



STANDARDS AND BEST PRACTICES COMMITTEE

Virtual Meeting

Tuesday, December 6, 2022

10:00AM-12:00PM (PST)

Agenda + Meeting Packet will be available on
the Commission's website at:

<http://hiv.lacounty.gov/Standards-and-Best-Practices-Committee>

REGISTER VIA WEBEX ON YOUR COMPUTER OR SMART PHONE:

<https://tinyurl.com/ybjb7x8>

Link is for non-Committee member only

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PUBLIC COMMENTS

Public Comments will open at the time referenced on the meeting agenda. For those who wish to provide live public comment, you may do so by joining the WebEx meeting through your computer or smartphone and typing **PUBLIC COMMENT** in the Chat box. You may also provide written public comments or materials by email to hivcomm@lachiv.org. Please include the agenda item and meeting date in your correspondence. All correspondence and materials received shall become part of the official record.

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LOS ANGELES COUNTY
COMMISSION ON HIV



AGENDA FOR THE VIRTUAL MEETING OF THE
LOS ANGELES COUNTY COMMISSION ON HIV (COH)
STANDARDS AND BEST PRACTICES COMMITTEE
TUESDAY, DECEMBER 6, 2022, 10:00 AM – 12:00 PM

*****WebEx Information for Non-Committee Members and Members of the Public Only*****

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/j.php?RGID=r09a1bad082ec0f9608d772a8a74806e7>

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Password: PUBLIC

Standards and Best Practices (SBP) Committee Members			
Erika Davies <i>Co-Chair</i>	Kevin Stalter <i>Co-Chair</i>	Mikhaela Cielo, MD	Wendy Garland, MPH
Thomas Green	Mark Mintline, DDS	Paul Nash, PhD, CPsychol, AFBPsS, FHEA	Mallery Robinson
Harold Glenn San Agustin, MD			
QUORUM: 5			

AGENDA POSTED: November 29, 2022

VIRTUAL MEETINGS: Assembly Bill (AB) 361 amends California’s Ralph M. Brown Act Section 54953 to allow virtual board meetings during a state of emergency. Until further notice, all Commission meetings will continue to be held virtually via WebEx. For a schedule of Commission meetings, visit <https://hiv.lacounty.gov/meetings>

ATTENTION: Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

ACCOMMODATIONS: Interpretation services for the hearing impaired and translation services for languages other than English are available free of charge with at least 72 hours-notice before the meeting date. To arrange for these services, please contact the Commission Office at (213) 738-2816 or via email at HIVComm@lachiv.org.

Servicios de interpretación para personas con impedimento auditivo y traducción para personas que no hablan inglés están disponibles sin costo. Para pedir estos servicios, póngase en contacto con Oficina de la Comisión al (213) 738-2816 (teléfono), o por correo electrónico a HIVComm@lachiv.org, por lo menos setenta y dos horas antes de la junta.

SUPPORTING DOCUMENTATION can be obtained at the Commission on HIV Website at: <http://hiv.lacounty.gov>. The Commission Offices are at 510 S. Vermont Ave. 14th Floor, one block North of Wilshire Blvd on the eastside of Vermont just past 6th Street. Free parking is available.

NOTES on AGENDA SCHEDULING, TIMING, POSTED and ACTUAL TIMES, TIME ALLOTMENTS, and AGENDA ORDER: Because time allotments for discussions and decision-making regarding business before the Commission’s standing committees cannot always be predicted precisely, posted times for items on the meeting agenda may vary significantly from either the actual time devoted to the item or the actual, ultimate order in which it was addressed on the agenda. Likewise, stakeholders may propose adjusting the order of various items at the commencement of the committee meeting (Approval of the Agenda), or times may be adjusted and/or modified, at the co-chairs’ discretion, during the course of the meeting.

If a stakeholder is interested in joining the meeting to keep abreast of or participate in consideration of a specific agenda item, the Commission suggests that the stakeholder plan on attending the full meeting in case the agenda order is modified or timing of the items is altered. All Commission committees make every effort to place items that they are aware involve external stakeholders at the top of the agenda in order to address and resolve those issues more quickly and release visiting participants from the obligation of staying for the full meeting. External stakeholders who would like to participate in the deliberation of discussion of a posted agenda item, but who may only be able to attend for a short time during a limited window of opportunity, may call the Commission’s Executive Director in advance of the meeting to see if the scheduled agenda order can be adjusted accordingly. Commission leadership and staff will make every effort to accommodate reasonable scheduling and timing requests - from members or other stakeholders - within the limitations and requirements of other possible constraints.

