

Bookstore

2019 Order Form



SHIPPING ADDRESS

6-digit member ID#: _____ Name: _____
Organization: _____
Address: _____
Address 2: _____
City: _____ State/Province: _____
Zip/Mail Code: _____ Country: _____
Daytime Telephone: _____ E-mail: _____

BILLING ADDRESS

Name: _____
Address: _____
Address 2: _____
City: _____ State/Province: _____
Zip/Mail Code: _____ Country: _____
Daytime Telephone: _____ E-mail: _____

Product Code	Title	Quantity Ordered	Price	Amount
			Subtotal	
			Shipping & Handling	
			Tax (PA, CA, CO)	
			Total Amount Due	

PROMO CODE:

RETURN POLICY





- Claims for incorrect merchandise must be received by AORN/Rittenhouse within 90 days of receipt of order. Claims for undelivered orders must be received by AORN/Rittenhouse within 45 days of order placement.
- Books may be returned, unmarked and in salable condition, within 45 days of receipt.
- All returns must include a copy of the original packing slip or invoice.
- Sent to: Rittenhouse Book Distributors, Inc.
Attn: AORN Warehousing
511 Feheley Drive
King of Prussia, PA 19406

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FOUR WAYS TO ORDER

-  **ONLINE**
(not for purchase orders)
www.aornbookstore.org
-  **PHONE**
(800) 755-2676 or (303) 755-6304
Monday - Friday: 8am - 4:30pm MST
-  **PO**
Facility Authorized Purchase Orders
Email: custsvc@aorn.org
Fax: (800) 847-0045
(\$450 minimum order)
-  **ORDER FORM BY MAIL**
AORN
Attn: Experience Services/Book Orders
2170 S. Parker Rd., Suite 400
Denver, CO 80231-5711 USA

DISCOUNTS

- AORN members receive a discount on all titles published by AORN.
Please reference member ID number on the order form.

INTERNATIONAL ORDERS

- Non-USA orders being paid by check must be on a bank draft in US dollars drawn from a bank with a US affiliate.
- Shipping prices vary. Visit www.ups.com for estimated shipping.

UPS SHIPPING

UPS cannot ship to Post Office Boxes. A physical address is required.

UPS Ground (5-7 days*):

- \$6.95 for the first item
- \$0.95 for each additional item

**Expedited shipping is available. Please contact AORN Experience Services for a shipping quote.*

Canadian Orders:

- Please contact AORN Experience Services for a shipping quote.
- Shipping charge includes all applicable duties, taxes, pre-paid fees, and brokerage costs.

SALES TAX

	CO	PA	CA
Purchase Orders	•		
Check Orders	•		
Online Orders		•	•
Credit Card Orders		•	•

NOTE

Prices are subject to change without notice, please check www.aornbookstore.org for the latest pricing information.

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PLEASE DO NOT EMAIL THIS SECTION BELOW CONTAINING CREDIT CARD DATA. Email sent with credit card numbers are not secure and will be automatically blocked. Only complete this section if you are sending via secure fax (Option 2) or by mail (Option 3).

Credit Card Type:

Visa MasterCard American Express Discover

Credit Card Number: _____ Expiration Date: _____ CVV: _____

Credit Card Holder Name: _____

Signature: _____

Purchasing Agent Name (if different from credit card holder): _____ Phone: _____

Purchasing Agent Email Address: _____

Total Amount Paid \$: _____

MAIL OR FAX ORDER FORM:

Attn: Orders
2170 S Parker Rd, Suite 400
Denver, CO 80231-5711
Secure Fax: 1-844-241-4050

QUESTIONS?

Contact Experience Services
US Phone: 1-800-755-2676
International Phone: 1-303-755-6300

FOR OFFICE USE ONLY

Version: 082719

Facility Name:

Account #: