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AMERICAN COLLEGE OF MEDICAL PRACTICE EXECUTIVES (ACMPE)

ORGANIZATIONAL MEMBER OFFERINGS

NEW ACMPE CREDENTIALING PASS

This is your organization's all-access pass to ACMPE offerings for one year. Invest in the future of your staff through these unique career advancement opportunities and allow your organization to demonstrate its medical practice knowledge. These opportunities can help increase engagement, reduce turnover and improve productivity within your team. One-year agreements for ACMPE offerings may be added to your membership at any time. With this pass, your organization will have access to:

- Unlimited Certificate Registrations
(\$199-\$999 value per registration)
- ACMPE Board Certification Exam Packages
(\$764 value per package)

For pricing contact your Account Manager.

CALL YOUR ACCOUNT MANAGER for details or email orgmem@mgma.com



BETTER PERFORMING ORGANIZATIONS HAVE CERTIFIED TEAM MEMBERS IN THE CATEGORIES OF:



ACMPE BOARD CERTIFICATION

ORGANIZATIONAL BENEFITS

The American College of Medical Practice Executives (ACMPE) has provided Board Certification for over 60 years to members to achieve the standard of knowledge needed to run a successful medical practice. Organizations that have seen success and value as a result of their employees completing Board Certification have cited increased staff engagement and reduction in turnover, improvements in productivity and performance, and increased operational efficiencies as the key performance indicators that drove their decision to provide Board Certification and cover the costs for their staff.

For those who pursue Board Certification as a group, we have seen an increase in the number of individuals who pass the requirements. Employees felt that the company that invested in their career personally led to an increased level of engagement with the organization and a reduction in costly turnover.

OVERALL VALUE

Recognize professionals who meet established knowledge, skills or competencies. Those who have completed Board Certification have demonstrated deep understanding and knowledge of the principles of the *Body of Knowledge* for medical practice management. They also understand how to apply those principles to real-life situations and scenarios in healthcare and how to successfully manage all aspects of a medical practice.

Organizations using ACMPE for staff development increasingly view Board Certification as a necessary tool in establishing and identifying the standard of excellence in medical practice management.

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ACMPE CERTIFICATES

ORGANIZATIONAL BENEFITS

MGMA is proud to be offering certificate opportunities through its certifying body, the American College of Medical Executives. Certificates are an important aspect of professional development for structured education to showcase a completion of specific learning objectives. Certificates are the industry's answer for time-inclusive opportunities to complete an entire course or seminar and provided paperwork for your resume or employer of completion without ongoing requirements to continue demonstrating a skillset. Our goal with certificates offered through ACMPE is to build skills and knowledge in a specific area of a practice.

Professional certification programs and assessment-based certificate programs each have their own purpose in professional development.

OVERALL VALUE

Certificates are created to assist in training on specific areas of knowledge and skills, and provide assessment of completing the intended learning outcomes. ACMPE Board Certification is designed to evaluate knowledge and skills you already hold based on a standard of competencies in our industry in a broad scope.

To participate in our ACMPE Certificate opportunities, participants do not need to have any prerequisites or keep up with any maintenance requirements upon completion. ACMPE Certificates are stackable with each other, Board Certification and Fellowship.

Additional bulk pricing options are available for Board Certification and Certificates if the credentialing pass is not fit for your organization.

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PRICING FOR BOARD CERTIFICATION

ACMPE CERTIFIED MEDICAL PRACTICE EXECUTIVE (CMPE) DESIGNATION

EBOOK PACKAGE INCLUDES:	PRICE (PER PERSON):
<ul style="list-style-type: none">▪ Board Certification Application fee▪ ACMPE Practice Exam online tool▪ <i>Body of Knowledge</i> Review Series, eBook▪ Certification Workbook, eBook	<ul style="list-style-type: none">▪ 0 – 4\$589▪ 5 – 24 (25% off)\$440▪ 25 – 49 (35% off)\$383▪ 50+ (45% off)\$324
PRINT PACKAGE INCLUDES:	PRICE (PER PERSON):
<ul style="list-style-type: none">▪ Board Certification Application fee▪ ACMPE Practice Exam online tool▪ <i>Body of Knowledge</i> Review Series▪ Certification Workbook	<ul style="list-style-type: none">▪ 0 – 4\$684▪ 5 – 24 (25% off) \$500▪ 25 – 49 (35% off)\$445▪ 50+ (45% off) \$410
EXAM PACKAGE INCLUDES:	PRICE (PER PERSON):
<ul style="list-style-type: none">▪ Board Certification Application fee▪ ACMPE Board Certification Multiple-choice exam▪ ACMPE Board Certification Scenario-based exam▪ <i>Body of Knowledge</i> Review Series, eBook	<ul style="list-style-type: none">▪ 0 – 4\$764▪ 5 – 24 (25% off) \$573▪ 25 – 49 (35% off)\$496.60▪ 50+ (45% off)\$420.20

