



# ENGINUITY ADVISORY GROUP TERMS OF REFERENCE

## Introduction

Enginuity believes that “given the opportunity one engineer can change their world and ours”.

Engineers will be the key to unlocking a greener, safer, more sustainable and more productive world for us all.

Enginuity plays a critical part in this by ensuring that employers and engineers have access to the skills and talent both now and in the future to engineer the changes needed.

Enginuity has an ambition to be the “sector connector” for engineering and manufacturing, bringing organisations together, joining dots and initiatives for maximum sector impact. The Enginuity Advisory Group will be an important initiative in the delivery of this ambition.

## Purpose of the Group

- To provide sector and organisation insight at a senior level to inform Enginuity’s strategy and charitable focus and additional stakeholder insight to the board of trustees and Exec team.
- To provide an advisory role to the Enginuity board and executive to help inform strategy and charitable activities. The advisory group has no role in the governance of Enginuity.
- To give feedback and insight to the Enginuity and EAL teams on product development to help better meet the needs of the sector and also to respond to emerging and future needs.
- Develop an advocate and champion network of senior industrialists and educationalists who we can also tap into for marketing activities.

## Responsibilities of the Group

- To provide strategic insight relating to the skills and education landscape in general, more specifically the engineering and manufacturing sector and how any changes may impact their own business.
- To provide guidance and intelligence to inform Enginuity thereby ensuring that Enginuity Group strategy and product/service range meets the needs of employers and individuals and will generate maximum positive impact to the sector.
- To advocate Enginuity Group externally helping to raise the profile of the organisation, identify opportunities to raise Enginuity’s profile within their own organisation and network and support the identification of collaboration or partnership opportunities.
- To formally report back to the Board of the discussions and insights from Advisory group meetings.



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### Membership and Governance

Membership is by invitation of the Enginuity Chair based on knowledge, expertise and the external advocacy and profile that the individual can contribute. The group will not exceed 10 members, including the Enginuity Chair and CEO. Members will serve a maximum term of three years and Enginuity reserve the right to ask a member to step down if the ability to commit to the group or attend meetings becomes too onerous. The group has no role or responsibilities with regards to Enginuity governance and as such board trustees cannot also be members of the advisory group.

Members of the Executive Leadership team will attend meetings where their attendance will aid the discussion and outputs. Board trustees are invited to attend as observers.

### Meetings

There will be two meetings per year of approximately 3 hours in duration face to face over lunch or dinner. Virtual meetings may take place where this makes sense.

Agenda items are to be invited and agendas will be circulated ten days ahead of meeting, with minutes issued within one week of the meeting taking place.

### Conflict of Interest

All members of the Advisory Group agree to focus on areas of common interest and not to promote the views/agenda of one organisation.

All members are encouraged to identify conflicts of interest as and when they occur, and members can challenge others if they think they are promoting a particular agenda.

Any member can opt-out of supporting a particular piece of work if it conflicts with their organisation in anyway.

|   | Yes                      | No                                  |                                      | Yes                                 | No                                  |
|---|--------------------------|-------------------------------------|--------------------------------------|-------------------------------------|-------------------------------------|
| Financial Implication?  | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Quality and Regulatory Implications? | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Workforce Development Implications inc Diversity?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Charitable Objects Met?              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Conflict of Interest between EAL and Enginuity? If yes, details to be given within report | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                                      |                                     |                                     |