

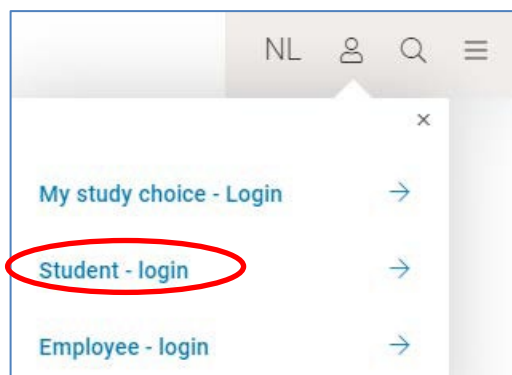
How to apply for a semester abroad?

As of December 2nd, you can apply for our exchange programme. Please take the following steps:

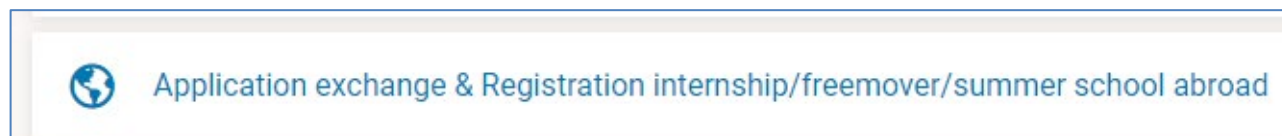
Step 1: Choose a top 5 of partner universities and select courses

Make sure to write down your top 5 of partner universities in a separate (Word) document for your own administration. Include at least 3 courses (including course codes if available) that you would like to take for each university in the same document.

Step 2: Go to your dashboard on VU.nl and log in with your VUnetID:

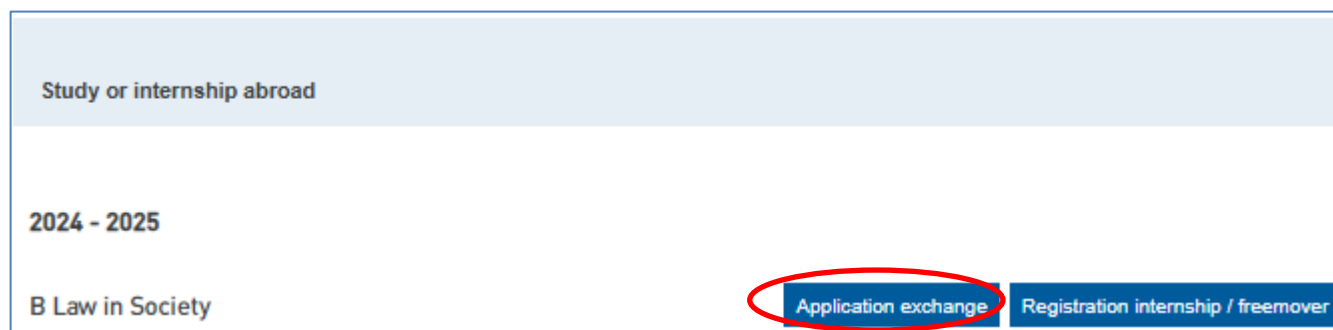


Step 3: Go to **Apps** and click on the app *Application exchange and Registration internship/freemover/summer school abroad* (Dutch: *Aanmelden uitwisseling & registratie stage/freemover/summer school buitenland*):



If you don't see the app, please click on 'All apps'.

Step 4: Click on the button **Application exchange** (NL: Aanmelden uitwisseling):





Step 5: Fill out the checkboxes and question, and click on the button **Go to Mobility Online**:

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Progress of your registration	Application for exchange partner institution Cancel
100%	EXCHANGE FOR STUDY PROGRAMME
<ul style="list-style-type: none"> ✓ Exchange for study programme ✓ In case of emergency and insurance ✓ Privacy Statement ✓ Application for exchange 	B COMPUTER SCIENCE
	IN CASE OF EMERGENCY AND INSURANCE
	<input checked="" type="checkbox"/> Yes, I agree to the terms and conditions of Vrije Universiteit Amsterdam concerning emergencies and I confirm that I will arrange a sufficient insurance cover for the country of my destination.
	PRIVACY STATEMENT
	<input checked="" type="checkbox"/> Yes, I authorize VU Amsterdam to share my personal data with any partner universities that I have selected above in countries outside the European Economic Area (EEA) that have not been designated as countries with an adequate level of data protection by the European Commission. I am aware of the risk that different legislation will apply in those countries than in the Netherlands, which may mean that my personal data is less well protected, for example because there is no privacy supervisor and/or I have fewer privacy rights. You can find an overview of privacy legislation in different countries here . If you do not wish to give permission for your personal data to be shared in specific countries, please select partner institutions in different countries above. You can withdraw your consent afterwards by contacting us at outgoing@vu.nl , but once your personal data has been passed on, it cannot be undone.
	APPLICATION FOR EXCHANGE
	Would you like to go on exchange during your studies at VU? <input checked="" type="radio"/> Yes <input type="radio"/> No
	Go to Mobility Online

Step 6: The application form on Mobility Online opens. Fill out this form and submit it.

Application for an exchange semester	 VRIJE UNIVERSITEIT AMSTERDAM	 International Office
All fields marked with (*) must be completed.		
Application details Open all sub groups Close all sub groups		
Type of application	<input type="radio"/> Incoming <input checked="" type="radio"/> Outgoing *	
Type of person	<input checked="" type="radio"/> Student <input type="radio"/> Teachers/Staff *	
Academic year	2025/2026 *	
Exchange programme	Student Exchange *	
VU semester	<-- Please select --> *	
<i>Please choose the VU semester you want to go on exchange: Fall semester = July/August/September until November/December/January (depending on the host university) Spring semester = January/February until May/June/July</i>		

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Step 7: You will then receive an e-mail from Mobility Online, confirming your registration with Mobility Online. Your application is not final yet! You still need to confirm your application in your Mobility Online workflow. Click on the button below to login to your Mobility Online workflow with your VUnetID:



Step 8: You will now see your application workflow. Check and confirm your personal details.

Application & Selection		
Registration in Mobility-Online	<input checked="" type="checkbox"/>	07/10/2021
Personal details checked	<input type="checkbox"/>	

[Check and confirm personal details](#)

Step 9: The last, but a very important step: read our general terms and conditions carefully and click on agree in your workflow before the deadline of **14 January 2025 (13h00)**. **Tick the box and click on the button *Submit application***:

In order to submit your application, please agree to our Terms and conditions.

Read our [Terms and conditions here](#).
Only once you agree to our Terms and conditions, your application is finalized.

Yes, I agree to the Terms and conditions *

[Back to the application workflow](#) | [Submit application](#)

You will now receive an e-mail from Mobility Online, confirming your application. Make sure that the checkbox *Application submitted – waiting for selection outcome* is ticked:

Application & Selection			
Application for exchange at VU	<input checked="" type="checkbox"/>	02/12/2024	
Confirmation e-mail online application	<input checked="" type="checkbox"/>	02/12/2024	Automatically generated
Registration in Mobility Online	<input checked="" type="checkbox"/>	02/12/2024	
Personal details checked	<input checked="" type="checkbox"/>	02/12/2024	Check and confirm personal details
Language certificate uploaded (optional)	<input type="checkbox"/>		Upload language certificate
Terms and conditions accepted	<input checked="" type="checkbox"/>	02/12/2024	
Read our Terms and conditions here and click on "I agree to the Terms and conditions" above.			
Application submitted - waiting for selection outcome	<input checked="" type="checkbox"/>		

The checkbox for Language certificate uploaded is only visible to students that indicated the wish to take courses in a different language than English or Dutch. This checkbox does not need to be checked, it is optional.

Important:

- We cannot process incomplete applications. Make sure to confirm your personal details and agree to our terms and conditions before the deadline.
- You cannot apply via e-mail. We will only process applications via Mobility Online.
- We do not accept late applications.

- Semester: please fill in the **VU semester** in which you would like to study abroad. For instance, if you would like to study in Australia from July – November, this would be the **1st** VU semester. Choose semester 1 in the application form in that case.
- If a university has different campuses, you can only apply for **one** of these campuses. For example: don't make a top 3 of Massey Palmerston North, Massey Wellington and Massey Auckland. Choose one of these campuses in your top 3. If you are selected for this university, you can still switch to another campus later on if needed.
- If you have any questions about the application process, please reach out to us via outgoing@vu.nl.