

Teaching and Examination Regulations

Faculty of Social Sciences

**Bachelor's programme Culturele Antropologie en
Ontwikkingssociologie**

Academic year 2023-2024

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Section A: Faculty section

1. General provisions

Article 1.1 Applicability of the Regulations

1. These Regulations apply to anyone enrolled in the programme, irrespective of the academic year in which the student was first enrolled in the programme.
2. These Regulations enter into force on 1 September 2023.
3. An amendment to the Teaching and Examination Regulations is only permitted to concern an academic year already in progress if this does not demonstrably damage the interests of students.

Article 1.2 Definitions

The following definitions are used in these Regulations (*in alphabetical order*):

- | | |
|--------------------------------|---|
| a. academic year: | the period beginning on 1 September and ending on 31 August of the following calendar year; |
| b. bachelorproject or -thesis: | a unit comprising research into the literature and/or contributing to scientific research, always resulting in a written report; |
| c. CvB | the Executive Board of Vrije Universiteit Amsterdam; |
| d. EC (European Credit): | a course credit with a workload of 28 hours of study; |
| e. examination: | an assessment of the student's knowledge, understanding and skills relating to a unit of education. The assessment is expressed in terms of a final mark. An examination may consist of one or more partial examinations. A resit always covers the same material as the original examination. An examination may be written, oral or conducted by other means; |
| f. FGV: | faculty joint assembly – assembly of the faculty student council and faculty staff council; |
| g. final examination: | A bachelor's programme consists of a propaedeutic examination and a bachelor's examination; |
| h. OLC: | programme committee; |
| i. period: | a part of a semester; |
| j. practical exercise: | the participation in a practical training activity or other educational learning activity, aimed at acquiring certain (academic) skills. Examples of practical exercises are: <ul style="list-style-type: none"> ○ researching and writing a thesis or dissertation ○ carrying out a research assignment ○ taking part in fieldwork or an excursion ○ taking part in another educational learning activity aimed at acquiring specific skills, or ○ participating in and completing an internship; |
| k. programme: | the totality and cohesion of the units of education, teaching activities/methods, contact hours, testing and examination methods and recommended literature; |
| l. SAP/SLM: | the student information system (<i>Student Lifecycle Management</i>); |
| m. semester: | the first (September - January) or second (February - August) half of an academic year; |
| n. specialisation: | optional route of study within a degree programme indicating a deepening of the context of the programme (e.g. interdisciplinary or multidisciplinary); |
| o. student statute: | sets out the rights and responsibilities of students on the one hand, and of Vrije Universiteit Amsterdam on the other hand, including those derived |

	from the law and those derived from university regulations. The Executive Board (CvB) officially confirms the student statute once its completeness has been approved by the University Student Council (USC);
p. study guide:	the guide for the study programme that provides further details of the courses, provisions and other information specific to that programme. The study guide is available online at https://www.vu.nl/studiegids ;
q. study monitor:	dashboard for students and academic advisers with data of the student that also provides insight into the student's study progress;
r. subject:	see 'unit of education';
s. track:	a study pathway within a broader Bachelor's or Master's degree programme, such as a fully English-language study pathway within a Dutch-language Bachelor's or Master's programme;
t. unit of education:	a unit of study of the programme within the meaning of the WHW
u. university:	Vrije Universiteit Amsterdam;
v. WHW:	the Dutch Higher Education and Research Act (Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek);
w. workload:	the workload of the unit of education to which an examination applies, expressed in terms of credits = EC credits (ECTS = European Credit and Transfer Accumulation System). The workload for 1 year (1,680 hours) is 60 EC credits.

The other terms have the meanings ascribed to them by the WHW.

2. Study programme structure

Article 2.1 Structure of academic year and units of education

1. The study programme will be offered in a year divided into two semesters.
2. Every semester consists of three consecutive periods. The first two periods each consist of eight weeks, and the final period consists of four weeks.
3. A unit of education comprises 6 ECs or a multiple thereof.
4. By way of exception to paragraph 3, the Executive Board may in special cases and on request of the Faculty Board, stipulate that a unit of education comprises 3 EC or a multiple thereof.

Article 2.2 Setup of programme

1. All Bachelor's programmes consist of at least the following components:
 - a. an academic core of at least 24 ECs;
 - b. major/compulsory components of at least 90 ECs;
 - c. elective components of study of at least 30 ECs.
2. In the first year of the programme, the programme will offer at least fourteen contact hours a week.
3. In the second and third years of the programme, the programme will offer at least twelve contact hours a week.
4. Internationalisation is included as part of the Bachelor's programme and reflected in one or more units of education.

