30 EC during the first semester with a weighted average of at least a 7.5. First-year students can only participate in honours components that are open for first-year students.	Ordinance CvB, see appendix

5. Academic student counselling, recommendation on continuation of studies and study progress

Article 5.1 Administration of study progress and academic student counselling

1. The faculty board is responsible for the correct registration of the students' study results. After the assessment of a unit of education has been registered, every student has the right to inspect the result for that component and also has a list of the results achieved at their disposal in the VU.nl Dashboard.	Advice OLC; approval FGV (7.13 u)
2. Enrolled students are eligible for academic student counselling. Academic student counselling is provided by - The Student Counsellor - Student psychologists - Faculty academic advisers	Advice OLC; approval FGV (7.13 u)

Article 5.2 Recommendation on continuation of studies

1. The faculty board will issue every student on a full-time Bachelor's programme with a recommendation on continuation of their studies, at the end of the first year of study. The recommendation on continuation of studies is issued on behalf of the faculty board by the faculty BSA committee	Ordinance CvB, see appendix
2. Prior to 1 February, the student will receive an overview of their results.	Ordinance CvB, see appendix
3. A student who has not completed enough credits, will receive a warning stating that if insufficient improvement in their performance is forthcoming by the end of the academic	Advice OLC (7.13 f)

year, they will receive a negative recommendation regarding the continuation of their studies. These students will also be advised to plan a meeting with an academic adviser.	
4. If the recommendation at the end of the academic year is negative the provisions of Article 5.3 apply.	Advice OLC (7.13 f)
5. A recommendation will not be issued if the student terminates their enrolment before 1 February of their first academic year.	Advice OLC (7.13 f)

Article 5.3 Binding (negative) recommendation on continuation of studies (BSA)

1. The recommendation issued at the end of the academic year will contain a binding rejection if the student has not achieved the standard required for positive recommendation on continuation of studies. A recommendation on continuation of studies will not be issued if the student demonstrates that they have not been able to meet the standard due to personal circumstances as described in Article 2.1 of the Higher Education and Research (Implementation) Act (<i>Uitvoeringsbesluit WHW</i>). The standard is defined in Section B.	Ordinance CvB, see appendix
2. As soon as possible after the last resits of the second semester of the first year, a student who has not met the standard will be informed that the faculty board intends to issue them with negative binding recommendation on continuation of studies. The same procedure applies in the next year of enrolment if the student was permitted to continue with their study programme as a result of personal circumstances and has still not successfully met all of the requirements of the first year of study by that time. No recommendation will be issued to students if they demonstrate that they once again did not meet the standard as a consequence of personal circumstances.	Ordinance CvB, see appendix
3. Along with the information referred to in the previous paragraph, the student will also be informed of the possibility of being heard by the BSA committee and of how they can apply for such a hearing.	Ordinance CvB, see appendix
4. As soon as possible (no more than 10 working days) after the end of the hearing and after the BSA committee has issued its advice, the faculty board will issue the definitive recommendation on continuation of studies.	Ordinance CvB, see appendix
5. Students may lodge an appeal against a decision on a binding negative recommendation on continuation of studies with the Examination Appeals Board of Vrije Universiteit Amsterdam within six weeks of the day of the decision's announcement.	Ordinance CvB, see appendix
6. Students who receive a binding negative recommendation on continuation of studies may therefore not enrol in the same Bachelor's programme or Bachelor's programme(s) with the same first year as defined in Article 14.1.2 of section B for a period of three years.	Ordinance CvB, see appendix

Article 5.4 Personal circumstances

1. The faculty board will not include a rejection in the binding recommendation on the continuation of studies in the case of personal circumstances, as described in Article 2.1 of the Higher Education and Research (Implementation) Act, as a result of which the student concerned cannot have been reasonably expected to have met the BSA standard.	Advice OLC (7.13 f)
2. If a circumstance, as described in Article 2.1 of the Higher Education and Research (Implementation) Act, should occur, the student must notify the academic adviser office as soon as possible, providing details of: - the period in which the circumstance occurs or occurred; - a description of the circumstance and its seriousness; - the extent to which they cannot or could not participate in instruction/classes or an examination.	Advice OLC (7.13 f)

It is the student's responsibility to submit documentary evidence to substantiate their report.	
3. If required, the academic adviser may advise the BSA committee on the extent to which personal circumstances have influenced the student's study progress.	Advice OLC (7.13 f)

Article 5.5 Facilities for students with a disability

1. A student with a disability can submit a request via the VU.nl Dashboard to qualify for one or more special facilities with regard to teaching, practical exercises and examinations. These facilities will accommodate the student's individual disability as much as possible, but may not alter the quality or degree of difficulty of a unit of education or an examination. In all cases, the student must fulfil the exit qualifications for the study programme.	Advice OLC; approval FGV (7.13 m)
2. The request referred to in the first paragraph must be accompanied by a statement from a doctor or psychologist. If possible, an estimate should be given of the potential impact on the student's study progress. In case of a chronic disability a single (one time) request suffices.	Advice OLC; approval FGV (7.13 m)
3. Students who have been diagnosed with dyslexia must provide a statement from a BIG-, NIP- or NVO-registered professional who is qualified to conduct a psychological evaluation.	Advice OLC; approval FGV (7.13 m)
4. The faculty board, or the responsible person on behalf of the faculty board, decides on teaching facilities and facilities regarding logistics. The Examination Board will decide on requests for facilities with regard to examinations.	Advice OLC; approval FGV (7.13 m)
5. In the event of a positive decision in response to a request as referred to in paragraph 1, the student can make an appointment with the academic adviser to discuss the details of the facilities.	Advice OLC; approval FGV (7.13 m)
6. A request for one or more facilities can be refused if it would place a disproportionate burden on the organisation or the resources of the faculty or university were it upheld. Any such refusal will be substantiated.	Advice OLC; approval FGV (7.13 m)
7. If the disability justifies an extension of the examination time, the responsible person on behalf of the Examination Board will register in SAP this entitlement to an extension. If a disability justifies other measures to be taken, the academic adviser can take the necessary measures. The student can consult the study monitor to check which facilities have been granted to them.	Advice OLC; approval FGV (7.13 m)
8. The decision as referred to in paragraph 5 may specify a limited validity of the facilities granted.	Advice OLC; approval FGV (7.13 m)

6. Hardship clause

Article 6.1 Hardship clause

In instances not regulated by the Teaching and Examination Regulations or in the event of demonstrable extreme unreasonableness or unfairness, the faculty board responsible for the	Advice OLC; approval FGV
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study programme will decide, unless the matter concerned is the responsibility of the Examination Board.	(9.38 sub b)
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Section B1: Programme specific – general provisions

7. General programme information and characteristics

Article 7.1 Study programme information

The programme Communication and Information Studies CROHO number 56826 is offered on a full-time basis.	Advice OLC; approval FGV (7.13 i)
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Article 7.2 Teaching formats used and modes of assessment

1. The degree programme uses the following teaching formats: - Lecture - Seminar - Tutorial - Excursion - (Computer) lab session	Advice OLC; approval FGV (7.13 x)
2. The degree programme uses the following modes of assessment as further explained in the study guide. These modes of assessment may vary depending on the chosen track. - Written examination - Oral examination - Progress assessment - Paper - Written assignment - Review - Thesis - Oral presentation - Poster presentation - Participation - Portfolio - Practical assignment - Fieldwork assignment	Advice OLC; approval FGV (7.13 l)

Article 7.3 Academic student counselling

The programme offers the following counselling in addition to the student counselling mentioned in Section A: mentorship	Advice OLC; approval FGV (7.13 u)
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8. Further admission requirements

Article 8.1 Additional previous education requirements

1. Applicants who meet the previous education requirements as stipulated in the current 'Regulations on Additional Prior Education Requirements for Higher Education' ('Regeling Aanmelding en Toelating Hoger Onderwijs' (RATHO, OCW)) will gain access to the programme.	Legal provision
2. Applicants who do not meet the previous education requirements as stipulated in 'Regulations on Additional Prior Education Requirements for Higher Education' currently in force may still be admitted to the programme by successfully completing one or more of the following exams: <i>Not applicable</i> .	Exception in WHW: advice OLC

3. For tracks with Dutch as the main language of instruction, sufficient command of the Dutch language can be evidenced by successful completion of one of the following: - The official Dutch as a Second Language Programme II (NT2-II) and registration in DUO; - Certificate of Dutch as a Second Language (CNaVT), profile 'Educatief Professioneel' (EDUP) C1 or 'Educatief Startbekwaam' (SRTR)B2; - Foreign final school examinations accepted by Vrije Universiteit Amsterdam, which included the Dutch language. Those who have been admitted to a Dutch-language study programme based on a diploma obtained abroad and who have successfully completed level 4 of VWO or higher with a pass grade in Dutch are exempted from the language requirement.	Ordinance CvB, see appendix
4. For tracks with English as the main language of instruction, sufficient command of the English language can be evidenced by successful completion of one of the following: - IELTS (academic) 6.5; - TOEFL paper-based test 580; TOEFL internet-based test 92; - VU English Language Proficiency Test: TOEFL ITP 580; - Cambridge Certificate of Proficiency in English (CPE) or Cambridge Certificate of Advanced English (CAE): grade A, B or C; - Secondary education state exam: VWO English language and literature; - A VWO diploma or equivalent diploma in which English of a comparable level is required. Those who have completed English-language education in Canada, the USA, the UK, Ireland, New Zealand or Australia and those who already hold an English-language Bachelor's degree are exempted from the language requirement.	Ordinance CvB, see appendix
5. Anyone who does not meet the previous education requirements but has successfully completed the first year of a higher professional education programme will be admitted to the programme by successfully completing the following tests: For tracks with Dutch as the main language of instruction: - Dutch 6 VWO - English 6 VWO For tracks with English as the main language of instruction: - English 6 VWO - History 6 VWO or Dutch 6 VWO	Advice OLC; approval FGV (9.38 sub b)

Article 8.2 Colloquium doctum (entrance examination)

1. Persons aged 21 years and older who do not meet the requirements for previous education can submit a request to the Executive Board to take an entrance examination (colloquium doctum), as stipulated in Article 7.29 of the WHW. The entrance examination concerns the following subjects at final pre-university examination level: For tracks with Dutch as the main language of instruction: - Dutch 6 VWO - English 6 VWO - One of the following: History 6 VWO, German 6 VWO, French 6 VWO, Mathematics 6 VWO	Advice OLC; approval FGV (9.38 sub b)
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For tracks with English as the main language of instruction: - English 6 VWO - Two of the following: History 6 VWO, German 6 VWO, French 6 VWO, Mathematics 6 VWO, Dutch 6 VWO	
2. The proof that the entrance examination has been passed, only provides entitlement to admission to the intended programme or programmes for the academic year after the examination was taken.	Advice OLC; approval FGV (9.38 sub b)

[Article 8.3 Additional English language requirements for Bachelor's programmes based on special educational concept or with a special quality mark](#)

Not applicable.

