

# SoundStation2W™ User Quick reference guide

## Features

### LED Indicators

The LEDs located on the top of your SoundStation2W™ indicate the current status of your conference telephone:

Green - your call is in progress.

Blinking green - a call is incoming.

Red - your call is muted.

Blinking Red - your call is on hold.



### Buttons

#### Menu

Displays a menu of settings and options.

#### Exit

Exits from current screen to previous menu.

#### Soft Keys

The screen will display labels for these keys, to identify their context-sensitive functions.

#### Phone

Answers incoming calls, dials a call, ends a call, and provides dial tone.

#### Conference

Call, join, or delete additional call participants during a conference call.

#### Dial Pad

These 12 keys provide the 10 digits, the 2 alphabetic characters, and special characters available in context sensitive applications.

#### Scroll

Navigate up or down through displayed lists.

#### Select

Choose a menu item.

#### Volume

Use these to adjust the volume of the handset, headset, speaker, and ringer, as well as the display contrast.

#### Mute

Toggle microphone on or off during a conversation.