3. Assessment and examination

Article 3.1 Signing up for education and examinations

1. Every student must sign up to participate in the units of education of the programme, the examinations and resits. The procedure for signing up is described in an annex to the student statute.
2. Signing up may only take place in the designated periods.

Article 3.2 Type of examination

1. At the examiner's request, the Examination Board may permit a different form of examination than is stipulated in the study guide.

Article 3.3 Oral examinations

1. An oral examination is public unless the Examination Board determines otherwise. 'Public' in this context refers to the four eyes principle which states that an oral examination must be done with two examiners. For further rules and regulations concerning oral examinations, see the Rules and Guidelines of the Examination Board FSS, article 11 'Oral examination'.

Article 3.4 Determining and announcing results

1. The examiner determines the result of a written examination within ten working days. The marking deadline for the first submission opportunity for the Bachelor's project or Bachelor's thesis is also ten working days. The marking deadline for the second submission opportunity for the Bachelor's project or Bachelor's thesis is no longer than twenty working days. The examiner will then immediately ensure that the marks are registered and also ensures that the student is immediately notified of the mark, taking due account of the applicable confidentiality standards.
2. The examiner determines the result (i.e. mark) of an oral examination as soon as possible, but at the latest within [one or two working days] after the examination has finished and informs the student accordingly. The fourth clause of the first paragraph applies.
3. In the case of assessments other than oral or written examinations, the Examination Board determines in advance how and by what deadline the student will be informed of the results.

Article 3.5 Examination opportunities

1. a. Per academic year, two opportunities to take examinations will be offered for each unit of education.
b. By way of exception to a., the options for retaking practical exercises, internships and theses are detailed in the relevant internship manual, course manual or teaching regulations.
2. The most recent mark will apply in the event of a resit. A resit is allowed for both passed and failed units of education. The bachelor thesis, internship and practical exercise are excluded from the arrangement that a resit is allowed for passed units of study because the process of the thesis, internship and practicum itself includes feedback opportunities.
3. The resit for a (partial) examination must not take place within ten working days of the announcement of the result of the (partial) examination being resat.
4. The Examination Board may allow a student an extra opportunity to sit an examination if that student:
 - a. lacks only those credits to qualify for their degree; and
 - b. has failed the examination during all the previously offered attempts unless participation in an examination was not possible for compelling reasons.
5. The extra opportunity can only be offered if it concerns an examination, a paper or a take home examination. This provision excludes the practical exercises and the Bachelor's project or thesis. Requests for an additional examination opportunity must be submitted to the Examination Board no later than 1 July. If necessary, the method of examination may deviate from the provisions in the study guide.
6. If a unit of education is no longer offered in the following academic year, at least one additional opportunity will subsequently be provided to sit the examination(s) or parts thereof and a transitional arrangement will be included in Section B.

Article 3.6 Marks

1. Partial marks are given on a scale from 1 to 10 with no more than one figure after the decimal point.

2. A final mark between 5 and 6 will be rounded to the nearest whole number: final marks below 5.50, rounded down; final marks of 5.50 or higher, rounded up. All other final marks will be expressed in whole or half marks.
3. To pass a given course or unit, a final mark of 6 or higher is required.
4. The Examination Board can allow the use of symbols rather than numbers, for example: s(atisfactory), g(ood), u(n)s(at)is(factory), etc.

Article 3.7 Exemption

1. At the written request of the student, the Examination Board may exempt the student from taking one or more examination components, if they:
have either passed a unit of education at a university of applied sciences (HBO) or research university (WO) that is equivalent in terms of content and level;
or have demonstrated through their work and/or professional experience that they have sufficient knowledge and skills with regard to the relevant unit of education.
2. The Bachelor's project or thesis is excluded from the possibility of exemption.

Article 3.8 Validity period for results

1. The validity period of examinations passed and exemption from examinations is unlimited, unless otherwise specified in Section B1.
2. The validity period of a partial examination is limited to the academic year in which it was sat or until the end of the unit of education concerned, as stipulated for the relevant unit of education in Section B1. In exceptional circumstances, an examiner may deviate from this; this must be stated on Canvas at the start of the unit of education.

