

Employer End of Financial Year: Key Dates

FREQUENTLY ASKED QUESTIONS

WHAT IS THE FINAL DATE FOR FY20/21 SUPERANNUATION PAYMENTS?

We recommend that payments are made by **5pm on Wednesday 23 June 2021** to ensure they are processed and allocated **before 5pm on Wednesday 30 June 2021**.

Important note: We are unable to backdate contribution records. Payments received after 5pm Wednesday 30 June 2021, may not be allocated to the 2020/21 financial year, and if not, will be allocated to the 2021/22 financial year.

HOW CAN I VIEW CONTRIBUTIONS ONLINE?

EmployerAccess is a secure online portal that allows you to manage your employees' details and contributions. To view completed payments, select the 'Contribution' tab and 'Completed Contributions' to login to EmployerAccess

[LOGIN >](#)

HOW CAN I MAKE A PAYMENT?

BPAY®

You must have a legalsuper account to access your unique legalsuper BPAY reference. Paying contributions via your unique employer account BPAY customer reference number will ensure that your contributions are allocated automatically to your employees' accounts as per your allocation data. Please note that BPAY payments are generally received within three business days from the date of payment. Therefore, depending on when you pay your contribution, this could mean legalsuper receiving your contribution after **30 June 2021**.

legalsuper Biller Code: **29967**

To access your unique Customer Reference Number login to EmployerAccess

[LOGIN >](#)

AUTHORISED BANK TRANSFER (ABT)

ABT transfers authorise us to automatically withdraw a specified amount from your nominated bank account. Unlike direct debit, the payment must be authorised every time a contribution return is submitted. ABT transfers are generally received within three business days from date of payment and the funds are allocated automatically, according to your instructions. Therefore, depending on when you pay your contribution, this could mean legalsuper receiving your contribution **after 30 June 2021**.

ELECTRONIC FUNDS TRANSFER (EFT)

As EFT payments require manual allocation of contributions to your account, you must ensure that your legalsuper employer number is used as the reference for the payment. EFT payments are generally received within five business days from date of payment. Therefore, depending on when you pay your contribution, this could mean legalsuper receiving your contribution **after 30 June 2021**.

SCH ONLINE

If you are using legalsuper's clearing house (SCH Online) you can make payments for contributions via BPAY, EFT or ABT. Payments made via SCH Online may take longer to be received by legalsuper than the timeframes advised above.

If you need assistance, you can contact SCH Online directly on **1300 855 935** between 9am – 5pm (AEST), Monday to Friday or support@schonline.com.au

CLEARING HOUSE

If you are using an alternative clearing house, contact your provider directly. Payments made via an external clearing house may take longer to be received by legalsuper than the timeframes advised above.

Note: For all payment methods, any payments received that are not accompanied by sufficient contribution classification data will not be able to be allocated in the first instance.

WHAT IS THE EFFECTIVE DATE OF CONTRIBUTIONS?

The end of financial year is a particularly busy time, payments may take up to five business days to be allocated to the relevant member accounts and will be made effective from the date they are first received by legalsuper.

You should contact your banking institution for payment transfer time frames during this period.

Note: BPAY and ABT payments do not require manual allocation. EFT payments made without the correct employer reference number may take longer to allocate and may require further supporting information.

The information provided is of a general nature only and does not take into account your objectives, financial situation or needs. You should therefore consider the appropriateness of the information and obtain and read the relevant legalsuper Product Disclosure Statement before making any decision. Past performance is not a guide to future performance.

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