



LOS ANGELES COUNTY
COMMISSION ON HIV



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Consumer Caucus Virtual Meeting

If you are a person living with or at risk of HIV, we invite you to be a part of a unified effort to help improve HIV prevention & care services in Los Angeles County

**Thursday, April 14, 2022
3:00-5:00pm (PST)**

Agenda and meeting materials will be posted on
<http://hiv.lacounty.gov/Meetings>

REGISTRATION NOT REQUIRED + SIMULTANEOUS TRANSLATION IN SPANISH AND OTHER LANGUAGES NOW AVAILABLE VIA CLOSED CAPTION FEATURE WHEN JOINING VIA WEBEX. CLICK [HERE](#) FOR MORE INFO.

TO JOIN BY COMPUTER:

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/j.php?MTID=m31d873a978ffeb0dbf28fd7ce6a758fd>

Meeting password: CAUCUS

TO JOIN BY PHONE:

1-213-306-3065 & Access Code/Event #: 2590 782 6012

For a brief tutorial on how to use WebEx, please check out this video: <https://www.youtube.com/watch?v=iQSSJYcrglk>

**For those using iOS devices - iPhone and iPad - a new version of the WebEx app is now available and is optimized for mobile devices. Visit your Apple App store to download.*

LIKE WHAT WE DO?

Apply to become a Commissioner at <http://tinyurl.com/HIVCommApplication>

For application assistance call (213) 738-2816.



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CONSUMER CAUCUS (CC) VIRTUAL MEETING AGENDA

THURSDAY, April 14, 2022

3:00 PM – 5:00 PM

TO JOIN BY COMPUTER

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/j.php?MTID=m31d873a978ffeb0dbf28fd7ce6a758fd>

MEETING PASSWORD: CAUCUS

TO JOIN BY PHONE: +1-213-306-3065 MEETING #/ACCESS CODE: 2590 782 6012

- | | |
|--|-----------------|
| 1. CO-CHAIR WELCOME & INTRODUCTIONS | 3:00PM – 3:05PM |
| 2. COH MEETING DEBRIEF | 3:05PM – 3:15PM |
| 3. ED/STAFF REPORT | 3:15PM – 3:20PM |
| a. 2022-2026 Comprehensive HIV Plan | |
| 4. CO CHAIR REPORT | 3:20PM – 3:50PM |
| a. Member Reports: Opportunity for COH Caucus members to provide updates from their assigned COH Committees to better coordinate activities and harness feedback from a consumer perspective | |
| b. Co-Chair Open Nomination & Elections | |
| 5. DISCUSSION: | 3:50PM – 4:35PM |
| a. 2022 Workplan Development: | |
| • Identify 3-4 specific task-oriented objectives in alignment with the Comprehensive HIV Plan | |
| • Prioritize training & leadership development | |
| b. 2021 Follow Up Items | |
| • COH STD Letter | |
| • Standards & Best Practices Committee Best Practices Project | |
| 6. AGENDA DEVELOPMENT FOR NEXT MEETING | 4:35PM – 4:45PM |
| 7. PUBLIC COMMENTS & ANNOUNCEMENTS | 4:45PM – 5:00PM |
| 8. ADJOURNMENT | 5:00PM |



510 S. Vermont Ave., 14th Fl • Los Angeles, CA 90020 • TEL (213) 738-2816
 HIVCOMM@LACHIV.ORG • <https://hiv.lacounty.gov>

VIRTUAL MEETING—CONSUMER CAUCUS
Thursday, March 10, 2022 | 3:00pm to 5:00pm

MEETING SUMMARY

In attendance:

Alasdair Burton (Co-chair)	Ish Herrera (Co-Chair)	Thomas Green
Lee Kochems	Jayda Arrington	Katja Nelson
Joseph Green	Kevin Donnelly	Berto
Damone Thomas	Bridget Gordon	Carlos Moreon
Shellye	Paul Fischler	Mario Perez
Jose Rangel-Garibay	Sonja Wright	

Meeting packet is available at: <https://hiv.lacounty.gov/meetings/>

1. Welcome + Introductions + Check In

Co-Chair Ish Herrera opened the meeting and led introductions.

2. COH Meeting Debrief

Carlos Moreno shared they enjoyed the presentations and found the panelist and client testimonials moving. He emphasized that acknowledgement of women and girls HIV awareness day is important as they face barriers to accessing HIV care and prevention services such as lack of grant funding available to small/grassroots organizations to offer services to women and girls. He expressed support for organizations that have support groups for women and girls living with HIV. Thomas Green echoed appreciation for the testimonials and the importance of highlighting barriers that are specific to women and girls that prevent them from getting the care they need.