Article 3.9 Right of inspection and post-examination discussion

1. Within twenty working days after the announcement of the results of a written examination, but ten working days before the resit opportunity for that examination, the student can submit a request to inspect their assessed work, the questions and assignments set in it, as well as the standards applied for marking. The place and time where students can inspect their work will be announced at the time of the interim examination or on Canvas. See appendix III for more information about making online multiple-choice examinations available for inspection.
2. If a collective post-examination discussion has been organised, individual post-examination discussions will be held only if the student has attended the collective discussion or if the student was unable to attend the collective discussion through no fault of their own.
3. Students who meet the requirements stipulated in paragraph 2 can submit a request for an individual post-examination discussion to the relevant examiner. The discussion shall take place at a time and location to be determined by the examiner within the regular timetable, on campus or online.

4. Honours programme

Article 4.1 Honours programme

1. Vrije Universiteit Amsterdam offers an honours programme for students who meet the admission requirements. The honours programme consists of units of education taken in addition to the standard curriculum.
2. The honours programme comprises 30 EC, a minimum of 12 EC of which consist of faculty or programme honours components and a minimum of another 12 EC consist of interfaculty honours components. The choices available to the student will be published on the website (www.vu.nl).
3. For admission to the honours programme, the student must have secured all credits from the first year by no later than 31 August of the relevant year, and have been awarded a weighted average mark of at least a 7.5.

4. Students who have met the requirements of the regular Bachelor's programme within the nominal duration of study, who have achieved a weighted average of at least 7.5 for all components of the Bachelor's programme (excluding the honours components) and who have also met the requirements of the honours programme will receive a Bachelor diploma with a transcript indicating that they have successfully completed the honours programme.
5. First-year Bachelor's students can participate in honours components during the second semester, on the condition that they have earned 30 EC during the first semester with a weighted average of at least a 7.5. First-year students can only participate in honours components that are open for first-year students.

5. Academic student counselling, recommendation on continuation of studies and study progress

Article 5.1 Administration of study progress and academic student counselling

1. The faculty board is responsible for the correct registration of the students' study results. After the assessment of a unit of education has been registered, every student has the right to inspect the result for that component and also has a list of the results achieved at their disposal in VU.nl Dashboard.
2. Enrolled students are eligible for academic student counselling. Academic student counselling is provided by:
 - a. the Student Counsellor;
 - b. student psychologists;
 - c. faculty academic advisers.

Article 5.2 Recommendation on continuation of studies

1. The faculty board will issue every student on a full-time Bachelor's programme with a recommendation on continuation of their studies, at the end of the first year of study. The recommendation on continuation of studies is issued on behalf of the faculty board by the faculty BSA committee.
2. Prior to 1 February, the student will receive an overview of their results.
3. Students who have not completed enough credits, will receive a warning stating that if insufficient improvement in their performance is forthcoming by the end of the academic year, they will receive a negative advice regarding the continuation of their studies. These students will also be advised to plan a meeting with an academic adviser.
4. If the recommendation at the end of the academic year is negative, the provisions of Article 5.3 apply.
5. A recommendation will not be issued if the student terminates their enrolment before 1 February of their first academic year.

Article 5.3 Binding (negative) recommendation on continuation of studies (BSA)

1. The recommendation issued at the end of the academic year will contain a binding rejection if the student has not achieved the standard required for a positive recommendation on continuation of studies. A recommendation on continuation of studies will not be issued if the student demonstrates that they have not been able to meet the standard due to personal circumstances as described in Article 2.1 of the Higher Education and Research (Implementation) Act (Uitvoeringsbesluit WHW). The standard is defined in Section B.
2. As soon as possible after the last resits of the second semester of the first year, a student who has not met the standard will be informed that the faculty board intends to issue them with negative binding recommendation on continuation of studies. The same procedure applies in the next year of enrolment if the student was permitted to continue with their study programme as a result of personal circumstances and has still not successfully met all of the requirements of the first year of study by that time. No recommendation will be issued to students if they demonstrate that they once again did not meet the standard as a consequence of personal circumstances.
3. Along with the information referred to in the previous paragraph, students will also be informed of the possibility of being heard by the BSA committee and of how they can apply for such a hearing.

4. Students may lodge an appeal against a decision on a binding negative recommendation on continuation of studies with the Examination Appeals Board of Vrije Universiteit Amsterdam within six weeks of the day of the decision's announcement.
5. Students who receive a binding negative recommendation on continuation of studies may therefore not enrol in the same Bachelor's programme or Bachelor's programme(s) with the same first year as defined in Article 14.1.2 of section B for a period of three years.

