

Regular Meeting of the Council of the District of Port Edward



Tuesday, October 27, 2020

7:00 PM

District of Port Edward Council Chambers

Type of meeting:	Regular
Chair:	Mayor Knut Bjorndal
Councillors:	Dan Franzen, James Brown, Murray Kristoff and Christine Mackenzie
Chief Administrative Officer	Danielle Myles Wilson
Director of Corporate Services	Polly Pereira

Agenda Topics

1. **Adoption of Agenda** Agenda dated October 27, 2020

2. **Adoption of Minutes** a) Minutes of the October 27, 2020 Regular Meeting

3. **Business Arising**

4. **Petitions & Delegation**

5. Correspondence a) Barry McDonald, on behalf of Prince Rupert Environmental Society
RE: Letter of Support

6. Reports a) Polly Pereira, Director of Corporate Administrative Services
RE: Community Economic Recovery Infrastructure Program

 b) Danielle Wilson, Chief Administrative Officer
RE: Manufactured Dwellings

7. Bylaws

8. New Business

**9. Reports on
Council Activities**

**10. Reports from
In-Camera**

**11. Questions from
Audience**

12. Adjournment

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**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON
TUESDAY, OCTOBER 13, 2020**

PRESENT:

COUNCIL

Mayor Knut Bjorndal, Chair
Councillor: Christine Mackenzie and Murray Kristoff
Absent: Councillor Dan Franzen and James Brown

ADMINISTRATION:

Danielle Myles Wilson, Chief Administrative Officer
Polly Pereira, Director of Corporate Services
Absent: Lorraine Page, Director of Financial Services

MEDIA IN ATTENDANCE:

OTHER:

Leroy Senum
Chris Hilliard, President, Port Edward LNG
Peter Bryce, VP Engineering, Port Edward LNG

CALL TO ORDER:

Mayor Knut Bjorndal called the Meeting to order at 7:04 pm on Tuesday, October 13, 2020.

AGENDA:

20-109 Moved by: Councillor MacKenzie
 Seconded by: Councillor Kristoff

THAT the Agenda dated October 13, 2020 be adopted as presented.

Carried Unanimously

MINUTES:

20-110 Moved by: Councillor Kristoff
 Seconded by: Councillor MacKenzie

THAT the minutes of the Regular Meeting of Council dated September 8, 2020 be adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION

CORRESPONDENCE:

- a) **Prince Rupert Community Hallowe'en Fest Society**
RE: Financial Request

20-111 Moved by: Councillor MacKenzie
Seconded by: Councillor Kristoff

THAT the Grant in Aid application dated October 1, 2020 requesting support for the upcoming Halloween Fest be received and filed; and

FURTHER THAT Council will contribute four hundred dollars toward treat bags.

Carried Unanimously

- b) **Daniel Fish, CAO, North Coast Regional District**
RE: Updated NCRD Solid Waste Management Plan- Membership Application

20-112 Moved by: Councillor MacKenzie
Seconded by: Councillor Kristoff

THAT the letter dated August 17th, 2020 requesting assistance in developing a new Solid Waste Management Plan be received and filed; and

FURTHER THAT Council appoints Danielle Wilson, our CAO, to this Committee.

Carried Unanimously

REPORTS:

- a) **Danielle Myles Wilson, Chief Administrative Officer**
RE: Rezoning Application- Port Edward LNG

20-113 Moved by: Councillor MacKenzie
Seconded by: Councillor Kristoff

THAT the proposed report be received and filed; and

Port Edward LNG is proposing to construct a small scale natural gas (LNG) facility in Port Edward along highway 16, near the Pacific Natural Gas pressure regulating metering station and the Hydro electrical substation. The proponent has acquired 37 acres of land to develop this facility and an application to rezone this property has been submitted for consideration.

NOW THEREFORE BE IT RESOLVED THAT Council approves the Port Edward Official Community Plan Amendment Bylaw # 714 and the Zoning Amendment Bylaw #715. Also that staff begin discussion with the proponent regarding a suitable contribution to enhancement of the District's rural, recreational or parks projects, in stewardship of land use goals within the Official Community Plan.

