

Education Office

# EXAMINATION PROTOCOL 2021-2022

Faculty of Science

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ON BEHALF OF MTO

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## 1. WRITTEN EXAMINATIONS

The Education Office, and specifically the Sciences VU Examination Organization team, is responsible for organizing the Faculty of Science programmes examinations. Such organization involves:

- making copies of the examinations (115% of the number of students who have registered);
- hiring invigilators;
- transport to examination locations;
- provisions for students with disabilities;
- placing examinations in the archives.

To ensure that these organizational aspects run smoothly, the following agreements have been made:

1. *Examination timetables will be set **no later than 10 working days** before the start of the semester in question.*

Each programme is responsible for its examination timetable and for communications with examiners and course coordinators.

2. *Informing examiners about the examinations.*

Using the examination timetable set down at the start of the semester, the Sciences VU Examination Organization shall inform the examiners about the relevant examination by standard e-mail, **no later than 4 weeks** before the start of the examination. The information will include:

- Date/time/location;
- The deadline for supplying the examination by e-mail in PDF;
- Invigilators required.

The examiners should supply the examinations as a PDF as soon as possible to the Sciences VU Examination Organization ([tentamenorganisatie.beta@vu.nl](mailto:tentamenorganisatie.beta@vu.nl)) **no later than 10 working days** before the start of the examination, stating the course name, course code, and date of examination.

Please note: Any changes to an examination timetable that has already been set and approved may only be made in consultation with and at the request of the programme coordinator.

If nothing has been supplied **10 working days** before the start of an examination, the Sciences VU Examination Organization will inform the relevant programme coordinator. He or she will then raise the matter with the examiner in question. The examiner is then responsible for making copies of the examination and for arranging their transport to the location. The examiner must still supply the examination as a PDF by e-mail. This examination will be archived for accreditation purposes.

3. *Examiners must be present for at least the first half hour of the examination in question.* Examiners can clarify matters and answer any questions from students.

4. *Students must register.*

For each examination organized by the Sciences VU Examination Organization, invigilators are given an attendance list and must verify that students who have registered are indeed present. University registration cards, ID documents, passports, driving licences, public transport travel passes, or Academic Centre for Dentistry Amsterdam passes can be used for this purpose. Students must place their identity documents at the top right-hand corner of their desks. Students who are NOT registered may nonetheless be admitted to the room where the examination is taking place. Any such student who wishes to have their result registered will have to use a complaints form via [vu.nl](http://vu.nl) to ask for permission from the Exams commission to be retrospectively registered for the

examination, thereby allowing their grade to count.

Examiners can use [vu.nl](http://vu.nl) to view the attendance lists. More information is available on [vu.nl](http://vu.nl): dashboard > Apps > kandidatenlijst.

Also applicable are the rules on registration that cover the whole VU, the shared examination rooms management regulations, and the Examination Board rules and guidelines.

5. *The examiners collect the completed examinations from the Sciences VU Examination Organization (WN-P371)*

The examiner initials the 'proces-verbaal' statement. The Sciences VU Examination Organization may ask for proof of identity. When the exams are picked up, all the material (including the draft paper used by the students) will be given to the examiner.

If an examiner is unable to collect completed examinations him/herself, he/she must inform the Sciences VU Examination Organization by e-mail of who will be doing so. Proof of identity may then be asked for again. Examinations can be collected from half an hour after the end of the relevant block of examinations, unless they have been held at a shared location (TenT, RAI, Emergohal, VU Sports Centre). In that case, they can be collected on the next working day.

6. *The Sciences VU Examination Organization archives examinations for at least 2 years.*

Completed examinations are retained for 2 years in the paper archives for accreditation purposes.