9. Examinations and results

[Article 9.1 Sequence of examinations](#)

See appendix.	Advice OLC; approval FGV (7.13 h, 7.13 s/t)
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[Article 9.2 Validity period for results](#)

If the student's skills, understanding or knowledge as evaluated in the exam are demonstrably outdated, the Examination Board may impose a supplementary or replacement examination for a unit of education for which an examination was passed more than 6 years ago.	Advice OLC; approval FGV (7.13 k)
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Section B2: Programme specific section – content of programme

10. Programme objectives, tracks/specialisations, exit qualifications and language

Article 10.1 Programme objective

See appendix.	Advice OLC; (7.13 a)
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Article 10.2 Tracks and/or specialisations

The programme has the following tracks: - Media en Journalistiek - Language Learning and Language Teaching - Language and Media - English Language and Communication Studies The following tracks are closed for admission: - Journalistiek - Taal, media en samenleving	Approval OLC; (7.13 b)
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Article 10.3 Exit qualifications

1. See appendix.	Approval OLC (7.13 c)
2. Language proficiency may be taken into account in the assessment of examinations	Approval OLC (7.13 c)

Article 10.4 Language of instruction and language test

1. The language of instruction of the track Media en Journalistiek is Dutch. Part of the courses are offered in English. The language of instruction of the tracks Language Learning and Language Teaching, Language and Media and English Language and Communication Studies is English.	Approval OLC (9.18)
2. The 'Gedragscode vreemde taal' (Code of conduct for foreign languages) applies.	Ordinance CvB, see appendix
3. At the start of the first year of study every student must complete a diagnostic language test. Students of the track Media en Journalistiek are required to take a Dutch test. Students of the tracks Language Learning and Language Teaching, Language and Media and English Language and Communication Studies are required to take an English test.	Advice OLC; (7.13 a)
4. Any student who does not achieve a pass on the language test must take the 'Refresher Course' organised by the Taalloket.	Approval OLC (7.13 c)
5. The language test is part of the following unit of education: Academic Skills CIS 1. A mark can only be determined if the student has successfully completed the requirements of the unit of education, including a pass on the language test or completing the Refresher Course.	Approval OLC (7.13 c)

11. Curriculum structure

Article 11.1 Academic core

1. The academic core means: (1) Academic development (2) Methods & techniques (3) Philosophical training	Ordinance CvB, see appendix
2. (4) Academic English	Advice OLC; (7.13 a)

Article 11.2 Major

1. The major comprises a package of compulsory and possibly optional units of education.	Ordinance CvB, see appendix
2. In addition, units of education are categorized as introductory (100), in-depth (200) and advanced (300) level.	Ordinance CvB, see appendix

Article 11.3 Compulsory units of education of the major

See appendix. A detailed description per unit of education can be found in the Study Guide.	Advice OLC; (7.13 a)
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Article 11.4 Elective units of education of the major

See appendix. A detailed description per unit of education can be found in the Study Guide.	Advice OLC; (7.13 a)
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Article 11.5 Practical exercise

Name of unit of education	course code	nr of EC	level	Approval OLC (7.13 d)
Bachelor Thesis CIS	L_AABACISSCR	9	300	
Bachelor Work Placement CIS	L_NCBACIWSTA	12	300	
Bachelor Thesis Colloquium CIS	L_AABACISCOL	3	300	

Article 11.6 Participation in practical exercises and seminars or tutorials

1. In the case of a practical exercise, students must attend at least 80% of the practical sessions. Should they attend less than 80%, they must repeat the practical exercise, or the examiner may issue one or more supplementary assignments.	Approval OLC (7.13 d)
2. In the case of a seminar or tutorial, students must attend at least 80% of the sessions. Should they attend less than 80%, they must retake the unit of education, or the examiner may issue one or more supplementary assignments.	Approval OLC (7.13 d)

12. Electives

Article 12.1 Electives

1. The first semester of the third year of the curriculum comprises at least 30 EC of elective units of education.	Ordinance CvB, see appendix
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2. For this elective period, the student can take: - a minor (as a coherent package of related units of education) - individual choice of at least five units of education at the faculty or elsewhere, of which at least two (12 EC) must be at level 300 - an internship of 12 EC and three units of education (or 18 EC), of which at least two (12 EC) must be at level 300	Ordinance CvB, see appendix
3. Prior consent must be obtained from the Examination Board.	Ordinance CvB, see appendix

Article 12.2 Minors

1. Students who meet the admission requirements can take a 'University minor' without prior consent from the Examination Board.	Ordinance CvB, see appendix
2. Without the prior permission of the Examination Board, students may take one of the minors listed in the appendix (overview of faculty minors)	Advice OLC; (7.13a)
3. - If a unit of education from a minor is a compulsory component within the Ba CIS curriculum, this educational component of the minor must be replaced by another unit of education with prior permission of the Examination Board. - Of the minor in Communication Studies, CIW students may take only the subjects Experiment Minor Communication Science (S_EMC), Media Entertainment (S_ME) and Media, Society and Politics (S_MSP). The remaining two courses must be replaced by another unit of education. These substitute units of education need prior consent from the Examination Board.	

13. Honours programme

Article 13.1 Honours components

The components of the honours programme offered by the faculty or the programme are:

Name of unit of education	course code	nr of EC	level	Advice OLC; (7.13 a)
Onderzoeksproject Honours Programme	L_AABAHP001	12	300	
Facultatief Onderzoeksproject Honours Programme	L_AABAHP002	6	300	

14. Binding recommendation on continuation of studies (BSA)

Article 14.1 Binding (negative) recommendation

1. In order to obtain a positive recommendation on continuation of studies, the student must have obtained: - at least 42 EC by the end of the first year of enrolment, - and have met the following quality requirements: having obtained the course Academic Skills CIS /Academische vaardigheden CIW (including the language test Dutch or English) and Academic Skills CIS 2.	Advice OLC (7.13 f)
2. Students who receive a binding negative recommendation on continuation of studies cannot enrol in the following Bachelor's programme(s) offered by the Faculty during the subsequent three academic years: Ba Communication and Information Studies.	Advice OLC (7.13 f)

15. Evaluation and transitional provisions

Article 15.1 Evaluation of the education

The education provided in this programme is evaluated in accordance with the appendix. The faculty evaluation plan offers the framework.	Approval OLC (7.13 a1)
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Article 15.2 Transitional provisions

By way of departure from the Teaching and Examination Regulations currently in force, the following transitional provisions apply for students who started the programme under a previous set of Teaching and Examination Regulations:		Advice OLC (7.13 a)
Cancelled course	Replacement course	
For the track Language Learning and Language Teaching the following course is cancelled: Applied Statistics (L_CABAALG205)	Students of this track have to replace it by: Introduction to Statistics (L_CABAALG206)	
L_AABAALGAV5 Academic Skills CIS 1	Individual module	
L_AABAALGAV6 Academic Skills CIS 2	Individual module	

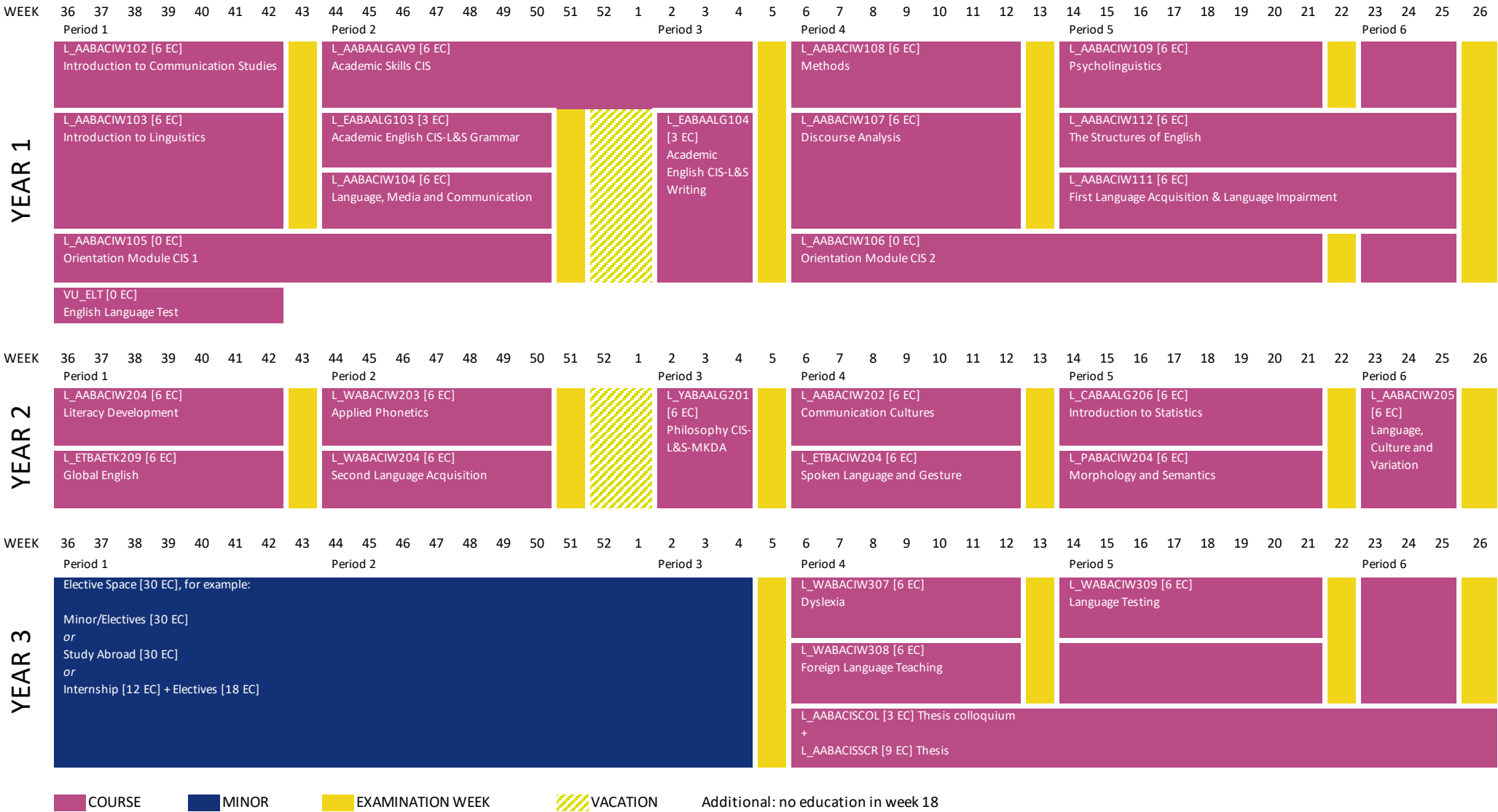
Advice and approval by the Programme Committee on 26 April 2023