Article 5.4 Personal circumstances

1. The faculty board will not include a rejection in the binding recommendation on the continuation of studies in the case of personal circumstances, as described in Article 2.1 of the Higher Education and Research (Implementation) Act, as a result of which the student concerned cannot have been reasonably expected to have met the BSA standard.
2. If a circumstance, as described in Article 2.1 of the Higher Education and Research (Implementation) Act, should occur, students must notify the academic adviser office as soon as possible, providing details of:
 - a. the period in which the circumstance occurs or occurred;
 - b. a description of the circumstance and its seriousness;
 - c. the extent to which they cannot or could not participate in instruction/classes or an examination.It is students' responsibility to submit documentary evidence to substantiate their report.
3. If required, the academic adviser may advise the BSA committee on the extent to which personal circumstances have influenced the student's study progress.

Article 5.5 Facilities for students with a disability

1. A student with a disability can submit a request via VU.nl Dashboard to qualify for one or more special facilities with regard to teaching, practical exercises and examinations. These facilities will accommodate the student's individual disability as much as possible, but may not alter the quality or degree of difficulty of a unit of education or an examination. In all cases, the student must fulfil the exit qualifications for the study programme.
2. The request referred to in the first paragraph must be accompanied by a statement from a doctor or psychologist. If possible, an estimate should be given of the potential impact on the student's study progress. In case of a chronic disability a single (one time) request suffices.
3. Students who have been diagnosed with dyslexia must provide a statement from a BIG-, NIP- or NVO-registered professional who is qualified to conduct a psychological evaluation.
4. The faculty board, or the responsible person on behalf of the faculty board, decides on teaching facilities and facilities regarding logistics. The Examination Board will decide on requests for facilities with regard to examinations.
5. In the event of a positive decision in response to a request as referred to in paragraph 1, the student can make an appointment with the academic adviser to discuss the details of the provisions.
6. A request for one or more facilities can be refused if it would place a disproportionate burden on the organisation or the resources of the faculty or university were it upheld. Any such refusal will be substantiated.
7. If the disability justifies an extension of the examination time, the responsible person on behalf of the Examination Board will register in SAP this entitlement to an extension. If a disability justifies other measures to be taken, the academic adviser can take the necessary measures. The student can consult the study monitor to check which facilities have been granted to them.
8. The decision as referred to in paragraph 5 may specify a limited validity of the facilities granted.

6. Hardship clause

Article 6.1 Hardship clause

In instances not regulated by the Teaching and Examination Regulations or in the event of demonstrable extreme unreasonableness or unfairness, the faculty board responsible for the study programme will decide, unless the matter concerned is the responsibility of the Examination Board.

Section B1: Programme specific – general provisions

7. General programme information and characteristics

Article 7.1 Study programme information

1. The programme Culturele antropologie en ontwikkelingssociologie, CROHO number 50035, is offered on a full-time basis.

Article 7.2 Teaching formats used and modes of assessment

1. The degree programme uses predominantly the following teaching formats:
 - lectures;
 - tutorials;
 - working groups;
 - practical exercises;
 - formative online assessments.
2. The degree programme uses predominantly the following modes of assessment:
 - written examination;
 - assignments;
 - portfolio;
 - presentations;
 - thesis.

Article 7.3 Academic student counselling

The programme offers the following counselling in addition to the student counselling mentioned in Section A. Student mentors make the students familiar with the faculty during the first year. Teacher mentors familiarize the students with the training and support them with various choices they have to make during the study.

8. Further admission requirements

Article 8.1 Additional previous education requirements

1. Students who meet the previous education requirements as stipulated in the current 'Regulations on Registrations and Admissions in Higher Education' (*'Regeling Aanmelding en Toelating Hoger Onderwijs'* (RATHO, OCW)) will gain access to the programme.
2. Students who do not meet the previous education requirements as stipulated in 'Regulations on Registrations and Admissions in Higher Education' currently in force may still be admitted to the programme by successfully completing one or more of the following interim exams at final pre-university examination level:
 - English;
 - Mathematics A or B or C
3. Sufficient command of the English language can be evidenced by successful completion of one of the following exams:
 - a. IELTS (academic) 6.5;
 - b. TOEFL paper-based test 580; TOEFL internet-based test 92;
 - c. [VU English Language Proficiency Test: TOEFL ITP 580];
 - d. Cambridge Certificate of Proficiency in English (CPE) or Cambridge Certificate of Advanced English (CAE): grade A, B or C;
 - e. Secondary education state exam: VWO English language and literature;
 - f. A VWO diploma or equivalent diploma in which English of a comparable level is required.

Those who have completed English-language education in Canada, the USA, the UK, Ireland, New Zealand or Australia and those who already hold an English-language Bachelor's degree are exempted from the language requirement.
4. Anyone who has passed the propaedeutic examination of a higher professional education programme will be admitted to the programme.

Article 8.2 Colloquium doctum (entrance examination)

1. Persons aged 21 years and older who do not meet the requirements for previous education can submit a request to the Executive Board to take an entrance examination (colloquium doctum), as stipulated in Article 7.29 of the WHW. The entrance examination concerns the following subjects at final pre-university examination level:
 - Mathematics;
 - English.
2. The proof that the entrance examination has been passed, only provides entitlement to admission to the intended programme or programmes for the academic year after the examination was taken.

9. Interim examinations and results

Article 9.1 Sequence of interim examinations

The following educational units cannot be participated in until the following sequence requirements are met:

- Ethnographic Research Methodology after participation in Challenges of the 21st Century;
- Research Lab Anthropology after participation in Ethnographic Research Methodology;
- Bachelor's Project in Anthropology after gaining 90 EC from the first and second year of the programme;
- Future Anthropology after finishing fieldwork in Bachelor's Project in Anthropology.

Section B2: Programme specific – content of programme

10. Programme objectives, tracks, exit qualifications and language

Article 10.1 Programme objective

The Bachelor's programme in Culturele Antropologie en Ontwikkelingssociologie aims at: providing students with knowledge, insight, skills and attitudes related to the field of anthropology. Graduates are able to apply anthropological theories, concepts and research methods to current social issues related to cultural diversity, social complexity and/or international development, with a certain level of independence; taking into account the interaction between processes on a local, national and global scale. In addition, graduates are able to contribute to the formulation of solutions whenever these phenomena come to be perceived as societal problems. Anthropologist will always critically assess which actors (whether individuals or institutions) define these phenomena as problematic and from which position they do so, and whether ethnocentrism plays a role in shaping these depictions. Graduates also possess the skills to carry out an elementary research independently, are able to judge scientific anthropological papers on their merits and to express themselves orally and by letter at an academic level. The programme places great importance on training students in their ability to 'translate' anthropological knowledge into practice. Besides this substantial objective, the programme aims at shaping students to adequately fulfil junior positions at an academic level in for instance policy and advisory work, the field of multiculturalism, development cooperation, cultural diversity in organizations, the cultural sector and journalism. In addition, the programme aims at providing students access to subsequent master's programmes at VU University or another university.

Article 10.2 Tracks

The programme has the following tracks:

- Cultural Anthropology and Development Sociology (English);
- Culturele Antropologie en Ontwikkelingssociologie (Dutch).

Article 10.3 Exit qualifications

1. Exit qualifications

Knowledge and understanding - graduates will have knowledge and understanding of:

- a. the most important research areas, theories, concepts and debates within the field of anthropology (and its history);
- b. a substantial number of anthropological field (and/or other) studies (monographs and core articles);

- c. methods and techniques of social scientific research, with emphasis on the core methods of ethnographic research;
- d. the possibilities and limitations of applying anthropological approaches, theories and concepts to social practices and problems;
- e. the possibilities and limitations of using ethnographic research methods;
- f. the place of anthropology within the field of the social sciences;
- g. the application possibilities of anthropological knowledge and skills when approaching social issues, and thus the professional fields within which anthropologists can make valuable contributions.

Application – graduates are capable of:

- a. formulating a scientific research problem and conducting an analysis of a concrete social issue based on research literature and/or empirical data they have collected themselves;
- b. conducting ethnographic research, independently or together with others, and reporting on it orally or in writing;
- c. engage in critical discussion of scientific (anthropological) theories and the associated concepts, comparing them, relating elements from these theories to each other and applying them to concrete social issues;
- d. analysing data and research results, assessing them for reliability, validity and usability;
- e. translating scientific anthropological theories and concepts to applications in practice;
- f. following the ethical code of conduct and the rules of ethics for research.

Making judgements – graduates exhibit:

- a. an academic attitude, i.e. the curiosity and willingness to test theories and assumptions and to adopt a critical attitude with regard to common assumptions in society;
- b. the ability to recognize, identify and propose solutions for (presumed) social problems;
- c. the ability to reflect on the possibilities and limitations of scientific theories and scientific research, with an emphasis on anthropological theories and ethnographic research;
- d. the ability to accept responsibility based on academic knowledge, insights and skills;
- e. the ability to reflect on their own background, position and opinions in their role as researchers.

