



#### **EXECUTIVE COMMITTEE**

**Virtual Meeting** 

Thursday, September 22, 2022 1:00PM - 3:30PM (PST) \*extended

\*Meeting Agenda + Packet will be available on our website at: http://hiv.lacounty.gov/Executive-Committee

#### **REGISTER + JOIN VIA WEBEX ON YOUR SMART DEVICE:**

https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/j.php?MTID=mae83182ba81593260381a15760c8dd30

#### JOIN VIA WEBEX ON YOUR PHONE:

1-213-306-3065

Webinar Number: 2593 955 3276 Password: COMMITTEE

For a brief tutorial on how to use WebEx, please check out this video: http://lacountymediahost.granicus.com/MediaPlayer.php?clip\_id=9360

\*For those using iOS devices - iPhone and iPad - a new version of the WebEx app is now available and is optimized for mobile devices. Visit your Apple App store to download.

#### **PUBLIC COMMENTS**

Public Comment is an opportunity for members of the public to comment on an agenda item, or any item of interest to the public, before or during the Commission's consideration of the item, that is within the subject matter jurisdiction of the Commission.

To submit Public Comment, you may join the virtual meeting via your smart device and post your Public Comment in the Chat box -or- email your Public Comment to <a href="https://www.surveymonkey.com/r/PUBLIC COMMENTS">https://www.surveymonkey.com/r/PUBLIC COMMENTS</a>.

All Public Comments will be made part of the official record.

#### LIKE WHAT WE DO?

Apply to become a Commissioner at <a href="https://www.surveymonkey.com/r/2022CommissiononHIVMemberApplication">https://www.surveymonkey.com/r/2022CommissiononHIVMemberApplication</a>



510 South Vermont Avenue, 14<sup>th</sup> Floor, Los Angeles CA 90020 EML: <u>hivcomm@lachiv.org</u> | MAIN: 213.738.2816

WEBSITE: www.hivlacounty.gov

### AGENDA FOR THE **VIRTUAL** MEETING OF THE **EXECUTIVE COMMITTEE**

Monday, September 22, 2022 @ 1:00 P.M.— 3:30 P.M\*extended

#### To Join by Computer, please Register at:

 $\frac{https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/}{j.php?MTID=mae83182ba81593260381a15760c8dd30}$ 

\*link is for non-Committee members + members of the public

To Join by Phone: 1-213-306-3065

Webinar Number: 2593 955 3276 Password: COMMITTEE

| Executive Committee Members: |                     |                     |                   |  |  |  |
|------------------------------|---------------------|---------------------|-------------------|--|--|--|
| Danielle Campbell, MPH,      | Bridget Gordon,     | Al Ballesteros, MBA | Erika Davies      |  |  |  |
| Co-Chair                     | Co-Chair            | ·                   |                   |  |  |  |
| Kevin Donnelly               | Luckie Fuller       | Lee Kochems, MA     | Katja Nelson, MPP |  |  |  |
| Mario J. Peréz, MPH          | Kevin Stalter (LoA) | Justin Valero, MPA  |                   |  |  |  |
| QUORUM: 6                    |                     |                     |                   |  |  |  |

AGENDA POSTED: September 16, 2022

VIRTUAL MEETINGS: Assembly Bill (AB) 361 amends California's Ralph M. Brown Act Section 54953 to allow virtual board meetings during a state of emergency. Until further notice, all Commission meetings will continue to be held virtually via WebEx. For a schedule of Commission meetings, please click <a href="here">here</a>.

PUBLIC COMMENT: Public Comment is an opportunity for members of the public to comment on an agenda item, or any item of interest to the public, before or during the Commission's consideration of the item, that is within the subject matter jurisdiction of the Commission. To submit Public Comment, you may join the virtual meeting via your smart device and post your Public Comment in the Chat box -or- email your Public Comment to <a href="https://www.surveymonkey.com/r/PUBLIC COMMENTS">https://www.surveymonkey.com/r/PUBLIC COMMENTS</a>. All Public Comments will be made part of the official record.

