

BAPTIST HOSPITAL, INC. – CONSENT FOR TREATMENT AND CONDITIONS OF ADMISSION

1. Medical and Surgical Consent.

- a. I recognize that I have a condition requiring medical care, and I hereby consent to such medical care and treatment and such diagnostic tests at Baptist Hospital, Inc. (the “Hospital”), as the physicians and staff at the Hospital may deem necessary or advisable. I hereby consent to photographs, videos, digital images that may be recorded to document my care, any x-ray examination, laboratory procedures, urine drug screen, blood drug screen, anesthesia, medical, surgical or dental treatment or Hospital services rendered to me under the general and special instructions of the physician/dentist.
- b. I understand that if I am pregnant, my physician may determine that it is necessary to take urine or blood samples to perform drug screens, and I consent to both the taking of the samples and the performance of the screens.
- c. I understand and acknowledge that this facility participates in the education of health care personnel and that students may be involved in the care I receive.
- d. I understand that an explanation of the risks, benefits and alternatives of any medical or surgical procedure performed by my physician will be explained to me by my physician except in an emergency situation.
- e. I UNDERSTAND AND AGREE THAT, AS A PATIENT, MY ATTENDING PHYSICIAN IS DIRECTING MY CARE, AND I RECOGNIZE THAT NONE OF THE PHYSICIANS PROVIDING CARE TO ME INCLUDING, BUT NOT LIMITED TO, EMERGENCY ROOM PHYSICIANS, SURGEONS, RADIOLOGISTS, PATHOLOGISTS AND ANESTHESIOLOGISTS, ARE EMPLOYED BY THE HOSPITAL. PHYSICIANS HAVE PERMISSION TO USE THE HOSPITAL FACILITIES AND MAY TAKE EMERGENCY CALLS FOR THE HOSPITAL BUT ARE INDEPENDENT CONTRACTORS AND NOT AGENTS OR EMPLOYEES OF THE HOSPITAL EVEN THOUGH THEY MAY WEAR GARMENTS OR IDENTIFICATION THAT INCLUDE THE HOSPITAL’S NAME OR LOGO. **I EXPRESSLY AGREE TO RELEASE AND DISCHARGE THE DUTY OF THE HOSPITAL AS TO SERVICES THAT MAY BE PERFORMED BY PHYSICIANS WHO ARE INDEPENDENT CONTRACTORS, BUT NOT EMPLOYEES, OF THE HOSPITAL. I UNDERSTAND THAT BY RELEASING AND DISCHARGING THE HOSPITAL OF ITS DUTY AS TO THESE SERVICES, I AM GIVING UP THE RIGHT TO HOLD THE HOSPITAL LIABLE FOR THE POTENTIAL NEGLIGENCE OF THE PHYSICIANS.**

2. Release of Information. I authorize the Hospital to disclose all or any part of my record, including my medical records, to any person or entity that may be liable to the Hospital or me for all or part of the Hospital’s charges, including, but not limited to: a) hospital or medical service companies; b) insurance companies; c) workers’ compensation carriers; d) welfare or social services agencies; e) my employer; f) any entity that provides pharmaceutical products or services to the Hospital for my benefit and that offers reimbursement to the Hospital for the provision of those products and services. All such disclosures will be conducted in accordance with applicable laws. I further agree to release the Hospital, its employees, agents and assigns, and representatives from any and all liability arising out of the release of my records pursuant to this paragraph.

3. Consent for Testing and Sharing of Test Results. If, in the course of my medical care, a health care worker is exposed to my blood or other bodily fluids, I give consent for a sample of my blood to be tested for HIV or Hepatitis B antibodies. I understand and acknowledge that the health care worker will be notified of the results for purposes of his or her treatment. I will also be notified of the results.

4. Personal Valuables. I understand the Hospital is not responsible for the safekeeping of my personal belongings such as money, jewelry, dentures, hearing aids, eyeglasses, watches, credit cards, or phones.

