

## **GENERAL MEETING – TRIESTE – 21st of May 2013**

Present : Agnes Somorjai- Kristina Katona (Hungary) – Dorthe Marie Degn (Denmark) – Huld Magnúsdóttir (Iceland)– Ivana Rotim- Diana Kralj (Croatia) - Roxana Cziker (Romania)– Bart Verdickt (Belgium)– Michael Lohner (München Germany)– Arnaud Grégoire- Dominique Yang (Clermont Ferrand – France) – Jürgen Huellen – Hans Michael Heiser (Düren Germany) – Francis Guiteau – Bertrand Tessier – Christelle Maréchal – Sylvie Abline – Philippe Belseur (Angers France)– John Harris (coordinator UK)– Steven Scheffer – Iris Schreurs (The Netherlands)– Blaithe Gallagher (Ireland)– Adoriano Corradetti (Ascoli-Piceno Italy)– Hubert Perfler – Elena Weber (Trieste Italy) – Alan Suttie (Fife Society UK) – Vera Rapagao – Teresa Vaz (Portugal)

1 – Round-table introductions and a special thanks for the attendance of C. Maréchal from HIPEN, and Teresa Rapagao and Viera Vaz from Portugal

2- Presentation of Rittmeyer Institute by Elena Weber and local arrangements

3- Apologies for absence: Hans Zeissig – Janne Hansen – Ronald Vrydag – Kerstin Koelzner - Colleagues from Mainz - Colleagues from Marseille

4- Any other items: Financing channels (see item 13 below)

5- Approval of the minutes of the GM in Marseille (November 2012)

6- New and potential ENVITER members

- Presentation of Portugal : CONVIDA, Portuguese network including ARP, APEDV, ISPA, FRMS, Hemicare, AAICA – <http://redeconvida.blogspot.pt/>
- A contact with Cyprus, still in contact but financial issues at the moment
- Slovenia in Ljubljana : Elena in contact, with possibility to join ENVITER

7- Report of the Board meeting

- Jean Monnet application
- Type of membership
- Website
- ENVITER academy in connection with Jean Monnet application
- Financial situation of ENVITER

8- Progress of working groups created at Marseille:

- Membership group : in progress to define the different kinds of membership – in presentation for the next General Meeting
- Communication group: A skype meeting since Marseille meeting with the aim to redesign the website and the flyer subsequently. The new website: currently <http://enviter.dascon.org> before being [www.enviter.eu](http://www.enviter.eu) - See the presentation of Ulf Gläser. Presentation of the new design of the website with a “login” access for professionals from ENVITER’s organisations.

Next steps :

- To fill out with contents and to create a group of editors with moderators as John and Steven.
- Procedure : one person by organisation for editing contents, organized by Ulf Gläser, and Steven Scheffer and John Harris as moderators.
- ENVITER academy: introduced by Iris Schreurs – Presentation of the contents of the ENVITER Academy – Proposal to be in connection with LEVRETA association – Proposal to have an Internet facility at [www.enviter.eu](http://www.enviter.eu), with the use of ILIAS, an open source learning management system (free system). Request of funding to NOVUM foundation for funding academy activities, with a response (Yes or No) in December 2013.

9- Update on current projects:

- JobsMdVi : presentation of the situation by Huld Magnúsdóttir – website with presentation of knowledge of each organisation – A film has been created and was shown during the meeting – Strong and useful exchanges on best practices.

10 – Jean Monnet application

- Presentation of the Jean Monnet programme and involvement of HIPEN network in the planned activities.
- Presentation of the Jean Monnet project at HIPEN network in Oslo, with great enthusiasm from the members.
- Detailed activities of the Jean Monnet project – Presentation of activities, budget and time schedule in 2013

11- ENVITER account situation: presentation of the financial situation with a positive balance of 18.649 € in May 2013. 6 membership fees are missing for 2013.

12 – Next General meetings: combined with the Jean Monnet conference in Strasbourg (12-14 November 2013)

13 – Financing channels: Elena suggests finding out about EU and non EU financing channels – Proposal that some members check about new financing channels for a presentation in Strasbourg in November 2013. Creation of the working group, led by Elena Weber (with PBelseur, RCziker, DMDegn, BGallagher)