



District of Port Edward  
770 Pacific Ave, PO Box 1100  
Port Edward, BC V0V 1G0

Permit No. \_\_\_\_\_

Folio No. \_\_\_\_\_

## BUILDING PERMIT

### Application Form

Civic Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Zoning: \_\_\_\_\_ OCP Designation: \_\_\_\_\_

### Owner

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Building Proposal

1

- CONSTRUCT
- MOVE
- ALTER
- DEMOLISH
- REPAIR
- RENEW PERMIT
- ADD TO
- CHANGE OCCUPANCY

2

- SINGLE FAMILY DWELLING
- MULTI-FAMILY DWELLING
- TWO FAMILY DWELLING
- INDUSTRIAL
- MOBILE
- COMMERCIAL
- DETACHED GARAGE
- OTHER

### Description of Work(s) Proposed:

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**Plumbing Permit-** (total number of fixtures) \_\_\_\_\_ Professional Plumber TQ # \_\_\_\_\_ and copy of certification. If completed by a non-professional provide schematic drawings \_\_\_\_\_

Any Retaining Walls exceeding 1.2m: Yes \_\_\_\_\_ No \_\_\_\_\_

### Contractor

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Signature

Applicants Name

Applicants Signature

**LIMITATION OF LIABILITY**

Neither the issuance of a permit under this bylaw nor the acceptance or review of plans, drawings or specifications or supporting documents, nor any inspections made by or on behalf of the District of Port Edward shall in any way relieve the owner or his or her representatives from full and sole responsibility to perform the work in full accordance with the British Columbia Building Code, the Building Regulation Bylaw of the District of Port Edward and all other applicable enactments, codes, and standards.

**FREEDOM OF INFORMATION WAIVER**

Personal Information contained on this form is collected under the "Freedom of Information and Protection of Privacy Act" and will be only used for the purpose of issuing this permit. Enquiries about the collection or use of information on this form can be directed to the appropriate building inspection office listed at the top of this appendix.

All building in the District of Port Edward is regulated by Building Bylaw No. 716

**NOTE: IF NOT THE OWNER AN AGENT AUTHORIZATION FORM REQUIRED**

**THIS APPLICATION FORM MUST BE ACCOMPANIED BY THE FOLLOWING:**

- 1. Plan processing fee.
- 2. Copy of ASSESSMENT NOTICE (Tax Notice).
- 3. Copy of a current TITLE SEARCH, including copies of all covenants, easements and rights of way.
- 4. Site Plan drawn to scale showing: dimensions of property, location of septic tank and disposal field, location of proposed building, ground elevations, location of all existing buildings, details of site drainage.
- 5. Include specifications and scale drawings (three sets) of the building with respect to which the work is to be carried out as required by Building Bylaw No. 716.
- 6. Reverse printed plans not acceptable.
- 7. Documentation as required by Homeowner Protection Office.

\_\_\_\_\_  
Applicants Name

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date

**FEE SUMMARY**

	<b>FEE</b>
CONSTRUCTION VALUE	
PLUMBING PERMIT (RESIDENTIAL)	
PLUMBING PERMIT (COMMERCIAL)	
<b>TOTAL PERMIT FEES</b>	

**RECEIPT #** \_\_\_\_\_

\_\_\_\_\_  
BUILDING INSPECTOR SIGNATURE

\_\_\_\_\_  
DATE