



Portfolio Executive

Infrastructure Asset Management

About Downing

Downing is a fast growing, entrepreneurial investment manager based in the City of London. We believe a great investment opportunity isn't just financial, it's a chance to invest in things that matter – our environment, our health, our society, our local communities and our economy. Our ability to adapt and innovate to create investment products for our customers is key to our growth and success and our [core values](#) are vital to everything we do – from the businesses we invest in to the people we hire.

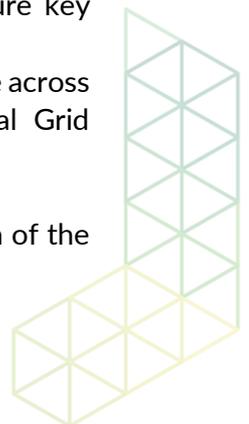
Role and responsibilities

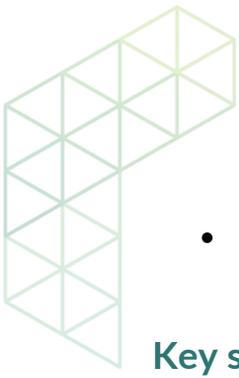
Downing own and manage 440MW of energy assets across the solar, wind, reserve power, AD and storage sectors. A 14 strong dedicated team provide asset management services to energy the portfolio, spanning accounting and finance, data, operations and engineering.

This role will report to the technical director and be responsible for driving the performance of the ground mount solar portfolio. The successful candidate will lead portfolio performance analysis and optimisation by leveraging and directing support from the data and operations teams and working closely with O&M contractors.

Responsibilities include:

- Oversight of KPI variance analysis and proactive identification of issues affecting the performance of the ground mounted portfolio, implementation of technical solutions where necessary with the aim of maximizing long term performance.
- Direct management of O&M for material events and optimisation projects.
- Leading the health and safety compliance across the energy portfolio. Maintaining relationships with advisors and ensuring all H&S policies are appropriate and being adhered to.
- Regular site visits, delivering an inspection report and feeding back required actions to the wider team.
- EPC compliance and PAC/FAC processes, including oversight of punch list and rectification works.
- Onboarding new acquisitions into IT systems and asset management processes.
- Improve efficiency, reporting and effectively monitor assets by migrating our portfolio over to a single Scada system, coordinate with the different parties to ensure key milestones and targets are met.
- Commercial management of the Advanced Loss of Main Connection Programme across the Solar and Wind portfolio to make sure our assets meet new National Grid Guidelines.
- Identify potential improvements and optimisation strategies.
- Ensure High voltage maintenance is in line with the O&M contract, supervision of the HV reports and ensure competition of any additional work.





- Providing support and advice to the wider team and generally supporting team objectives.

Key skills and experience

- A proactive and driven individual, balanced with an enthusiastic and positive energy is a must.
- Experience of renewable energy, specifically with working for or with O&M companies. Experience with other asset classes would be advantageous.
- Excellent interpersonal and relationship building skills and ability to present technical solutions clearly.
- Goal orientated, with strong negotiation skills necessary to achieve results. Outstanding project management and organisational characteristics.
- Immaculate attention to detail; ability to switch fluidly between the big picture and detail.

Personal profile

- **Confident working in a dynamic environment** – you will need to fit well within a driven and exacting team, constantly challenging the norm and balancing multiple workflows, projects and colleague requests.
- **Approachable, friendly and professional while working diligently.** Nothing is too much trouble. We do our best to cultivate an open, honest, hard-working but fun culture
- **Attention to detail** – orchestration of data led projects requires being comfortable with data and being able to draw out accurate conclusions.

Pay and benefits

For the successful candidate, we will put together an attractive reward package that will include:

- A competitive starting salary based on experience
- Discretionary bonus (typically 10%)
- Pension scheme
- Health insurance
- Life assurance
- Income protection
- Death in service insurance
- Additional social perks

Additional details

- Reports to Associate Director, Infrastructure Asset Management
- Based in the London office, in Monument
- All candidates must be eligible to work in the UK or have a working visa

To understand what information we collect about you, how we will use it and for what purpose, please read our [privacy notice](#).

Downing is passionate about creating an inclusive culture that supports and celebrates diversity. This drives our ambition and brings us closer to our investment community.