Communication – graduates possess:

- a. the skills to present research results in an accessible manner, both orally and in writing, to colleagues and a broader audience.

Learning skills – graduates possess the competences needed in order to:

- a. summarize, connect and reflect on scientific theories and scientific research;
 - b. reflect on the contributions and limitations of anthropology and other social sciences, as well as to collaborate in a multidisciplinary context and contribute to the analysis of a complex social issue;
 - c. reflect on their own role in academic success and the application of the skills that they have acquired;
 - d. learn, communicate and collaborate within a culturally diverse and international environment; progress to a programme at the Master's level.
2. Language proficiency may be taken into account in the assessment of (interim) examinations.

Article 10.4 Language of instruction and language test

1. The language of instruction is English.
2. The 'Gedragscode vreemde taal' (code of conduct foreign languages) applies.
3. At the start of the first year of study every student must complete a diagnostic language test in the language of instruction of his or her programme.
4. Any student who does not achieve a pass in the language test must take the 'Refresher Course' organized by the Language Desk (Taalloket).
5. The language test is part of the following educational component: Academic Skills Lab. A mark can only be determined if the student has successfully completed the requirements of the educational component, including a pass in the language test or completing the Refresher Course.

11. Curriculum structure

Article 11.1 Academic core

- Academic core is part of the study programme. This includes:
 - Academic Skills Lab (level 100);
 - Social Research Methods (level 100);
 - Descriptive and Inferential Statistics (level 100);
 - History of the Social Sciences (level 200);
 - Philosophy of Science (level 200).

Article 11.2 Major

- The major comprises a package of compulsory and possibly optional units of study.
- In addition, units of study are categorized as introductory (100), in-depth (200) and advanced (300) level.

Article 11.3 Compulsory units of study of the major

A detailed description per educational component can be found in the Study Guide.

Name of educational component	course code	nr of EC	level
First Year			
Core Themes in Anthropology	S_CTA	6	100
History and Theory of Anthropology	S_HTA	6	200
Ethnographic Monographs	S_EM2	6	200
Challenges of the 21 st Century	S_C21C	6	200
Ethnographic Research Methodology	S_ERM	6	100
Research Lab Anthropology	S_RLA	6	200
Academic Citizenship Anthropology yr 1	S_AC1	0	
Second year			
Development and Globalization: Anthropological Perspectives	S_DG	6	300
Political and Economic Anthropology	S_PEA	6	300
Identity, Diversity and Inclusion	S_IDI	6	300
Nation and Migration	S_NM	6	300
Urban Studies	S_UBS	6	300
Global Religion	S_GR	6	300
Organizations and Anthropology	S_OA	6	300
Academic Citizenship Anthropology yr 2	S_AC2	0	
SS4S choose one out of three: - Beyond Gender Inequalities - Confronting Commodity Chains - Towards Better Care and Welfare	S_BGI S_CCC S_TBCW	6	300
SS4S choose one out of three: - AI & Society; - Improving Planetary Health; - The human Dimension of Sustainable Development.	S_AIS S_IPH S_HDSD	6	300
Third year			
Digital Anthropology	S_DA	6	300
Bachelor Project Anthropology	S_BP AE	18	300
Future Anthropology	S_FA	6	300

Article 11.4 Participation in practical exercises and tutorials

- In the case of a practical training course, or tutorials, attendance is compulsory unless a different guideline is given in the course manual.

12. Electives

Article 12.1 Elective period

1. The first semester of the third year of the curriculum comprises elective educational components of at least 30 EC.
2. For this elective period, the student can take:
 - a. a minor (a coherent package of related educational components);
 - b. individual choice of at least five educational components at the faculty or elsewhere (in the Netherlands or abroad), of which at least two (12 EC) must be at level 300;
 - c. an internship.
3. Prior consent must be obtained from the Examination Board.
4. The 'free-choice component' may not contain any educational components of level 100. The Examination Board can make an exception by approving a unit of level 100 (6 EC) if this educational component of study is explicitly required in the coherent package of educational components as prior knowledge for another educational component from that package.
5. For an internship, prior approval of the internship coordinator of the program is required. For more information, see the Faculty Regulations for Bachelor's Internships at VU.nl Dashboard.
6. A student can choose electives of the Faculty of Social Sciences without prior permission from the Examination Board, see study guide and VU.nl Dashboard.

