



LOS ANGELES COUNTY
COMMISSION ON HIV



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Consumer Caucus

Virtual Meeting

If you are a person living with or at risk of HIV, we invite you to be a part of a unified effort to help improve HIV prevention & care service delivery in Los Angeles County

Thursday, January 12, 2023

3:00-4:30pm (PST)

Agenda and meeting materials will be posted on
<http://hiv.lacounty.gov/Meetings>
under "Other Meetings"

REGISTRATION NOT REQUIRED + SIMULTANEOUS TRANSLATION IN SPANISH AND OTHER LANGUAGES NOW AVAILABLE VIA CLOSED CAPTION FEATURE WHEN JOINING VIA WEBEX. CLICK [HERE](#) FOR MORE INFO.

TO JOIN BY COMPUTER:

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/j.php?MTID=m2029c10b378675108c07a896fe1d9f9e>

Meeting password: CAUCUS

TO JOIN BY PHONE:

1-213-306-3065

Access Code/Event #: 2598 142 0667

For a brief tutorial on how to use WebEx, please check out this video:
http://lacountymediahost.granicus.com/MediaPlayer.php?clip_id=9360

**For those using iOS devices - iPhone and iPad - a new version of the WebEx app is now available and is optimized for mobile devices. Visit your Apple App store to download.*

LIKE WHAT WE DO?

Apply to become a Commissioner at: <https://www.surveymonkey.com/r/2022CommissiononHIVMemberApplication>

For application assistance call (213) 738-2816 or email hivcomm@lachiv.org



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CONSUMER CAUCUS (CC) VIRTUAL MEETING AGENDA

Thursday, January 12, 2023 @ 3:00 PM – 4:30 PM

TO JOIN BY COMPUTER

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/j.php?MTID=m2029c10b378675108c07a896fe1d9f9e>

MEETING PASSWORD: CAUCUS

TO JOIN BY PHONE: +1-213-306-3065 MEETING #/ACCESS CODE: 2598 142 0667

1. CO-CHAIR WELCOME & INTRODUCTIONS 3:00PM – 3:05PM
2. COH MEETING DEBRIEF 3:05PM – 3:15PM
3. ED/STAFF REPORT 3:15PM – 3:20PM
 - a. County/Commission Operational Updates
4. CO CHAIR REPORT 3:20PM – 3:30PM
 - a. 2023 Co-Chair Open Nominations & Elections
 - b. 2023 Workplan Development
5. MEMBER REPORTS (*Opportunity for COH Caucus members to provide updates from their assigned COH Committees **and** related conferences/events attended to better coordinate activities and harness feedback from a consumer perspective.*) 3:30PM – 3:40PM
6. DISCUSSION 3:40PM – 4:20PM
 - a. AIDS Drug Assistance Program (ADAP) Eligibility, Enrollment & Application Process | Chris Unzueta, Operations Eligibility Section Chief, California Department of Public Health
 - b. Opportunities to Improve Consumer Engagement
7. AGENDA DEVELOPMENT FOR NEXT MEETING 4:20PM – 4:25PM
8. PUBLIC COMMENTS & ANNOUNCEMENTS 4:25PM – 4:30PM
9. ADJOURNMENT 4:30PM



LOS ANGELES COUNTY COMMISSION ON HIV



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CODE OF CONDUCT

We welcome commissioners, guests, and the public into a space where people of all opinions and backgrounds are able to contribute. We create a safe environment that celebrates differences while striving for consensus and is characterized by consistent, professional, and respectful behavior. Our common enemies are HIV and STDs. We strive to be introspective and understand and clarify our assumptions, while appreciating the complex intersectionality of the lives we live. We challenge ourselves to be self-reflective and committed to an ongoing understanding. As a result, the Commission has adopted and is consistently committed to implementing the following guidelines for Commission, committee, and associated meetings.

All participants and stakeholders should adhere to the following:

- 1) We strive for consensus and compassion in all our interactions.**
- 2) We respect others' time by starting and ending meetings on time, being punctual, and staying present.**
- 3) We listen, don't repeat what has already been stated, avoid interrupting others, and allow others to be heard.**
- 4) We encourage all to bring forth ideas for discussion, community planning, and consensus.**
- 5) We focus on the issue, not the person raising the issue.**
- 6) We give and accept respectful and constructive feedback.**
- 7) We keep all issues on the table (no "hidden agendas"), avoid monopolizing discussions and minimize side conversations.**
- 8) We have no place in our deliberations for homophobic, racist, sexist, and other discriminatory statements and "-isms" (including misogyny, transphobia, ableism, and ageism).**
- 9) We give ourselves permission to learn from our mistakes.**

Approved (11/12/1998); Revised (2/10/2005; 9/6/2005); **Revised (4/11/19; 3/3/22)**



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CONSUMER CAUCUS

Thursday, December 8, 2022 | 3:00pm to 4:30pm

VIRTUAL MEETING SUMMARY

Meeting packet is available at: <https://hiv.lacounty.gov/meetings/>

**Contact staff for verification of attendance*

1. WELCOME + INTRODUCTIONS + CHECK IN

Co-Chair Alasdair Burton welcomed attendees and led introductions.

2. COH MEETING DEBRIEF

The Caucus shared that the COH's awards category should be expanded beyond attendance, honoring those who are doing the work and would like to introduce the idea to the Operations Committee.

3. ED/STAFF REPORT

County/Commission Operational Updates.

Cheryl Barrit, Executive Director, noted the Commission's approval to extend virtual meetings into January 2023; a new motion will be introduced at the January COH meeting to determine whether virtual meetings will be extended into February 2023.

The last meeting for 2022 will be the 12/15 Black Caucus; all other meetings have been cancelled.

