

Linda Hall Library

Fellowship Handbook

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I. Introduction

Congratulations on your upcoming fellowship at the Linda Hall Library! In all likelihood, you have many questions about the Library and the logistics of your research visit. This handbook addresses as many of those issues as possible to ensure that you have a successful and productive research experience.

As you peruse the following pages, you will find information about the Library's day-to-day operations, administrative policies, and scholarly resources that will be available to you during your time here. In addition, you will discover useful tips about Kansas City itself, including details about public transportation, housing options, grocery stores, restaurants, and other noteworthy attractions.

Although we have tried to be thorough, this handbook remains a work in progress. If you have encountered a situation that is not addressed below, please be sure to email fellowships@lindahall.org so that we can account for it in future versions of this document. If you would prefer to discuss a question in person, you are always welcome to speak with me or the Library's fellowship administrator, Lezlie Martin.

The Linda Hall Library is a wonderful research destination, offering access to unparalleled science and engineering collections and reference librarians capable of supporting nearly any project. Above all, however, the Library is the center of a dynamic intellectual community, one that is deeply enriched by the presence of scholars like you.

On behalf of our entire staff, welcome to Kansas City!



Benjamin Gross
Vice President for Research and Scholarship
Linda Hall Library

II. The Linda Hall Library: A Brief History

The Linda Hall Library is the world's foremost independent research library devoted to science, engineering, and technology. The Library was established thanks to a generous gift from Herbert Hall, one of Kansas City's leading businessmen, and his wife, Linda. The Halls were prominent members of Kansas City society, who had supported a wide range of philanthropic causes throughout their lives. In a final act of civic generosity, their wills stipulated that the majority of their estate would be used to establish a "free public library for the use of the people of Kansas City and the public generally."

The terms of the Halls' bequest specified that the new library should be established on the grounds of their estate and named after Linda, but the choice of collecting focus was left to the first board of trustees. Following extensive conversations with consultants and community leaders, the trustees concluded that Kansas City would strongly benefit from the presence of a science and technology library. This decision coincided with news that the American Academy of Arts and Sciences, one of the nation's oldest learned societies, was seeking a new home for its collection of monographs, serials, and rare books. These materials were shipped to Kansas City in 1946, and shortly thereafter the Linda Hall Library opened to the public.

Within a decade, the Library's collections had outgrown the Hall's mansion, leading to the construction of the current main building in 1956. In 1965, the Library built a new wing that contained an auditorium, an exhibition hall, and additional stack space. Today, this extension is home to the History of Science Reading Room and Cosmology Theater. Further additions in 1978 and 2006 provided the Library with over 40 miles worth of shelf space.

The Linda Hall Library's ongoing expansion reflects its commitment to preserving print material related to science, engineering, technology, and their histories. The Library's collections include over 300,000 monographs and more than 43,000 journal titles. The 1995 acquisition of the Engineering Societies Library added thousands of technical reports, government documents, conference papers, and industrial standards. Along with the 50,000 rare books in the History of Science Collection, these materials enable researchers to reconstruct the development of scientific or technical concepts from the 15th century to the present.

The Fellowship Program

The Linda Hall Library has offered research support to visiting scholars since the 1990s. Early on, fellowships were offered on an informal, non-competitive basis. Scholars who heard about the Library's collections—largely by word of mouth—would work directly with members of the staff to arrange their stays.

The Library restructured its fellowship program in 2008. The organization appointed a new Director of Fellowships, who implemented a more formal application process resembling programs at other research libraries. The reconstituted fellowship program was launched in 2011. Since then, the Library has welcomed dozens of scholars from around the world to Kansas City.

III. Library Operations

A. Location

The Linda Hall Library's address is:

Linda Hall Library
5109 Cherry St.
Kansas City, MO 64110-2498
USA

The Library is neighbored on all sides by the campus of the University of Missouri-Kansas City. Free parking is available in the Library's main lot, whose main entrance is located on Cherry Street between 51st and 52nd Streets.

B. Library Hours

The Linda Hall Library is open during regular business hours: 9:00 a.m.-5:00 p.m., Monday through Friday.

In addition, the Library's exhibition galleries and the Cosmology Theater are open to the public on the second Saturday of each month from 10:00 a.m. until 2:00 p.m. The Main Reading Room and the History of Science Collection are closed on Second Saturdays, and the Library's reference, research, and circulation services are also unavailable.

The Linda Hall Library is also closed for the following holidays:

- New Year's Day (January 1)
- Martin Luther King Jr. Day (3rd Monday in January)
- Presidents' Day (3rd Monday in February)
- Memorial Day (Last Monday in May)
- Independence Day (July 4)
- Labor Day (1st Monday in September)
- Thanksgiving (4th Thursday in November), as well as the day after Thanksgiving (4th Friday in November)
- Christmas (December 25)

Depending upon the year, the list above may be amended to include additional holiday closures. Please consult the Library's Hours and Directions website (<https://www.lindahall.org/hours/>) for the latest updates.

C. Emergency Closures

When the threat of inclement weather (snow, ice, tornado, heavy rains/hail, etc.) develops, either overnight or during the day, the question of closing the Library will be reviewed by the President. If inclement conditions develop overnight, the President will decide by 6:00 a.m. whether to close the Library for the day or to have a delayed opening.

The following steps will be taken to communicate the closing notice to staff, fellows, and the general public:

- Staff and Fellows will receive a phone call or text message alert with closing information through the OneCallNow system. Fellows have a responsibility to provide the Finance Office with updated contact information for the OneCallNow system.
- IT Services will update the Library's phone greeting and webpage with closing information once the decision has been finalized.
- The Vice President for Communications will alert the local media for inclusion in the TV and radio closing lists.
- The security guard will post a closed sign on the front door.

When inclement weather conditions develop during the day, the President will make the closing decision. The following steps will be taken to communicate the early closing decision to staff, fellows and to the public:

- Staff and Fellows will receive a phone call or text message alert with closing information through the OneCallNow system.
- IT Services will update the phone greeting and the webpage.
- The Vice President for Communications will alert the local media for inclusion in the TV and radio list of closings.
- A member of the Public Services Department will post a closing notice on the front door.

Fellows have a responsibility to check the Library's webpage, the recorded phone message, and/or the local NBC station (Channel 41) for the closing notice.

Tornado Alerts

Kansas City is located in a region of the country that is susceptible to extreme weather, including tornadoes. The city maintains a series of outdoor sirens that are tested at 11 a.m. on the first Wednesday of every month. If there is a tornado warning, sirens will sound and members of the staff will direct all Library patrons and research fellows downstairs to a shelter area until the storm has passed.

D. Accessible Spaces

1. Main Reading Room

Most visitors make use of the Linda Hall Library's collections in the Main Reading Room. This space, easily recognized by the presence of the malachite tazza (a ceremonial bowl that once belonged to Czar Nicholas II), also serves as a lecture hall and gathering space for Library events.

The Main Reading Room is home to the Library's open stacks, which contain books published after 1980, as well as a selection of reference books and current journals. The remainder of the Library's collections are housed in closed stacks, which are accessible only to Library staff.

Other resources that you will find in the Main Reading Room include:

- Reference Desk: Members of the Linda Hall Library's reference staff are available to answer your questions and help you access materials housed in closed stacks. (See Section IV for additional information about circulation procedures.)
- Public workstations: These computers, located directly across from the reference desk, provide visitors with access to the Library's online catalog and electronic resources.
- Scanners, microform readers, and photocopiers: A self-service copy room is located near the east side of the Main Reading Room. Fellows may obtain a key from the reference desk that will allow them to use copiers and scanners without charge for the duration of their research visit. Please consult with reference staff if you have any further questions about this equipment.
- Study rooms: There are a limited number of study rooms adjoining the Main Reading Room, which can be reserved for fellows working with materials from the general collection. Please consult with the reference staff for more information.

2. Exhibition Galleries

The Linda Hall Library hosts exhibitions featuring materials from the rare book and general collections. These items are displayed in two galleries located to the east and west of the Main Reading Room immediately after entering the building. Further information about Library exhibitions can be found here: <https://www.lindahall.org/exhibitions/>.

3. Cosmology Theater

The William E. Deramus III Cosmology Theater features a 114-inch screen, which presents videos created by the Space Telescope Science Institute as part of their *ViewSpace* programming series. *ViewSpace* presents a series of short (~ 10 min. long) educational features related to astronomy, geology, and environmental science. The Cosmology Theater is open whenever the Library is, and visitors are welcome to enter and leave at any time.