## 2. WRITTEN EXAMINATIONS IN SHARED LOCATIONS (TENT, RAI, EMERGOHAL, VU SPORTS CENTRE)

FCO arranges the hiring of the invigilators in the shared examination rooms (TenT, RAI, Emergohal, VU Sports Centre). FCO also arranges the transport of the examinations to these locations – this is compulsory. Preparations are carried out by the Sciences VU Examination Organization. The detailed procedure concerning examinations in shared locations can be found on [vu.nl](http://vu.nl).

If an examination has to be held in multiple locations (no more than 2), this will be communicated as follows:

- The Sciences VU Examination Organization will send an e-mail to the examiner no later than **10 working days** before the start of the examination in question stating which students will be taking the examination in each location. The examiner will publish this information on Canvas. The information will also be given during the lessons.
- The Sciences VU Examination Organization will also put the information on the 'proces-verbaal' statement to enable the invigilators to verify it and to assist in their communications.
- The Sciences VU Examination Organization will inform those compiling the timetables that more than one location is to be used, thereby ensuring that students are aware of the different locations when looking at their personal timetables. For specific locations, students should refer to Canvas.

## 3. DIGITAL EXAMINATIONS

Digital examinations are organized along similar lines; below is the agreed procedure:

1. *Requesting and scheduling digital examinations*

A request is made via UAS to see whether an examination is digital or not. Availability for taking digital examinations is limited. Allocations are made according to the priorities set by the Student and Educational Affairs timetable department.

2. *Inform examiner about the digital examination.*

Using the examination timetable set down at the start of the semester, the Sciences VU Examination Organization informs the examiners about the digital examination by standard e-mail, **no later than 4 weeks** before the start of the examination.

3. *Preparing exam in Testvision.*

In case the examiner wishes to use other programs besides Testvision (with SPSS, R Studio etc), he/she should inform the Sciences VU Examination Organization latest six weeks prior to the exam.

- If it concerns a TestVision test without online proctoring, the examiner is requested to submit the test to TestVision **no later than 10 working days** before the date of the examination and to inform the Sciences VU Examination Organization by email of the fact (tentamenorganisatie.beta@vu.nl). The Sciences VU Examination Organization then checks the test and the conditions relating to the examination and lets the examiner know whether everything is in order or whether any alterations are needed. Any changes are carried out in consultation between the examiner and the Sciences VU Examination Organization. Once the test has been approved and the examination is set to take place in the TenT, the Sciences VU Examination Organization will send an overview of the test details to the TenT (digitent@vu.nl).
- If it concerns a TestVision test with online proctoring, the examiner is requested to submit the test to TestVision **no later than 10 working days** before the date of the examination and to inform the Sciences VU Examination Organization by email of the fact (tentamenorganisatie.beta@vu.nl). The Sciences VU Examination Organization then checks the test and the conditions relating to the examination and lets the examiner know whether everything is in order or whether any alterations are needed. Any changes are carried out in consultation between the relevant parties. Once the test has been approved, the Sciences VU Examination Organization sends a 'proces verbaal' statement with data to FCO no later than the morning after the exam. After the online proctoring exam, images are viewed by FCO invigilators who fill relevant information in to the 'proces verbaal' statement and send it to the Sciences VU Examination Organization who sends the 'proces verbaal' statement to the examiner and examination board. We request examiners to read the 'proces verbaal' statement carefully and to contact the examination board in case of fraud and to refrain from publishing the grades of the student(s) in question.
- If nothing has been supplied **10 working days** before the start of an examination, the Sciences VU Examination Organization will inform the relevant programme coordinator. He or she will then raise the matter with the examiner in question.

4. *During the exam*

Students taking part in a digital test should use their personal VUNetID and password.

Students are themselves responsible for knowing both codes.

The examiner must be available for questions from students and faculty support contact persons.

5. *Results to examiner*

In TestVision, the examiner can view the test results after the end of digital examinations.

6. *The examiner converts the test scores into marks and organizes the examination viewings.*

The examiner converts the test scores into marks and organizes the examination viewings. He or she can ask the timetable department to arrange a room for this purpose (roosterafdeling.beta@vu.nl). For viewings outside of the VU Campus, the integrity of the exam questions cannot be guaranteed.

