

FACILITIES & MAINTENANCE

INTERNSHIP OVERVIEW

As a Facilities Intern at PTx, you will gain hands-on experience supporting the day-to-day operations and maintenance of our facilities in Tremont, Illinois. This role is ideal for high school graduates and college students pursuing careers in Facility Management, Construction Management, or related fields. You'll work alongside our experienced team to ensure the buildings, grounds, and equipment are maintained.

Responsibilities:

- Assist with routine facility maintenance, including HVAC, lighting, plumbing, and general repairs.
- Support facility improvement projects, equipment installations, and preventive maintenance activities.
- Help maintain safe, clean, and functional buildings and grounds through inspections, landscaping, and groundskeeping tasks.
- Assist with organizing maintenance supplies, tools, work orders, and maintenance records.
- Support the setup and teardown of company events, meetings, and training sessions.
- Shadow and assist skilled tradespeople during repairs, maintenance, and installation projects.

Required Skills/Experience:

- Must be 18 years or older with a high school diploma or GED.
- Ability to work independently and as part of a team.
- Willingness to work both indoors and outdoors in varying conditions.
- Ability to lift 50 pounds and perform physical tasks as needed.

Desired Skills/Experience:

- Enrolled in a college or trade school program related to Facility Management, Construction Management, or technical trade.
- Strong problem-solving skills and attention to detail.
- Basic knowledge of tools, equipment, and safety procedures.

Apply Here



PTx