4. History of Science Reading Room

The Linda Hall Library holds one of the strongest collections of rare printed science, technology, and engineering works in the world. The History of Science Reading Room is open daily from 9:00 a.m. until 4:45 p.m., Monday through Friday.

Further information about the History of Science Reading Room can be found in Section IV of this handbook (p. 10).

5. Break Rooms

Research fellows have access to all public spaces in the Linda Hall Library, as well as two additional break areas:

- **Staff Lounge:** The Staff Lounge is located below the reference office and is accessible to fellows with valid Library ID badges. This space contains a large refrigerator, microwave, and vending machines. Fellows are encouraged to use the Staff Lounge for lunch or coffee breaks.
- **Fellows Lounge:** The Fellows Lounge is located in the office area adjoining the History of Science Reading Room. It is a convenient location for visiting scholars to enjoy coffee breaks, lunches, or informal conversations. Because of its proximity to the rare book collection, we ask fellows to be careful when bringing food into the Fellows Lounge.

E. Food and Beverage Policy

The collections, in addition to their informational and artifactual value, represent an enormous economic investment and provide the underpinning for many of the services the Library offers. The commitment to preserve and protect the collections is an integral part of the Library's mission statement. This commitment means, in part, providing a safe environment and safe handling procedures, which will prevent damage to library materials and equipment.

Materials in all formats can be damaged by food stains or residue. Food crumbs attract insects, which can also mar printed books or journals. Because damaged materials are expensive to repair and frequently impossible to replace:

- Food must be confined to the Staff Lounge or the Fellows Lounge. No food is permitted in the public areas of the library.
- Food must not be present at any desk or table that holds library materials of any format.
- Hands should be kept clean, dry, and free of any sticky or greasy food residue when handling any library materials.

Beverages can also damage library materials and electronic equipment.

- Open-top containers are not allowed at desks or on any surface where library materials in any format are present. Open-top containers should be confined to the Staff Lounge or the Fellows Lounge.
- Bottles with spill-proof lids, sport bottles, and cups or mugs with secure lids may be used in the Main Reading Room.
- Insulated containers that do not sweat are preferable.

Should a mishap occur, it should be reported to the nearest member of the reference or maintenance staffs in order to minimize damage to the collection and ensure that spills are cleaned up quickly. Current and future Library users will appreciate your cooperation in adhering to these guidelines.

F. Tobacco and Smoking Policy

The Linda Hall Library is a tobacco-free workspace. Cigars, cigarettes, pipes, e-cigarettes, and any other form of smoking paraphernalia are prohibited on Library property, including all Library-owned buildings, parking lots, streets, and grounds. Tobacco use is allowed in enclosed personal vehicles, with the windows completely closed, in the Library's parking lots.

IV. Accessing the Collections

A. Main Reading Room

1. Circulation Policies

Research fellows receive a library card that will allow them to check out resources from the Library's general collections. All items must be checked out at the reference desk. Checking out these materials allows us to keep track of the Library's books and maintain accurate use statistics.

Fellows may borrow a maximum of 50 items from the general collection. Fellows can keep checked-out items at their desks or on a book truck. Fellows working in the Main Reading Room will return their book truck to the Reference Desk at the end of the day.

All general collection materials are due back to reference on the day before the conclusion of your fellowship. If certain items are deemed essential for use on the final day of the fellowship, they can be checked out for one additional day at that time.

Fellows may also take home items from the general collection overnight. Please note that the following types of material do not circulate:

- Journals, periodicals, or magazines
- Material published before 1900
- Microfilm or microfiche
- Reference books
- Folio volumes
- Technical reports
- Items deemed fragile or difficult to replace
- Rare books from the History of Science Collection

2. Requesting Items from the General Collection

Records in the Library's online catalog indicate whether a publication is shelved in open stacks or closed stacks. These records also provide additional information to aid in locating an item, such as a call number, shelving title, or shelving location.

Most open stacks materials are shelved on the balcony level of the Main Reading Room, where they are accessible to the general public. The Library shelves these items according to their Library of Congress call numbers.

Some items in Main Reading Room are assigned a special shelving location in their respective catalog records, including:

- **Casual Reading Collection:** The Casual Reading Collection is located on the two low bookcases flanking the lecture seating area in the Main Reading Room. Books shelved in this location appeal to the educated general reader. New books are rotated into these shelves once a month.
- **LHL Current Journals:** The most recent issues of major science and engineering periodicals, as well as journals devoted to the histories of those disciplines, can be found in the bookcase to the left of the stairs heading up to the second floor of the Main Reading Room.
- **LHL Display Books:** New monograph acquisitions are typically displayed in the bookcase to the right of the stairs heading up to the second floor of the Main Reading Room. This location designation is also assigned to thematic displays located on the opposite side of the reading room.
- **LHL Reference Room:** Reference books (e.g. *Dictionary of Scientific Biography*) are found on the first floor of the Main Reading Room.

The majority of the Library's collections—including all monographs published before 1980, journals, technical reports, industrial standards, government documents, and patents—is shelved in closed stacks. These materials are not accessible to fellows or other members of the general public and must be requested. Shelving items in closed stacks helps ensure their security and allows the reference staff to track their use more effectively.

To request an item from closed stacks, submit a call slip at the reference desk. Call slips come in several different colors, each of which corresponds to a different category of material.

- Use a **white slip** to request monographs published before 1980 that are located in closed stacks. Make sure to include the author, title, and Library of Congress call number.
- Use a **green slip** to request journals or other serial publications to request a particular volume/issue or a range of years. Fill out as much information as you can from the catalog record, including the journal title, volume, issue number, publication date, and pages (if seeking out a particular article).
 - Tip: The catalog entries for some journals include a special field (“LHL Shelved as”) that can help members of the library staff determine where it is located. If you notice this, be sure to include the “Shelved as” title on the call slip. For example, *Transactions of the ASME* is shelved under *American Society of Mechanical Engineers, Transactions*.
- Use the **lemon-yellow** request slips to request government documents or technical reports.

Please consult with the librarians at the reference desk or email reference@lindahall.org if you have any questions about how to locate a book or submit a call slip.

B. The History of Science Reading Room

All Linda Hall Library fellows are assigned a desk or table in the History of Science Reading Room. They are not required to make use of this workspace, but should they choose to do so, they should follow the same procedures as any other visitors using the Library's special collections.

Upon arrival at the History of Science Reading Room, fellows should place their personal belongings in the cubbies near the front desk. The only items allowed at their desks are:

- Cell phone
- Laptop
- Digital camera (no tripods)
- Books from either personal collections or the Library's general collection
- Writing supplies (notebooks and pencils; no ink pens)

Please note that food and drink are prohibited in the History of Science Reading Room. You may leave your lunch or snacks in either the Staff or Fellows Lounge.

If you receive a phone call while working in the History of Science Reading Room, we request that you relocate to Fellows Lounge to avoid disturbing other scholars.

1. Requesting items from the History of Science Collection

Special collections materials—including rare books, manuscripts, or archival collections—may be used only in the History of Science Reading Room. As with the general collections, fellows are required to complete call slips in order to request rare books or archival materials. Submit all call slips to the staff member at the reading room's front desk.

To expedite the process of locating a rare book, fellows are encouraged to include the following information on each slip:

- Call number
- Location information (e.g. "LHL Rare Book Room" or "LHL Rare Book Cage")
- Author
- Book size in centimeters (Typically included in the "Physical format" field in the catalog record)

2. Handling Special Collections Materials

All visitors to the History of Science Reading Room, including fellows, are required to handle special collections materials with care. Members of the Library staff will demonstrate proper handling techniques to all fellows as part of their orientation.

Before handling special collections materials, fellows should wash their hands, either in the restroom or the Fellows Lounge.

When handling special collections materials, fellows should:

- Keep rare books, manuscripts, and archival materials on a desk or table.
- Use foam supports to minimize the strain on a rare book's binding.
- Use book snakes or weights to keep a book open to a given page.
- Turn pages slowly and carefully from the corners.
- Use pencils for all note-taking activities and avoid writing on paper laid on top of a book—either open or closed. (Reminder: Pens are not permitted in the History of Science Reading Room!)
- Do not mark or fold pages.
- Exercise caution when unfolding plates or maps.
- Ask for assistance when dealing with any particularly fragile or delicate items.