7. *Archiving examinations.*

The examinations are stored in TestVision; they may be stored in the Digital Programme File at a later stage. **For more information on this, see [vu.nl](http://vu.nl).**

The remaining stages are the same as those for written examinations; see Chapter 1.

#### 4. INVIGILATORS

Below is a list of the arrangements with regard to invigilators:

- Written and digital exams: The Sciences VU Examination Organization organizes its 'own' invigilators for every scheduled examination, except those held in the shared locations (TenT, RAI, Emergohal, VU Sports Centre). If you do not want to make use of invigilators, we request you to inform the Sciences VU Examination Organization at least 10 working days in advance by e-mail ([tentamenorganisatie.beta@vu.nl](mailto:tentamenorganisatie.beta@vu.nl)).
- Examiners have final responsibility at all times for the successful organization of examinations. They are assisted in this by the invigilators.
- FCO organizes the invigilators for these locations: TenT, RAI, Emergohal and Sportcentrum VU. The detailed procedure concerning examinations in shared locations can be found [Vu.nl](http://vu.nl).
- The Sciences VU Examination Organization instructs the invigilators in accordance with the Rules and Guidelines for Invigilators (see Appendix 1).

#### 5. FRAUD AND IRREGULARITIES

Whenever an invigilator or examiner suspects fraud or any irregularities, this should be reported by the invigilator on the 'proces-verbaal' statement. Students complete the examination as normal. As soon as the 'proces-verbaal' statement has been handed in, the administrative secretary to the Examination Board will be informed by e-mail by the Sciences VU Examination Organization (CC to the examiner). The Examination Board will then deal with the case.

#### 6. STUDENTS AND PROVISIONS

General: Using the candidate list icon on [vu.nl](http://vu.nl), examiners can find an overview of the number of students who have registered for an examination, and also information on any provisions such as extra time, laptops, or visits to the toilet.

##### 1. Extra time

When registering in [vu.nl](http://vu.nl) at the start of their programme, students may state any functional impairment they have, such as dyslexia, any illness (chronic or otherwise), problems with their wrists, or diabetes, and whether they require special provisions or facilities for their studies. The academic advisor will assess students' requests. The information is then recorded in the VU information system. Students who have been awarded extra examination time must state in [vu.nl](http://vu.nl), for each examination, whether or not they need extra time for the examination in question. The default position for such students is that they will require extra time, but they may opt out by unchecking the relevant section.

- A distinction is made between 'short' and 'long' blocks. Examinations for which more than 2 hours and 15 minutes are needed are scheduled for the long blocks. All other examinations are scheduled in the short blocks. This means that the 5-days-a-week and 4-tests-a-day schedule can be maintained, and also that students entitled to extra time can take their examinations in the same rooms as those who are not.

Specifically, the schedule is as follows:

Time block, total	Duration of examination	Extra time
08.30 – 11.45	2 hours and 45 minutes	+ 30 min
12.15 – 15.00	2 hours and 15 minutes	+ 30 min
15.30 – 18.15	2 hours and 15 minutes	+ 30 min

18.45 – 22.00	2 hours and 45 minutes	+ 30 min
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*This schedule requires of each faculty and programme that they timetable their long and short examinations in a way that ensures that the overall examination schedule runs smoothly.*

Extra-time students will take examinations with regular students on campus, in the TenT, RAI, Emergohal, and VU Sports Centre locations.

### 2. Requesting laptops

The Sciences VU Examination Organization has laptops for students who will be taking their examinations in a modified form. Students should apply to the academic advisor for this facility. If the academic advisor awards the facility, the student in question may request a laptop for their examination from the Sciences VU Examination Organization ([tentamenorganisatie.beta@vu.nl](mailto:tentamenorganisatie.beta@vu.nl)). Students should do so **no later than 10 working days** before the examination. Laptop reservations are recorded on the examination overview.