3. Staff Report/Commission Updates

Executive Director/Staff Report

COH staff acknowledged the meeting notice email was not sent which caused an issue for attendees when attempting to join the meeting today. Caucus members were directed to use the meeting link listed on the Commission website. COH staff will be more diligent in sending the meeting notice email with the correct WebEx link before the meeting.

4. Co-Chair Report

Co-Chair Open Nomination & Elections

Ish Herrera and Alasdair self-nominated and were elected as co-chairs. One Co-chair position

remains open.

Member Reports

Kevin Donnelly reported that the Planning, Priorities, and Allocations (PPA) committee is reviewing directives and invited consumers to attend the upcoming meeting on March 15th to provide consumer perspectives/feedback. He also reported that the Prevention Planning Workgroup (PPW) will meet on April 27th at 5:30pm and is working on identifying ways to complete their goal of focusing on prevention planning; and preparing PPA to utilize a status neutral approach that addresses both care and prevention HIV concerns.

Katja Nelson reported that the Public Policy Committee (PPC) held its first Stakeholder and Community Consultation on March 7th and heard from community organization leaders regarding potential policy priorities for the Commission. She noted that the PPC is currently writing the Policy Priorities document and will share with the Commission once complete. She suggested attendees watch the meeting recording to learn more about the process. Lee Kochems added that the common themes discussed at the meeting were: a focus on mental health services; substance use; women's health services (cisgender and transgender); care coordination; and enhancing wrap around services. There was also discussion on budget advocacy to support funding services for underserved communities, identifying alternatives to incarceration, and enhancing the street medicine model. The next PPC meeting is on April 4th from 1-3pm and will feature discussion on developing the legislative docket for the Commission.

Bridget Gordon reported that the Executive Committee will convene a joint meet with the Aging Task Force to hold a discussion on the purpose/mandate of the Aging Task Force and differing viewpoints on aging and Task Force membership to determine appropriate tasks for the newly formed Aging Caucus to manage.

Sonja Wright reported that the Operations Committee discussed vacating seats for commissioners that were not attending meetings; the launch of a social media campaign to feature Commissioner Testimonials; changes to the application interview questions. She also reminded attendees to register for trainings and complete the committee assignment survey. The next Operations Committee meeting will be on Thursday March 24th at 10am.

5. Discussion

2022 Workplan Development

The Caucus held a robust discussion and proposed the following edits (marked in red) to their workplan:

#	Goal/activity	Action steps/tasks	Timeline/ due date	Status/comments
1	Create a safe environment for consumers (people in		Ongoing	Notes: Motivate people to change/challenge their environment and know

	need of HIV care and prevention services)			that there is a group of allies (consumer caucus) that are really interested in helping them create a movement
2	Advocacy	Advocate for items the Caucus prioritizes	Ongoing	Work with Public Policy Committee to identify opportunities where consumers can be the face of the epidemic and support HIV-related legislation
1 3	Comprehensive HIV Plan (CHP)	Continued participation in CHP development	Oct 2022	Ongoing
2 4	Leadership and Capacity Building Training	Continue soliciting ideas from consumers for training topics	Ongoing	Refer to training list developed by the Operations Committee
3 4	HealthHIV Planning Council Effectiveness Assessment Findings	-Commission staff to set up a WebEx meeting where new Caucus members can join and learn how to navigate WebEx.	Ongoing	Question: Are there any activities that the Commission is working that would be applicable for the Consumer Caucus?
4 5	Consumer Recruitment & Participation in COH	<ul style="list-style-type: none"> -Identify an easier mechanism for consumers to join virtual meetings -Identify mechanism for retaining Caucus members -Recruit members that are not part of agencies -Recruit members that not consumers of Ryan White services -Recruit members that need HIV Care and prevention services -Develop an award ceremony to recognize individuals that volunteer their time to serve/participate in the Commission -Have the Caucus become a hybrid meeting format to allow newcomers join virtually; and provide lunch during meetings and gift cards for those meeting virtually. 	Ongoing	<p>Questions to consider:</p> <ul style="list-style-type: none"> -Why would anyone come to Caucus meetings? -Why should somebody attend? -Why won't providers recruit? -How can we get providers to encourage their clients/patients to attend? -What is the incentive for unaffiliated consumers to attend meetings? <p>Notes to Commission staff:</p> <p>There was a request to Commission staff to research what can be done to potentially provide food for consumer caucus meetings?</p>

Bridget Gordon noted that consumer recruitment and participation is important; however, the Commission rarely has members of the community impacted by HIV who are not employed by agencies

providing HIV care and prevention services. She suggested the Caucus focus recruitment efforts towards people living their lives as community members and advocates.

