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XPRIZE HEALTHSPAN PRIZE OPERATIONS PLATFORM (POP) TEAM REGISTRATION GUIDE



THIS IS A GUIDE TO REGISTERING A TEAM FOR XPRIZE HEALTHSPAN ON POP

Prize operations platform (POP) is the online platform through which teams will register for the competition and complete all required activities.

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HOW TO ACCESS POP

Enter this link: <u>https://pop.xprize.org/prizes</u> into your browser. The POP Competitions page should appear.



XPRIZE HEALTHSPAN

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SIGNING INTO POP

The POP Sign In page will appear. If you already have an account with XPRIZE, input your information below. If you are new to XPRIZE, click the **"Register"** button.

	Sign In
	Email
and the second	Password
-	Sign in
	Forgot password? Don't have an XPRIZE account? Register
and the second	OR
and the second	Sign in using social media
	G Google
	f Facebook
	in LinkedIn
	Terms & Conditions Privacy Policy Contact Us © 2024 XPRIZE Foundation. All Rights Reserved.



SIGNING INTO POP

Once you have entered your Sign In information or created a new account, you should receive an email from pop@xprize.org to confirm your POP account. Click the **"Confirm Your Account"** button.

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Welcome to XPRIZE.

You recently registered for an account at <u>pop.xprize.org</u>. To complete your registration, please confirm your account by clicking the button below.

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Confirm Your Account



XPRIZE Operations Team pop.support@xprize.org

Please do not reply to this mail. For support or questions, please contact us at pop.support@xprize.org



CREATING A POP PROFILE

Fill in the information to create your POP profile.

Text boxes with a red star * are required to be filled out.

In the INTERESTS section, check the "**XPRIZE Healthspan**" box and the "**Starting Team**" box.

	PRIZE COMPETITIONS HALL	OF FAME	MY PROFILE LOG OUT					
	Create Profile							
	USER INFORMATION							
			SUBMIT Cance					
		First Name*	Last Name *					
		Title	Contact Email* 🐠					
	Choose File Remove	City*	Country					
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Prize Upc	lates	Prize Support	🗖 Jo	ining Team	Starting Team			

Click "Submit" at the bottom of the screen when complete.



CREATING A TEAM PROFILE



Once you create a POP profile, you will be directed back to the Competitions page. You will see a list of current XPRIZE competitions. On the XPRIZE Healthspan page, click the **"Create a Team"** button.



CREATING A TEAM PROFILE

Fill out information about your team in the boxes. Here you can assign a Team Lead, Team Administrative Point of Contact, and add any additional Team Members. Click the "Submit" button when finished.

TEAM PROFILE INFORMATION



Cancel

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TEAM INFORMATION

his information can be viewed by the public and other users in this system as a part of your team overview page



TEAM NAME * Most special characters are not permitted in team names. Allowed special characters are () , & *!-

COUNTRY

Choose File | Remove

Any person or entity can participate in the Competition, no matter their citizenship or nationality, as long as they are not organized or ordinarily resident at the time of participation in Cuba, Iran, North Korea, Syria, or the Chuma Region of Unrane (or where otherwise prohibited by US law - See Sunctions Regiona and Country Information (US Department of the Treasury). If a Team does have a Team Member who is ordinarily resident in such destinations, it will be up to the team to obtain a license of authorization issued and US. Law such destinations (US Department of the Treasury). If a Team does have a Team Member who is ordinarily resident in such destinations, it will be up to the team to obtain a license of authorization issued and US.

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Please enter a brief description about your team 0/500



TEAM PROFILE OVERVIEW

Your team should now have its own personalized team page with several other pages and actions. These pages are described below.



overview

This page has general information about your team and its members.

Resources

This page contains important competition documents such as the Competition Guidelines.

ACTIVITIES

This page has actions for your team to complete.

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This page allows you to add or edit team members.

Team profile

This page allows you to edit your team profile information.



INTENT TO COMPETE

Click on the **"Activities"** page.

OVERVIEW RESOURCES ACTIVITIES () MANAGE TEAM TEAM PROFILE

You will see activities for you to complete and their deadlines.

OPEN & UPCOMING ACTIVITIES								
MAIN TRACK								
Activity	Open Date	Close Date	Status	Action				
Intent to compete	11/29/2023 07:30 AM PST	06/30/2024 12:00 PM PST	OPEN	Start				
Join Healthspan Mailing List	03/10/2024 12:00 AM PST	0/2024 12:00 AM PST 03/10/2026 12:00 AM PST		Start				
FACIOSCAPULOHUMERAL MUSCULAR DYSTROPHY								
Activity	Open Date	Close Date	Status	Action				
Intent to compete	11/29/2023 07:30 AM PST	06/30/2024 12:00 PM PST	OPEN	Start				
Join Healthspan Mailing List	03/10/2024 12:00 AM PST	03/10/2026 12:00 AM PST	O OPEN	Start				

Click to here to fill out the Intent to Compete form.

Click here and enter your information to join the mailing list.



INTENT TO COMPETE

You will be directed to the Intent to Compete form.

Here you can express which track(s) your team is intending to compete in and fill out information about your team's proposed therapeutics.

Click the **"Submit"** button when complete.





INTENT TO COMPETE

You will now see an updated Activity page and the option to pay the Intent to Compete Fee.

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	Activity	Open Date	Close Date	Status		Action	-	Click "Pay".
0	Intent to compete	11/29/2023 07:30 AM P	ST 06/30/2024 12:00 PM PST	COMP	LETED	Preview		
	Intent to Compete Fee	11/29/2023 07:30 AM P	ST 06/30/2024 12:00 PM PST	OPEN		Pay		
			Pay with card				х	
			Payment Amount Discount Code	\$500.00 Apply	Email			
					Card Information			
					Card number	Μ	IM/YY CVC	
	Input card information an	d press			Name on card			
	"Pay" to complete the Int	ent to			Country			-
	Compete Fee.				Postal Code			×
						Pay \$500.00		



CONGRATULATIONS! YOUR TEAM'S INTENT TO COMPETE AND REGISTRATION IS COMPLETE

A few reminders as you proceed in the competition:

- Teams are expected to maintain their POP profiles throughout the competition, ensuring their profile shows the most recent team information, including an active email address.
- To remain eligible to compete, teams must submit a Competitor Agreement by the appropriate <u>Registration Deadlines</u>. This document contains vital information detailing the requirements teams must meet. Competitor Agreements will be signed when a team makes their registration fee payment. The Competitor Agreement will be available for teams to peruse before signing.