ATTENTION: Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

SUPPORTING DOCUMENTATION can be obtained via the Commission's website at <a href="http://hiv.lacounty.gov">http://hiv.lacounty.gov</a> or at the Commission office located at 510 S. Vermont Ave., 14th Floor, Los Angeles CA 90020. Complimentary parking available at 523 Shatto Place, Los Angeles CA 90020.

Call to Order, Introductions, and Conflict of Interest Statements

1:00 P.M. - 1:10 P.M.

#### I. <u>ADMINISTRATIVE MATTERS</u>

Approval of Agenda
 Approval of Meeting Minutes
 MOTION #1
 1:10 P.M. – 1:13 P.M.
 1:13 P.M. – 1:15 P.M.

**II. PUBLIC COMMENT** 1:15 P.M. – 1:20 P.M.

3. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission.

#### **III. COMMITTEE NEW BUSINESS ITEMS**

1:20 P.M. - 1:25 P.M.

4. Opportunity for Committee members to recommend new business items for the full body or a committee level discussion on non-agendized matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency, or where the need to take action arose subsequent to the posting of the agenda.

#### IV. REPORTS

#### 5. Executive Director's/Staff Report

1:25 P.M. - 1:35 P.M.

- A. Commission/County Operational Updates
  - (1) Welcome New COH Staff, Lizette Martinez
  - (2) Welcome 2023 COH Co-Chair, Luckie Fuller
  - (3) Board of Supervisors (BOS) 30-Day Extension of Virtual Brown-Act Meetings
    - a. Protocol for Resuming In-Person Meetings and AB 361 Voting Procedures
  - (4) 2022 Annual Meeting Planning

#### 6. Co-Chair's Report

1:35 P.M. – 1:55 P.M.

- A. "Open Feedback Hour" Proposal
- B. Presential Advisory Council on HIV/AIDS (PACHA) in Los Angeles | September 19-20, 2022
- C. September 8, 2022 COH Meeting | FOLLOW UP + FEEDBACK
- D. October 13, 2022 COH Meeting Planning/Agenda Development
  - (1) AB 361 Discussion & Vote to Extend Virtual Meetings
  - (2) Ending the HIV Epidemic (EHE) Immigrant Latino MSM PrEP Project Presentation (CHIPTS)
  - (3) EHE Mental Health Assessment Findings by Health Management Associates (DHSP)
- E. Member Vacancies & Recruitment

#### 7. Division of HIV and STD Programs (DHSP) Report

1:55 P.M. - 2:10 P.M.

- A. Fiscal, Programmatic and Procurement Updates
  - (1) Ryan White Program (RWP) Parts A & MAI
  - (2) Fiscal
  - (3) Monkey Pox Debrief | UPDATES

#### 8. Standing Committee Reports

2:10 P.M. - 2:40 P.M.

- A. Operations Committee
  - (1) Membership Management
    - (a) 2022 Renewal Memberships
      - Mario Peréz, MPH MOTION #3
        - Jerry Gates, PhD MOTION #4
    - (b) New Membership Applications
      - Arlene Frames MOTION #5
         Pearl Doan MOTION #6
         Redeem Robinson MOTION #7
         Andre Molette MOTION #8
    - (c) Membership Application Process Workgroup
    - (d) Attendance Awards
  - (2) Policies & Procedures

#### B. Planning, Priorities and Allocations (PP&A) Committee

- (1) 2022-2026 Comprehensive HIV Plan (CHP) Development | UPDATES
- (2) Multi-Year Reallocation Contingency Planning
- (3) DHSP Program Directives | UPDATES

#### C. Standards and Best Practices (SBP) Committee

- (1) Oral Health Service Standard: Dental Implants Addendum MOTION #9
- (2) Transitional Case Management Service Standards | UPDATES

#### D. Public Policy Committee (PPC)

- (1) County, State and Federal Policy, Legislation, and Budget
  - a. 2022 Legislative Docket | UPDATE
  - b. 2022 Policy Priorities | UPDATE
  - c. COH/LA County Response to STDs | UPDATES
  - d. Act Now Against Meth (ANAM) | UPDATES

#### 9. Caucus, Task Force, and Work Group Reports:

2:40 P.M. - 2:50 P.M.