Photography is permitted in the History of Science Reading Room. Please avoid using a flash, since bright light can damage special collections materials over the long term. Fellows are also welcome to request high-resolution scans of rare books or manuscripts from the Library's Digital Initiatives Unit. (See Section VII.)

3. Rare Book Room Reference Materials

In addition to the items in the rare book vault and cage, researchers making use of special collections materials may also consult the books on the shelves near the back of the History of Science Reading Room. These volumes include reference works, the collected correspondence of well-known scientists, and facsimiles of historically significant publications. These items are assigned a special location in the online catalog ("LHL Rare Book Room-Open Stacks") and may not be checked out. It is not necessary to submit a call slip to access these materials.

C. End of Day Procedures

The History of Science Reading Room closes at 4:45 p.m. Fellows should plan their work schedules accordingly.

Before leaving the Library, all patrons—including fellows—must have their bags checked by the page at the front door. Be prepared to show the receipt for any general collection items that have been checked out.

V. Financial and Administrative Policies

A. Fellowship Support

The Linda Hall Library provides fellows with financial support to facilitate their research in its collections. Recipients of fellowships funded by the Linda Hall Library Trusts are eligible to receive reimbursement for certain travel and living expenses up to \$750/week for travel fellows and either \$3,000 or \$4,200/month for doctoral and postdoctoral residential fellows, respectively.

The following reimbursable expenses require receipts:

- Travel expenses (airfare, train tickets, etc.), including baggage fees
- Additional transportation costs (e.g. shuttles, taxis, bus fares)
- Car mileage (Please submit a statement of mileage. Mileage will be reimbursed at the standard IRS mile rate. Driving related to the fellowship, including trips to and from the Library, to the bank, grocery store, pharmacy, etc., will be reimbursed at the same rate.)
- Rent and utilities (including cable and Internet)
- Medical expenses (e.g. doctor's visits)
- Health insurance premiums

The following additional living expenses are also reimbursable, provided funds remain. These expenses are reimbursed as a per diem:

- Groceries & food
- Sundries (personal care products, kitchen utensils, etc.)
- Prescriptions
- Small articles of clothing
- Haircuts
- Dry cleaning/laundry
- Postage
- Office supplies

Fellowship funding is prorated over the month and disbursed semimonthly. Final payment is issued at the conclusion of a fellow's research stay.

Note: Some of the Linda Hall Library's residential fellowships are supported by the Linda Hall Library Foundation—an independent 501(c)(3) public charity. These fellowships are not bound by the reimbursement policies outlined above. Instead, these fellows receive a fixed stipend of either \$3,000 or \$4,200 per month depending on their doctoral or postdoctoral status. You will be informed whether your fellowship is supported by the LHL Foundation when you arrive in Kansas City.

B. Tax Information

1. U.S. Citizens and Permanent Residents

Linda Hall Library fellowship funding counts as taxable income for U.S. citizens and permanent residents. Please note that this income is not reported by the Library on a W-2 or 1099 form, so no taxes will be withheld.

2. Information for Non-U.S. Citizens

For non-resident aliens, fellowship income may be partially or totally exempt under the terms of a tax treaty.

The Library must file an information return (Form 1042-S) reporting the amounts paid to foreign persons (non-resident aliens), even if no tax was withheld. On this return the Library must report either a U.S. or foreign taxpayer identification number for the fellow.

Fellows from countries that have a tax treaty with the United States (see list below) may claim an exemption from withholding. To claim the exemption, the fellow must submit a copy of IRS Form W-8BEN with their U.S. or foreign taxpayer identification number.

Fellows from countries without a tax treaty with the United States are subject to having a portion of their income withheld. The exact amount depends upon their visa status.

- Fellows present in the U.S. with a non-immigrant visa status of F, J, M, or Q will have 14% of their income withheld.
- Fellows present in the U.S. with any other visa status (e.g. B-2, Tourist) will have 30% of their income withheld.

3. Countries with U.S. Tax Treaties

Armenia	Denmark
Australia	Egypt
Austria	Estonia
Azerbaijan	Finland
Bangladesh	France
Barbados	Georgia
Belarus	Germany
Belgium	Greece
Bulgaria	Hungary
Canada	Iceland
China	India
Cyprus	Indonesia
Czech Republic	Ireland

Israel	Portugal
Italy	Romania
Jamaica	Russia
Japan	Slovak Republic
Kazakhstan	Slovenia
Korea	South Africa
Kyrgyzstan	Spain
Latvia	Sri Lanka
Lithuania	Sweden
Luxembourg	Switzerland
Malta	Tajikistan
Mexico	Thailand
Moldova	Trinidad
Morocco	Tunisia
Netherlands	Turkey
New Zealand	Turkmenistan
Norway	Ukraine
Pakistan	United Kingdom
Philippines	Uzbekistan
Poland	Venezuela

The foregoing is provided for informational purposes only. Fellows from outside the US are responsible for determining whether a tax treaty between their home country and the US is in force

4. Filing for a Tax Refund

Fellows who wish to seek a refund for part or all of the tax withheld should file a Form 1040-NR with the IRS the year after receiving their fellowship income. It can take more than a year to receive the refund. Fellows must have a U.S. taxpayer identification number in order to receive a refund.

C. Visa Information

The Linda Hall Library is unable to sponsor visas for international scholars. If you are not an American citizen, you are responsible for obtaining the proper visa before applying for research support or traveling to Kansas City. Linda Hall Library fellowships should not be considered employment for the purpose of obtaining a visa.

VI. Fellowship Expectations

A. Attendance

Throughout their stay in Kansas City, all research fellows are expected to be at the Linda Hall Library during its regular operating hours, Monday through Friday, 9:00 a.m.-5:00 p.m.

Fellows should confirm their arrival each day by signing in at the front desk in the History of Science Reading Room. While fellows may leave the Library to eat lunch, visit the post office, or complete other similar errands, the majority of their time should be spent on site making use of the Library's collections.

Fellows should email the Library's Fellowships Assistant (fellowships@lindahall.org) and personnel@lindahall.org if illness, a family emergency, car trouble, or any other issues arise that might prevent them from arriving at the Library.

1. Conference Travel

Although research fellows are expected to remain in Kansas City throughout the duration of their fellowships, the Linda Hall Library recognizes that attending academic conferences and workshops is an important component of their professional development. These events provide scholars with the opportunity to present projects to new audiences, receive feedback from peers, and form connections with like-minded researchers from around the world.

To accommodate the need for scholarly travel, fellows who are in residence for more than one month are given the opportunity to extend the duration of their fellowships by an amount equal to the number of weekdays they plan to spend away from the Library. Fellows should inform the Fellowships Assistant of any conference travel plans as soon as possible. Fellows who are unable to extend their time at the Library due to visa restrictions or other scheduling issues should contact the Vice President for Research and Scholarship.

2. Visiting Local Collections

Beyond the Linda Hall Library, the greater Kansas City area is home to a variety of libraries, archives, and museums whose collections might be relevant to fellows' research projects. (Several of these institutions are featured in Section VIII of this handbook.) Fellows are welcome to take advantage of these scholarly resources. Please inform the Fellowships Assistant of any plans to conduct off-site research at least one day in advance.

3. Contact Information

Please make sure to provide the Fellowships Assistant with your local phone number and address, as well as an emergency contact number.

B. Participation in Library Events

In addition to serving as a global destination for scholarship related to science, technology, engineering, and their histories, the Linda Hall Library also hosts a wide range of public programs, including many that might be of interest to fellows during their time in Kansas City.

1. Fellows Breakfasts

Shortly after their arrival, fellows are invited to a welcome breakfast with members of the Linda Hall Library staff. These events are held in the Fellows Lounge and provide an opportunity for fellows to introduce themselves to the staff and provide an informal summary of their research projects. (No formal presentations are required!)

2. Fellows Lectures

Near the conclusion of their time at the Library, fellows in residence for more than one month may be invited to deliver an afternoon lecture describing their project. These talks serve to highlight the importance of the Library's fellowship program and the value of its collections to prospective researchers. They are organized by the Library's Vice President for Public Programs and the Vice President for Communications.

Previous lectures have attracted audience members from nearby academic institutions as well as the general public. They are also recorded and made available online, allowing fellows to share the results of their research with a truly global audience.

