

# **MyMaps Userguide**

Contracts Printing



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#### **Acknowledgements**

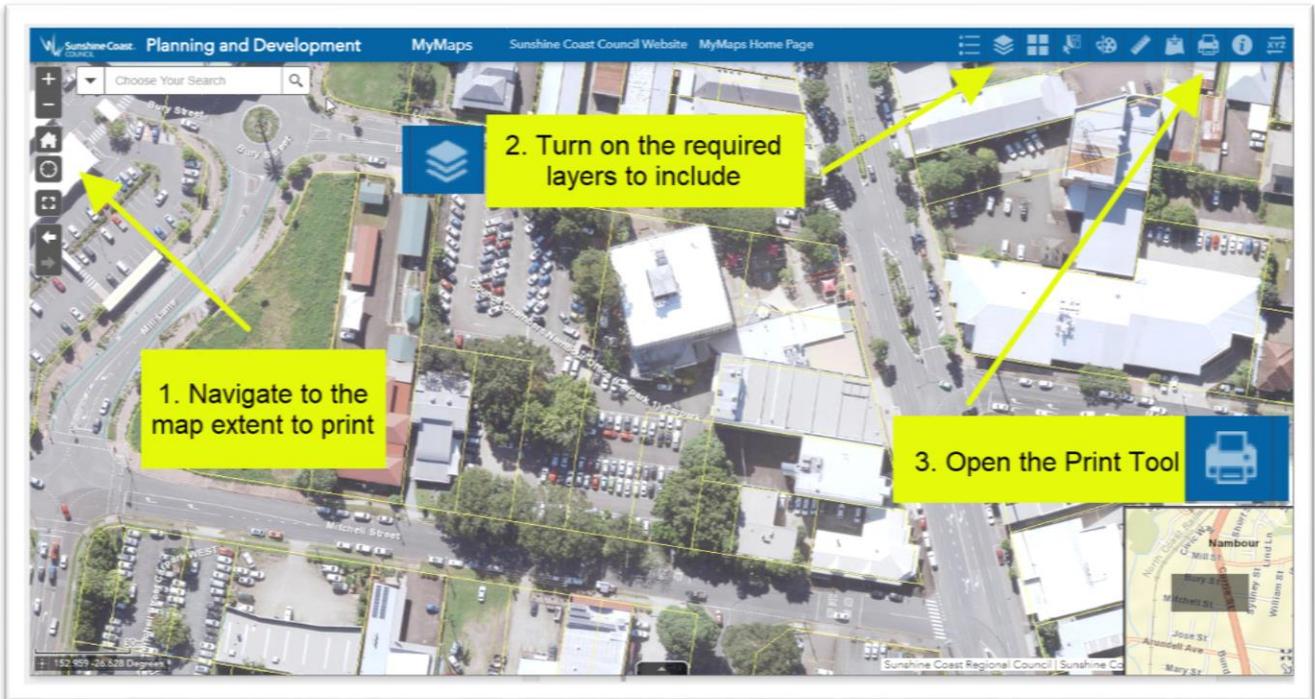
Council wishes to thank all contributors and stakeholders  
involved in the development of this document.

#### **Disclaimer**

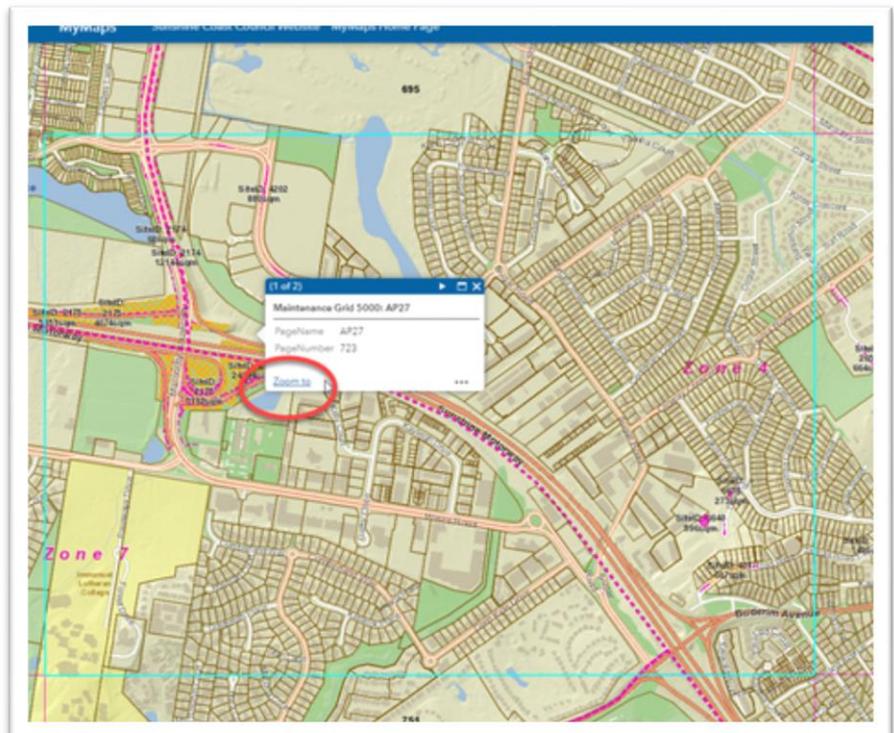
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## Map Printing

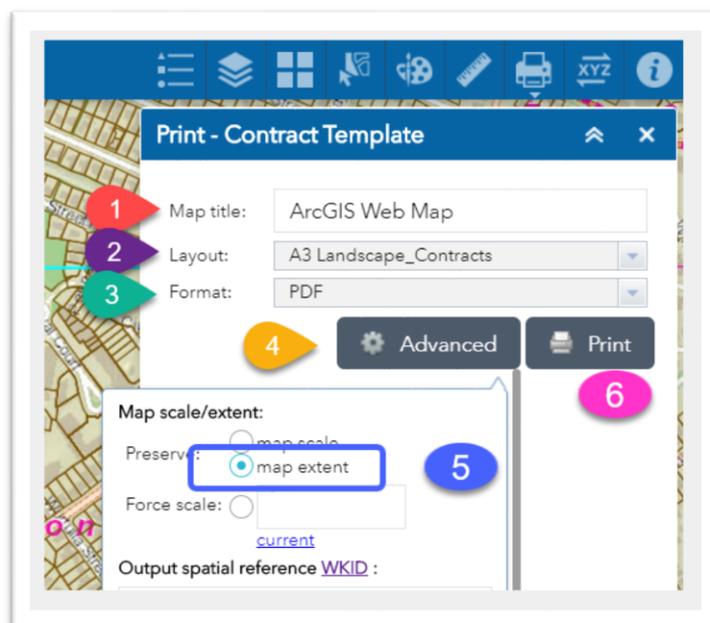
The Print Tool allows the user to generate an output of the view extent in a variety of layouts and formats that can be saved to your device.



- Click on the Map Tile that will be printed to activate its pop up.
- Click on *Zoom to* option to centre the selected tile.
- Close the pop up.
- Open the Print Tool.



1. Give the map a title (optional)
2. Choose the A3 Landscape\_Contracts layout style from the layout drop down menu.
3. Choose the relevant output file format from the format drop down menu
4. Click on  to set the map print extent
5. Select *Preserve map extent* to ensure the tile extent is kept in the print
6. After configuration is complete, select Print.



For further information or assistance with MyMaps Contact Council:

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