5. Assignment of Insurance Benefits. I assign payment of all applicable insurance payments directly to the Hospital and agree that the Hospital may receive any such payment, and I further understand and agree that I will be responsible for charges



6. Medicare-Medicaid Patients Certification. I certify that the information given by me in applying for payment under Titles XVIII and XIX of the Social Security Act is correct. I authorize the release of all records, including but not limited to medical records, required to act on this request and that payment of authorized benefits be made directly to the Hospital and the physicians involved in my care for any services furnished me by the Hospital and said physicians.
7. Indigent Drug Program. If I qualify and accept assistance, I agree to comply with the policies of the Hospital's drug program for indigents, which may provide me with replacement of certain medications.
8. Patient Information Packet. I acknowledge that I have been offered Hospital's Patient Admission Packet, which includes the notice of patients' rights and the Notice of Privacy Practices.
9. Emergency Care. I understand that if I come to the Hospital's dedicated emergency department seeking care, I will be screened for an emergency medical condition and, if I have an emergency medical condition, the Hospital will provide stabilizing treatment, admit me to the Hospital as an inpatient, or transfer me if medically needed. The screening and the stabilization will be provided **regardless of my ability to pay.** I certify that the Hospital has not withheld, delayed, or conditioned screening or stabilizing care based upon my signing or refusing to sign this paragraph or based upon any payment related concerns.
10. Obligation to Pay My Hospital Bill. I acknowledge that I am financially responsible for my Hospital bills (or, if signed by a guarantor, the guarantor is responsible) which are not paid for by my health insurance, and I agree to pay them promptly. If my insurance does not pay my claim after reasonable attempts by the Hospital, I may be responsible for paying my entire bill to the Hospital.
11. Financial Assistance. **I understand the Hospital has financial assistance programs available to those individuals who are unable to pay for their care, based upon a determination of financial need.** By signing below, I acknowledge that the Hospital's financial assistance policy is available to me on the Hospital's webpage or, will be made available to me upon request from the person who provided me this form. I understand I may be asked to provide my personal financial information and/or submit to a credit check in order to qualify for the financial assistance program. If I do not qualify for a financial assistance program, I understand that I may be able to enter into a payment plan with the Hospital.
12. Patient Contact. I authorize the Hospital, its service providers (including service providers contacting me about obtaining potential financial assistance for my account(s) and/or for collection services) and their successors, assigns, affiliates, or agents to contact me at any telephone number associated with my account(s), including wireless telephone numbers or other numbers that result in charges to me, whether provided in the past, present or future. I agree that methods of contact may include using prerecorded or artificial voice messages and/or an automatic telephone dialing system, as applicable.

Patient or Patient's Representative (if patient is minor or unable to sign) Relationship to Patient Date and Time

Witness

If patient is a minor, the parent must also complete the following:

The undersigned guarantees and agrees to pay to the Hospital on demand for any and all indebtedness of the patient to the Hospital relating to services provided pursuant to this consent form.

Guarantor Date and Time

Guarantor (Print Name)

Revised 6/2019

Baptist Medical Group

Patient Consent and Responsibility Agreement

Welcome to Baptist Medical Group (BMG). We understand you have many choices when it comes to health care and we are glad you chose our medical group. We look forward to providing you with quality health care that is accessible, comprehensive, team-based, coordinated, and focused on your health and safety. Please review the following patient responsibilities, sign and return.

CONSENT FOR TREATMENT. I consent to all services as ordered or performed by my BMG physician, advanced practice provider, or their assistants and designees. This care may include, but is not limited to, medical examination and treatment, administration of drugs or vaccines, nursing care, laboratory, and x-ray procedures. I understand that the practice of medicine is not an exact science and I acknowledge that no guarantees or promises have been made to me about the results of any treatment.

OBLIGATION TO PAY MY BMG BILL: I understand that all charges for services rendered are due and payable at the time of service. If I have health care insurance, I agree to pay for any deductibles, co-payments and the patient responsibility portion of the fee at the time of service. I acknowledge that I am financially responsible for my provider bills (or, if signed by a guarantor, the guarantor is responsible) which are not paid for by a third party payor, and I agree to pay the bill promptly.