Approved by the Faculty Joint Assembly on 1 June 2023

Adopted by the board of the Faculty on 6 June 2023

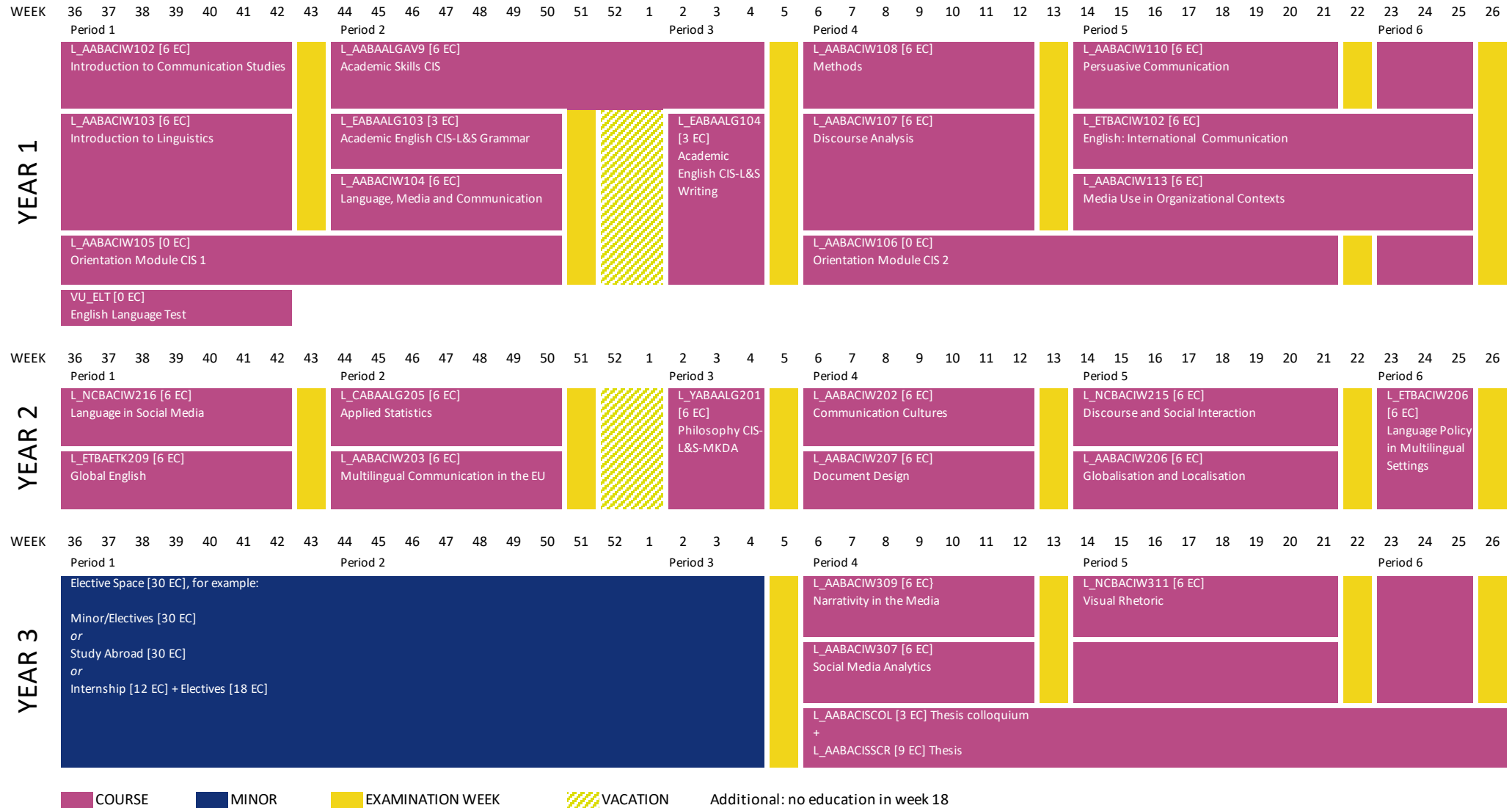
Appendix 1 Programme overview

ANNUAL PLAN BACHELOR COMMUNICATION AND INFORMATION STUDIES, TRACK LANGUAGE LEARNING AND LANGUAGE TEACHING 2023-2024



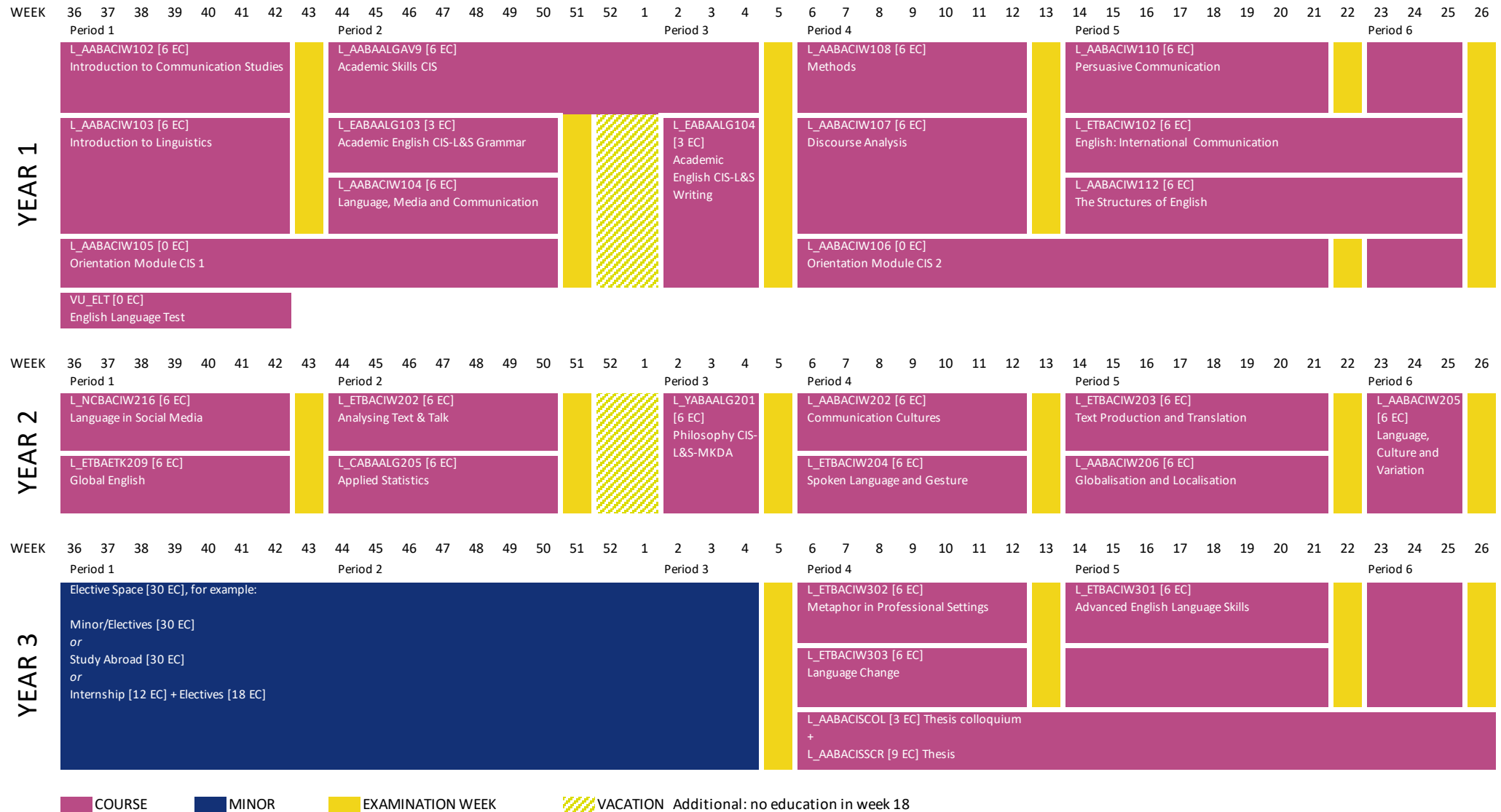
We reserve the right to make changes to this annual plan

ANNUAL PLAN BACHELOR COMMUNICATION AND INFORMATION STUDIES, TRACK LANGUAGE AND MEDIA 2023-2024



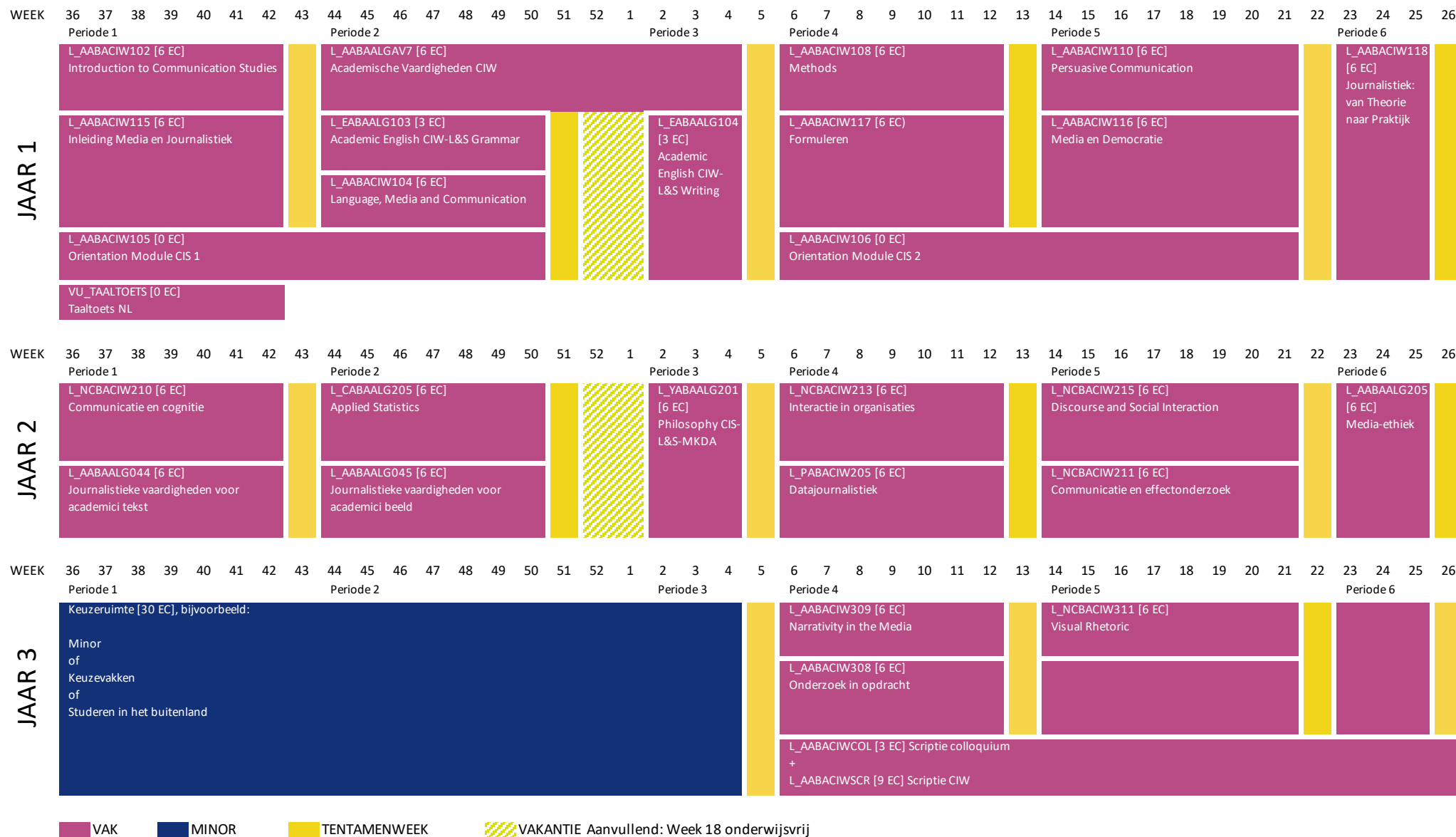
We reserve the right to make changes to this annual plan

ANNUAL PLAN BACHELOR COMMUNICATION AND INFORMATION STUDIES, TRACK ENGLISH LANGUAGE AND CS 2023-2024



We reserve the right to make changes to this annual plan

JAARSCHEMA BACHELOR COMMUNICATIE- EN INFORMATIEWETENSCHAPPEN, TRAJECT MEDIA EN JOURNALISTIEK 2023-2024



VAK
 MINOR
 TENTAMENWEEK
 VAKANTIE Aanvullend: Week 18 onderwijsvrij

Wijzigingen in dit jaarschema voorbehouden

Appendix 2 Evaluation of teaching within the Faculty of Humanities

Course and curriculum evaluations aim to improve the quality of education. The VU draws up questionnaires for this purpose with a number of key questions, which are always asked. In addition, the faculty has the option of adding its own questions to the lists.

Within the Faculty of Humanities, questionnaires are distributed digitally. In this way, the anonymity of students is guaranteed and the Plan-Do-Check-Act (PDCA) cycle - which serves educational improvement - can be run properly.

When the results of the evaluation are ready, the course coordinator is notified. The course coordinator formulates a response to the results of the evaluation and can also report to the students what they are going to change about the course for the next academic year based on the results. Students will have access to a selection of the evaluation results (provided there were at least five respondents) and the course coordinator's response.

The evaluation reports will be available no later than two weeks after the close of the feedback period for the course coordinator. The evaluation results are available to all lecturers of the course, the staff members of the program committee, the program director, and the evaluation coordinator. The program committees present an analysis of the evaluations in their annual report.

Courses to be evaluated

The following criteria are used to designate a module as requiring evaluation:

- Each course is evaluated (at least) once every three years, this means that one third of all courses are covered anyway. This is spread over periods and years so that not all students of one year level are asked to fill in questionnaires each time;
- all newly developed courses / new curriculum;
- courses taught by new teachers;
- all less well evaluated courses from the previous year based on criteria as defined in the Annual Evaluation Plan;
- all courses from university minors offered by faculty;
- courses addressed in the annual plan of the assessment chamber;
- courses put forward at the request of the programme committees;
- courses, with more than 8 students enrolled, that were identified as requiring evaluation in the previous year, but for which there are no evaluation results.

Curriculum Evaluations

The basic principle is that a curriculum is evaluated at least before the start of a midterm review or visitation and after every (thorough) curriculum change. The questionnaires are distributed digitally. The program director may add additional questions to this questionnaire. The period in which the questionnaire is distributed is determined in consultation with the programme director. In addition to the programme committee, the results of curriculum evaluations may be discussed with the work field advisory board.

Other forms of evaluation

Besides digital evaluation, there are other ways to evaluate education. The chapter on Educational Evaluations in the VU's Handbook on Educational Quality provides an overview of qualitative forms of educational evaluation, such as panel discussions, peer review, and quick inventories of strengths and suggestions. These forms of evaluation are encouraged within the faculty.

National Student Survey (NSE)

The Vrije Universiteit participates in the National Student Survey (*Nationale Studenten Enquete*), which is conducted each spring. The NSE can provide useful information about how students experience their program. The annual reports of the programmes reflect on the results of the NSE.

Appendix 3 Minors Faculty of Humanities 2023-2024

In addition to the minors listed below that are offered by FGW, you can also choose from the generally approved university minors offered by the VU.

History (UM)

University minor, not open for students History

Course name	Ects	Code	Level	Per
European Cultural History	6	L_GABAMKD103	100	1
Imagining the Dutch: themes in Dutch History	6	L_GCBAALG003	200	1
Transatlantic Connections	6	L_GABAALG016	300	2
Decolonizing Europe: History and Memory	6	L_GCBAGES200	300	2
Oral History and Biography	6	L_AABAGES208	300	3

European Urban and Cultural History

The modules with a 'v' are mandatory. VU students need to take at least 2 courses on level 300.

Course name	Ects	Code	Level	Per
European Cultural History v	6	L_GABAMKD103	100	1
Amsterdam: A Historical Introduction v	6	L_AABAALG056	100	1
Amsterdam Jewish Culture v	6	L_GCBAALG007	300	2
Dutch Literature and Culture of the Golden Age v	6	L_NOBAALG005	200	2
History of Emotions (research)* or	6	L_GABAALG015	300	2,3
History of Emotions or	6	L_GABAALG004	200	2
Decolonizing Europe: History and Memory	6	L_GCBAGES200	300	2

Keuzevakken Spaans*

Course name	Ects	Code	Level	Per
Spaans 1	6	L_HABAALG007	100	1
Spaans 2	6	L_HABAALG008	200	2
Spaans 3	6	L_HABASPA009	300	3
Spaans 4	6	L_HABASPA010	300	4

Minor in English (UM)

Course name	Ects	Code	Level	Per
Minor English: Grammar and Writing 1	6	L_ETBAALG007	100	1
Global English	6	L_ETBAETK209	200	1
Minor English: Pronunciation and Presentation	6	L_EABAALG006	200	2
Minor English: Writing 2	6	L_ETBAALG005	300	2
Minor English: English in my own Discipline	6	L_ETBAALG008	300	3

Minor Journalistiek

Course name	Ects	Code	Level	Per
Inleiding Media en journalistiek	6	L_AABACIW115	100	1
Journalistieke vaardigheden voor academici tekst	6	L_AABAALG044	200	1
Journalistieke vaardigheden voor academici beeld	6	L_AABAALG045	200	2
Media, Society and Politics	6	S_MSP	300	2
Journalistieke onderzoeksvaardigheden	6	L_AABAALG079	300	3

Aan de slag met Literatuur (UM)

Course name	Ects	Code	Level	Per
De schrijversparade	3	L_AABAALG086	200	1
Meesterwerken uit de wereldliteratuur 1	3	L_AABAALG090	200	1
Literaire Receptie Klassieke Verhalen	6	L_AABAALG202	200	1
Creatief Schrijven	6	L_AABAALG087	300	2,3
Schrijvershuisbezoeken	6	L_NNBAALG002	300	2
Meesterwerken uit de wereldliteratuur 2	6	L_AABAALG078	300	2,3

Minor de Schrijfacademie (UM)

Course name	Ects	Code	Level	Per
Meesterwerken uit de wereldliteratuur 1	3	L_AABAALG090	200	1
De schrijversparade	3	L_AABAALG086	200	1
Multatuli multicultureel	6	L_AABAALG083	300	1
Verhalen uit het Rijksmuseum	6	L_AABAALG085	200	2
Meesterwerken uit de wereldliteratuur 2	6	L_AABAALG078	300	2,3
Creatief Schrijven	6	L_AABAALG087	300	2,3