### 3. Other provisions/facilities

A number of students have been granted special provisions, such as office chairs, screen magnifiers, and special laptops. Organizing these provisions is carried out in close consultations between the following parties: academic advisor, the Sciences VU Examination Organization and the student concerned. Applications for these provisions should be made by the Sciences VU Examination Organization to the Facilities service desk, and submitted by the academic advisor **no later than 10 working days** before the start of the examination.

### 4. Two exams at the same time

Any examination clash should generally be raised by the student concerned and reported to his or her programme. The following arrangements have been made to enable students to do both examinations.

Students should report any examination clash **no later than three weeks** before the examination period to the programme coordinator or the academic advisor;

- The programme coordinator or the academic advisor contacts the Sciences VU Examination Organization;
- The Sciences VU Examination Organization organizes an additional or alternative examination on the same day, on condition that the two examinations can be taken by the student in question in immediate succession, under the supervision of one or more invigilators.
- when it concerns digital exams that are scheduled at the same time, we do our best but there is no guarantee that a student can take both exams. Students need to keep in mind that they may have to take the resit of one of the exams.

## 7. VIEWING EXAMINATIONS

For courses with a course code starting with X, students may request a copy of their exams via [vu.nl](http://vu.nl). The exams may be viewed up to 20 working days after the announcement of the results (see Academic and Examination Regulations, Article 3.9). None of the questions or assignments will be made available, so if a student's answers form part of the same document, they will only be sent in consultation with the programme department.

Examiners are responsible for organizing discussions about examinations and content-related questions.

With other courses, the examiners mark the examinations and organize examination viewings. They can reserve a room for this purpose through the Faculty of Sciences education office. Following the viewings, the examiner takes the examinations to the Sciences VU Examination Organization, which then archives them. This only applies to courses of which the course code starts with X. For all other courses the examiner is responsible for archiving.

Viewings of digital exams are organised by the examiner.

*The Sciences VU Examination Organization archives examinations for at least 2 years.*

Completed examinations are retained for 2 years in the paper archives for accreditation purposes.

After two years, the examinations are destroyed.



## APPENDIX 1: THE SCIENCES VU EXAMINATIONS RULES AND GUIDELINES FOR INVIGILATORS

### GENERAL

- 'The Sciences VU examinations rules and guidelines for invigilators' apply to invigilators.
- Teachers/examiners have final responsibility at all times for the successful organization of examinations. They are assisted in this by the invigilators.
- Invigilators are independent employees. This is their only relationship with Vrije Universiteit Amsterdam.
- Invigilators are hired in through one of the preferred suppliers.
- Instruction meetings for invigilators are organized at least twice a year. They take place several weeks before examination periods 2 and 5.
- During each examination period, the Sciences VU Examination Organization carries out random checks on the work of the invigilators.
- In cases of emergency, invigilators should contact the Sciences VU Examination Organization:
  - 020 5984292
  - 06 27188618; general

### ARRIVAL OF INVIGILATORS

- Just before the distribution of examination materials starts, a Sciences VU Examination Organization employee collects the invigilators from the waiting room WN-S322 and accompanies them to the WN-P371 issuing counter.

### DISTRIBUTION OF EXAMINATION MATERIALS

- Invigilators should be present/report to the Sciences VU issuing counter WN-P371 thirty minutes before the start.
- Examination package. Each invigilator is given the exam questions, paper, list of participants, list for noting the names of non-registered candidates, fraud protocol and evaluation forms, as the case may be.
- The examinations are distributed and completed examinations are taken to and from the examination location by at least two invigilators.

