

## Procedure for assigning 'ius promovendi' to an associate professor

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Article 9 in the Doctorate Regulations provides that 'ius promovendi' can be assigned to an associate professor (UHD).

### Criteria

In Article 3 of the 'Uitvoeringsbesluiten' (procedures added to the Dutch text of the Doctorate Regulations), these criteria are defined to be twofold:

1. The associate professor is a high quality researcher, as demonstrated by positive assessment and recognition by peers, such as acquired grants, external funding for research projects or applications that received the assessment 'excellent', and multiple peer-reviewed publications in journals or as books of excellent scientific quality.
2. The associate professor is a high quality supervisor, as demonstrated by at least two successfully completed PhD trajectories that she or he has supervised in the formal role of co-supervisor. Both the process of supervision and the quality of the supervised dissertation are taken into account.

The College of Deans added:

3. The associate professor has been trained in supervision of PhD candidates.

### Procedure

4. Please submit a request to be granted 'ius promovendi' to the secretariat of the Graduate School of Social Sciences (GSSS): [graduate.school.fsw@vu.nl](mailto:graduate.school.fsw@vu.nl).
5. The envisaged promotor provides information on the following:
  - a) A short description of the relevant PhD position(s) (i.e., the incoming candidate) and a justification for why the associate professor should act as their promotor.
  - b) A short description of past (at least two completed) promotion trajectories in which the envisaged promotor has been involved from the start as co-promotor, including a description of the role played by the associate professor. Include a description of what was learned during the mentoring of successful and possibly unsuccessful candidates.
  - c) Date, subject and trainer of PhD candidate supervision training.<sup>1</sup>
  - d) References (if available) to major successful grant applications or applications that at least were marked as 'excellent'.
  - e) A list of scientific, peer-reviewed publications, with the three most prestigious ones marked.
6. On the basis of the survey responses, the Director of the GSSS checks whether the associate professor meets the relevant criteria of being a high quality researcher and a high quality supervisor, and advises the Dean whether to grant 'ius promovendi'.
7. The Dean decides on the application for 'ius promovendi', taking the advice of the Director of the GSSS into account.
8. Once an associate professor has been granted 'ius promovendi', she or he can act as promotor for any subsequent number of PhD candidates.

<sup>1</sup> If no training has been taken, the training should be taken as soon as possible and 'ius promovendi' can be given conditionally. The training can be found in the VU [Learning Management System](#) (LMS).