MEDICAL INSURANCE: I authorize BMG to bill my health plan or other applicable insurer or third party payor and I assign to BMG all of my rights and claims for reimbursement by a third party payor. I authorize BMG to release to all third party payors any medical information that is required in order for BMG to receive payment for its services to me. I will inform my provider of any changes in address or phone number for myself and/or responsible party, present my photo ID and all insurance identification cards upon request. I understand I may be responsible for the entire provider bill if my third party payor refuses to pay after reasonable attempts to collect from the third party payor.

APPOINTMENTS: I agree to bring a list of all medications I am currently taking to each appointment. I agree to check in on time for my appointment. I understand that if I am late for my appointment, I will be rescheduled for the next available appointment time and understand there may not be an appointment available the same day. I agree to notify the office at least 24 hours in advance of my appointment if I find I must cancel my appointment. I understand that failure to notify the office 24 hours in advance may result in a \$25.00 missed appointment fee, which cannot be billed to insurance. I understand my patient/physician relationship may be terminated if I miss more than three appointments.

AUTHORIZATIONS AND REFERRALS: I understand that I am responsible for notifying the practice if my third party payor requires pre-authorizations for tests or for referrals to specialists. I understand the BMG office staff may assist me with scheduling referrals or diagnostic testing, but failure to obtain necessary authorizations before the scheduled appointment may result in the visit/test needing to be rescheduled and/or charges being billed directly to me.

FINANCIAL ASSISTANCE: I understand there are financial assistance programs available for patients who are unable to pay for their care based upon a determination of financial need in accordance with Baptist Health Care's Financial Assistance Policy. I understand it is my responsibility to contact a Patient Account Specialist at BMG's business office at (850) 469-2000 to request financial assistance or access the policy and application at <https://ebaptisthealthcare.org/PatientFinancialResources>. I agree to provide my personal financial information and/or submit to a credit check to determine if I qualify for financial assistance. If I do not qualify for financial assistance and do not have insurance third party payor, I understand and agree that I will pay in full for all services at the time of service. If I do not have insurance, I may be eligible for a discount when full payment is made at time of service.



RETURN CHECK POLICY: I understand I will be responsible for all service charges and collection fees associated with collecting any bad check I write, and will pay these fees upon notice.

BUSINESS HOURS: I understand unusual circumstances will sometimes require the office hours to be changed without notice. I understand the pre-recorded telephone message will let me know when to call back for routine requests and what to do in case of an urgent medical need (one that does not require emergency treatment). I understand that I should call 911 in the event of a medical emergency or proceed to the closest emergency room for treatment.

PRESCRIPTIONS AND/OR REFILLS: I understand that requests for new medication and/or refills should be made during my visit with my provider. If I need a prescription refill between visits, I agree to contact the practice or my pharmacy and allow 48 to 72 business hours to process. I understand refill requests will only be processed during office hours. I understand that narcotic prescriptions are highly regulated and may require a signed narcotics agreement between me and my provider.

PATIENT FORMS COMPLETION: I understand that an office visit may be necessary if I request the provider complete certain forms for me. There may also be a nominal fee, payable in advance, for the completion of these forms. I understand these requests may take up to 14 days for processing.

PATIENT PORTAL: I understand this practice may have a patient portal to offer me a secure online website for convenient 24-hour access to my personal health information. This is an optional program using a secure username and password. Recent doctor visit notes, medications, contact information and health records can be viewed and printed. The office staff can provide more information regarding the patient portal which may be accessed at <https://ebaptisthealthcare.org/PatientPortal>.

WIRELESS COMMUNICATION: By providing a wireless or mobile telephone number, I give permission to my provider to use this number for contact. Contact includes receiving calls and messages, including pre-recorded messages and calls via an automatic telephone dialer from the practice and its authorized agents.

NOTICE OF PRIVACY PRACTICES: I understand that Baptist Health Care's Notice of Privacy Practices provides information about how my health information may be used and disclosed. I have been offered and (if requested by me) received a copy of the Notice of Privacy Practices.

BY SIGNING BELOW, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTAND AND CONSENT TO TREATMENT BY BMG AND I AGREE TO ABIDE BY THE ABOVE PATIENT RESPONSIBILITIES.

Patient/Personal Representative Signature	Date
Print Patient/Personal Representative Name	Personal Representative's relationship to patient:

Welcome to Baptist Medical Group Primary Care – North Hill!

