



POLICY

As stated in the ARRT Continuing Qualifications Requirements (CQR), participants must complete the Structured Self-Assessment (SSA) which assists individuals to identify gaps in the knowledge underlying the intelligent performance of the tasks typically required for practice within the discipline of certification and registration held and help direct their professional development efforts. The ARRT's SSA Content Outline for the discipline defines the body of knowledge that must be mastered and maintained to meet ARRT's definition of what it means to be qualified. Performance on the SSA is reported as standards met. Content areas in which the standard was not met indicate the number of continuing education (CE) credits that must be completed to satisfy CQR.

ARRT contracts with Pearson VUE to administer the SSA at Pearson VUE testing centers or through online assessment. The online assessment option is only available in the U.S. and Canada. If you are unable to complete your SSA at a Pearson VUE testing center or you are unable to comply with the restricted delivery of the online assessment, you have the option to accept the maximum CQR prescription of assigned CE credits for the discipline of certification and registration held.

INSTRUCTIONS

1. You may only accept the maximum CQR prescription for disciplines with an open CQR Compliance Period at the time this form is processed.
2. You must provide written notice to ARRT if you wish to accept the maximum CQR prescription of assigned CE credits for the discipline of certification and registration held.
3. Carefully consider the consequences of accepting the full CE prescription for CQR. Accepting the full CE prescription may result in additional costs to purchase the CE activities from CE Sponsors than if you were to complete the SSA and be assigned a lesser CQR prescription based on your performance on the SSA.
4. Educational activities must meet the same quality standards as ARRT's biennial CE requirements. CE to fulfill your CQR prescription must be completed by the end of the CQR Compliance Period.
5. If CQR is not completed by the end of the CQR Compliance Period, your certification and registration will be discontinued in the discipline(s) for which you have accepted the maximum CQR prescription. Refer to the *ARRT Rules & Regulations and ARRT Continuing Qualifications Requirements* for more information on non-compliance with CQR and reinstating discontinued credentials.
6. If you still have questions, use the Message Us function in your online ARRT account. Or call us at 651.687.0048. Choose the option for Continuing Qualification Requirements (CQR).
7. To accept the maximum CQR prescription for one or more credentials, complete and return this form to: ARRT, 1255 Northland Drive, St. Paul, MN 55120. You may also fax this form to us at 651.681.3299. Keep a copy of this completed form for your records. **Allow 7-10 business days for processing.**



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ACCEPT MAXIMUM CQR PRESCRIPTION

ARRT ID# _____

I, _____, request to accept the maximum CQR prescription for my
print name here

_____ certification(s) and registration(s).
print discipline(s) to accept maximum CQR prescription here

I have read and understand the consequences of accepting the maximum CQR prescription for the certification and registration in the discipline(s) listed above.

Signature

Date