### PREPARATIONS FOR EXAMINATION LOCATION

- There are always at least two invigilators present in every room.<sup>1</sup> This ensures better supervision and allows the possibility of consulting with the Sciences VU Examination Organization or the examiner.
- Preparations for the room:
  - Put in place blank paper;
  - If a lecture hall is being used as an examination room<sup>2</sup>, spaces two places wide should separate each of the participants;
  - If a lecture hall is being used as an examination room, alternate rows should be left empty, if possible (that is, where there are not many participants).
  - If more than one examination is taking place in the same lecture hall, the exam being taken in one row should be different to the next.

<sup>1</sup> Two invigilators are sufficient for up to 50 participants. For every multiple of 50, an additional invigilator is required, with a maximum of 5 invigilators for each examination location.

<sup>2</sup> The capacity of flat-floored lecture halls when used as examination rooms is determined by dividing their actual capacity by 3; that of sloping lecture halls, by 4. Students should be allocated places in these rooms in a way that minimizes their opportunities for copying from other students' work. Students should sit one behind the other, with an empty row between each of them, if possible.

- Coats, bags, and baseball caps should be left downstairs or at the front of the room. Participants may not have mobile phones or smart watches on their person – instead, they must be left with their coats and bags.

## STUDY AIDS

- a. Students must leave all items, particularly books, notes, smartphones, or anything else that could serve as exam aids, outside the examination room or put them in a place in the examination room designated by the invigilator. Pathways between the tables must be kept free.
- b. In derogation of paragraph a, a study aid may be used during an examination if it has been approved as such in advance by the examiner or the Examination Board. Permitted study aids are also mentioned on the front page of the examination paper.
- c. Any student who appears to have within reach during an examination a study aid that has not been approved as such, or during a visit to the toilet during the examination, is guilty of fraud.

## PROCEDURES DURING THE EXAMINATION

- Once the examination papers have been handed out, the invigilator checks how many people are present, and notes the number. This includes any latecomers.
- Students must show proof of their identity during examinations. The following documents are acceptable forms of identity, according to the regulations:<sup>3</sup>
  - University registration card
  - Academic Centre for Dentistry Amsterdam pass
  - Passport
  - Driving licence
  - ID card
  - Public transport travel pass
- Questions on the part of the candidates: the invigilators are not responsible for any alleged errors in the examination papers. The invigilator shall contact the relevant examiner or someone from the Sciences VU Examination Organization. Do not engage in any discussion – this is extremely disruptive for the other candidates.
- List of participants: the invigilator checks whether the candidates appear on the list of participants. If any student does not appear on the list of participants, the invigilator shall note down the name and other details of the person involved on the list of non-registered students.
- Eating during examinations is not allowed, with the exception of students who are allowed to do so for medical reasons.
- The consumption of beverages during examinations is allowed. Cups, bottles, or any other beverage containers may be checked by an invigilator or examiner to see whether they have been tampered with.
- Being an invigilator is an active role and involves active supervision. Do not carry out any other activity that is not related to the task of an invigilator, such as reading newspapers, working on personal matters, or anything else. Look around and walk around the room on a regular basis. Keep your eyes open! Sit in different parts of the room. There should also be someone at the back of the room.

## PARTICIPANTS WHO ARRIVE LATE

- a. Once an examination has started, nobody may enter the room.

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<sup>3</sup> The document should not be expired, and the document must bear a photograph and the name of the holder. Photocopies or scans from telephones or laptops, for example, are not acceptable proof of identity documents. You must see the official document. For the entire duration of any examination, students must have their identity documents available on their desk so that the invigilator can inspect them. The invigilator checks the identity documents and places a cross next to the name of the relevant candidate on the list of participants.

- b. Contrary to paragraph a, the following has been decided for students who arrive late. First, they stay in the corridor (waiting room). Thirty minutes after the start of the examination in question, they are all admitted to the examination room together.
- c. No more participants may be admitted after thirty minutes, and certainly not if someone has already left the examination room.