Please read the below information carefully to prepare for your upcoming appointment:

- **Please arrive 15 minutes prior to your scheduled appointment with completed paperwork. If your paperwork is not completed, please arrive 30 minutes early. Late arrivals could end in the need to reschedule.**
- **Please bring a list of all your medications, photo identification, and insurance card(s).**
- **Please be prepared to pay your copay or coinsurance payment at the time of service.**
- **In general, our physicians do not prescribe narcotic pain medications, sedatives such as Xanax or Klonopin, or prescription sleeping pills such as Ambien or Restoril for chronic or long term use.**
- **If you require these medications and are already seeing pain management or psychiatry for the management of these conditions, our doctors will be happy to see you to provide primary care.**
- **If you are looking for a doctor to manage your primary care and prescribe narcotics, sedatives, or sleeping pills, our doctors will not be able to provide these services.**
- **All new patient appointments must be confirmed within 24 hours of your scheduled date/time. Unfortunately, if the office is unable to confirm your appointment, it will be cancelled.**

PATIENT REGISTRATION FORM

PATIENT INFORMATION: THIS SECTION REFERS TO THE PATIENT ONLY

Last Name: _____ First Name: _____ MI: _____ Social Security #: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Occupation: _____

Date of Birth: _____ **Sex:** M F **Marital Status:** Married Single Divorced Widowed **Preferred Language:** _____

Race: American Indian or Alaska native Asian Black or African American

Native Hawaiian or other Pacific Islander White Unknown/Declined to answer

Ethnicity: Hispanic or Latino Not Hispanic or Latino Unknown/Declined to answer

Home phone: (_____) _____ cell phone: (_____) _____ work phone: (_____) _____

Best daytime number to reach you: home work cell Is it ok to leave a message at any of the numbers? Yes No

If no, please designate which ones, if any: _____

Primary Care Physician's Name (if applicable): _____ How did you hear about us? _____

Spouse's Name: _____ Date of Birth: _____ Spouse's SS#: _____

RESPONSIBLE PARTY: THIS SECTION REFERS TO THE PERSON/PARTY WHO SHOULD RECEIVE THE BILL

Relationship to Patient: Self (skip to next section) Parent Spouse Other (skip to next section) _____

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Birth date (mm/dd/yyyy): _____ Sex: Male Female

Address: _____ City: _____ State: _____ Zip: _____

Home phone: (_____) _____ Cell phone: (_____) _____ Work phone: (_____) _____

INSURANCE INFORMATION

Primary Insurance Coverage: _____ Copay: \$ _____

Policy effective date: _____ Deductible: \$ _____ Met? Yes No If no, amount met: \$ _____

Address: _____ City: _____ State: _____ Zip: _____

Policy Number: _____ Group Number: _____ Subscriber: _____

Subscriber's DOB: _____ Subscriber's SS #: _____

Secondary Insurance Coverage: _____

Address: _____ City: _____ State: _____ Zip: _____

Policy Number: _____ Group Number: _____ Subscriber: _____

Subscriber's DOB: _____ Subscriber's SS #: _____



Communication with Family Members and Friends Involved In Patient Care

This form documents my request to allow family members and/or friends to be involved in relevant **verbal discussions** regarding my health care. By signing this form, I permit Baptist Medical Group (“BMG”) staff to discuss information about me with the people listed below. This information may include diagnoses, test results, treatments, and payment information, but shall be limited to only the information that, in the professional judgment of your provider, needs to be shared.

- I understand that signing this form is voluntary and that I am not required to sign this form in order to receive health care.
- I understand that information may be released to family members or others without this form, if allowed by federal and state law.
- I understand that listing a person on this form does not give them the right to receive or copy my written medical records. It does not allow them to consent for health care services on my behalf.
- I understand that my health care provider will discuss only the information that the person involved needs to know about my care or treatment.
- I can update this form at any time by completing a new form and giving it to BMG staff.
- I understand that BMG staff will verify the identity of the people below (if not known to the staff) prior to discussing this information.
- **I understand that this is *not* a Health Insurance Portability and Accountability Act (HIPAA) authorization form that would allow the people below to have access to my written Protected Health Information.**

Name:

Phone #:

Relationship:

Signature: _____

Print Name: _____

Date: _____ Time: _____

Relationship to Patient:

- Self
 Legal Representative or Guardian (*proof of power of attorney or legal guardianship required*)

Baptist Medical Group
Family Members and Friends Involved in Patient Care (08-16)
FM-0430 Pg. 1 of 1



1CNT

Name: _____

DOB: ____/____/____

Please circle all that apply.