Carried Unanimously

b) Danielle Myles Wilson, Chief Administrative Officer
RE: Lawn Equipment Purchase

20-114 Moved by: Councillor MacKenzie
Seconded by: Councillor Kristoff

THAT the proposed report be received and filed; and

For 2020 we budgeted \$25,000 for equipment and after this summer's challenges it's now recommended that the budget be increased by \$ 40,000 in order to purchase a new Ventrac lawnmower in the 2020 fiscal year and a second one in 2021.

NOW THEREFORE BE IT RESOLVED THAT Council approves staff recommendation to increase the budget by \$ 40,000 to purchase a new lawnmower.

Carried Unanimously

c) Polly Pereira, Director of Corporate Administrative Services
RE: Emergency Response Plan

20-115 Moved by: Councillor Mackenzie
Second by: Councillor Kristoff

THAT the proposed report be received and filed; and

The last Emergency Response Plan was updated in 2006 and with the support of Council staff has compared plans from other communities of similar size and we feel this plan fits our community needs. The next step will be to update the Emergency Plan Bylaw and plan mock-up practices with the PE Fire Dept.

NOW THEREFORE BE IT RESOLVED THAT Council approves the Emergency Response Plan as presented.

Carried Unanimously

BYLAWS:

- a) **Danielle Myles Wilson, Chief Administrative Officer**
RE: District of Port Edward Official Community Plan Amendment Bylaw 714, 2020

20-116 Moved by: Councillor MacKenzie
Seconded by: Councillor Kristoff

THAT the proposed bylaw be received as submitted; and

WHEREAS the proponent wishes to build a natural gas (LNG) facility on the 37 acres of land they have purchased; and

WHEREAS the current zoning is residential and it's proposed to change it to industrial use in order to support the proposed development; and

WHEREAS the process will require consultation and a public hearing as part of the rezoning process; and

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Official Community Plan Amendment Bylaw # 714, 2020 be given first and second reading.

Carried Unanimously

- b) **Danielle Myles Wilson, Chief Administrative Officer**
RE: District of Port Edward Zoning Amendment Bylaw # 715, 2020

20-117 Moved by: Councillor Kristoff
Seconded by: Councillor Mackenzie

THAT the proposed bylaw be received as submitted; and

WHEREAS the proposed development of this land requires a rezoning of the property from Rural (A2) to Heavy Industrial (M3) in order to build an LNG facility; and

WHEREAS part of the rezoning process requires community consultation and a public hearing; and

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Zoning Amendment Bylaw # 715, 2020 be given first and second reading.

Carried Unanimously

NEW BUSINESS:

- a) **Danielle Myles Wilson, Chief Administrative Officer**
RE: Motion to move to In-Camera at the end of Regular Council as per Community Charter Section 90(1)(m)

20-118 Moved by: Councillor MacKenzie
Second by: Councillor Kristoff

THAT as per Community Charter Section 90(1) “A part of Council Meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following section 90(1)(m); and

NOW THEREFORE BE IT RESOLVED THAT at the close of the October 13, 2020 Regular Meeting of Council, and an In-camera meeting will be held.

Carried Unanimously

REPORTS ON COUNCIL ACTIVITIES:

REPORTS FROM IN-CAMERA:

QUESTIONS FROM AUDIENCE:

ADJOURNMENT:

20-119 On a motion by Councillor MacKenzie the meeting was adjourned at 8:06 pm on Tuesday, October 13, 2020.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative Services

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Prince Rupert
Environmental
Society



Mayor and Council
770 Pacific Ave,
Port Edward, BC V0V 1G0
Oct. 9, 2020.

General DISTRICT OF PORT EDWARD Regular

TO: M&C Council Meeting Date:..... IC

DFC

By: PW Re:

Dist To: **Recom:**.....

Oct. 13/20
Email
Council

Risk Assessment of Rail Transport of Hazardous Petroleum Product Cargo on Northwest BC Rail Corridor

Dear Mayor and Council,

I am sending this letter with regards to the dramatic increase in hazardous petroleum product cargo now travelling along the northwest rail corridor. Additional traffic is on the horizon. If built, Vopak will initially bring an additional 50-60 rail cars per day. At full capacity Vopak expects to have 240 rail cars per day and will transport liquified petroleum gas (propane) and other products such as diesel, gasoline and methanol. PR LNG on Watson Island will add 50 cars of propane. Another propane export facility is undertaking a study in Kitimat. If built it will bring 60 propane rail cars per day turning off to Kitimat.