2022-2026 Comprehensive HIV Plan (CHP). C. Barrit reported that the CHP has been submitted and thanked everyone for their contributions. CHP implementation will begin in the new year, led by the Planning, Priorities & Allocations (PP&A) Committee.

4. CO-CHAIR REPORT:

2023 Co-Chair Open Nominations. Alasdair Burton and Damone Thomas were nominated for 2023 co-chairs. Elections will take place at the January 12, 2023 Caucus meeting; nominations can be submitted to staff up until the elections.

2023 Conferences & Trainings. Caucus expressed concerns with having to fill out an enormous amount of paperwork to apply for conference scholarships.

July 23-26, 2023 International AIDS Conference. Staff will assist Commission consumer members in filling out scholarship applications as needed.

5. MEMBER REPORTS (Opportunity for COH Caucus members to provide updates from their assigned COH Committees and related conferences/events attended to better coordinate activities and harness feedback from a consumer perspective.)

Kevin Donnelly reported on the activities of the Planning, Priorities & Allocations (PP&A) Committee and shared that the Committee led the development of the CHP which was recently submitted. Additionally, the Committee is reviewing DHSP's response to the program directives and is having constructive dialogue on strategies to address the STD crisis.

Lee Kochems reported the activities of the Public Policy Committee and noted that the Committee will be following up on status of the bills reflected in the legislative docket during its upcoming meetings.

6. DISCUSSION

November 10, 2022 Annual Meeting | FEEDBACK. Postponed to January 12, 2023 Caucus meeting.
2023 Workplan Development. Postponed to January 12, 2023 Caucus meeting.
Opportunities to Improve Consumer Engagement. Postponed to January 12, 2023 Caucus meeting.

Caucus members expressed ongoing concerns regarding accessing the Emergency Financial Assistance (EFA) program and other RWP services through their contracted providers and noted that there are many unnecessary steps and paperwork which are barriers to accessing these services. Concerns were shared regarding having to elicit a third party, i.e., landlords, to participate in the EFA program in order to receive the benefit. A. Burton recommended that DHSP identify a staff person who can assist in navigating local, state and federal beaurocracy, who is not a part of the Medical Care Coordination (MCC) teams, and who can be a central resource to assist consumers in accessing services, i.e., Ombudsman.

The Caucus further discussed barriers with the AIDS Drug Assistance Program (ADAP) recertification process and noted that the forms and not having an electronic submission process are one of the largest barriers in accessing ADAP. The Caucus indicated that these programs do not have a "people first" approach and puts paperwork before people. The Caucus inquired whether agency membership is required by OA for ADAP enrollment.

The Caucus requested that an Office of AIDS representative attend its next meeting to provide an overview of the ADAP application & enrollment process. The Caucus also requested a list of Commissioners who are OA California Planning Group (CPG) members so that the Commission can better coordinate information sharing between the Commission and OA. Lastly, Ilish Perez (DHSP) will coordinate with staff and share with DHSP senior management the concerns expressed by the Caucus regarding accessing the EFA and other RWP services.

AGENDA DEVELOPMENT FOR NEXT MEETING

- 2023 Workplan Development
- 2023 Co-Chair Open Nominations & Elections
- OA ADAP Enrollment & Application Process
- Opportunities to Improve Consumer Engagement (standing)

7. PUBLIC COMMENTS/ANNOUNCEMENTS

8. ADJOURNMENT



DRAFT

Consumer Caucus Workplan 2023

PURPOSE OF THIS DOCUMENT: To identify activities and priorities the Consumer Caucus will lead and advance throughout 2023.

CRITERIA: Select activities that 1) represent the core functions of the COH and Caucus, 2) advance the goals of the 2023 Comprehensive HIV Plan (CHP), and 3) align with COH staff and member capacities and time commitment.

CAUCUS RESPONSIBILITIES: 1) Facilitate dialogue among caucus members, 2) develop caucus voice at the Commission and in the community, 3) provide the caucus perspective on various Commission issues, and 4) cultivate leadership within the caucus membership and consumer community.

#	GOAL/ACTIVITY	ACTION STEPS/TASKS	TIMELINE/ DUE DATE	STATUS/COMMENTS
1	Create a safe environment for consumers (<i>people in need of HIV care and prevention services</i>)	Motivate members to challenge their environment Increase awareness of the caucus in the community	Ongoing	
2	Advocacy: <i>Work with the Public Policy Committee to identify opportunities for consumer involvement to support HIV-related legislation</i>	Advocate for items the Caucus prioritizes	Ongoing	
3	Comprehensive HIV Plan (CHP): <i>Participate in advancing the goals of the CHP to ensure the consumer voice is prioritized</i>	Participation in CHP implementation	Ongoing	
4	Leadership and Capacity Building Training: <i>Identify training opportunities that foster and nurture consumer (both PLWH and HIV-negative) leadership and empowerment in COH and community.</i>	Continue soliciting ideas from consumers for training topics	Ongoing	Refer to training list to be presented to the Operations Committee at its January 26th meeting.
5	Consumer Recruitment & Participation in COH: <i>Identify activities to increase consumer participation at Consumer Caucus/COH meetings, especially individuals from the Black/African American, Latinx, youth, and indigenous communities.</i>	-Identify mechanism for retaining Caucus members -Recruit members that are not part of Ryan White contracted agencies -Recruit members that are not consumers of Ryan White services -Recruit members that need HIV care and prevention services -Develop an award ceremony to recognize individuals that volunteer their time to serve/participate in the Caucus	Ongoing	Question: -Why would anyone come to Caucus meetings? -Why won't providers recruit? -How can we get providers to encourage their clients/patients to attend? -What is the incentive for unaffiliated consumers to attend meetings?