Minor Archaeology Today

The modules with a 'v' are mandatory

Course name	Ects	Code	Level	Per
What is Archaeology? v	6	L_AABAARC101	100	1
Science in Archaeology 2 v	6	L_BABAARC006	300	2
Archaeology and Society v	6	L_AABAARC105	100	5
Human Bones in Forensic Archaeology or	6	L_BABAALG007	300	4
Environmental Archaeology and the Anthropocene	6	L_BEBAALG008	300	3
and				
Digital Archaeology or	6	L_AABAARC204	200	3
Advanced Digital Archaeology	6	L_AABAALG061	300	4

Doorstroomminor Archeologie voor Saxion studenten

The modules with a 'v' are mandatory

Course name	Ects	Code	Level	Per
From Excavation to Publication v	6	L_BABAALG005	300	1
Archaeology and the City	6	L_AABAARC201	200	1
Archaeology of Cult	6	L_AABAARC203	200	2
Science in Archaeology 2	6	L_BABAARC006	300	2
Advanced Digital Archaeology	6	L_AABAALG061	300	4
Past and Present: Critical Approaches to Antiquity and Archaeological Heritage	6	L_AABAAXO202	200	4
Theory in Archaeology v	6	L_AABAARC205	200	4
Archaeological Materials in Context v	6	L_AABAARC211	200	5

Minor Highlights of the Ancient World

The modules with a 'v' are mandatory

Course name	Ects	Code	Level	Per
The Classical Canon 1: The Heritage of Antiquity v	6	L_AABAOHW101	100	1
The Decline and Fall of Rome v	6	L_AABAOHW213	200	2
Religion in Antiquity v	6	L_AABAOHW204	200	3
Klassieke mythen en bijbelse verhalen	6	L_AABAALG073	300	1,2,3
Ancient Christianity	6	L_XCBAGLT202	300	2
Greece. Cradle of Civilization?	6	L_AABAALG074	300	4
Classical Mythology	6	L_AABAOHW114	100	4
Classics beyond Antiquity	6	L_BEBAARC106	100	5
Highlights uit de Griekse en Latijnse literatuur	6	L_AABAGLT106	100	5

Minor Ancient Near Eastern Languages and Cultures

The modules with a 'v' are mandatory

Additionally, choose Hebreeuws I and II, Hebrew I + OT and Hebrew II + OT, Syriac 1 and 2, Elementary Akkadian I and II, or Aramaic supplemented with one of the following modules: Elementary Akkadian I, Syriac 1, Hebreeuws I or Hebrew I + OT. As an additional course, you can take Hebreeuws III or Hebrew III on top of that.

Course name	Ects	Code	Level	Per
History and Culture of the Ancient Near East v	6	L_AABAOHW202	200	1
Archaeology of the Ancient Near East v	6	L_BEBAARC209	200	2
Religion in Antiquity v	6	L_AABAOHW204	200	3
Aramaic	6	L_GOBAALG009	300	1,2,3
Hebreeuws I <i>and</i>	6	G_BATHE2S107	100	4
Hebreeuws II	6	G_BATHE2S109	100	5
Hebrew I + Old Testament <i>and</i>	6	G_BATRSPC107	100	4
Hebrew II + Old Testament	6	G_BATRSPC112	100	5
Syriac 1 <i>and</i>	6	L_GOBAALG005	200	4
Syriac 2	6	L_GOBAALG006	200	5
Elementary Akkadian I <i>and</i>	6	L_AABAOHW103	100	4
Elementary Akkadian II	6	L_AABAOHW107	100	5
Hebreeuws III <i>or</i>	3	G_BATHE2S111	200	6
Hebrew III	3	G_BATRSPC118	200	6

Cultuur van de Antieke Wereld

Choose a total of 30 erts. If you choose the Latin courses, you must additionally take at least one course at level 300 (Ancient Christianity and/or Classical myths and biblical stories). If you do not choose the Latin courses, then you need to take both Ancient Christianity and Klassieke mythen en bijbelse verhalen (both level 300).

Course name	Ects	Code	Level	Per
Great Minds I v	6	W_BA_MND1	200	1
Ancient History I v	3	L_GOBAGES102	100	1
Elementary Latin I	6	L_AABAOU201	100	1
Klassieke mythen en bijbelse verhalen v	6	L_AABAALG073	300	1,2,3
Elementary Latin II	6	L_AABAOU202	100	2
Ancient Christianity v	6	L_XCBAGLT202	300	2

Ancient History II	v	3	L_GOBAGES103	100	2
Religion in Antiquity	v	6	L_AABAOHW204	200	3

Digital Humanities and Social Analytics (UM)

Course name	Ects	Code	Level	Per
Introduction to Python for Humanities and Social Sciences**	6	L_AABAALG075	200	1
Introduction to Digital Humanities and Social Analytics	6	L_AABAALG076	200	1
Interpreting Information in Text by Humans and Machines	6	L_PABAALG005	200	2
Data Science: Visualization and Analytics in R	6	S_DSVAR	300	2
Digital Humanities and Social Analytics in Practice	6	XB_0015	300	3

** If you already have programming skills (students computer science and informatics) you can choose an alternative course from a selection of Humanities and Social Science courses, after consultation with the coordinator of the minor

Taal en Gehoor

The modules with a 'v' are mandatory

***Bachelorstudents CIS can replace the two modules Psycholinguïstiek and Applied Phonetics with an internship (L_NCBACIWSTA). Students from other universities who already have knowledge of Psycholinguistics and Applied Phonetics in their own curriculum may also take an internship through their own institution.

Course name	Ects	Code	Level	Per
Kind, taal en gehoor 1 v	6	L_WABAALG005	200	1
Psycholinguïstiek***	6	L_TABAALG003	100	1
Kind, taal en gehoor 2 v	6	L_WABAALG006	300	2
Applied Phonetics***	6	L_WABACIW203	300	2
Project taal en gehoor v	6	L_WABAALG007	300	3
Stage CIW***	12	L_NCBACIWSTA	300	Acad. Jaar

Foreign Language Learning

If you participate in a Language minor package, you need to take at least one course at the 300-level, so you have to look for other courses yourself, in addition to choosing one or two languages.

Course name	Ects	Code	Level	Per
(a) Spaans 1 or (a) Spanish 1	6	L_HABAALG007 L_AABAGES214	100	1
(a) French 1	6	L_AABAGES213	100	1
(a) Moroccan Arabic 1	6	L_AABAGES211	100	1
(a) Elementary Latin I	6	L_AABAOD201	100	1
(b) Spaans 2 or (b) Spanish 2	6	L_HABAALG008 L_AABAGES218	200	2
(b) French 2	6	L_AABAGES217	200	2
(b) Moroccan Arabic 2	6	L_AABAGES215	200	2
(b) Elementary Latin II	6	L_AABAOD202	100	2
Spaans 3	6	L_HABASPA009	300	3
Spaans 4	6	L_HABASPA010	300	4

Minor Gender and Diversity (UM)

The modules with a 'v' are mandatory

Choose 2 out of the following 3 modules: The Personal is Political: Biography, American Film or Identity, Diversity and Inclusion. Students Philosophy cannot choose Diversifying Philosophy.

Course name	Ects	Code	Level	Per
Sexual Health: Threats and Opportunities for Minor GAD v	6	AB_1294	300	1
Theorizing Gender and Intersectionality v	6	W_TGI	200	1,2,3
The Personal is Political: life-world and biographies of the Othered	6	L_AABAALG068	200	2
American Film	6	L_ELBAELK208	300	2
Identity, Diversity and Inclusion	6	S_IDI	300	2
Religions and Gender v	6	G_BATRSAL054	300	3

Schoolvakminor English Linguistics*

This minor is open only to Literature and society: English students. Possible entry requirements for courses do not apply to these minor students.

Course name	Ects	Code	Level	Per
Introduction to Linguistics	6	L_AABACIW103	100	1
Literacy Development	6	L_AABACIW204	200	1
Second Language Acquisition	6	L_WABACIW204	200	2
Analysing Text and Talk	6	L_ETBACIW202	200	2
Advanced English Language Skills (blended learning)	6	L_ETPMSVE001	300	3

Schoolvakminor Engelse Letterkunde*

This minor is open only to CIS students who follow the track English Language and Communication Studies or the track Language Learning and Language Teaching. Possible entry requirements for courses do not apply to these minor students.

Course name	Ects	Code	Level	Per
Literature, Culture and Society	6	L_ALBALES101	100	1
Transatlantic Travel Writing	6	L_ELBALES206	200	1
American Film: Cinematic Representations of the "Other"	6	L_ELBAELK208	300	2
American Literature 1914-present	6	L_ELBALES211	200	2
Genre and Literary Analysis (blended)	6	L_ELBAALG001	300	3

Minor Philosophy (UM)

University minor, not open for students Philosophy.

Course name	Ects	Code	Level	Per
Great Minds I	6	W_BA_MND1	200	1
Political Philosophy	6	W_BA_PP	300	1
Ethics	6	W_BA_ETEN	100	2
Philosophy of Science	6	W_BA_SCIE	300	2
Great Minds II	6	W_BA_MND2	300	2,3

Minor Praktische Filosofie

Not open for students Philosophy.

Course name	Ects	Code	Level	Per
Great Minds I	6	W_BA_MND1	200	1
Politieke filosofie	6	W_BA_PF	300	1
Ethics	6	W_BA_ETEN	100	2
Sociale en culturele filosofie	6	W_BA_SCF	200	2
Great Minds II	6	W_BA_MND2	300	2,3

Minor Erfgoed en Ruimte

Course name	Ects	Code	Level	Per
Erfgoed en Ruimte: inleiding op concepten en praktijken	6	L_KBBAALG003	100	1
Urbanism and Landscape Architecture	6	L_AABAMKD214	200	1
The Architecture of the Building	6	L_AABAMKD217	200	2
Landschappen in transitie	6	L_KBBAALG004	300	2
Erfgoed onderzoeksseminar	6	L_KBBAALG005	300	3

* Language and educational minors may deviate from the rule that they must consist of at least two modules at level 300.