As the fellowship program has grown, it has become more difficult to schedule lectures for all visiting scholars. Fellows may instead be offered the opportunity to record a short interview about their project, write an article for the Library's newsletter (*The Hedgehog*), or present their research in another setting.

3. Works-in-Progress Seminar

During the academic year (Sep.-May), the Library hosts a monthly works-in-progress seminar, where scholars from throughout the region can receive constructive feedback on book chapters, journal articles, or other written work. Meetings are typically held on the third Friday of every month in the classroom near the west exhibition gallery. Papers are circulated at least one week in advance to ensure sufficient time for review. Although fellows are not required to submit a paper for consideration, they are strongly encouraged to attend and participate in the discussion.

4. Evening Lectures

Throughout the year, the Linda Hall Library invites people from a wide range of professional backgrounds to speak about the social impact of science, technology, and engineering. These lectures are typically held in the evening. They are free and open to the public, although advanced registration is typically required on the Library's website.

Occasionally, the Library also organizes a reception prior to the lecture for the speaker and members of the President's Circle—the Library's major donor group.

Fellows are welcome at both public lectures and President's Circle receptions. Those planning to attend should inform the Fellowships Assistant. Please note that on evenings when public programs are scheduled, fellows do not have to leave the Library after 5 p.m. If a member of the reference staff is present, fellows may continue working in the History of Science Reading Room or the Fellows Lounge. (Note: Rare books will still be reshelved at 4:45 p.m.) If no staff members are available or if the Reading Room is serving as a venue for a reception, fellows must relocate to the Main Reading Room, Reference Office, or Staff Lounge before the evening's activities commence.

5. Second Saturday Programs

With one exception, the Library is not open on weekends. That exception is the second Saturday of each month, when the Library opens from 10:00 a.m. to 2:00 p.m. Visitors may visit the exhibition galleries and the Cosmology Theater. Reference, research, and circulation services are not available on Second Saturdays, and fellows will not be able to access the History of Science Reading Room or Fellows Lounge.

C. Social Media Policy

The Library has embraced social media as a means of advancing its mission, calling attention to its collections, and promoting its public programming. Fellows may contribute to these objectives by sharing materials relevant to their research experiences or the Library's public programs (exhibitions, lectures, etc.) on Facebook, Twitter, Instagram, Tumblr, or other online platforms. Fellows do not, however, speak on behalf of the Library in any sort of official capacity and should make it clear in their social media profiles that all views expressed are their own rather than the institution's. The Library's prohibitions on harassment, discrimination, and intimidating conduct also extend to social media activity.

Fellows should contact the Library's Vice President for Communications if they have any questions about the appropriate use of social media.

D. Crediting the Library in Publications or Conference Talks

Through its fellowship program, the Linda Hall Library seeks to support well-researched scholarship related to science, engineering, technology, and their histories. Any books, dissertations, journal articles, blog posts, or other publications that might result from that research should acknowledge the support of the Linda Hall Library and the Linda Hall Library Foundation.

Example: Revisions were completed at the Linda Hall Library, thanks to the fellowship program funded by the [Insert appropriate funding source, either "Linda Hall Library" or "Linda Hall Library Foundation"].

Along similar lines, scholars who deliver a conference talk based on their fellowship research should recognize the Linda Hall Library and Linda Hall Library Foundation along with any other sources of funding associated with their project. During their tenure at the Library, fellows may list the Linda Hall Library as their home institution on conference nametags and title slides, so long as they also acknowledge any other organizations with which they have institutional connections.

Example: Albert Einstein
 Linda Hall Library/Swiss Patent Office

E. Research Misconduct Policy

The Linda Hall Library expects that all research fellows will adhere to the highest standards of ethical conduct. All incoming fellows receive a copy of the Library's Research Misconduct Policy along with their offer letter, which outlines how the Library administration will respond to allegations of plagiarism, falsification, or other departures from acceptable research practice. Fellows must review this document and return a signed copy to the Fellowships Assistant prior to their arrival in Kansas City.

The full text of the Research Misconduct Policy is reproduced in Appendix 1 of this handbook.

F. Access Control Badge

Upon arrival at the Library, research fellows receive an access control badge that will enable them to access certain non-public spaces within the Library, including the Reference Office and Staff Lounge. The badge also provides access to the Library's employee entrance from the east parking lot. Please refrain from using this door unless invited to an event outside of the Library's normal visiting hours, such as a Fellows Breakfast.

Also, be aware that the badge does not provide access to the History of Science Reading Room or, by extension, the Fellows Lounge.

This badge should be worn in an easily visible manner during working hours and returned to the Fellowships Assistant at the conclusion of one's fellowship.

VII. Services Available to Fellows

A. IT Resources

The Linda Hall Library provides research fellows with a wide range of computing resources to help them pursue their research. All fellows have access to the Library's wireless network, the flatbed scanners and photocopiers in the Main Reading Room, and the print station in the History of Science Reading Room. (Please note that the Library offers printing as a free service to its fellows, but reserves the right to revoke that privilege if it is abused.)

Some of the desks in the History of Science Reading Room are equipped with desktop computers. These desktops are connected directly to a print station. In addition, they provide access to *In the Stacks* (<http://inthestacks.lindahall.org>)—an intranet site that offers additional information about Library procedures, a photographic directory of Library staff, and an online form to submit digitization requests. (See below.)

Scholars who require additional computing resources should notify the Fellowships Assistant, who will work with the Library's IT department to address all requests.

B. Digitization Requests

Research fellows may request high-resolution scans from material in the Linda Hall Library's general and special collections for non-commercial, personal, or research use. Such requests must be in accordance with U.S. copyright law. Any publication that makes use of images from the Library's collections must properly credit the Linda Hall Library of Science, Engineering & Technology as the source.

Fellows should submit digitization requests using the online form on the Library's intranet site (<http://inthestacks.lindahall.org>). A representative of the Library's Digital Initiatives Unit may contact the fellow to discuss the request. Upon completion, all scans will be delivered via Dropbox. For further information about the Library's image reproduction services, please email images@lindahall.org.

C. Interlibrary Loans

The Linda Hall Library's collections are extensive but not comprehensive. Scholars may occasionally discover resources that would be valuable for their research but are not available on site, either because they are out of scope or are not present in the stacks.

All fellows are provided with a courtesy card granting fellows access to dozens of local college libraries, including Miller Nichols Library at the University of Missouri-Kansas City. (See Section VIII.) If no nearby libraries hold a title of interest, fellows may request materials from institutions around the world. Please consult with a member of the reference staff to submit a request for an interlibrary loan.

Along similar lines, if you have a recommendation for a book that should be permanently added to the Linda Hall Library's collection, please inform a member of our reference staff or the Vice President for Special Collections.

D. Postal Deliveries

Fellows who are in residence for more than one month may arrange for letters or packages to be sent to the Linda Hall Library. Please be sure to include "Fellowships" in your address to ensure that your mail is delivered in a timely fashion.

Example: Your Name
 Linda Hall Library-Fellowships
 5109 Cherry St.
 Kansas City, MO 64110-2498

VIII. Scholarly Resources in Kansas City

Visitors to the Linda Hall Library will find materials in its stacks related to nearly every branch of science and engineering. There are some subjects, however, that are outside of the Library's collecting scope, including clinical medicine, literature, economics, and fine arts. Fortunately, Linda Hall Library fellows have access to several nearby institutions with collections that cover these topics.

A. Miller Nichols Library (University of Missouri-Kansas City)

800 E. 51st St.
Kansas City, MO 64110
<https://library.umkc.edu/mnl>

The Linda Hall Library is surrounded on all sides by the campus of the University of Missouri-Kansas City (UMKC), one of the four schools that comprise the University of Missouri system. UMKC maintains the largest academic library system in the Kansas City metropolitan area.

Miller Nichols is UMKC's main library. It is located across the street from the Linda Hall Library and offers visitors access to monographs and serials covering a broad range of topics, as well as electronic databases such as JSTOR, Early English Books Online, and IEEE Xplore. It is also home to UMKC's LaBudde Special Collections, Marr Sound Archives, and the Richard L. Sutton, Jr. Geosciences Museum.