<u>GENERAL</u> <ul style="list-style-type: none">• Loss of appetite• Chills• Fever• Fatigue/malaise• Weight loss	<u>SKIN</u> <ul style="list-style-type: none">• Jaundice/yellow skin• Lesions• Itching• Rash	<u>BREASTS</u> <ul style="list-style-type: none">• Breast lump• Nipple discharge/ pain• Breast tenderness• Swollen lymph nodes
<u>EYE</u> <ul style="list-style-type: none">• Itching• Tearing• Eye pain• Vision changes• Discharge from eye	<u>EAR</u> <ul style="list-style-type: none">• Discharge from ear• Hearing disturbance• Hearing loss• Ear pain• Tinnitus	<u>NOSE</u> <ul style="list-style-type: none">• Nasal congestion• Nasal discharge• Nose bleeds• Sneezing• Sinus pressure
<u>MOUTH/THROAT</u> <ul style="list-style-type: none">• Difficulty swallowing• Hoarseness• Throat pain• Sore throat• Voice changes	<u>RESPIRATORY</u> <ul style="list-style-type: none">• Cough,• Coughing up blood• Chest pain w/ breathing• Wheezing• Shortness of breath• Sputum production	<u>CARDIOVASCULAR</u> <ul style="list-style-type: none">• Chest pain• Leg cramps when walking• Lower extremity edema• Difficulty breathing lying flat• Rapid or unusual heart beat• Fainting
<u>GASTROINTESTINAL</u> <ul style="list-style-type: none">• Abdominal pain• Constipation• Diarrhea• Nausea• Vomiting• Heartburn/ Indigestion	<u>GASTRORECTAL</u> <ul style="list-style-type: none">• Change in bowel habits• Blood in stool• Black tarry stool• Bloody diarrhea• Rectal pain• Stool incontinence	<u>GENITOURINARY</u> <ul style="list-style-type: none">• Pain with urination• Blood in urine• Urinary frequency• Difficulty starting urination• Weak stream, dribbling• Incomplete emptying bladder• Urinary incontinence
<u>GYN</u> <ul style="list-style-type: none">• Change in menses• Pain with intercourse• Vaginal discharge• Vaginal itching	<u>NEUROLOGICAL</u> <ul style="list-style-type: none">• Memory problems• Dizziness• Headache• Numbness/ tingling• Weakness• Unsteadiness• Difficulty speaking• Difficulty walking• Seizures	<u>PSYCHIATRIC</u> <ul style="list-style-type: none">• Anxiety• Depression• Hallucinations• Insomnia• Suicidal thoughts• Delusions• Mania
<u>MUSCULOSKELATAL</u> <ul style="list-style-type: none">• Pain in joints• Back pain• Neck pain• Joint swelling• Muscle pain or tenderness• Muscle weakness	<u>HEME/LYMPH</u> <ul style="list-style-type: none">• Bleed/bruise easily• Enlarged/tender nodes• Night sweats• History of anemia	<u>ENDOCRINE</u> <ul style="list-style-type: none">• Unintended weight loss• Cold/heat intolerance• Hot flashes• Increased thirst• Increased urination

