



Management Accountant

Finance

About Downing

Downing is a fast growing, entrepreneurial investment manager based in the City of London. We believe a great investment opportunity isn't just financial, it's a chance to invest in things that matter – our environment, our health, our society, our local communities and our economy. Our ability to adapt and innovate to create investment products for our customers, while committed to an integrated approach to ESG, is key to our success; and our [core values](#) are vital to everything we do – from the businesses we invest in, to the people we hire.

Thousands of customers trust Downing with over £1.5 billion of their money, which as a [responsible investor](#) we put into businesses that can make a difference.

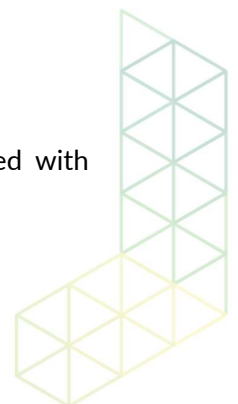
Role and responsibilities

You will be working within the Downing Group Finance team, reporting into the Finance Director. As Downing continues to grow as a business you will be responsible for the financial management of the Group, taking a hands-on approach for the day-to-day financial operations. We are looking for a driven individual who is looking to find efficiencies and improvements in current processes whilst gaining an understanding of the business and industry Downing operates in.

Responsibilities include:

Financial management

- Balance sheet reconciliation/substantiation
- Accounts payable oversight
- Bad debt monitoring
- Maintaining the daily finance systems and identifying areas for improvement
- Implementing process change to ensure accounting standards are maintained with efficiency and effectiveness





Financial reporting

- Preparation of monthly management accounts
- HMRC returns including VAT
- FCA and regulatory returns
- Annual report preparation and liaising with the external auditors

Key skills and experience

- ACCA, ACA, CA newly qualified or part-qualified
- Advanced Microsoft Excel understanding
- Proactive attitude and good communication skills
- Ability to work within a team environment
- Experience with Microsoft Dynamics and Power BI would be beneficial

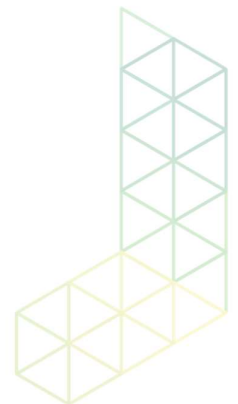
Personal profile

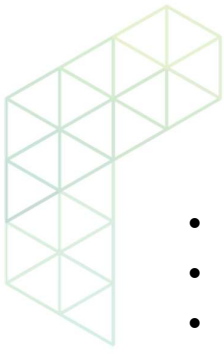
- **Team player** – have fun! We do our best to cultivate an open, honest, hard-working but fun culture at Downing.
- **Eloquent** – you can explain complex things in simple, relevant terms and in good English.
- **Passionate about what you do** - you are always happy to roll up your sleeves.
- **Assertive and focus on execution** – you make things happen.
- **Creative** – you think outside the box. Everything can be improved and we want someone who is confident putting forward new ideas.

Pay and benefits

For the successful candidate, we will put together an attractive reward package that will include:

- Competitive salary dependent on experience and qualifications
- Discretionary bonus
- Pension scheme
- Health insurance
- Life assurance





- Income Protection
- Death in service
- Additional social perks

Additional details

All candidates must be eligible to work in the UK or have a working visa.

We endeavour to reply to all individual applicants and will provide feedback for any candidates that reach the interview stage.

Please note, we are committed to sourcing candidates directly and as such we do not accept speculative CVs from agencies.

To understand what information we collect about you, how we will use it and for what purpose, please read our [privacy notice](#).