B. Gordon stressed the need to have HIV standards of care universally adopted by Ryan White providers and non-Ryan White providers (including private providers) to make sure all people living with HIV and at risk of acquiring HIV are receiving proper care regardless of their socioeconomic status.

Damone Thomas shared an anecdote of an experience where they needed Emergency Room (ER) -- the Ryan White program does not provide ER care—and went to a Kaiser Permanente facility to receive care because they have a Medical Financial Assistance program that allows them to provide care. He also noted the need to broaden the scope of how the Caucus defines consumers.

Kevin Donnelley shared that the Caucus has more latitude to hold discussions on how to define consumers and provided the example of “those infected/affected by HIV, no matter the source of coverage, as well as those at risk of acquiring HIV and are consuming prevention services.

Lee Kochems noted that the Commission is both a HRSA and a CDC planning body with the mandate to provide oversight and recommendations to the Board of Supervisors for HIV care and prevention services in Los Angeles County. He also highlighted the need for parity between Caucus membership and the face(s) of the HIV epidemic.

Shellye Jones noted that recruiting new members to the consumer caucus is tough; takes time and effort; involves mentorship, phone calls, reminders, and encouragement to have newcomers participate and feel connected with the group.

T. Green suggested providing monetary incentives for consumers to participate in Caucus/Commission meetings. He noted most of his clients are motivated by monetary incentives.

2021 Follow-up Items:

COH STD letter: Mario Perez shared that the Division on HIV and STD Programs (DHSP) has prepared a response to the Board of Supervisors motion to address the concerns expressed on the letter. He noted that appeals at the Federal level do not look encouraging in terms of increased funding at the local level.

The Standards and Best Practices Committee Best Practice template discussion was deferred to the April 14th, 2022, caucus meeting.

6. Agenda Development for Next Meeting

- Member reports
- 2022 Workplan development
- 2021 Follow-up items:
 - i. COH STD letter
 - ii. Standards and Best Practices Committee Best Practices Template

7. Public Comments and Announcements

There were no public comments or announcements.

8. The meeting adjourned at: 5:15pm



Consumer Caucus Workplan 2022

PURPOSE OF THIS DOCUMENT: To identify activities and priorities the Consumer Caucus will lead and advance throughout 2022.

CRITERIA: Select activities that 1) represent the core functions of the COH and Caucus, 2) advance the goals of the 2022 Comprehensive HIV Plan (CHP), and 3) align with COH staff and member capacities and time commitment.

CAUCUS RESPONSIBILITIES: 1) Facilitate dialogue among caucus members, 2) develop caucus voice at the Commission and in the community, 3) provide the caucus perspective on various Commission issues, and 4) cultivate leadership within the caucus membership and consumer community.

#	GOAL/ACTIVITY	ACTION STEPS/TASKS	TIMELINE/ DUE DATE	STATUS/COMMENTS
1	Create a safe environment for consumers (<i>people in need of HIV care and prevention services</i>)	Motivate members to challenge their environment Increase awareness of the caucus in the community	Ongoing	
2	Advocacy: <i>Work with the Public Policy Committee to identify opportunities for consumer involvement to support HIV-related legislation</i>	Advocate for items the Caucus prioritizes	Ongoing	
3	Comprehensive HIV Plan (CHP): <i>Participate in the development of the CHP to ensure the consumer voice is prioritized in all aspects of the CHP.</i>	Continued participation in CHP development	October 2022	Ongoing activity
4	Leadership and Capacity Building Training: <i>Identify training opportunities that foster and nurture consumer (both PLWH and HIV-negative) leadership and empowerment in COH and community.</i>	Continue soliciting ideas from consumers for training topics	Ongoing	Refer to training list developed by the Operation Committee
5	HealthHIV Planning Council Effectiveness Assessment Findings: <i>Address areas of improvement.</i>	Commission staff to set up a WebEx meeting where new Caucus members can join and learn how to navigate WebEx	Ongoing	Operations Committee is updating applicant interview questions to be more consumer friendly; have implemented the WebEx language interpretation function for meetings; revamped 2022 mandatory training for Commissioners currently being implemented with virtual study hours to offer additional support, especially for consumers.