B. Clendening History of Medicine Library

3901 Rainbow Blvd.
Kansas City, KS 66160
<http://www.kumc.edu/school-of-medicine/history-and-philosophy-of-medicine/clendening-history-of-medicine-library.html>

In 1939, Dr. Logan Clendening, a professor of clinical medicine and proud alumnus of the University of Kansas, donated his personal collection of 6,000 history of medicine books to his alma mater. These materials formed the core of the Clendening History of Medicine Library, which is located on the campus of the University of Kansas Medical Center in Kansas City, Kansas. In addition to rare books and manuscripts, researchers at the Clendening Library have access to recent monographs and serials related to medical history and biomedical ethics.

C. Kansas City Public Library

Central Library: 14 W. 10th St., Kansas City, MO 64105

Plaza Branch: 4801 Main St., Kansas City, MO 64112

<https://www.kclibrary.org>

The first public library in Kansas City opened in 1873. Since then, the city's public library system has expanded to include ten branches. The Central Library is home to the Missouri Valley Special Collections, which document the history of the Kansas City region, with a particular focus on exploration, western expansion, the Civil War, and both African-American and Native American history. The Plaza Branch, whose Truman Forum Auditorium frequently hosts film screenings and other public programs, is walking distance from the Linda Hall Library.

D. Spencer Art Reference Library

4525 Oak St.

Kansas City, MO 64111

<https://nelson-atkins.org/library/>

Established to support the Nelson-Atkins Museum of Art's collecting activities, the Spencer Art Reference Library contains over 250,000 volumes related to the visual arts. Although its special collections focus on local artists and the institutional history of the Nelson-Atkins Museum, historians of the book may wish to examine the Karen Gould Teaching Collection of medieval leaves. The Spencer Art Reference Library also maintains subscriptions to online resources such as art encyclopedias, historic newspapers, and art sales databases.

E. National Archives at Kansas City

400 W. Pershing Rd.

Kansas City, MO 64108

<https://www.archives.gov/kansas-city>

The National Archives and Records Administration (NARA) maintains a regional facility in Kansas City, which holds permanent records created by federal agencies and courts in Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, and South Dakota. Several of the organizations represented might be of interest to Linda Hall Library research fellows, including the Bureau of Public Roads, National Park Service, U.S. Geological Survey, U.S. Fish and Wildlife Service, and U.S. Bureau of Mines.

IX. Housing

The Linda Hall Library does not offer housing to visiting scholars. Fellows without automobiles should strive to find housing on a bus line or within easy walking distance to the Library. (See Section X for further information about public transportation in Kansas City.) Depending upon the timing of one's fellowship, bicycling may also be an option.

A Note About the Weather

Kansas City is located in the middle of the United States, far from any large bodies of water that could moderate its weather. As a result, residents have grown accustomed to both hot, humid summers and cold, windy winters.

Average temperatures in Kansas City range from 24°F (-4°C) in the winter to 95°F (35°C) in the summer. Fellows planning to be in residence between November and March should prepare for the possibility of snow or ice storms, which could complicate their daily commute to the Library.

[Temperature statistics derived from Weather Spark (<https://weatherspark.com/>).]

A. Housing Options

Many recent fellows have found places to live using Airbnb (<https://www.airbnb.com/>). When considering housing options, seek out rentals that are located near the University of Missouri-Kansas City's main campus. Other neighborhoods within easy walking or biking distance of the Linda Hall Library include:

- Brookside
- Country Club Plaza
- Crestwood
- Westport

B. Real Estate Consultants

Annette Lepique is a real estate consultant who has worked with previous research fellows. She has an Airbnb in the neighborhood and has contact with other local Airbnb owners.

Office 816-410-5483

Cell: 816-305-5951

Email: AnnetteL@kansascityhomes.com

Cynthia Klein manages a number of apartments in the Brookside, Plaza, and Westport neighborhoods, some of which are furnished. She also knows several people who sublet furnished condos on the Plaza.

Cell: 816-898-9283

Email: cklein@plazalivingcenter.com

C. Additional Resources

Extended Stay America (<https://extendedstayamerica.com/>) is a hotel chain that offers economy, extended-stay accommodations. Many suites including a bedroom and kitchen equipped with pots and pans. There are several locations in the Kansas City metropolitan area, including one at 4535 Main St., approximately 1 mile from the Linda Hall Library.

Vacation Rental By Owner (VRBO) (<https://www.vrbo.com/>) is a website that specializes in vacation rentals. Unlike Airbnb, VRBO only lists properties where you can rent the whole space, rather than sharing with other roommates.

CORT Furniture (<https://www.cort.com/>) is a company that rents out apartment furnishings. Their best rates are for a minimum 3-month lease, but shorter options are also available. For further information contact sales manager Christine Dunkin via phone (913-888-0100) or email (Christin.Dunkin@cort.com).

X. Public Transportation

Kansas City's public transportation infrastructure is not as extensive as other American cities. Nevertheless, numerous bus lines may prove useful to fellows without access to a car. All public transit in the Kansas City Area is governed by the Kansas City Area Transportation Authority. For further information, including schedules and route maps, call (816) 221-0660 or visit <https://ridekc.org/>.

A. Bus Routes: An Overview

All routes (except for the Lee's Summit and Blue Springs Suburban Express routes) are \$1.50 per trip. A transfer will be given to the rider that allows him or her to connect to another bus within a two-hour time frame. An all-day pass is available for \$3 (it is important to tell driver BEFORE inserting money that you desire a day pass) which is good for unlimited rides that day. A monthly pass is available for unlimited rides for a 31-day period. These passes are available to purchase online and received via USPS, or they can be purchased at locations throughout the city listed on the website.

There are three main routes that run in close proximity to the Linda Hall Library; the Main Street Max, Troost Street Max, and the #55 Universities-Crossroads. Information about each of these routes appears below, along with information about the #129 bus linking downtown Kansas City to the KCI Airport.

Main Street Max (<http://ridekc.org/routes/mainmax>)

The Main Street Max begins at 3rd and Grand Street, proceeds south through the financial district and then runs south along Main Street. There are two routes – one that makes a final stop in the Plaza area at 47th Street and J.C. Nichols Parkway - and one that continues south past the Plaza ending at 74th and Broadway. The second route is the route one must take to get to Linda Hall Library. It runs every 20-25 minutes on weekdays and every 30 minutes on weekends. The correct bus will designate that it is the 'Waldo/Brookside' route. The stop closest to the Linda Hall Library is located about a half block southeast from the intersection at 51st Street and Brookside. From there one walks about one block east to 51st and Oak Street. At this intersection, one will see a large stairway that leads to the Linda Hall Library.

Troost Street Max (http://ridekc.org/routes/troost_max)

The Troost Street Max begins at the intersection at 11th Street and Wyandotte in downtown Kansas City. It travels east through the financial district, south through the Hospital Hill area, turning onto Troost at 25th street continuing south. The stop needed to get to Linda Hall Library is located at 51st and Troost. The Library is about one quarter of a mile southwest of this stop. (Note. Because of construction, one must currently walk one block south from 51st and

Troost to 52nd and Troost then walk west about one quarter mile to the Linda Hall Library). The route runs every 10-15 minutes on weekdays and every 30 minutes on weekends.

#55 Universities-Crossroads (http://ridekc.org/routes/55_55th_street)

Route #55 begins in Downtown Kansas City at 3rd and Grand street, proceeding through midtown Kansas City on Broadway and then Southwest Trafficway, eventually connecting with the Linda Hall Library at 50th and Oak. This bus runs once an hour from approximately 6:00 a.m. until approximately 8:00 p.m. on weekdays only.

#129 Boardwalk/KCI (http://ridekc.org/routes/129_boardwalk_kci)

Public transportation to and from the KCI International airport is provided by the #129 Boardwalk/KCI route. It begins at the main transit hub at 10th and Main street (many busses connect there so it's important to find the sign designated for this particular bus), and runs once an hour beginning at approximately 5 am. The last trip from downtown Kansas City to the airport is at approximately 10:00 pm, and the last trip from KCI to downtown Kansas City is approximately 11:00 pm. Check schedules for exact times.

The route can be confusing as, like the Main Street Max, there are – on weekdays only - two routes, only one of which goes all the way to the airport. Make certain to check the schedule to make sure you are on the right #129 route.

B. KC Streetcar

The KC Streetcar, which links Union Station and the River Market, opened to the public in May 2016. The streetcar runs every 10-15 minutes making over a dozen stops during its 2-mile trip through the heart of downtown Kansas City. Rides on the streetcar are free, and no tickets are required. Further information about the streetcar can be found at <http://kcstreetcar.org/>.

