



# Project Lead Support

## Energy & Infrastructure (DevCo)

### About Downing

Downing is a fast growing, entrepreneurial investment manager based in the City of London. We believe a great investment opportunity isn't just financial, it's a chance to invest in things that matter – our environment, our health, our society, our local communities and our economy. Our ability to adapt and innovate to create investment products for our customers is key to our growth and success and our [core values](#) are vital to everything we do – from the businesses we invest in to the people we hire.

### Role and responsibilities

The role will be to support in the development and delivery of high-quality renewable energy projects by leading individual tasks and supporting senior team members in other tasks.

In particular, the role-holder will be expected to lead the administrative support of all projects and also support site development activities such as identifying new grid connection opportunities or new project sites.

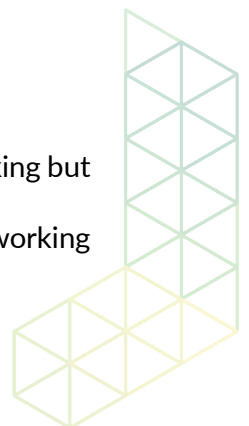
The role-holder is anticipated to have a wide range of administrative capability and project experience, a real desire to succeed and be able to work autonomously and propose innovative solutions to problems.

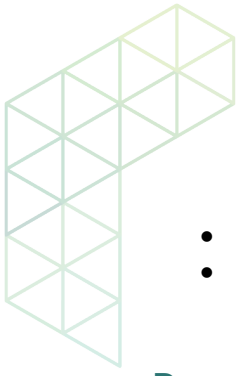
### Key skills and experience

- Formal Engineering / Planning Qualification or alternative demonstrable experience.
- Minimum of 5 years experience within the renewable energy industry, particularly working on solar PV or battery storage projects.
- Experience of supporting the development and delivery of projects at various stages in the project lifecycle.
- Experience of contract administration including tracking contract performance, managing payment processes and management of contract deliverables.
- Experience of managing project stakeholders including regulators, statutory consultees and local communities.
- Experience of supporting a range of teams and, in particular, the establishment of formal file management and reporting structures.
- An ability to anticipate project issues and propose creative solutions.
- An ability to translate technical detail into commercial impact.
- An ability to manage several project tasks at once and be able to plan and prioritise project workload.

### Personal profile

- **Passionate about what you do** - you are always happy to roll up your sleeves.
- **Team player** – have fun! We do our best to cultivate an open, honest, hard-working but fun culture at Downing.
- **Customer oriented** - you are approachable, friendly and professional whilst working diligently. Nothing is too much trouble.





- **Assertive and focus on execution** – you make things happen.
- **Eloquent** – you can explain complex things in simple, relevant terms, and in good English.

## Pay and benefits

For the successful candidate, we will put together an attractive reward package that will include:

- Competitive starting salary
- Discretionary bonus
- Pension scheme
- Health insurance
- Life assurance
- Income protection
- Death in service insurance
- Additional social perks

## Additional details

To understand what information we collect about you, how we will use it and for what purpose, please read our [privacy notice](#).

Downing is passionate about creating an inclusive culture that supports and celebrates diversity. This drives our ambition and brings us closer to our investment community.