There are many unique hazards specific to the northwest. There is no circle route so empties return on the same line thereby increasing the complexities of managing hazards and other rail traffic. Along the Skeena River there are often landslides, avalanches and flooding. Derailments are on the increase. A diesel spill along the Skeena River would impact our world class salmon. Diesel is extremely toxic to sea life.

The BC environmental assessments have not given any consideration to the transportation of dangerous goods or the safety of the public or the impact on the environment. As a result, unit trains of pressurized propane tanks are now passing through the heart of our downtowns and cities. It is a sobering thought that an entire downtown core could be destroyed if a train of propane were to derail and explode. The increase in shipment of hazardous petroleum products will be done without an environmental assessment of the rail line, a publicly available response plan or a commitment to using the safest version of rail tank cars, enhanced braking systems and an electronic system to prevent collisions and derailment.

We are requesting that you write to the Honorable Marc Garneau requesting the Minister of Transportation initiate an inquiry under the Railway Safety Act to oversee an open, transparent risk

assessment. This must be done prior to any further increase in rail traffic. The assessment must identify risks and remedial actions for possible environmental impacts and ensure public safety. We believe that Municipal governments must be included in the process. We believe our environment and our communities along the northwest corridor are at risk.

We are available to further engage with a rail safety inquiry particularly with regards to the local governments in public education and emergency response.

This matter is of utmost importance to all who are impacted by this rapid changing environment.

We look forward to an early response to our request for this extremely urgent matter.

Sincerely,

Barry McDonald,

Port Edward resident,

On behalf Of Prince Rupert Environmental Society



DISTRICT OF PORT EDWARD

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Director of Corporate
Administrative Services

MEMORANDUM

Date: October 15, 2020

To: Mayor and Council

From: Polly Pereira, Director of Corporate Administrative Services

Subject: **Community Economic Recovery Infrastructure Program**

There is an opportunity for the District to apply for a grant through the Community Economic Recovery Infrastructure Program; and

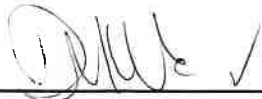
The Port Edward Fire Hall needs upgrades and this grant matches the needs of our fire hall. We will be applying for approximately \$250,000 of funding and it does not require any matching funding.

RECOMMENDATION That Council passes a motion to support staff in applying for this grant for Upgrade of the Fire Hall.

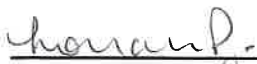
Prepared By:


Polly Pereira, DCAS

Approved for Submission to Council


Danielle Myles Wilson, CAO

Reviewed by:


Lorraine Page, DF

Strategic Plan Priority Aligned With:

- Well Planned Finances
- Well Planned, Maintained, Financed Public Works & Infrastructure
- Growing & Progressive Economic Development
- High Quality of Life & Community Development
- Strong District Organization

Budgetary Impact:

- None



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DISTRICT OF PORT EDWARD

COUNCIL REPORT FOR DECISION

Date: September 8, 2020

To: Mayor and Council

From: Danielle Myles Wilson, Chief Administrative Officer

Subject: **Manufactured Dwellings**

RECOMMENDATION 1: That Council provide direction to staff regarding Manufactured Dwellings.

BACKGROUND:

District staff and L&M Engineering have completed an update of the Official Community Plan (OCP) and Zoning bylaw to better reflect the current needs of the community and Council's strategic priorities. We have received several phone calls regarding the construction of Manufactured homes on R1 & R2 zonings.

Manufactured dwelling has been defined as: building or structure containing 1 dwelling unit, being either factory built housing in accordance with CAN/CSA-A277 standards or housing that designed, constructed, or manufactured in accordance with CAN/CSA-Z240 MH standard.

The current proposed bylaw allows Manufactured dwellings conforming to the CSA-A277 standard only. We would like to bring the Council's attention to consider the following changes:

1. Change the minimum square meter from 100 to 110; and
2. Add pitch roof of at least 4/12
3. Not allow Manufactured dwellings in R1 zones

Approved for Submission to Council

Danielle Myles Wilson, CAO Budgetary

Strategic Plan Priority Aligned With:

- Well Planned Finances
- Well Planned, Maintained, Financed Public Works & Infrastructure
- Growing & Progressive Economic Development
- High Quality of Life & Community Development
- Strong District Organization

Reviewed by Finance:

Lorraine Page, Director of Finance

Budgetary Impact: 2019/2020 Budget \$9173.50