C. Resources for Cyclists

RevolveKC (<https://www.revolvekc.org/>) is an organization located within walking distance of the Library (5509 Troost Ave.) that buys and sells refurbished bicycles.

Ride KC Bikes (<http://ridekcbike.com/>) offers Kansas City residents access to a shared fleet of smart electric-assist bikes and electric scooters which can be picked up and dropped off at hubs throughout the city.

Mid-America Regional Council (<http://www.marc.org/Environment/MetroGreen-Parks>) oversees the MetroGreen/Parks initiative, which oversees walking and biking trails throughout the Kansas City region.

XI. Local Attractions

A. Museums

1. American Jazz Museum

1616 E. 18th St.
Kansas City, MO 64108
<https://americanjazzmuseum.org/>

During the 1920s and 1930s, Kansas City was one of the great hotbeds of American jazz music. The clubs in the city's 18th and Vine district regularly hosted performers as Count Basie and Charlie Parker. Today the American Jazz Museum preserves the local and national history of jazz music and organizes public concerts, community events, and educational programs. The Museum is also home to the Blue Room Jazz Club, which hosts several live performances throughout the week.

2. Arabia Steamboat Museum

400 Grand Blvd.
Kansas City, MO 64106
<https://www.1856.com/>

In the fall of 1856, the steamboat *Arabia* was traveling along the Missouri River when it slammed into a fallen tree and sank along with 200 tons of cargo intended for general stores on the frontier. Eventually, the river changed course and the *Arabia* was buried beneath a Kansas cornfield for over 150 years. In 1988, a team of amateur treasure hunters located the ship and excavated one of the largest caches of antebellum American artifacts ever encountered, including everything from clothing to carpenter's tools.

3. Kemper Museum of Contemporary Art

4420 Warwick Blvd.
Kansas City, MO 64111
<https://www.kemperart.org/>

Located a short distance away from the Nelson-Atkins Museum, the Kemper's collections focus on modern and contemporary art, including paintings, photographs, and sculptures from around the world. The museum organizes 10-12 special exhibitions annually in addition to hosting film screenings, workshops, and performances. After strolling through the museum's galleries, make sure to visit Café Sebastienne, one of the city's most popular lunch and dinner destinations.

4. National Museum of Toys and Miniatures

5235 Oak St.
Kansas City, MO 64112
<https://toyandminiaturemuseum.org/>

The National Museum of Toys and Miniatures opened on the edge of the UMKC campus in 1982. Today it is home to one of the nation's largest collections of fine-scale miniatures and antique toys.

5. National World War I Museum and Memorial

2 Memorial Dr.
Kansas City, MO 64108
<https://www.theworldwar.org/>

Shortly after the conclusion of World War I, group of Kansas City's civic leaders decided to create a monument to those who served during the conflict. Their fundraising efforts culminated in the 1926 dedication of the Liberty Memorial, a 217-foot (66 m) limestone tower. A museum dedicated to collecting artifacts and documents related to the Great War opened below the tower in 2006. Today it houses one of the largest collections of WWI artifacts in the world.

In addition to interactive galleries tracing the history of the war, the museum is also home to the Edward Jones Research Center, where scholars can make an appointment to examine archival material and three-dimensional objects in its collections.

6. Negro Leagues Baseball Museum

1616 E. 18th St.
Kansas City, MO 64108
<https://nlbm.com/>

African-Americans started playing baseball in the late 19th century. When racism kept black players from joining professional teams, several Midwestern team owners met in Kansas City to establish the Negro National League. Prior to their dissolution in the early 1960s, the Negro Leagues were home to some of the greatest baseball players of all time, including Satchel Paige, Josh Gibson, and Jackie Robinson. Today the Negro Leagues Baseball Museum is dedicated to preserving the stories of these players and their impact on American society and culture.

7. Nelson-Atkins Museum of Art

4525 Oak St.
Kansas City, MO 64111
<https://www.nelson-atkins.org/>

Kansas City's largest art museum possesses extensive collections of European, Asian, and American art, including the largest publicly accessible group of paintings by local favorite Thomas Hart Benton. The Bloch Galleries, opened in 2017, showcase works by collection of Impressionists and Post-Impressionists, including Monet, Cézanne, and Van Gogh. The museum grounds are home to the Donald J. Hall Sculpture Park, featuring pieces by Alexander Calder, Henry Moore, and Claes Oldenburg's iconic *Shuttlecocks*. Admission to the museum is free with the exception of traveling exhibitions hosted in the Bloch Building. The Rozelle Court Restaurant allows visitors to enjoy a meal in the elegant surroundings of a 15th-century Italian courtyard.

8. Truman Library

500 W. US Hwy 24
Independence, MO 64050
<https://www.trumanlibrary.org/>

Harry S. Truman, the 33rd president of the United States, began his political career in Kansas City and spent most of his adult life in the nearby town of Independence. After leaving the White House, Truman spent several years overseeing the construction of a library and museum, which would make the papers and artifacts associated with his administration available to the public. Today the library is administered by the National Archives and Records Administration (NARA). Visitors can see a replica of the Oval Office as it appeared during the Truman administration, as well as a permanent exhibition highlighting key events of his presidency.

9. Union Station

30 W. Pershing Rd.
Kansas City, MO 64108
<https://www.unionstation.org/>

In addition to serving as the departure point for trains to St. Louis and Chicago, this recently renovated Beaux-Arts edifice is the home of an interactive science center, planetarium, and the KC Rail Experience—an exhibition exploring Kansas City's longstanding relationship with the railroad.

B. Parks

The Kansas City Parks and Recreation Department oversees 220 parks throughout the city. Here are a few of our favorites.

1. Loose Park

5200 Wornall Rd.
Kansas City, MO 64112
<https://kcparks.org/places/loose-park/>

Loose Park is one of Kansas City's most popular recreational destinations. It features multiple jogging paths, a playground, picnic shelters, and tennis courts. The Laura Conyers Smith Municipal Rose Garden contains 150 different floral varieties and is particularly lovely in the springtime.

2. Mill Creek Park

W. 43rd St. and Broadway
Kansas City, MO 64111
<https://kcparks.org/places/mill-creek-park/>

Located next to Country Club Plaza, Mill Creek Park offers visitors access to a jogging path, and exercise equipment. It is also the site of the J.C. Nichols Fountain, one of the city's best-known landmarks.

3. Swope Park

3999 Swope Pkwy. & E. Meyer Blvd.
Kansas City, MO 64132
<https://kcparks.org/places/swope-park/>

Swope Park is the largest park in Kansas City, encompassing over 1,800 acres. In addition to hiking trails, soccer fields, and community gardens, it is also the home of the Kansas City Zoo, the Lakeside Nature Center, and the Starlight Theatre.

C. Gyms and Health Clubs

1. City Gym KC

7416 Wornall Rd.

Kansas City, MO 64114

<http://www.citygymkc.com/>

2. MOJO Cycling Studio

4722 Broadway Blvd., Suite 220

Kansas City, MO 64112

<https://www.mojocyclingstudio.com/>

3. Orangetheory Fitness

6236 Main St.

Kansas City, MO 64113

<https://brookside.orangetheoryfitness.com/>

4. Planet Fitness

1201 Emmanuel Cleaver II Blvd.

Kansas City, MO 64110

<https://www.planetfitness.com/gyms/kansas-city-plaza-east-mo>

5. Synergy Fitness Studio

4233 Roanoke Rd.

Kansas City, MO 64111

<https://synergy-fitstudio.com/>

6. YMCA of Greater Kansas City—Cleaver Family YMCA

7000 Troost Ave.

Kansas City, MO 64131

<https://kansascityymca.org/locations/cleaver>

D. Professional sports

Kansas City loves its sports teams, and local athletes have won numerous championships in recent years. Here are a few of the teams that you could follow during your fellowship.

