

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON
TUESDAY, SEPTEMBER 8, 2020**

PRESENT:

COUNCIL

Mayor Knut Bjorndal, Chair
Councillor: Christine Mackenzie and Murray Kristoff
Teleconference: Councillor James Brown
Absent: Councillor Dan Franzen

ADMINISTRATION:

Danielle Myles Wilson, Chief Administrative Officer
Polly Pereira, Director of Corporate Services
Absent: Lorraine Page, Director of Financial Services

MEDIA IN ATTENDANCE:

OTHER:

CALL TO ORDER:

Mayor Knut Bjorndal called the Meeting to order at 7:25 pm on Tuesday, September 8, 2020.

AGENDA:

20-099 Moved by: Councillor MacKenzie
Seconded by: Councillor Kristoff

THAT the Agenda dated September 8, 2020 be adopted as presented.

Carried Unanimously

MINUTES:

20-100 Moved by: Councillor Brown
Seconded by: Councillor Kristoff

THAT the minutes of the Regular Meeting of Council dated August 11, 2020 be adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

CORRESPONDENCE:

REPORTS:

- a) **Polly Pereira, Director of Corporate Administrative Services**
RE: Port Edward Trail Plan

20-101 Moved by: Councillor MacKenzie
Seconded by: Councillor Kristoff

THAT the proposed report be received and filed; and

L&M Engineering, our consulting firm, consulted with the Trail Society and local residents to develop a trail study for Port Edward. A plan was created and reviewed and updated as needed; and

NOW THEREFORE BE IT RESOLVED THAT Council approves the Port Edward Trail Study as presented.

Carried Unanimously

- b) **Polly Pereira, Director of Corporate Administrative Services**
RE: Investing in Canada Infrastructure Program

20-102 Moved by: Councillor Brown
Seconded by: Councillor MacKenzie

THAT the proposed report be received and filed; and

There is an opportunity for the District to apply for a grant through the Investing in Canada Infrastructure program; and

Phase II (Evergreen South and Sunset) will be the next road works that the District will be working towards and by applying for this grant there is an opportunity to continue the rehabilitation of our roads. This grant allows us to apply for up to 100% of this project, the estimated cost is approximately 3.5 million.

NOW THEREFORE BE IT RESOLVED THAT Council passes a motion to support staff in applying for this grant for Phase II of the road rehabilitation.

Carried Unanimously

c) **Danielle Myles Wilson, Chief Administrative Officer**
RE: Variance Request for 234 Pacific Avenue

20-103 Moved by: Councillor Mackenzie
Second by: Councillor Brown

THAT the proposed report be received and filed; and

The CAO provided Council with the background regarding the variance request where the property owner's deck, as per the certificate of location, identified that the deck was encroaching on the District's lane way; and

Upon review of the zoning requirement of 3 meters setback for corner lot, it's recommended that a variance of 1.5 meters from the side lot line (standard lot setbacks) be allowed to rebuild Mr. Martin's deck.

NOW THEREFORE BE IT RESOLVED THAT Council approves a 1.5 meters variance for Lot 17. Block 6; Range 5; PRP 3005 to allow for encroachment of a deck into the setback of a corner lot.

Carried Unanimously

d) **Danielle Myles Wilson, Chief Administrative Officer**
RE: Environmental Site Investigation Level for District Owner Lots on Harbourview

20-104 Moved by: Councillor Kristoff
Second by: Councillor Mackenzie

THAT the proposed report be received and filed; and

The CAO updated Council that the Neighbourhood Concept Plan (NCP) is underway for this area. This plan will include public consultation and its complimentary to the Official Community Planning that is currently being updated.

There are several parties that have expressed interest in purchasing some if not all of the District lots. Due to a gas bar in an adjacent property it is recommended that the District proceed with an Environmental Site Investigation Phase I to support any future negotiations.

NOW THEREFORE BE IT RESOLVED THAT Council approves a maximum budget of \$6,000 to complete an Environmental Site Investigation to support a future sale or development partnership for municipal owned lots 4-11 on Harbourview Drive.

Carried Unanimously

- e) **Danielle Myles Wilson, Chief Administrative Officer**
RE: Sale of Wildwood Avenue Lots

20-105 Moved by: Councillor Mackenzie
Second by: Councillor Kristoff

THAT the proposed report be received and filed; and

The CAO provided Council an update on the two lots on Wildwood and options on how to proceed with the sale of these two lots. They are zoned for R2 and each lot is 30x120. Three options were proposed for Council to consider. Upon Council discussion of all 3 options Council made the following decision;

NOW THEREFORE BE IT RESOLVED THAT Council approved option #1- direct staff to consolidate the lots and put up for sale with a restrictive covenant required for building within two years.

Carried Unanimously

BYLAWS:

- a) **Danielle Myles Wilson, Chief Administrative Officer**
RE: District of Port Edward Official Community Plan Bylaw 712, 2020- First Reading

20-106 Moved by: Councillor MacKenzie
Seconded by: Councillor Kristoff

THAT the proposed bylaw be received as submitted; and

WHEREAS L& M Engineering and staff have completed the update of the Official Community Plan (OCP) to better reflect the current needs of the community and Council's strategic priorities.

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Official Community Plan Bylaw # 712, 2020 be given first reading.

Carried Unanimously

- b) **Danielle Myles Wilson, Chief Administrative Officer**
RE: District of Port Edward Zoning Bylaw # 713, 2020 – First Reading

20-107 Moved by: Councillor MacKenzie
Seconded by: Councillor Kristoff

THAT the proposed bylaw be received as submitted; and

WHEREAS L& M Engineering and staff have completed the update of the Zoning bylaw to better reflect the current needs of the community and Council's strategic priorities.

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Zoning Bylaw # 713, 2020 be given first reading.

Carried Unanimously

NEW BUSINESS:

**REPORTS ON
COUNCIL ACTIVITIES:**

**REPORTS FROM
IN-CAMERA:**

**QUESTIONS FROM
AUDIENCE:**

ADJOURNMENT:

20-108 On a motion by Councillor Kristoff the meeting was adjourned at 8:02 pm on Tuesday, September 8, 2020.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative
Services