Baptist Medical Group—North Hill		Dr. Alena & Dr. Jeffries—Internal Medicine Dr. Driscoll & Dr. Tuel—Family Medicine	
Name:		Preferred Pharmacy:	
Date of Birth: / /			
What is your main concern for today's visit:			
Please list current and past medical problems:		Please list prior surgeries and hospital admissions:	
		Please list other doctors you see:	
Please list current medications including non-prescription drugs. (Name, dose, frequency)		Please list dates of following:	
		Allergies:	
		<ul style="list-style-type: none"> • Pap smear (Female 21-65) • Mammogram (Female 40-75) • DEXA (Female > 65) • Colonoscopy (> 50) • Pneumovax • Prevnar-13 • Shingles vaccine (>60) • Tetanus booster/ Tdap (every 10 yrs) • Influenza vaccine 	
<ul style="list-style-type: none"> • How many pregnancies have you had? • How many deliveries? • What was 1st day of your last menstrual period? 		<ul style="list-style-type: none"> • Do you smoke now? In the past? • How many packs per day? • How many years? • If you quit, when did you quit? 	
<ul style="list-style-type: none"> • Marital status? • Occupation? • If retired, what was your occupation? • Any industrial/harmful substance exposure? 		<ul style="list-style-type: none"> • Do you drink alcohol? • How much? How frequently? 	
Please list your family medical history (parents, siblings, children):			
Relative	Any major illnesses (Diabetes? Heart disease? Kidney disease? Cancer?)	Age at death	Cause of death

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> BMP-Pensacola (Family Practice) | <input type="checkbox"/> Perdido |
| <input type="checkbox"/> BMP-Pensacola (Occ Med/Walk In Care) | <input type="checkbox"/> Oncology |
| <input type="checkbox"/> BMP-Navarre | <input type="checkbox"/> Ortho Trauma |
| <input type="checkbox"/> Gulf Breeze MOB | <input type="checkbox"/> Urology |
| <input type="checkbox"/> Pace | <input type="checkbox"/> Other: |

Authorization for Release of Protected Health Information

Patient Name: _____		
(Last)	(First)	(Middle)
SS#: _____	Date of Birth: _____	Telephone #: _____ MR#: _____

1. I hereby authorize the following person(s) / entity _____

To release to:

(Name of Entity/Individual/Class of Persons)

(Address)

(City/State/Zip)

Phone

Fax

Baptist Medical Group- Primary Care
1717 North E Street, Suite 222
Pensacola, Florida 32501
P: 850.437.8637
F: 850.437.8629

2. I authorize the following types of information to be released:

- General Medical
 HIV/AIDS
 Substance Abuse
 Psychiatric
 Psychotherapy Notes
(May not apply to Labs)

3. I authorize the following types of records to be released: (check all that apply)

- General Abstract (includes Face Sheet, Discharge Summary, History & Physical, Operative Report, Pathology, and Consultation Reports)
 Face Sheet
 Pathology
 Cardiology Reports
 Other: (please specify below)
 Discharge Summary
 Consultations
 Radiology Reports
 History & Physical
 Labs
 Radiology Film _____
 Operative Report
 ER Record
(Type: _____)

4. I authorize the following date(s) of service to be released: _____

5. This information is needed for the following purpose(s):
 Continued Care
 Insurance Claim
 Other: _____
 Personal Use
 Legal Purposes

6. I understand that I have the right to revoke this authorization at any time. I understand that if I revoke this authorization, I must do so in writing and present my written revocation to the Facility Medical Records Department. I understand that the revocation will not apply to information that has already been released in response to this authorization. I understand that the revocation will not apply to my insurance company when the law provides my insurer with the right to contest a claim under my policy. **Unless otherwise revoked, this authorization will expire on the following date, event or condition:** _____

If I fail to specify an expiration date, event, or condition, the authorization will expire within **12 months**.

7. I understand that authorizing the disclosure of this health information is voluntary. I can refuse to sign this authorization. I need not sign this authorization in order to assure treatment. I understand that I may inspect a copy of the information to be used or disclosed, as provided in 45 CFR 164.524. I understand that any disclosure of information carries with it the potential for an unauthorized re-disclosure and the information may not be protected by Federal or State Privacy Laws. If I have questions about disclosure of my protected health information, I can contact the BHC Privacy Officer at (850) 434-4472. I also understand that obtaining medical information under false pretenses is a Federal and State crime, punishable by up to 10 years in prison.

8. If present, alcohol and drug abuse information has been disclosed from records whose confidentiality is protected by Federal law. Federal regulations 42CFR, Part2, prohibit making any further disclosure of records without the specific written authorization of the person to whom it pertains or as otherwise permitted by law.

Signature of Patient or Legal Representative

Date

If Signed by Legal Representative, Relationship to Patient

Signature of Witness