BOARD CERTIFICATION APPLICATION FEE (PER PERSON):	
▪ 0 – 4 Applications	\$200
▪ 5 – 24 Applications (25% off)	\$187.50
▪ 25 – 49 Applications (35% off)	\$162.50
▪ 50+ Applications (45% off)	\$137.50
A LA CARTE ITEMS:	PRICE:
▪ ACMPE Practice Exam (available in electronic version only) Included in Ed Plus	\$95
▪ <i>Body of Knowledge</i> Review Series, 4.0 (eBook)	\$180
▪ <i>Body of Knowledge</i> Review Series, 4.0 (print)	\$220
▪ Board Certification Exam Workbook, 4.0 (eBook)	\$94
▪ Board Certification Exam Workbook, 4.0 (print)	\$119
▪ Multiple Choice exam No discounts unless bundled in the Exam Package	\$167
▪ Scenario-based exam No discounts unless bundled in the Exam Package	\$167
▪ Virtual presentation for your group's study session kick-off	Included upon request
▪ Virtual ACMPE study session for your group provided by an MGMA Senior Industry Advisor	\$200/hour
▪ On-site ACMPE study session for your group provided by an MGMA Senior Industry Advisor	\$2,000/day (plus travel expenses)

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PRICING FOR CERTIFICATES

ACMPE CREDENTIAL-BEARING CERTIFICATES

PRINCIPLES OF PRACTICE MANAGEMENT
CERTIFICATE PROGRAM (PPMC)

A primary training program of the core principles of medical practice administration, based on top areas of the *Body of Knowledge*. Completion of assessment(s) results in the Principles of Practice Management Certificate and Credential. This program is a great training in preparation to complete the CMPE.

PROGRAM OVERVIEW

- Part I: General Practice Operations
- Part II: Accounts Payable and Payroll Management
- Part III: Financial Reporting and Budgeting
- Part IV: Labor Relations and Employment Law
- Part V: Revenue Cycle Management
- Part VI: Risk and Compliance with Applicable Laws
- Part VII: Information Technology and Cybersecurity
- Part VIII: Healthcare Data Analytics and Benchmarking
- Part IX: Talent Management

PRICE (PER PERSON):	
▪ 0 – 4\$999
▪ 5 – 24 (25% off) \$749.25
▪ 25 – 49 (35% off) \$649.35
▪ 50+ (45% off) \$549.45

HUMAN RESOURCES MANAGEMENT CERTIFICATE
PROGRAM (HRMC)

Aligned with the *Body of Knowledge*, this program will earn you an HRMC credential and a mastery of human resources concepts.

OVERVIEW

- Part I: Staffing Plans, Recruitment and Compensation/Benefits
- Part II: Employee Engagement and Talent Management
- Part III: Labor Relations and Employment Law

PRICE (PER PERSON):	
▪ 0 – 4\$599
▪ 5 – 24 (25% off) \$449.25
▪ 25 – 49 (35% off) \$389.35
▪ 50+ (45% off) \$329.45

OPERATIONS MANAGEMENT CERTIFICATE
PROGRAM (OMC)

Aligned with the *Body of Knowledge*, this program will earn you an OMC credential and a mastery of operations management concepts.

OVERVIEW

- Part I: General Practice Operations
- Part II: Project Management and Strategic Planning
- Part III: Healthcare Data Analytics
- Part IV: Supply Chain, Asset and Facility Management
- Part V: Information Technology and Cybersecurity
- Part VI: Communications, Marketing and Community Relations

PRICE (PER PERSON):	
▪ 0 – 4\$999
▪ 5 – 24 (25% off) \$749.25
▪ 25 – 49 (35% off) \$649.35
▪ 50+ (45% off) \$549.45

PRICING FOR CERTIFICATES

ACMPE CREDENTIAL-BEARING CERTIFICATES CONT.

FINANCIAL MANAGEMENT CERTIFICATE PROGRAM (FMC)

Aligned with the *Body of Knowledge*, this program will earn you an FMC credential and a mastery of financial management concepts.

PROGRAM OVERVIEW

- Part I: Payer Contracting
- Part II: Revenue Cycle Management
- Part III: Accounts Payable, Payroll and Cash Flow Management
- Part IV: Financial Reporting and Budgeting

PRICE (PER PERSON):	
▪ 0 – 4\$999
▪ 5 – 24 (25% off) \$749.25
▪ 25 – 49 (35% off) \$649.35
▪ 50+ (45% off) \$549.45

TRANSFORMATIVE HEALTHCARE DELIVERY CERTIFICATE PROGRAM (THDC)

Aligned with the *Body of Knowledge*, this program will earn you an FMC credential and a mastery of transformative healthcare delivery concepts.