## VISITS TO THE TOILET

- a. Visits to the toilet are permitted only after one-and-a-half hours after the start time of the exam.
- b. Any student who has submitted a medical note to the academic advisor before an examination that states that he or she should be allowed to visit the toilet within that period will take their examinations in a separate room or in a separate section of the examination room.
- c. For each group taking a particular examination, only one student at a time may visit the toilet.
- d. Any student wishing to go to the toilet must show the invigilator that they are not carrying any exam aids. The invigilator accompanies the student and waits in the corridor. The invigilator also ensures that any student visiting the toilet during an examination does not enter into any contact with other students and is not able to use any kind of study aid.
- e. Any student wishing to visit the toilet must leave all the examination materials in place, with a blank page of paper facing upwards at the place where he or she is sitting in the examination room.

## LEAVING THE ROOM

- a. Students are not permitted to leave the examination room during the first thirty minutes of an examination.
- b. The invigilator may not leave the room during an examination without a good reason<sup>4</sup>.
- c. Handing in of completed examinations: candidates who leave up to thirty minutes before the end of an examination must hand in their papers to the invigilator at the front of the room and sign on the list of candidates as proof that they have done so.
- d. At the end of each examination, the completed papers are handed in by the candidates, row by row, to the invigilators. The invigilator ensures that candidates actually hand in their papers when signing that they have done so.  
If any student does **not** hand in their work, then he or she signs for **non-submission**. This is noted clearly on the list. In other words, students always have to sign – either for handing in their papers OR for not doing so.
- e. While the papers are being handed in, one invigilator continues to supervise the rest of the room. At the end, the papers that have been handed in are counted in the room and put in alphabetical order. A check is carried out to see whether the number of examinations handed in corresponds to the number on the 'proces-verbaal' statement. Note the number of examinations handed in on the envelopes as well.
- f. Students who continue to work after the official examination time are committing fraud, with the exception of those who have been awarded extra time.

## DETECTING FRAUD

- Fraud: whenever any attempt at fraud (copying from other students, using sources other than those that have been permitted) is observed, the student involved should be seated elsewhere. Make it obvious that he or she is being closely watched. Do not allow calculators or jotting

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<sup>4</sup> Good reasons are defined as candidates visiting the toilet, consulting with the Sciences VU Examination Organization, and an exceptional emergency. Personal phone calls for invigilators do NOT constitute a good reason.

paper to be passed around – answers to a particular sum may be stored in the memory of a calculator.

- Try to establish cases of fraud with at least two invigilators. Do not enter into a discussion with the student. This is extremely disruptive for the other candidates.
- Complete the fraud protocol as fully as possible and report the case after the examination to the Sciences VU Examination Organization.

## SUBSEQUENT PROCESSING

- Invigilators return in pairs the examination material to the Sciences VU Examination Organization.
- The examinations may only be given to the examiner present after receiving permission from the Sciences VU Examination Organization.
- Every list, form, remaining question, and completed examination must be handed in to the Sciences VU Examination Organization immediately after each examination.
- In the plastic folder – completed front page.
- In envelopes: Put the completed examinations into the envelope, in alphabetical order. Note the number of completed examinations on the envelopes.
- After the end of the examination, the three examination items<sup>5</sup> must be handed in separately by the invigilators to an employee of the Sciences VU Examination Organization at the WN-P371 issuing counter.

## EVENING EXAMINATIONS

- Evening examination papers are distributed in a manner similar to that for daytime examinations – thirty minutes before the start of an evening examination, the invigilators must be present and report to the WN-P371 issuing counter.
- If no Sciences VU Examination Organization employees can be present for taking receipt of the items, the invigilators<sup>6</sup> will be informed beforehand that they should place them in the letterbox after the examination in question. The letterbox is in the door of WN-P371. If the letterbox is full, the invigilators can use the one in the door of WN-P353.
- The package<sup>7</sup> must always be left locked away at night.

## APPROVAL

It is in the interests of all concerned that invigilators are aware of these agreements, and we therefore ask every invigilator to read these *rules and guidelines on VU sciences examinations for invigilators* and to indicate their agreement thereto.

For agreement:

Name of invigilator: .....

Signature: .....

Date: .....

<sup>5</sup> 1) Plastic folder with 'proces-verbaal' statement of the examination, 2) Envelopes with completed work, and 3) Package of evaluation forms.

<sup>6</sup> The Sciences VU Examination Organization prefers to use highly experienced invigilators for evening examinations, or at least one who is familiar with the regulations and organization of returning items

<sup>7</sup> 1) Plastic folder with 'proces-verbaal' statement of the examination, 2) Envelopes with completed work, and 3) Package of evaluation forms.

## APPENDIX 2: 2021-2022 TIMETABLE



## Jaarindeling 2021/2022

periode	Periode 1								Periode 2								Periode 3					
maand	september				oktober				november				december				januari					
S+	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
week	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	1	2	3	4	5
	O	O	O	O	O	O	O	T1	O	O	O	O	O	O	O	T2	V	V	H1	O	O	T3
ma	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	31
di	7	14	21	28	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	1
wo	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	2
do	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	3
vr	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	4
za	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	5
zo	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6

periode	Periode 4							Periode 5							Periode 6						
maand	februari				maart			april				mei			juni						
S+	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43
week	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
	O	H2	H2	H2	O	O	H2/3	T4	H3	O	O	O	V	O	O	O	T5	H4	O	O	T6
ma	7	14	21	28	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27
di	8	15	22	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28
wo	9	16	23	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29
do	10	17	24	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30
vr	11	18	25	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1
za	12	19	26	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	2
zo	13	20	27	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	3

periode	Zomerreces									
maand	juli					augustus				
S+	44	45	46	47	48	49	50	51	52	
week	27	28	29	30	31	32	33	34	35	
	H5	H4/5	H6	O	O	O	O	H6	O	
ma	4	11	18	25	1	8	15	22	29	
di	5	12	19	26	2	9	16	23	30	
wo	6	13	20	27	3	10	17	24	31	
do	7	14	21	28	4	11	18	25	1	
vr	8	15	22	29	5	12	19	26	2	
za	9	16	23	30	6	13	20	27	3	
zo	10	17	24	31	7	14	21	28	4	

- O - Onderwijs
- T - Tentamen
- H - Herkansingen
- V - Collegevrije dag
- BSA
- Weekend

Herkansingen	P1	P2	P3	P4	P5	P6
Information Sciences	wk 2	wk 7/8/9	wk 14	wk 23	wk 27	wk 29/34
Natural Sciences and Mathematics	wk 2	wk 7/8/9	wk 14	wk 23	wk 27	wk 29/34
Health and Life Sciences	wk 2	wk 7/8/9	wk 14	wk 23	wk 27	wk 29/34
Earth, Ecological and Environmental Sciences	wk 2	wk 7/8/9	wk 14	wk 23	wk 27	wk 29/34

Voor de BSc Aardwetenschappen en BSc Aarde, Economie & Duurzaamheid geldt als uitzondering op herkansingen (i.v.m. veldwerken):

voor periode 2/3: week 12

voor periode 4: week 28

voor periode 5: vanaf woensdag in week 27 en week 28

Bepaalde opleidingen kunnen vanwege veldwerk en vanwege afwijking van de 884 systematiek kiezen voor colleges in de collegevrije week in mei (week 18)

**Laatste inleverdatum resultaten 2021 - 2022 (31 juli)**

#### Vakantie, onderwijsvrije dagen

Kerstvakantie	27 december 2021 - 9 januari 2022
Goede vrijdag	15 april 2022
Pasen	17 en 18 april 2022
Koningsdag	27 april 2022
Melvakantie	2 mei - 8 mei 2022
Bevrijdingsdag	5 mei 2022
Hemelvaartsdag	26 mei 2022
Verplichte verlofdag	6 mei en 27 mei 2022
Pinksteren	5 juni en 6 juni 2022