6	<p>Consumer Recruitment & Participation in COH: <i>Identify activities to increase consumer participation at Consumer Caucus/COH meetings, especially individuals from the Black/African American, Latinx, youth, and indigenous communities.</i></p>	<ul style="list-style-type: none"> -Identify an easier mechanism for consumers to join virtual meetings -Identify mechanism for retaining Caucus members -Recruit members that are not part of Ryan White contracted agencies -Recruit members that are not consumers of Ryan White services -Recruit members that need HIV care and prevention services -Develop an award ceremony to recognize individuals that volunteer their time to serve/participate in the Caucus -Have the Caucus become a hybrid meeting format to allow newcomers join virtually; provide lunch during meetings and gift cards for those attending virtually 	Ongoing	<p>Question:</p> <ul style="list-style-type: none"> -Why would anyone come to Caucus meetings? -Why won't providers recruit? -How can we get providers to encourage their clients/patients to attend? -What is the incentive for unaffiliated consumers to attend meetings?
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CONSUMER CAUCUS (BEST PRACTICES COMPILATION) Updated 4/6/22

ID	Keywords	Title and Source	Description	Notes
1	Factsheets Brochures English/Spanish	HIV Resource Library: Consumer Info Sheets Consumer Info Sheets Resource Library HIV/AIDS CDC	Collection of factsheets. Topics include: -Basic information on HIV -PEP -PrEP -Safer Sex for HIV -HIV Testing, Living with HIV -HIV Treatment Can Prevent Sexual Transmission -HIV and Injecting Drugs -How to Clean Your Syringes -HIV Consultation and Referral Services -HIV Content Syndication -HIV Social Media Resources -HIV Web Resources	
2	FAQ Resource English/Spanish	HIV Basics: Living with HIV Living With HIV HIV Basics HIV/AIDS CDC	Contains information on the topics such as: -Newly Diagnosed with HIV -Understanding Care -HIV Treatment -AIDS and Opportunistic Infections -Telling Others, Protecting Others -Stigma and Mental Health -Healthy Living with HIV -Family Planning -Traveling with HIV -Resources for People with HIV	
3	Guide Quality Improvement Consumer Involvement	A Guide to Consumer Involvement: Improving the Quality of Ambulatory HIV Programs FINALconsumer08_24_06.indd (ucsf.edu)	Collaboration between the New York State Department of Health AIDS Institute and the HRSA HIV/AIDS Bureau Published in August 2006. Opportunity to develop training modules to promote and enhance consumer involvement.	-Consumer involvement programs should be designed to increase the involvement of consumers in decision-making and to provide input into the quality improvement process within an agency -Consumer involvement strategies and practices
4	Ryan White Conference 2020 Consumer Engagement Consumer Involvement	Engaging People with HIV in Quality Improvement: Best Practices to	Presentation learning objectives: At the end of this session, participants will:	Missouri Ladder: Used as a guide to support consumer decision-making in involvement

	Quality Improvement	<p>Meaningfully Engage and Involve</p> <p>PowerPoint Presentation (mnhivcouncil.org)</p>	<ul style="list-style-type: none"> • Understand the importance of people with HIV participation in clinical quality management program activities • Learn effective strategies to overcome common barriers in engaging consumers in quality improvement activities • Know where to access resources to improve participation of people with HIV in quality improvement efforts • Develop hands-on strategies for receiving meaningful input by people with HIV to improve HIV care 	<p>structures as well as an assessment of current involvement for improvement activities</p> <p>-Consumer involvement matrix</p> <p>-Highlight the impact support groups have on consumer involvement and engagement</p> <p>-Focus on Quality Improvement</p>
5	US PLHIV Caucus Consumer Engagement Consumer Involvement Denver Principles Self-Empowerment	<p>The Denver Principles</p> <p>Denver Principles - US PLHIV CAUCUS</p>	<p>Outline a series of rights and responsibilities for healthcare professionals, people with AIDS and all who are concerned about the epidemic. It was the first time in the history of humanity that people who shared a disease organized to assert their right to a political voice in the decision-making that would so profoundly affect their lives.</p>	
6	AIDS United Consumer Involvement Meaningful Involvement Resources	<p>Meaning Involvement of People with HIV/AIDS (MIPA)</p> <p>Meaningful Involvement of People with HIV/AIDS (MIPA) - AIDS United</p>	<p>A collection of resources that share best practices to incorporate MIPA/mechanisms for greater involvement of people living with HIV</p> <p>Related Webinar: MIPA and Young Adults: Focusing on Ageism and Adulthood Webinar</p>	<p>Embodying Meaningful Involvement of People Living with HIV: Putting the Pieces Together- Guide includes history and lessons learned from the community</p> <p>MIPA Fact Sheet (available in English/Spanish/French_</p>