PROGRAM OVERVIEW

- Part I: Transformative Healthcare Delivery Overview
- Part II: Accountable Care Organizations (ACOs)
- Part III: Clinically Integrated Networks (CINs)
- Part IV: Commercial Value-Based Care Programs
- Part V: CMS' Value-Based Care Programs

PRICE (PER PERSON):	
▪ 0 – 4\$749
▪ 5 – 24 (25% off)\$561.75
▪ 25 – 49 (35% off)\$486.85
▪ 50+ (45% off) \$374.50

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PRICING FOR CERTIFICATES

ACMPE TOPICAL CERTIFICATES NON-CREDENTIAL-BEARING

ACCOUNTS PAYABLE, PAYROLL AND CASH FLOW MANAGEMENT CERTIFICATE

This program provides the building blocks to manage your accounts payable and payroll management and develop strategic processes for cashflow management so you can feel confident when meeting with the CFO or accountants in future meetings.

PROGRAM OVERVIEW

- Part I: Cash Flow Management
- Part II: Financial Reporting
- Part III: Payroll Management

PRICE (PER PERSON):	
▪ 0 – 4 \$199
▪ 5 – 24 (25% off) \$149.25
▪ 25 – 49 (35% off) \$129.35
▪ 50+ (45% off) \$109.45

REVENUE CYCLE MANAGEMENT CERTIFICATE

This program empowers participants to operationalize aspects of the revenue cycle as well as provide actionable insights for individuals tasked with managing the revenue cycle.

PROGRAM OVERVIEW

- Part I: Patient Access and Pre-visit Services
- Part II: Claim Preparation (Mid-cycle)
- Part III: Payment Oversight
- Part IV: KPIs, Quality Programs & Reporting (QQR)

PRICE (PER PERSON):	
▪ 0 – 4\$399
▪ 5 – 24 (25% off)\$299.25
▪ 25 – 49 (35% off)\$259.35
▪ 50+ (45% off) \$219.45

PRICING FOR CERTIFICATES

ACMPE TOPICAL CERTIFICATES NON-CREDENTIAL-BEARING CONT.

FINANCIAL REPORTING AND BUDGETING CERTIFICATE

This program teaches basic financial management principles and equips you with processes and best practices to measure, report, analyze and forecast financial performance. The program also explores how to best leverage technology (e.g., software and systems) to make financial reporting easily accessible to healthcare leaders.

PROGRAM OVERVIEW

- Part I: Budget Creation and Management
- Part II: Financial Reporting
- Part III: Audit Management
- Part IV: Corporate Tax Reporting

PRICE (PER PERSON):	
▪ 0 – 4 \$149
▪ 5 – 24 (25% off) \$111.75
▪ 25 – 49 (35% off) \$96.85
▪ 50+ (45% off) \$81.95

PAYER CONTRACTING CERTIFICATE

This program teaches the skills to analyze your contracts, strategically develop contract proposals, and create a monitoring and analysis process.

PROGRAM OVERVIEW

- Part I: Gathering and Analyzing Your Contracts
- Part II: Articulating Practice Value, Developing Contract Proposals and Building a Go-forward Strategy
- Part III: Establishing a Contract Monitoring and Evaluation Process

PRICE (PER PERSON):	
▪ 0 – 4 \$399
▪ 5 – 24 (25% off) \$299.25
▪ 25 – 49 (35% off) \$259.35
▪ 50+ (45% off) \$219.45

PROJECT MANAGEMENT AND STRATEGIC PLANNING CERTIFICATE

This program offers the importance of strategic planning in healthcare and how that aligns with mission, vision and values. You will also develop the skillset and tools to successfully manage a project from beginning to end.

PROGRAM OVERVIEW

- Part I: Project Management
- Part II: PM Case Study
- Part III: Mission Vision and Values as Strategy
- Part IV: Strategic Planning

PRICE (PER PERSON):	
▪ 0 – 4 \$225
▪ 5 – 24 (25% off) \$168.75
▪ 25 – 49 (35% off) \$146.25
▪ 50+ (45% off) \$123.75

HEALTHCARE DATA ANALYTICS CERTIFICATE

This program teaches how to assess which benchmarks are needed for a compensation plan, as well as the practice’s goals and strategies. Through examples of quality management initiatives, attendees will learn best practices to design, implement and measure quality care initiatives that ensure patient safety and the consistent delivery of high-quality care.

PROGRAM OVERVIEW

- Part I: Compensation Plans, Productivity and Monitoring
- Part II: Benchmarking
- Part III: Quality Initiatives

PRICE (PER PERSON):	
▪ 0 – 4 \$225
▪ 5 – 24 (25% off) \$168.75
▪ 25 – 49 (35% off) \$146.25
▪ 50+ (45% off) \$123.75

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ABOUT MGMA

Medical Group Management Association (MGMA) is the premier association for professionals who lead medical practice. Since 1926, through data, people, insights and advocacy, MGMA empowers medical group practices to innovate and create meaningful change in healthcare. With a membership of more than 60,000 medical practice executives and leaders, MGMA represents more than 35,000 organizations of all sizes, types, structures and specialties that deliver almost half of the healthcare in the United States alongside international organizations.

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