Call to Order, Introductions, Conflict of Interest Statements 10:00 AM – 10:03 AM

I. ADMINISTRATIVE MATTERS 10:03 AM – 10:07 AM

1. Approval of Agenda **MOTION #1**

2. Approval of Meeting Minutes **MOTION #2**

II. PUBLIC COMMENT 10:07 AM – 10:10 AM

3. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission

III. COMMITTEE NEW BUSINESS ITEMS 10:10 AM – 10:15 AM

4. Opportunity for Commission members to recommend new business items for the full body or a committee level discussion on non-agendized Matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation, or where the need to take action arose subsequent to the posting of the agenda.

IV. REPORTS

5. Executive Director/Staff Report 10:15 AM – 10:30 AM
 a. Operational Updates
 b. Co-Chair Nominations/Elections
 c. Holiday Meeting Schedule

6. Co-Chair Report 10:30 AM – 10:40 AM
 a. 2022 SBP Committee Workplan
 b. 2023 SBP Committee Workplan Development

- 7. Division of HIV & STD Programs (DHSP) Report 10:40 AM – 10:50 AM

V. DISCUSSION ITEMS

- 8. Transitional Case Management (TCM): Justice-Involved Individuals 10:50 AM – 11:30 AM
 - a. Review public comments received
 - b. Approve the TCM: Justice-Involved Individuals service standards, as presented or revised and elevate to the Executive Committee. **MOTION #3**

- 9. Oral Healthcare Service Standards 11:30 AM – 11:50 AM
 - a. Continue review

VI. NEXT STEPS 11:50 AM – 11:55 AM

- 10. Tasks/Assignments Recap
- 11. Agenda development for the next meeting

VII. ANNOUNCEMENTS 11:55 AM – 12:00 PM

- 12. Opportunity for members of the public and the committee to make announcements

VIII. ADJOURNMENT 12:00 PM

- 13. Adjournment for the virtual meeting of December 6, 2022.

PROPOSED MOTIONS	
MOTION #1	Approve the Agenda Order, as presented or revised.
MOTION #2	Approve the Standards and Best Practices Committee minutes, as presented or revised.
MOTION #3	Approve the Transitional Case Management: Justice-Involved Individuals service standards, as presented or revised and elevate to the Executive Committee.



LOS ANGELES COUNTY
COMMISSION ON HIV



DRAFT

510 S. Vermont Ave. 14th Floor • Los Angeles, CA 90020 • TEL (213) 738-2816 • FAX (213) 637-4748
HIVCOMM@LACHIV.ORG • <http://hiv.lacounty.gov> • VIRTUAL WEBEX MEETING

Presence at virtual meetings is recorded based on the attendance roll call. Only members of the Commission on HIV are accorded voting privileges and must verbally acknowledge their attendance in order to vote. Approved meeting minutes are available on the Commission's website; meeting recordings are available upon request.

**STANDARDS AND BEST PRACTICES (SBP)
COMMITTEE MEETING MINUTES
November 1, 2022**

COMMITTEE MEMBERS					
P = Present A = Absent					
Erika Davies, <i>Co-Chair</i>	P	Wendy Garland, MPH	EA	Mallery Robinson	A
Kevin Stalter, <i>Co-Chair</i>	EA	Thomas Green	P	Harold Glenn San Agustin, MD	A
Michael Cao, MD	P	Mark Mintline, DDS	P		
Mikhaela Cielo, MD	P	Paul Nash, PhD, CPsychol, AFBPsS, FHEA	EA		
COMMISSION STAFF AND CONSULTANTS					
Cheryl Barrit, Jose Rangel-Garibay, Catherine Lapointe, Lizette Martinez					
DHSP STAFF					
Sona Oksuzyan					

**Some participants may not have been captured electronically. Attendance can be corrected by emailing the Commission.
*Members of the public may confirm their attendance by contacting Commission staff at hivcomm@lachiv.org.
*Meeting minutes may be corrected up to one year from the date of Commission approval.
**LOA: Leave of absence*

Meeting agenda and materials can be found on the Commission's website at <https://hiv.lacounty.gov/standards-and-best-practices-committee/>

CALL TO ORDER-INTRODUCTIONS-CONFLICT OF INTEREST STATEMENTS

The meeting was called to order at 10:05 am. Erika Davies led introductions.

I. ADMINISTRATIVE MATTERS

1. APPROVAL OF AGENDA

MOTION #1: Approve the agenda order, as presented (*✓Passed by consensus*).

2. APPROVAL OF MEETING MINUTES

MOTION #2: Approve the 10/4/2022 SBP Committee meeting minutes, as presented (*✓Passed by consensus*).

II. PUBLIC COMMENT

3. OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION

JURISDICTION: There were no public comments.

III. COMMITTEE NEW BUSINESS ITEMS

4. OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMS REQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA:

There were no committee new business items.

