



University College Dublin  
Ireland's Global University

## How to Confirm your Registration at UCD

**Remember! This is an essential step in the registration process and must be completed in order to receive your UCARD**

1. Log onto SISWeb by visiting [www.ucd.ie/connect](http://www.ucd.ie/connect)  
Enter your UCD ID or email address  
Enter your password

UCD Connect & Student Information System (SISWeb)

UCD Connect

Mail Calendar Drive Blackboard Brightspace Password

Community Library Registry Teaching & Learning Research & Innovation IT Services Students' Union Student Help

InfoHub SISWeb AppsAnywhere Software Download OneSearch Library Account

Log onto:  
[www.ucd.ie/connect](http://www.ucd.ie/connect)

- Email
- Calendar
- Google Drive
- UCARD
- Accommodation
- Registration

& Lots more!

*Your password is your UCD ID number and your date of birth DDMMYY*

2. You will see UCD Terms and Conditions. Read these carefully.

## Confirming your attendance

The screenshot shows the top navigation bar of the SISWeb portal with links for UCD Home, Key Dates, Events, Noticeboard, UCD Connect, Policies & Regulations, and Current Students. Below this is the SISWeb logo and a list of menu items: Incoming Students, Registration, Fees & Assessment, Programme Services, Campus, and Application. The main heading reads "Welcome to SISWeb - Terms & Conditions Confirmation". A sub-heading "Rules of the University" is followed by a paragraph of text explaining that users should read the University's Rules, Policies, and Regulations, and that certain programmes may have specific fitness to practise requirements.

3. Scroll to the end of the page and click **“Confirm”**

This screenshot shows the bottom portion of the page. It includes a list of bullet points: "LOG OUT or and EXIT fully any UCD applications or services when you have finished using them" and "CHANGE your UCD password regularly, at least once per year". Below this is a statement: "Agreeing to the Terms and Conditions is the start of becoming a registered student." A text box contains the sentence: "By clicking on the CONFIRM button below, I confirm that I have read and accept the Terms & Conditions outlined above." A blue "Confirm" button is circled in red, and a yellow arrow points to it from the right. The footer contains the UCD logo and address, and a grid of links: UCD Home, Useful Links, Contact Details, About, Terms & Conditions, Campus Map, Research and Innovation, UCD Privacy Statement, UCD Global, and Colleges & Schools.