- Kansas City Royals (baseball)—Kauffman Stadium (1 Royal Way, Kansas City, MO 64129); <https://www.mlb.com/royals>
- Kansas City Chiefs (American football)—Arrowhead Stadium (1 Arrowhead Dr., Kansas City, MO 64129); <https://www.chiefs.com/>
- Sporting KC (soccer)—Children’s Mercy Park (1 Sporting Way, Kansas City, KS 66111); <https://www.sportingkc.com/>
- Kansas City T-Bones (minor league baseball)—T-Bones Stadium (1800 Village West Pkwy, Kansas City, KS, 66111); <http://www.tbonesbaseball.com/>
- Swope Park Rangers (soccer)—Children’s Mercy Park (1 Sporting Way, Kansas City, KS 66111); <https://www.sportingkc.com/rangers>
- Kansas City Mavericks (ice hockey)—Silverstein Eye Centers Arena (19100 E. Valley View Pkwy, Independence, MO 64055); <https://kcmavericks.com/>

E. Monthly Events

First Fridays in the Crossroads

Crossroads Art District (roughly centered on Main St. between 16th and 20th Streets)
<https://kccrossroads.org/first-fridays/>

Kansas City has a thriving art scene. On the first Friday of every month, galleries and arts organizations in the city’s Crossroads neighborhood open their doors to the public. In addition to art shows, there are also food trucks, sidewalk vendors, and concerts—more than enough activities to fill up an evening.

First Weekends in the West Bottoms

West Bottoms Entertainment District (roughly centered around 12th and Hickory Streets)
<https://www.westbottoms.com/>

The West Bottoms business district, located near the confluence of the Kansas and Missouri Rivers was once home to the Kansas City Livestock Exchange and Stockyards. Today, the area’s industrial warehouses are home to one of America’s largest antique markets. Head there anytime during the first weekend of the month to seek out vintage treasures and enjoy some of the area’s numerous bars and restaurants.

Nerd Nite

Lawrence (2nd Wed. of the month, talks start at 8 p.m.): Maceli's Banquet Hall, 1031 New Hampshire St., Lawrence, KS 66044; <https://lawrence.nerdnite.com/>

Kansas City (3rd Wed. of the month, talks start at 7 p.m.): miniBar, 3810 Broadway, Kansas City, MO 64112; <https://www.facebook.com/groups/nerdnitekc/>

Nerd Nite is a monthly gathering held in both Kansas City and Lawrence (~45 min. away by car), where people convene to give brief presentations on various academic and pop cultural topics. You do not have to present a talk to attend, but some Linda Hall Library fellows have volunteered to speak. (Nerd Nite provides a nice, low-pressure opportunity to share your personal or professional interests with the broader public.)

XII. Medical Facilities

A. Hospitals

1. Saint Luke's Hospital of Kansas City

4401 Wornall Rd.
Kansas City, MO 64111
816-932-2000

<https://www.saintlukeshalthsystem.org/>

2. University of Kansas Medical Center

3901 Rainbow Blvd.
Kansas City, KS 66160
913-588-5000

<http://www.kumc.edu/>

B. Pharmacies

1. CVS Pharmacy

5011 Main St.
Kansas City, MO
816-531-4699
(Open until 10:00 p.m.)

<https://www.cvs.com/store-locator/cvs-pharmacy-address/5011+Main+Street-Kansas+City-MO-64112/storeid=8567>

2. Walgreens Pharmacy

4630 Troost Ave.
Kansas City, MO 64110
816-931-8337
(Open until 6:00 p.m.)

<https://www.walgreens.com/locator/walgreens-4630+troost+ave-kansas+city-mo-64110/id=4211?o=acs>

C. Walk in Clinics

1. Neighborhood Walk-in and Family Care

5151 Troost
(816) 237-1616
Mon.-Fri. 8:30 a.m. to 5 p.m.

<http://mymidwestphysician.com/location/neighborhood-walk-in-and-family-care>

2. Concentra

200 Southwest Boulevard
Kansas City, MO 64108
816-842-1146
Mon.-Fri. 8:00 a.m. to 5 p.m.

<https://www.concentra.com/urgent-care-centers>

3. Minute Clinic

CVS Pharmacy
5170 Roe Blvd.
Roeland Park, KS 66205
Mon.-Fri. 8:30 a.m. to 7:30 p.m.; Sat. 9:00 a.m. to 5:30 p.m.; Sun. 10:00 a.m. to 5:30 p.m.

<http://www.minuteclinic.com/KS/Kansas-City/Roeland-Park.aspx>

4. Encompass Medical Group Urgent Care

373 W. 101st Terrace
Kansas City, MO 64114
816-942-8200
After hours and weekend care

<http://www.encompassmed.com/urgentcare.shtml>

XIII. Grocery Stores

1. Hen House Market

2724 W. 53 St.

Fairway, KS 66205

<https://www.henhouse.com/>

2. Hy-Vee

7620 State Line Rd.

Prairie Village, KS 66208

<https://www.hy-vee.com/>

3. Marsh's Sun Fresh

4001 Mill St.

Kansas City, MO 64111

<https://www.mysunfresh.com/>

4. Nature's Own Health Food Market

1020 Westport Rd.

Kansas City, MO 64111

<http://www.naturalfoodretailers.net/members/natures-own-health-market>

5. Price Chopper

6327 Brookside Plaza

Kansas City, MO 64113

<http://www.cosentinos.com/>

6. Trader Joe's

8600 Ward Pkwy.

Kansas City, MO 64114

<https://www.traderjoes.com/>

7. Whole Foods Market

301 E. 51st St.

Kansas City, MO 64112

<https://www.wholefoodsmarket.com/stores/kansascity>

XIV. Dining Options

A. UMKC Campus

The University of Missouri-Kansas City offers a number of food service options in its Student Union (5100 Cherry St.), which is located a block away from the Linda Hall Library. Additional restaurants and cafés can be found scattered across the UMKC campus.

UMKC Student Union (5115 Oak Street, Kansas City, MO)

- Baja Fresh Express—Fast-casual Tex-Mex restaurant
- Chick-fil-A— Fast-food restaurant known for chicken sandwiches
- Jazzman’s Café—Coffeeshop and bakery
- Mein Bowl—Made-to-order Asian cuisine

Other Campus Dining Options

- Einstein Bros. Bagels (Royall Hall, 800 E. 52nd St.): Bagels, sandwiches, soups, and baked goods
- Robot Café (Miller Nichols Library, 801 E. 51st St.): Coffeeshop offering sandwiches and salads
- Smart Market (Oak Street Residence Hall, 5030 Cherry St.): Freshly prepared salads, sandwiches, and snacks
- UMKC Café (Atterbury Student Success Center, 5000 Holmes St.): Starbucks coffee and freshly prepared salads, sandwiches, and baked goods
- UMKC Dining Hall (Atterbury Student Success Center, 5000 Holmes St.): Cafeteria style dining

For further information about any of the dining options listed above, please visit <http://www.umkc.edu/foodservice>.

You may also wish to consult a campus map:

http://www.umkc.edu/maps/documents/volker_maps/UMKC_Volker_campus.pdf

B. 51st and Oak Street

Those seeking a bit more dining variety within easy walking distance will find several restaurants a few blocks west of the Library.

- Crows Coffee (304 E. 51st St.; <http://www.crowscoffee.com/>): Independent coffeeshop offering freshly made pastries
- Kin Lin (314 E. 51st St.; <http://www.kinlinkc.com/>): Chinese restaurant with an extensive menu
- Pickleman's Gourmet Café (5050 Oak St.; <https://www.picklemans.com/locations/kansas-city-umkc.php>): Chain restaurant serving toasted sandwiches, salads, and pizza
- Pizza 51 (5060 Oak St.; <http://www.pizza51.com/>): Pizzeria located in a refurbished gas station
- Sahara (320 E. 51st St.; <http://saharakc.com/about.php>): Mediterranean and Middle Eastern food, including falafel, gyros, and kebabs
- Subway (312 E. 51st St.; <https://www.subway.com/>): Fast-food restaurant serving made-to-order sandwiches
- Whole Foods Market (301 E. 51st St.; <https://www.wholefoodsmarket.com/>): Upscale supermarket that sells a wide range of prepared foods

C. Main Street (South Plaza)

Fellows who are willing to walk or drive approximately half a mile west of the Library to Main Street will be rewarded with an even broader array of restaurant options.

