Notice of Candidate Filing Period for May 2027 Election

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The first deadline for the May 1, 2027, election is **Monday, Dec. 14, 2026.** This is the deadline to post notice of the candidate filing period under Texas Election Code section 141.040.

The Secretary of State Elections Division provides a Notice of Deadline to File an Application for Place on the Ballot form in English and Spanish.

The Elections Division has addressed the posting of the Notice:

> The authority with whom an application for a place on the ballot is filed must post a Notice of Deadline to File Applications for Place on the Ballot, listing the filing period dates in a building in which the authority maintains an office. The notice must be posted not later than the 30th day **before** the first day to file. (Sec. 141.040). If you order a special election to fill a vacancy, the order must include the filing deadline; we recommend posting the notice of the filing period as soon as practicable after a special election is ordered. Note that an application for a place on the ballot for a special election may not be filed before the election is ordered.

TASB Legal Services recommends posting the Notice in the location or locations a district regularly uses for posting public notices, including the school district's website.

In completing the *Notice of Deadline to File an Application for Place on the Ballot* for the May 1, 2027, regular trustee election, TASB Legal Services recommends the following:

- Include the district name, the election type (i.e., Regular School Board Trustee Election), and the election date of May 1, 2027, in the title of the notice.
- Insert the *Start Date*, the first day to file for a place on the ballot: **Wednesday, Jan. 13, 2027.**
- Insert the *End Date*, the last day to file for a place on the ballot: **Friday, Feb. 12, 2027.**
- Insert in *Office Hours* the dates and times the school district will be open during this period.
- Insert the physical address and mailing address for filing an application in person or by mail.
- Insert the email and fax number to submit an application by those methods.

  Note: A signed, sworn, scanned candidate application may be submitted by fax or email if there is no filing fee (which there is not for most school districts). Texas Election Code section 141.040(c) requires the authority with whom an application must be filed to designate an email address for the purpose of filing an application. An application must be notarized prior to filing by fax or email.

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- *Optional*: An application for a place on the ballot is available at the _____ ISD offices at _____ (address).
- *Optional (if your district posts the application on its website):* The application and additional election information is also available online at _____.
- Include the printed and signed name of the filing officer and the date posted.

For more information about the May 1, 2027, election, refer to the Elections Division website.

If you have further questions, call TASB Legal Services, the Elections Division, or your school attorney.

This document is provided for educational purposes and contains information to facilitate a general understanding of the law. References to judicial or other official proceedings are intended to be a fair and impartial account of public records, which may contain allegations that are not true. This publication is not an exhaustive treatment of the law, nor is it intended to substitute for the advice of an attorney. Consult your own attorney to apply these legal principles to specific fact situations.

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