Appendix 4 Honours programme Faculty of Humanities

The Honours Programme is an excellence programme. It consists of 30 additional credits, to be obtained in the second and third year. Of the 30 EC, at least 12 and at most 18 are obtained in the faculty. The remaining credits are obtained from interdepartmental honours courses.

Content and offering in the faculty part

The faculty part comprises in any case:

- Humanities Research Project (12 EC)

In this project the students work individually or in small groups on an ongoing research project after a joint start. Its implementation is defined in consultation with the faculty Honours coordinator, the project coordinator and the researcher(s) involved. The project ends with a joint conclusion (e.g. symposium or publication).

If the student obtains 18 EC in the faculty, they choose a supplementary individual research module (6 EC) in addition to the research project, from the following options:

- Preparing a literature discussion
- Attending a conference and writing a conference discussion
- Archive visit + report
- Contributing to the organization of a conference/graduate seminar + report
- Other contribution to ongoing research

The choice of detailed implementation of one of these options always takes place in consultation with the faculty Honours coordinator and a researcher from the student's own programme.

Interdepartmental Honours Courses

Of the total of 30 EC, 12-18 EC must be obtained by taking interdepartmental courses at the VU, UvA or AUC. You can find the courses here: <https://vu.nl/en/education/more-about/interdepartmental-courses>.

Application

Students can apply by submitting the registration form available on the Honours programme website together with a cover letter and a grade list.

Please see: <https://vu.nl/en/education/more-about/honours-programme-hum>

Appendix 5 Programme objectives and exit qualifications

Objective

The objective of the degree programme is to familiarize students with the role that language and use of language play in promoting effective communication. Issues relating to effectiveness are viewed in the light of a range of communicative objectives and in various communicative settings. These settings can be approached from the point of view of specific organizations (how are communication products used in multinational companies and how do the platforms and language chosen relate to the communicative goals?), use of media (how does the use of audio-visual media and social media affect use of language and vice versa?), language and language systems (how does the process of language acquisition work and how can language teaching be designed effectively?) and journalism (what role does language and communication play in the development and research of journalistic narrative forms?). These questions and the key concepts in the field always play the leading role when designing academic education within the degree programme. Since 2014, the Bachelor's programme in Communication and Information Studies has been characterized by a broad-based first year, during much of which the students complete common foundation courses, followed by increasing specialization in their chosen graduation specialization in the subsequent years. The common courses after year 1 are offered largely through modularization. This creates the opportunity to serve groups of students from different graduation specializations through joint courses. These courses are relevant to students with various profiles, with for example one course contributing to the specialization of one student mainly due to its methodological aspects, while at the same time contributing to the specialization of another student mainly in terms of its content. In the first year, students acquire a broad theoretical foundation in approaches within the discipline of communication studies, theories regarding language and the use of media use, and theories regarding approaches to language and discourse analysis. In addition, this foundation year includes introductory basic courses and academic skills and methods, as well as focused preparation for the five graduation profiles of the degree programme. This broad-based first year is consistent with students' preference not to be required to choose a specialization too early within the Bachelor's programme.

Exit qualifications

1. Knowledge and understanding
2. Application of knowledge and understanding
3. Making judgments
4. Communication
5. Learning skills

Exit qualifications of the Communication and Information Studies programme for students who started in 2018-2019

The Bachelor's student in Communication and Information Studies:

- 1.1 has sufficient knowledge, skills and attitude to enable him or her to acquire further skills for a position in society and/or to continue their education by pursuing a Master's programme; [LEARNING SKILLS; APPLICATION OF KNOWLEDGE/UNDERSTANDING]
- 1.2 has the capacity to adopt a fully substantiated point of view in a society characterized by communicative pluralism; [MAKING JUDGMENTS]
- 1.3 has sufficient insight into research techniques that are relevant to the domain of language, media and communication; is able, on the basis of that insight, to develop a fully substantiated evaluation of the quality of research literature in the field of language, media and communication and to analyse simple relevant data sets independently; [LEARNING SKILLS, MAKING JUDGMENTS]
- 1.4 is able to apply those research techniques to simple research in the field of language, media and communication, including with regard to data sets that he or she has collected independently; [LEARNING SKILLS, APPLICATION OF KNOWLEDGE/UNDERSTANDING]

1.5 is able to reflect on the nature and development of national and international communication processes and the role of language in these, and to communicate about these in a clear, accessible style; [APPLICATION OF KNOWLEDGE/UNDERSTANDING; COMMUNICATION]

1.6 has knowledge of and insight into the organizational, theoretical, sociological and cultural factors that influence the spoken and written communication process; [KNOWLEDGE/UNDERSTANDING]

1.7 is able to communicate orally and in writing about knowledge and insight acquired in the field of language, media and communication in a clear and widely accessible register, both for academic and non-academic audiences; [COMMUNICATION]

1.8 has knowledge of and insight into the various forms of communication and information, both in writing and orally. [KNOWLEDGE/UNDERSTANDING]

Programme-specific theoretical and practical skills (per specialisation; the exit qualifications of specialisations in Dutch are formulated in Dutch):

De bachelorstudent CIW van de afstudeerrichting Journalistiek

2.1 heeft kennis van en inzicht in de verschillende vormen van communicatie en informatie, met een bijzondere aandacht voor de rol van journalistieke media; [KENNIS/INZICHT]

2.2 heeft kennis van en inzicht in de communicatieve rol die digitale, analoge, schriftelijke en visuele media spelen in de samenleving; Heeft inzicht in de rol die traditionele en nieuwe media spelen bij de effectiviteit van het communicatieproces; [KENNIS/INZICHT]

2.3 is in staat de rol van digitale, analoge, schriftelijke en visuele media in onze samenleving te analyseren; [TOEPASSING KENNIS/INZICHT]

2.4 heeft kennis van en inzicht in de structuur en functie van journalistieke teksten en beelden in hun historische/culturele context en kan een beredeneerd antwoord geven op belangrijke ethische en normatieve vraagstukken binnen media en journalistiek (KENNIS/INZICHT; TOEPASSING KENNIS/INZICHT)]

2.5 heeft kennis van en inzicht in journalistiekwetenschappelijke kernkwesties en is in staat dergelijke kernkwesties systematisch te analyseren; [KENNIS/INZICHT; TOEPASSING KENNIS/INZICHT]

2.6 heeft een goede mondelinge en schriftelijke beheersing van het Nederlands; [COMMUNICATIE]

2.7 Beschikt over journalistieke vaardigheden in zowel tekst als beeld en kan deze toepassen binnen het juiste journalistieke genre en register. Kan verschillende methoden toepassen om data te vinden, te onderzoeken, te bewerken, te analyseren en te visualiseren en op basis van grote hoeveelheden numerieke en tekstuele data een journalistiek verhaal te maken; [COMMUNICATIE; TOEPASSEN KENNIS/INZICHT]]

2.8 kan een uit de journalistieke praktijk voortkomende onderzoeksvraag uitvoeren volgens de empirische cyclus en kan de resultaten van onderzoek vertalen naar aanbevelingen voor de praktijk. [TOEPASSING KENNIS/INZICHT]

De bachelorstudent CIW van de afstudeerrichting Taal, Media en Samenleving

2.1 Heeft kennis van en inzicht in de verschillende vormen van communicatie in verschillende media; [KENNIS/INZICHT]

2.2 heeft kennis van en inzicht in de structuur en functie van tekst en beeld in communicatieprocessen (in het Nederlands) en inzicht in hun historische/culturele achtergrond. Heeft inzicht in de rol die traditionele en nieuwe media spelen bij de effectiviteit van het communicatieproces. Is in staat de structuur en functie van beeld en geschreven, gesproken en digitale teksten systematisch te analyseren; [KENNIS/INZICHT; TOEPASSING KENNIS/INZICHT]

2.3 heeft kennis van en inzicht in de rol die (nieuwe) media spelen in de hedendaagse samenleving; [KENNIS/INZICHT]

2.4 is in staat de rol van (nieuwe) media in onze samenleving te analyseren; [TOEPASSING KENNIS/INZICHT]

2.5 is in staat institutionele communicatie te beoordelen op kwaliteit en effectiviteit; [TOEPASSING KENNIS/INZICHT]

2.6 heeft een goede mondelinge en schriftelijke beheersing van het Nederlands; [COMMUNICATIE]

2.7 is in staat op het verloop van institutionele communicatieprocessen en de rol van taal daarin te reflecteren en er een advies ter verbetering over uit te brengen in een heldere, toegankelijke stijl; [TOEPASSING KENNIS/INZICHT; COMMUNICATIE]

2.8 heeft kennis van en inzicht in maatschappelijke, sociologische en culturele factoren die de communicatieprocessen in verschillende media beïnvloeden. [KENNIS/INZICHT]

The Bachelor's student in Communication and Information Studies in the specialization **Language and Media**:

2.1 has knowledge of and insight into the various forms of communication in a range of media; [KNOWLEDGE/UNDERSTANDING]

2.2 has knowledge of and insight into the structure of these various media in an international context, and insight into the historical/cultural background of those media. Is able to analyse the structure and function of written, spoken and digital texts in a systematic manner; [KNOWLEDGE/INSIGHT; APPLICATION OF KNOWLEDGE/UNDERSTANDING]

2.3 has knowledge of and insight into the role of (new) media in today's society; [KNOWLEDGE/UNDERSTANDING]

2.4 is able to analyse the role of (new) media in our society; [APPLICATION OF KNOWLEDGE/UNDERSTANDING]

2.5 is able to assess the quality and effectiveness of institutional communication in an international context; [APPLICATION OF KNOWLEDGE/UNDERSTANDING]

2.6 has a good spoken and written command of the English language, both active and passive; [COMMUNICATION]

2.7 is able to reflect on and provide advice on international institutional communication processes and the role of language in these; [APPLICATION OF KNOWLEDGE/UNDERSTANDING; COMMUNICATION]

2.8 has knowledge of and insight into the societal, sociological and cultural factors that influence the communication process in various media. [KNOWLEDGE/UNDERSTANDING]

The Bachelor's student in Communication and Information Studies in the specialization **Language Learning and Language Teaching**:

2.1 has knowledge of and insight into the main fields within linguistics, including applied linguistics; [KNOWLEDGE/UNDERSTANDING]

2.2 has knowledge of and insight into the essence of language as a product of the human brain from an integrated perspective; [KNOWLEDGE/UNDERSTANDING]

2.3 has knowledge of and insight into theories in the field of phonetics and phonology, morphology, syntax, semantics and pragmatics of language and their application within the study of language development and language teaching; [KNOWLEDGE/UNDERSTANDING]

2.4 has insight into the importance of the way in which different types of language data (language acquisition data, text and spoken language corpora, experimental data, pathological data) are collected, and is able to carry out simple operations and analyses on these; [APPLICATION OF KNOWLEDGE/UNDERSTANDING]

2.5 is able to set up simple linguistic research, critically evaluate its results and report on this orally or in writing; [APPLICATION OF KNOWLEDGE/UNDERSTANDING; COMMUNICATION]

2.6 has knowledge of and insight into the linguistic issues that play a role in education, with respect to both typical and atypical language learners; is able to analyse these issues and reflect on them; is able to report on this analysis in a clearly written and accessible report; [KNOWLEDGE/UNDERSTANDING; APPLICATION OF KNOWLEDGE/UNDERSTANDING; COMMUNICATION]

2.7 has knowledge of and insight into language-learning difficulties; is able to analyse language learning methods; is able to report on this analysis in a clearly written and accessible report;

[KNOWLEDGE/UNDERSTANDING; APPLICATION OF KNOWLEDGE/UNDERSTANDING; COMMUNICATION]

2.8 has a good spoken and written command of the English language. [COMMUNICATION]

The Bachelor's student in Communication and Information Studies in the specialization **English Language and Communication Studies**:

2.1 has a good spoken and written command of the English language; [COMMUNICATION]

2.2 has knowledge of and insight into the structure and function of written and spoken texts (in English) and some insight into their historical/cultural background. Is able to analyse the structure and function of written and spoken texts in a systematic manner, including by contrasting these with other languages; [KNOWLEDGE/UNDERSTANDING; APPLICATION OF KNOWLEDGE/UNDERSTANDING]

2.3 has knowledge of and insight into varieties of English worldwide, the ways in which language changes and the role of English in society and in various social situations; [KNOWLEDGE/UNDERSTANDING]

2.4 has knowledge of and insight into the function of various forms of multimodal communication (speech and gesture, text and image); [KNOWLEDGE/UNDERSTANDING]

2.5 has knowledge of and insight into the organizational, theoretical, sociological and cultural factors that influence spoken and written communication processes; [KNOWLEDGE/UNDERSTANDING]

2.6 is able to analyse various forms (literal and figurative) and various contexts (in websites and intercultural communication) of language use in English; [APPLICATION OF KNOWLEDGE/UNDERSTANDING]

2.7 is able to analyse how communication in English occurs in range of contexts, including face-to-face and using various media; [APPLICATION OF KNOWLEDGE/UNDERSTANDING]

2.8 is able to reflect on the nature and development of the communication processes mentioned above and on the role of language in these, and to communicate about these in a clear, accessible style; [APPLICATION OF KNOWLEDGE/UNDERSTANDING; COMMUNICATION]

2.9 has the capacity to adopt a fully substantiated point of view in a society characterized by increasing use of the English language; [MAKING JUDGMENTS]

Exit qualifications for the track Media & Journalistiek

Na afronding van de CIW-afstudeerrichting Media & Journalistiek

2.1 heeft de student kennis van en inzicht in de verschillende vormen van communicatie en informatie, met een bijzondere aandacht voor de rol van zowel media als journalistiek; kennis van en inzicht in de communicatieve rol die digitale, analoge, schriftelijke en visuele media spelen in de samenleving; [KENNIS/INZICHT]

2.2 heeft de student inzicht in de rol die traditionele en nieuwe media spelen bij de effectiviteit van het communicatieproces; [KENNIS/INZICHT]

2.3 is de student in staat de rol van digitale, analoge, schriftelijke en visuele media in onze samenleving te analyseren; [TOEPASSING KENNIS/INZICHT]

2.4 heeft de student kennis van en inzicht in de structuur en functie van journalistieke teksten en beelden in hun historische/culturele context en kan een beredeneerd antwoord geven op belangrijke ethische en normatieve vraagstukken die spelen binnen media en journalistiek (KENNIS/INZICHT; OORDEELSVORMING)

2.5 heeft de student kennis van en inzicht in media- en journalistiekwetenschappelijke kernkwesties en is in staat dergelijke kernkwesties systematisch te analyseren; [KENNIS/INZICHT; TOEPASSING KENNIS/INZICHT]

2.6 beschikt de student over journalistieke vaardigheden in zowel tekst als beeld en kan deze toepassen binnen het juiste journalistieke genre en register. Kan de student verschillende methoden toepassen om data te vinden, te onderzoeken, te bewerken, te analyseren en te visualiseren en op basis van

grote hoeveelheden numerieke en tekstuele data een nieuwswaardig verhaal te maken;
[COMMUNICATIE; TOEPASSEN KENNIS/INZICHT]

- 2.7 kan de student een uit de media- en journalistieke praktijk voortkomende onderzoeksvraag uitvoeren volgens de empirische cyclus en kan de resultaten van onderzoek vertalen naar aanbevelingen voor de praktijk. [TOEPASSING KENNIS/INZICHT; OORDEELSVORMING]
- 2.8 is de student in staat institutionele communicatie te beoordelen op kwaliteit en effectiviteit. Is in staat op het verloop van institutionele communicatieprocessen en de rol van taal daarin te reflecteren en er een advies ter verbetering over uit te brengen in een heldere, toegankelijke stijl; [TOEPASSING KENNIS/INZICHT; COMMUNICATIE; OORDEELSVORMING]
- 2.9 heeft de student kennis en inzicht in maatschappelijke, sociologische en culturele factoren die de communicatieprocessen in verschillende media beïnvloeden en de verantwoordelijkheid die producenten van journalistieke producten en media-uitingen hierbij dragen; [KENNIS/INZICHT; OORDEELSVORMING]
- 2.10 heeft de student een uitstekende mondelinge en schriftelijke beheersing van het Nederlands en een voldoende kennis van academisch Engels [COMMUNICATIE]

Appendix 6 Sequence of interim examinations Ba programme in CIS**Ba CIS, year 1**

Course	Prerequisite
First Language Acquisition and Language Impairment	Students must have participated in Introduction to Linguistics
The Structures of English	Students must have participated in Academic English CIS-L&S Grammar
Journalistiek: van theorie naar praktijk	Students must have participated in Inleiding Media en Journalistiek

Ba CIS, year 2

Course	Prerequisite
Global English	Students must have passed Academic English CIS-L&S Grammar and Academic English CIS-L&S Writing and they must have participated in English: International Communication
Second Language Acquisition	Students must have passed Introduction to Linguistics
Spoken Language and Gesture	Students must have passed English: International Communication, Academic English CIS-L&S Grammar, and Academic English CIS-L&S Writing
Morphology and Semantics	Students must have passed Introduction to Linguistics
Language in Social Media	Students must have participated in Language, Media and Communication
Discourse and Social Interaction	Students must have passed Discourse Analysis (including workshop in Audacity) or Formuleren (including workshop in Audacity)
Analysing Text and Talk	Students must have participated in English: International Communication and they must have passed Academic English CIS-L&S Grammar and Academic English CIS-L&S Writing
Text Production and Translation	Students must have passed English: International Communication, Academic English CIS-L&S Grammar and Academic English CIS-L&S Writing
Communicatie en effectonderzoek	Students must have participated in Communicatie en cognitie, and Methods

Interactie in organisaties	Students must have passed Formuleren (including workshop in Audacity)
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Ba CIS, year 3

Foreign Language Teaching	Students must have passed Second Language Acquisition
Dyslexia	Students must have passed First Language Acquisition and Language Impairment
Language Testing	Students must have passed First Language Acquisition and Language Impairment, and Second Language Acquisition
Advanced English Language Skills	Students must have passed all courses of the second year of English Language and Communication Studies
Onderzoek in opdracht	Students must have participated in all courses of the second year (Media & Journalistiek)
Bachelor Thesis CIS	Students must have passed all courses of the first and second year
Bachelor Thesis Colloquium CIS	Students must have passed all courses of the first and second year

Appendix 7 Overview of articles that must be included in the OER

Based on Article 7.13, paragraph 2, of the WHW and other Articles of the Act.

Deel A: Faculty section

2. Study programme structure	
Article 2.1 Structure of academic year and educational components	7.13 paragraph 2 sub e
Article 2.2 Setup of the programme	7.13 paragraph 2 sub a, e, x
3. Assessment and Examination	
Article 3.2 Type of examination	7.13 paragraph 2 sub h, l, j
Article 3.3 Oral examinations	7.13 paragraph 2 sub l, n
Article 3.4 Determining and announcing results	7.13 paragraph 2 sub o
Article 3.5 Examination opportunities	7.13 paragraph 2 sub h, j
Article 3.7 Exemption	7.13 paragraph 2 sub r
Article 3.8 Validity period for results	7.13 paragraph 2 sub k
Article 3.9 Right of inspection and post-examination discussion	7.13 paragraph 2 sub p, q
4. Honours programme	
Article 4.1 Honours programme	7.13 paragraph 2 sub v
5. Academic student counselling, advice regarding continuation of studies and study progress	
Article 5.1 Administration of study progress and academic student counselling	7.13 paragraph 2 sub u
Article 5.2 Advice regarding continuation of studies	7.13 paragraph 2 sub f
Article 5.3 Binding (negative) recommendation on continuation of studies (BSA)	7.13 paragraph 2 sub f
Article 5.4 Personal circumstances	7.13 paragraph 2 sub f
Article 5.5 Facilities for students with a disability	7.13 paragraph 2 sub m

Section B1: Programme specific section– general provisions

7. General programme information and characteristics	
Article 7.1 Study programme information	7.13 paragraph 2 sub i, r
Article 7.2 Teaching formats used and modes of assessment	7.13 paragraph 2 sub l, x
Article 7.3 Academic student counselling	7.13 paragraph 2 sub u
8. Further admission requirements	
Article 8.1 Additional previous education requirements	7.25, paragraph 4
Article 8.2 Colloquium doctum (entrance examination)	7.29, paragraph 2
9. Examinations and results	
Article 9.1 Sequence of examinations	7.13 paragraph 2 sub h, s, t
Article 9.2 Validity period for results	7.13 paragraph 2 sub k

Section B2: Programme specific section – content of programme

10. Programme objectives, tracks/specialisations and exit qualifications	
Article 10.1 Programme objective	7.13 paragraph 2 sub a
Article 10.2 Tracks and/or specialisations	7.13 paragraph 2 sub a
Article 10.3 Exit qualifications	7.13 paragraph 2 sub b, c
Article 10.4.1 Language of instruction	9.18 (<i>implementation expected in 2020</i>)
Article 10.4.3 Language test	7.13 paragraph 2 sub a, c
11. Curriculum structure	
Article 11.1 Academic development	7.13 paragraph 2 sub a
Article 11.2 Major	7.13 paragraph 2 sub a
Article 11.3 Compulsory educational components of the major	7.13 paragraph 2 sub a

Article 11.4 Elective educational components of the major	7.13 paragraph 2 sub a
Article 11.5 Practical exercise	7.13 paragraph 2 sub d
Article 11.6 Participation in practical exercise and tutorials	7.13 paragraph 2 sub d
12. Electives	
Article 12.1 Electives	7.13 paragraph 2 sub a
Article 12.2 Minors	7.13 paragraph 2 sub a
13. Honours programme	
Article 13.1 Honours components	7.13 paragraph 2 sub a
14. Binding recommendation on continuation of studies (BSA)	
Article 14.1 Binding (negative) recommendation	7.13 paragraph 2 sub f
15. Evaluation and transitional provisions	
Article 15.1 Evaluation of the programme	7.13 paragraph 2 sub a1
Article 15.2 Transitional provisions	7.13 paragraph 2 sub a

Appendix 8 Overview of advisory and approval rights of Programme Committees (OLC) and Faculty Joint Assembly (FGV)

Article 7.13, paragraph 2, of the Higher Education and Research Act	FGV		OLC	
	I	A	I	A
a. content of the programme and associated examinations				
a1. the manner in which teaching and education in the relevant programme are evaluated				
b. the content of the specializations offered as part of the programme				
c. the programme's final attainment levels with regard to the knowledge, understanding and skills				
d. where applicable, the design of practical exercises				
e. the workload of the programme and of each of its constituent educational units				
f. the detailed rules referred to in Article 7.8b, sixth paragraph, and Article 7.9, fifth paragraph (recommendation on continuation of studies)				
g. the Master's programmes to which Article 7.4a, eighth paragraph, applies (elevated workload)				
h. the number and sequence of interim examinations and the times at which these can be taken				
i. the full-time, part-time or work-study structure of the programme				
j. where necessary, the order, and the periods in which and the number of times per academic year that the opportunity to sit interim examinations and final degree assessments is given				
k. where necessary, the period of validity for pass grades awarded for interim examinations, notwithstanding the authority of the Examination Board to extend this period of validity				
l. whether interim examinations are administered in oral, written or another form, notwithstanding the authority of the Examination Board to decide otherwise				
m. the way in which students with a disability or chronic health condition are given a reasonable opportunity to take the interim examinations				
n. the public nature of oral interim examinations, subject to the right of the Examination Board to determine otherwise in special cases				
o. the period within which the results of an interim examination must be announced, together with details of whether this period can be altered and if so in what way				
p. the way in which and the period within which students who have taken an interim examination are given the opportunity to inspect their marked work				
q. the way in which and the period within which information can be provided about the questions asked and exercises given in the framework of a written interim examination and about the standards used for assessment				
r. the grounds on which the Examination Board could grant exemption from the taking of one or more interim examinations to students who have previously passed interim examinations in higher education or have acquired knowledge or skills outside higher education				
s. where necessary, the stipulation that students must pass certain interim examinations as a condition for admission to other interim examinations				
t. where necessary, the obligation to take part in certain practical exercises with a view to admission to the interim examination in question, subject to the authority of the Examination Board to grant exemption from this obligation, with or without the imposition of alternative requirements				
u. the monitoring of academic progress and individual student support and guidance;				
v. where applicable, the manner in which students are selected for a special track within a programme as referred to in Article 7.9b (excellence track within a programme)				
x. the actual design of the education provided.				

<i>All other matters that are regulated in the Academic and Examination Regulations but which are not mentioned as such in Article 7.13 of the Higher Education and Research Act under points a to x.</i>				
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The lettering corresponds to the lettering of Article 7.13 section 2 of the WHW

Abbreviations used:

FGV: Faculty Joint Assembly

OLC: programme committee

I: right of approval

A: right of advice

Appendix 9 Ordinances of VU Executive Board (CvB) and Binding Bachelor's Guidelines

Section A, Article:	Concerns:	CvB ordinance/guideline
2.1.1, 2.1.2	Year planning two semesters 8-8-4 (uniform year calendar VU-UvA)	29-9-2008 (period 2009-2015) 22-05-2014 (period 2016-2025)
2.1.3, 2.1.4	Fixed nr of EC	Bachelor-richtlijn, included in OER template, revised on 6 June 2017
2.2.1	Setup of the programme	Bachelor-richtlijn, included in OER template, revised on 6 June 2017
2.2.2, 2.2.3	Planning academic year (number of contact hours)	Bachelor-richtlijn, included in OER template, revised on 6 June 2017
2.2.4	Internationalisation	CvB ordinance, following the advice of the Internationalisation Board, in December 2008 and included in the IP
3.1.1, 3.1.2	Signing up for education and interim examinations	CvB ordinance 30-09-2010, prior consent USR.
3.4.1	Determination and publication of the results (1) Grading deadline exams 10 working days (2) theses 20 working days	(1) Bachelor-richtlijn, revised on 6 June 2017 (2) Quality demand 11 from the VU-wide assessment policy, CvB ordinance 15-05-2012, approval GV 28-02-2013
3.5.1	Two possibilities to take examinations	Bachelor-richtlijn, included in OER template, revised on 6 June 2017
3.5.2	Resit: most recent grade is valid, resit allowed in case of pass grade	Taken from the UvA guidelines, as part of the harmonisation, CvB ordinance 24-02-2014
3.5.4	One time extra resit in relation to examination requirement	Included in (prior) model OER 16-17 following a request from O&O committee and adopted by CvB on 28-10-2015
3.6	Grades	CvB ordinance 30-09-2010, prior consent USR. As a result of harmonisation UvA, the guideline: 5.5 is a pass, has been added. CvB ordinance 24-02-2014.
4.1	Honours programme	Joint CvB ordinance UvA-VU, 28-10-2013 Revised 'Regeling VU-UvA Honoursprogramma' on 27-11-2018
5.2.1	Recommendation on continuation of studies (BSA) end of first year	BSA kaderregeling ordinance CvB 18-01-2010, (1) BSA kaderregeling ordinance CvB 27-10-2015, consent USR (2) Kaderregeling revised on 12-09-2017
5.2.2	Formal warning before February 1st.	BSA kaderregeling ordinance CvB 18-01-2010, (1) BSA kaderregeling ordinance CvB 27-10-2015, consent USR (2) Kaderregeling revised on 12-09-2017
5.3	Binding (negative) recommendation on continuation of studies	BSA kaderregeling ordinance CvB 18-01-2010, (1) BSA kaderregeling ordinance CvB 27-10-2015, consent USR (2)

		Kaderregeling revised on 12-09-2017
8.1.3	Application and Registration Regulation (RAI)	CvB ordinance 8-10-2019 (annually)
10.4.2	'Gedragcode vreemde taal' (<i>Code of Conduct for foreign languages</i>)	CvB ordinance 20-07-2009
11.1.1	Academic development	Bachelor-richtlijn, included in OER template, revised on 6 June 2017 (Possibly 'development' instead of 'core' due to harmonisation with UvA. CvB ordinance 24-02-2014.)
11.2	Major	Bachelor-richtlijn, included in OER template, revised on 6 June 2017
12.1	Elective period (first semester, 3rd year)	Bachelor-richtlijn, included in OER template, revised on 6 June 2017
12.2.1	Participation in university minor	CvB ordinance Profileringsruimte 22-11-2010

Appendix 10 Article 2.1 of the Higher Education and Research (Implementation) Act

1. The extenuating personal circumstances referred to in Article 7.8b, paragraph 3 and 7.9, paragraph 3 of the Act (WHW) are limited to:

- a. illness of the person concerned,
- b. physical, sensory or other impairment of the person concerned,
- c. pregnancy of the person concerned,
- d. extenuating family circumstances,
- e. membership, including the chairmanship of:
 - 1. universities: the university council, faculty council, the body established under the participation regulation referred to in Article 9.30, paragraph 3 or Article 9.51, paragraph 2 of the Act, the programme management or the programme committee, or membership on the board of a foundation whose bylaws allow for the exploitation of facilities belonging to the student services, or an equivalent body with regard to its activities in the opinion of the board of the institution,
 - 2. universities of applied sciences: the participation council, district council, student committee or programme committee.
- f. other circumstances to be designated by the board of the institution in the regulation as referred to in Article 7.8b, paragraph 6 and Article 7.9, paragraph 5 of the Act in which the person concerned engages in activities within the framework of the organisation and the administration of the affairs of the institution,
- g. membership on the board of a student organisation of a certain size with full legal capacity, or a similar organisation of a certain size, whose primary task regards general societal interest and which actually develops activities for this purpose,
- h. other personal circumstances set out in the Teaching and Examination Regulations as referred to in Article 7.13 of the Act, pursuant to Article 7.13, paragraph 2, clause f of the Act,
- i. personal circumstances other than those referred to in a – h above which, if overlooked by the governing bodies of the institution, would lead to an obviously unfair outcome.

2. The institutional board may, for the purposes of the first paragraph, part g, establish specific rules regarding the maximum number of eligible board members per organisation per academic year, as well as the eligible administrative offices.