- Andre's Confiserie Suisse (5018 Main St.; <https://andreschocolates.com/pages/dining-at-andres>): Confectioner that also serves gourmet meals in an authentic Swiss tearoom
- Black Dirt (5070 Main St.; <https://www.blackdirtkc.com/>): Elegant American fare in a casual setting
- Chipotle Mexican Grill (4851 Main St.; <https://www.chipotle.com>): Fast-casual Mexican restaurant specializing in tacos and burritos
- eggtc. (5107 Main St.; <http://eggtc-kc.com/home.aspx>): Breakfast and lunch served all day
- Glacé Artisan Ice Cream (4960 Main St.; <http://www.glaceicecream.com>): Frozen treats that come in a wide range of flavors
- Minsky's Pizza (5105 Main St.; <http://minskys.com/south-plaza/>): Popular local pizza destination that serves classic and gluten-free pies
- Mission Taco Joint (5060 Main St.; <http://missiontacojoint.com/>): West coast-style street tacos and other Mexican fare
- The Mixx (4855 Main St.; <http://www.mixxingitup.com/>): Salads, sandwiches, and wraps made to order
- Nick and Jake's (5031 Main St.; <http://nickandjakes.com/>): Sports bar serving burgers, steaks, and salads

- Osteria Il Centro (5101 Main St.; <http://osteria-ilcentro.com>): Upscale Italian restaurant with an impressive wine list
- The Peanut (5000 Main St.; <http://www.peanutkc.com>): Bar and grill known for its buffalo wings and burgers
- Planet Sub (4928 Main St.; <http://www.planetsub.com>): Local fast food chain specializing in made-to-order sandwiches
- Prime Sushi (4980 Main St.; <http://primesushikc.com/>): Japanese restaurant featuring sushi lunch specials and bento boxes
- Spin! Pizza (4950 Main St.; <http://www.spinpizza.com/>): Neapolitan-style pizza, salads, and sandwiches
- Stock Hill (4800 Main St.; <https://www.stockhillkc.com/>): Classic Kansas City steakhouse with a modern twist
- Yogurtini Plaza (4853 Main St.): Self-serve frozen yogurt bar

D. Crestwood

The Crestwood neighborhood, located to the south of the UMKC campus, is home to one of Kansas City's oldest shopping centers and several excellent restaurants.

- Aixois French Bistro (251 E. 55th St.; <http://aixois.com/>): Classic French restaurant and coffee bar.
- Café Europa (322 E. 55th St.; <http://www.cafeeuropakc.com/>): Rotating seasonal menu featuring salads, sandwiches, and freshly made pastries.
- Chai Shai (651 E. 59th St.; <http://www.chaishaikc.com/>): Indian restaurant that caters to both vegetarians and carnivores.

E. Further Afield

As the recommendations above illustrate, there are a wide variety of dining options within a short walk or drive from the Linda Hall Library. Those eager to broaden their culinary horizons are encouraged to visit the following neighborhoods:

- Brookside (<http://www.brooksidekc.org/bba/food-restaurant-merchants>): Neighborhood south of the Library with grocery stores, restaurants, and specialty shops
- Country Club Plaza (<https://www.countryclubplaza.com/dining/directory>): One of the first shopping centers designed to accommodate shoppers arriving by automobile
- Power and Light District (<http://www.powerandlightdistrict.com/eat-and-drink>): An entertainment district located in downtown Kansas City
- River Market (<http://kcrivermarket.com/>): The site of the city's largest farmer's market, as well as many numerous restaurants
- Waldo (<https://www.waldokc.org/business-categories/food-and-drink/>): Up-and-coming neighborhood featuring many restaurants, brew pubs, and coffee shops

- Westport (<https://westportkcmo.com/businesses/eats/>): Oldest neighborhood in Kansas City, known for many restaurants and vibrant nightlife.
- 39th Street (<http://www.kcfoodguys.com/39th-street/>): Extended stretch of 39th St. (between Summit St. and Rainbow Boulevard) with an impressive array of restaurants, including everything from Caribbean cuisine to a vegan coffeehouse.

F. Barbecue

For many people, Kansas City is synonymous with barbecue. Unlike other regional variants, which emphasize the preparation of pork (Carolina-style) or beef (Texas-style), Kansas City’s pitmasters are equally comfortable serving up any type of protein. These meats are cooked for hours over indirect heat and served with a thick, tomato-based sauce, along with French fries, cole slaw, or baked beans.

Despite these overall similarities, diners will still encounter a great deal of variety while visiting Kansas City’s many barbecue restaurants. The Linda Hall Library is reluctant to endorse any one venue as truly representative of the region’s best-known culinary tradition. Instead, we recommend that fellows sample several of the entries listed below and decide their favorite for themselves.

(One final piece of advice: Be sure to sample some “burnt ends”—a local delicacy made from the fatty and flavorful “point” end of a smoked brisket!)

- Arthur Bryant’s (1727 Brooklyn Ave.; <https://www.arthurbryantsbbq.com/>)
- BB’s Lawnside BBQ (1205 E. 85th St.; <https://bbslawnsidebbq.com/>)
- Gates Bar-B-Q (1325 Emmanuel Cleaver II Blvd.; <https://gatesbbq.com/>)
- Fiorella’s Jack Stack Barbecue (4747 Wyandotte St.; <https://www.jackstackbbq.com/>)
- Joe’s Kansas City Bar-B-Que (3002 W. 47th St., Kansas City, KS; <https://www.joeskc.com/>)
- LC’s Bar-BQ (5800 Blue Pkwy.; <http://www.lcsbarbq.com/>)
- Q39 (1000 W. 39th St.; <https://q39kc.com/>)
- Slap’s BBQ (553 Central Ave., Kansas City, KS; <https://slapsbbqkc.com/>)
- Woodyard Bar-B-Que (3001 Merriam Ln., Kansas City, KS; <http://www.woodyardbbq.com/>)

Appendix 1: Research Misconduct Policy

LHL Research Misconduct Policy

The Linda Hall Library (hereafter known as LHL) is an independent research library dedicated to supporting and promoting scholarship in the sciences, humanities, and engineering disciplines. The LHL, its staff, and the scholars who use its collections are committed to promoting and upholding the highest standards of scholarly ethics and honesty. The LHL also recognizes its responsibility as a 501 (c) (3) nonprofit to properly use funds provided to it by individuals, foundations, corporations, and federal institutions. The LHL recognizes that any violation of the universally accepted standards of research undermines its scholarly community and the values that support intellectual inquiry.

A finding of research misconduct requires that there be significant departure from accepted practices of the relevant research community (i.e. the humanities, social sciences, or natural and engineering sciences). The LHL defines research misconduct as intentional, knowing, or reckless fabrication, falsification, or plagiarism in proposing, performing, or reviewing research or in reporting research results. Research misconduct does not include differences of opinion or honest error.

Allegations of misconduct in research are a serious matter. Regardless of the sources of funding that supports a fellow or visiting scholar's research at the LHL, any allegation of research misconduct will be reported to the President of the LHL and reviewed by an internal committee (hereafter known as Committee) consisting of the Senior Vice President of Finance and Operations, the Vice President for Research and Scholarship, and the Vice President for Special Collections. Upon conducting an initial investigation, the Committee will report its findings to the President, and if there is a preliminary finding that the allegations against the scholar are of substance, the LHL will promptly communicate this determination to the individual scholar and give him/her the opportunity to respond. The allegations will be treated confidentially to the extent practicable to reach an effective resolution.

If the researcher's response does not satisfy the Committee's concerns regarding its findings, the allegations and the preliminary and any subsequent findings of the Committee will be reported to that scholar's home institution (if affiliated with an institution) and/or the relevant funding agency. The policies of those external institutions and agencies will then determine the ensuing procedures of investigation and adjudication. The LHL will cooperate with the relevant external institutions to the extent its resources permit, and reserves the right to take such interim or further action with regard to the scholar under investigation as it deems necessary to protect its intellectual integrity and reputation.

In the event that allegations are brought against an independent scholar and are judged by the Committee to be substantive, the LHL reserves the right to pursue further investigations and such action with regard to the scholar as it deems appropriate to protect the intellectual reputation and integrity of the LHL. Should allegations be brought against a member of the LHL's own staff and found to be substantive by the Committee (with an appropriate substitution, if it involves a member who would normally serve on the Committee), the LHL reserves the right to take appropriate steps as outlined in its Staff Handbook.

Having reported its findings to the relevant institution, the LHL shall await the results of any investigation conducted by that external institution. If, after reviewing the findings of the external institution, the Committee concludes that misconduct occurred, the Committee shall recommend an action to be taken by the President of the LHL. Such action could result in the LHL attempting to reclaim spent funds and removing its name from any further publication that involves the misconduct. The LHL also reserves the right to take additional steps, including but not limited to a letter of reprimand, public apology, and/or suspension of stipend and other forms of LHL recognition and support.