



# Preauthorized Payment Plan Enrolment Application for Utility Billing

Payment for utilities will be withdrawn from your account on the 20th of each month in the amount of \$71.50. Please note that the 10% discount on utilities paid by March 31st does not apply to home owners using the prepayment plan.

The District of Port Edward will not offer refunds for overpayment unless you have sold the property. Any credit left on your account after your payment is made will be credited to the following year.

A participating taxpayer may at any time, cancel this arrangement by advising the Collector in writing. Monies paid under the plan will not be returned, refunded nor used to set off other debts owed to the District of Port Edward. The Collector shall continue to pay interest on the monies previously paid. When a participating property owner sells the property on which prepayments have been paid, the property owner may apply for a refund of utilities paid upon presentation of written notification from the conveyance lawyer of the seller.

The Collector will cancel the privilege of continuing the Plan if two installments fail to be honored on the due date. In the event that this occurs, a charge of \$25.00 will be levied for all late or returned payments.

***\*Please note: Rates may increase annually.***

---

### **Must have a void check attached**

I/WE hereby authorize the Municipality of the District of Port Edward to draw payments from my/our financial institution for:

**Property Owner(s) Name:** \_\_\_\_\_

**Civic Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Utility Billing**

**Per Month**   \$ 71.50  

**Effective Date** \_\_\_\_\_

**Roll #** \_\_\_\_\_

Financial Institution \_\_\_\_\_ Branch Number \_\_\_\_\_

I/We have read this form and I/We agree with all the terms and conditions.

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_