Article 12.2 Minors

1. The student who meets the admission requirements can take a 'University minor' without prior consent from the Examination Board. The 'University minors' are listed on the VU website.
2. The student can take one of the following minors without prior consent from the Examination Board:
 - a. Bestuurswetenschap;
 - b. Communicatiewetenschap;
 - c. Communication Science;
 - d. Organisatiewetenschap;
 - e. Sociologie¹.

13. Honours programme**Article 13.1 Honours components**

The components of the honours programme offered by the faculty or the programme are:

Name of educational component	course code	nr of EC	level
HP Big Data Meets Small Data	S_HPBDMSD	6	400
HP Individual Project Anthropology	S_HPIPA	6	300

See article 4.1 for more information about the Honours programme.

14. Binding recommendation on continuation of studies (BSA)**Article 14.1 Binding (negative) recommendation**

1. In order to obtain a positive recommendation on continuation of studies, the student must have obtained at least 42 EC by the end of the first year of enrolment.
2. Students who receive a binding negative recommendation on continuation of studies cannot enroll in the following Bachelor's programme offered by the Faculty during the subsequent three academic years:
 - Culturele antropologie en ontwikkelingsociologie;
 - Cultural Anthropology and Development Sociology.
3. Exemptions are taken into account by the BSA committee in determining whether the norm has been met.
4. Students whose enrollment was terminated before 1 February (deregistration request before 1 February) will also not receive a recommendation on continuation of studies.
5. Students to whom the BSA Committee has granted a postponement of the recommendation in the first academic year will receive the recommendation in the second academic year.

¹ Please note: for the minor in Sociologie, there is an overlap with a unit of study from the compulsory curriculum of the Bachelor of Cultural Anthropology and Development Sociology. Please contact the examination board which unit of study should be taken instead.

15. Evaluation and transitional provisions

Article 15.1 Evaluation of the education

1. The education provided in this programme is evaluated in accordance with the evaluation plan in Appendix I. The faculty evaluation plan offers the framework.

Article 15.2 Transitional provisions

1. By way of departure from the Teaching and Examination Regulations currently in force, the transitional provisions in Appendix II apply for students who started the programme under a previous set of Teaching and Examination Regulations.

Advice and approval by the Programme Committee, on 3 March 2023.

Approved by the Faculty Joint Assembly, on 15 June 2023.

Adopted by the board of the Faculty of Social Sciences on 27 June 2023.

Appendix I Evaluation plan Bachelor Cultural Anthropology and Development Sociology

PLAN			
What, how and when are you going to evaluate?			
What?	Goals	How/method	When?
Evaluating courses	Improve courses, develop a culture of constructive feedback	1. Via student evaluation 2. Via meeting Programme Committees 3. Via conversation lecturer (in case of problems and/or bad evaluations) 4. Via course files/ examination commission 5. Sample keys 6. (interim) oral evaluation with students	1. After completion of courses and sometimes intermediate 5. Interim/otherwise 6. Lecturer - during or just after completion of course
Evaluating lecturers	Further professionalization	1. Course evaluation (questions about lecturer) 2. InterVision/collegiate consultation (in case of problems)	1. After course 2. incidental
Curriculum evaluation - whole curriculum - part	Connection courses Tracking yield problems	1. Panel discussions students 2. Interview with lecturer team 3. Annual report (figures)	1. 1x per year, with different groups 2. Occasional 3. Annually
Labour market connection	Getting the relevance of the curriculum clear	1. Field Advisory Board looks at relevance Bsc	1. Annually

DO	
Carrying out the evaluations	
Who?	Which evaluations and responsibilities?
OPD (Programme directors)	Monitor all the above
OPC (Programme coordinators)	Monitor all the above
AHO	Annual consultation based on feedback/input from OPD and professional evaluations.
OLC/PC	Analyzing the results of the course evaluations, curriculum evaluations, organizing the panel discussions with students (a la "lucht je hart" sessions Political Science).
Lecturer	Peer review, Education colloquia, peer consultation
Education Office FSS	Execution of evaluations Making sure they are turned off Identify and pass on any bottlenecks

CHECK		
View results using various evaluation tools		
Tool	Who prepares it?	Who uses it?
Course file	Course coördinator	OPD, OPC, EC
Course evaluations	Automatically generated	PC, OPD, OPC
Conversation with PC	OPD (programme director)	OPD, OPC
Trade report with points for improvement (from last year)	Lecturers	PC, OPD, OPC
Observation report of lecturer	On request or if there are emphatic problems with a subject.	De observed lecturer, OPD, OPC
Curriculum evaluation	OKP	OPD, OPC, EC, PC