IV. REPORTS

5. EXECUTIVE DIRECTOR/STAFF REPORT

a. Operational Updates

- Cheryl Barrit, Executive Director, reported that the Commission on HIV (COH) Annual Meeting will take place on Thursday, November 10 and noted that Spanish interpretation will be available. The flyer is included in the meeting packet.

b. Comprehensive HIV Plan 2022-2026

- C. Barrit reported that AJ King, consultant, is developing a version of the CHP that will be released for public comment. The document will be posted on the Commission website later this evening and will be available for public comment until 11/21. There will be an email announcing the public comment period later this evening. The CHP will be submitted to the Federal Government on 12/7/22. AJ King will provide an overview of the plan's highlights at the COH annual meeting.

c. Co-Chair Nominations

- C. Barrit announced that co-chair nominations are now open, and elections will be held at the December meeting. She reminded the group that committee members can self-nominate. She added that the term is for one-year, and the co-chairs work with the COH staff to develop the agenda, do additional review to the standards and workplans as needed, and service as key leadership team in the Commission.
- Mikhaela Cielo nominated E. Davies for SBP committee co-chair.

6. CO-CHAIR REPORT

• 2022 Workplan Updates

- E. Davies provided a review of the 2022 workplan and noted the following:
 - The Home-based Case Management (HBCM) and the Benefits Specialty Services (BSS) transmittal letters have been sent to Division on HIV and STD Programs (DHSP) leadership and colleagues
 - The Dental Implants Addendum to the Oral Healthcare Service Standards was approved by the Executive Committee and will vote for approval at the COH December meeting

7. DIVISION ON HIV AND STD PROGRAMS (DHSP) REPORT

- Wendy Garland was not able to attend the meeting but sent Sona Oksuzyan as a designee. There was no DHSP report.

V. DISCUSSION ITEMS

8. Transitional Case Management- Incarcerated/Post-Release Service Standards (TCM)

- J. Rangel-Garibay shared the "Staffing and Qualifications" information received from DHSP staff Paulina Zamudio clarifying the roles and responsibilities expected for the TCM service standards.
- E. Davies suggested changing the name to "Transitional Case Management: Justice-Involved Individuals"
- The Case management training hours will be updated to 8 hours.
- Angelica Vogel asked if Transitional Case Managers were different from ECM Care Managers. C. Barrit commented that ECM Care Managers are part of the upcoming implementation of CalAIM and noted that the main difference is that a person in the Ryan White Care System is allowed re-entry into the program/services while ECM/Community Supports are time limited and limited to specific high utilizer populations. COH staff will follow-up with A. Vogel to provide further information.
- COH staff will post the TCM document for a 30-day public comment period starting on 11/4/22 and ending on 12/5/22.

9. Oral Healthcare Service Standards

- Erika Davies provided an overview of the Oral Healthcare standards document. She recommended to review the publication dates for the items cited throughout the document, advocated to keep the “Recurring themes” section, and move the “How service relates to HIV” section to the background section.
- Mark Mintline recommended the inclusion of DMD, Registered Dental Assistants with Extended Functions, and Registered Dental Hygienist with Extended Functions to the staffing requirements section.
- J. Rangel-Garibay recommended to change phrasing “HIV disease” to “HIV status” when referring to a person living with HIV.
- There was a question regarding a client’s ability to receive services without a permanent address. E. Davies noted that there is an Affidavit that can be signed on behalf of a client for people experiencing homelessness that can be used as proof of Los Angeles County residency.
- E. Davies recommended to have the “General Consideration” statement highlighted throughout the document.
- M. Mintline commented that the ambiguity of the standard “Programs may decide to discontinue oral health services if a client has not engaged in primary medical care. Patients will be made aware of this policy at time of intake into the program” works and applies in cases where a dentist may not feel comfortable proceeding with a treatment plan without having all the medical information.
- M. Mintline recommended to add “Prosthodontist” to the “Triage/Referral/Coordination” section and to move the second standard in this section to the “Medical Consultation” section.
- COH staff will remove the “Units of Service” section to be consistent with other recently updated standards.
- M. Mintline noted he will review the staffing requirements and citations.

VI. NEXT STEPS

10. TASK/ASSIGNMENTS RECAP:

- ➡ COH staff will reach out to Nurse Martha Tadesse regarding the TCM service standard
- ➡ COH staff will include the COH Annual meeting flyer, Co-Chair duties statement to Committee members
- ➡ COH staff will post the TCM service standards for public comment and make announcement
- ➡ COH staff will send an edited version of the Oral Healthcare service standards to Committee members

10. AGENDA DEVELOPMENT FOR NEXT MEETING:

- Review public comments received for TCM services standards
- Continue reviewing the Oral Healthcare service standards
- Hold co-chair elections
- Decide meeting date for January 2023

VII. ANNOUNCEMENTS

11. **OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:** There were no announcements.

VIII. ADJOURNMENT

12. **ADJOURNMENT:** The meeting adjourned at 11:33 am.