ACT		
Formulating points of improvement based on the results and implementation		
Tool	Who draws up points for improvement and ensures that it is implemented?	Who uses it?
Course file	Course coordinator in cooperation with lecturers	OPD, OPC, lecturer
Course report	Course coordinator	Lecturer, OLC en OPD
Observation report of lecturer	Colleagues	Lecturer, OPD, OPC, executive
Curriculum evaluations	PC responsible for the organization - OPD and OPC to process the results	OPD, OPC
Teaching colloquia / staff meetings	Teaching staff	OPD, OPC

Appendix II**Transition Table Bachelor's track Cultural Anthropology and Development Sociology****Transition Table 2022-2023**

Course in 2021-2022 (or before)	Replacement course in 2022-2023
Social Science for Society 1: <ul style="list-style-type: none"> • Diversity 1 or • Globalization 1 or • Networks 1 	<ul style="list-style-type: none"> • Beyond Gender Inequalities OR • Confronting Commodity Chains OR • Towards Better Care and Welfare: let's stick together OR • AI & Society: Fixing Algorithmic Decision Making OR • Improving Planetary Health: A Learning Lab for Social-Entrepreneurship OR • The Human Dimension of Sustainable Development: From Ideal to Reality
Social Science for Society 2: <ul style="list-style-type: none"> • Diversity 2 or • Globalization 2 or • Networks 2 	<ul style="list-style-type: none"> • Beyond Gender Inequalities OR • Confronting Commodity Chains OR • Towards Better Care and Welfare: let's stick together OR • AI & Society: Fixing Algorithmic Decision Making OR • Improving Planetary Health: A Learning Lab for Social-Entrepreneurship OR • The Human Dimension of Sustainable Development: From Ideal to Reality

Transition Table 2021-2022

Course in 2020-2021 (or before)	Replacement course in 2021-2022
HP Students for a Future Society	HP Big Data meets Small Data

Transition Table 2020-2021

Subject (in 2019-2020 or before)	Replacement subject (2020-2021)
Sociology of Social Science	History of the Social Sciences
HP Part of the Bachelor's Thesis in Anthropology	HP Individual Project Anthropology

Appendix III Making online multiple-choice examinations available for inspection

The Teaching and Examination Regulations (Part A, Article 3.9, paragraph 1) make the following provisions on the student's right to inspect their written examination after assessment: 'Within twenty working days after the announcement of the results of a written examination, but at least ten working days before the resit opportunity, the student can, on request, inspect their assessed work, the questions and assignments set, and the standards applied for marking. The time and location of this inspection is announced at the examination or on Canvas.'

Teachers who use multiple-choice questions in written examinations seek ways to provide an opportunity for inspection (and for discussion of the examination afterwards) without the risk of multiple-choice questions being distributed as screenshots or by similar means. The distribution of questions in this way means that new multiple-choice questions have to be formulated each time. This not only increases the lecturer's workload but also adversely affects the quality of the questions, as constantly varying the questions entails an increasing level of detail.

Online proctoring (or other technologies) do not offer watertight safeguards when written online examinations with multiple choice questions are made available for inspection. Yet there is a pressing need for watertight safeguards: if a single student is able to copy multiple-choice questions, there is nothing to stop them becoming available to everyone.

To prevent written online multiple-choice examinations being made public against the wishes of the examiner, the Faculty Board – in consultation with the Faculty Student Council and the Subcommittee – has drawn up a number of guidelines for making such examinations available for inspection. The Examination Board subscribes to these guidelines, which entail the following:

- In the case of online inspection of multiple-choice examinations, access to the assessed work and the questions set should be limited, and the lecturer should suggest alternative ways to give students feedback on their exam result as effectively as possible without sharing the questions.
- Lecturers should look for alternative ways to give students the best possible feedback, for example by providing insight into marks per theme instead of per question or – where necessary or at a student's request – by giving examples of questions that were answered incorrectly on an individual basis.
- If a lecturer wishes to provide more detailed feedback to several students at once, this can be done in a closed Zoom session for which students have to register.
- The above restrictions do not apply to open questions. For open questions, students retain the right to inspection as regulated in Article 12, paragraphs 2 to 4 of the current Rules and Guidelines of the Examination Board.