- A. Aging Caucus
- B. Black Caucus
- C. Consumer Caucus
- D. Prevention Planning Workgroup
- E. Transgender Caucus
- F. Women's Caucus

#### 9. V. PRESENTATION

EHE Proposal to National Institute of Mental Health (NIMH) to Develop Interventions to Support HIV Prevention Activities with Economic Incentives Presented by: Drs. Corrina Moucheraud and Ralph D. Landovitz, Center for HIV Identification, Prevention, and Treatment Services (CHIPTS)

2:50 P.M. - 3:20 P.M.

#### VI. <u>NEXT STEPS</u>

10. A. Task/Assignments Recap

3:20 P.M. – 3:23 P.M.

B. Agenda development for the next meeting

3:23 P.M. – 3:25 P.M.

#### VII. ANNOUNCEMENTS

3:25 P.M. – 3:30 P.M.

**11.** A. Opportunity for members of the public and the committee to make announcements

#### VIII. ADJOURNMENT

3:30 P.M.

12. A. Adjournment of the September 22, 2022 Executive Committee

|           | PROPOSED MOTION(s)/ACTION(s):   |
|-----------|---|
| MOTION#1: | Approve the Agenda Order, as presented or revised.  |
| MOTION#2: | Approve the Executive Committee minutes, as presented or revised.   |
| MOTION#3: | Approve Membership Application for Mario Peréz (Seat 6), as presented or revised, and forward to the Executive Committee meeting and then to the Commission meeting for recommendation to Board of Supervisors.   |
| MOTION#4: | Approve Membership Application for Jerry Gates (Seat 10), as presented or revised, and forward to the Executive Committee meeting and then to the Commission meeting for recommendation to Board of Supervisors.  |
| MOTION#5: | Approve new Membership Application for Arlene Frames (Seat 31- Unaffiliated Consumer, Supervisorial District 5), as presented or revised, and forward to the Executive Committee meeting and then to the Commission meeting for recommendation to Board of Supervisors. |
| MOTION#6: | Approve new Membership Application for Pearl Doan (Seat 44- HIV stakeholder representative #1), as presented or revised, and forward to the Executive Committee meeting and then to the Commission meeting for recommendation to Board of Supervisors.                  |
| MOTION#7: | Approve new Membership Application for Redeem Robinson (Seat 46- HIV stakeholder representative #3), as presented or revised, and forward to the Executive Committee meeting and then to the Commission meeting for recommendation to Board of Supervisors.             |
| MOTION#8: | Approve new Membership Application for Andre Molette (Seat 12- Provider representative #2), as presented or revised, and forward to the Executive Committee meeting and then to the Commission meeting for recommendation to Board of Supervisors.                      |
| MOTION#9: | Approve the Dental Implants Addendum to the Oral Healthcare Service Standards as presented or revised, and elevate to the October 13 <sup>th</sup> COH meeting.   |



510 S. Vermont Ave 14<sup>th</sup> Floor • Los Angeles, CA 90020 • TEL (213) 738-2816 • FAX (213) 637-6748 HIVCOMM@LACHIV.ORG • http://hiv.lacounty.gov

#### **CODE OF CONDUCT**

We welcome commissioners, guests, and the public into a space where people of all opinions and backgrounds are able to contribute. We create a safe environment that celebrates differences while striving for consensus and is characterized by consistent, professional, and respectful behavior. Our common enemies are HIV and STDs. We strive to be introspective and understand and clarify our assumptions, while appreciating the complex intersectionality of the lives we live. We challenge ourselves to be self-reflective and committed to an ongoing understanding. As a result, the Commission has adopted and is consistently committed to implementing the following guidelines for Commission, committee, and associated meetings.

#### All participants and stakeholders should adhere to the following:

- 1) We strive for consensus and compassion in all our interactions.
- We respect others' time by starting and ending meetings on time, being punctual, and staying present.
- 3) We listen, don't repeat what has already been stated, avoid interrupting others, and allow others to be heard.
- 4) We encourage all to bring forth ideas for discussion, community planning, and consensus.
- 5) We focus on the issue, not the person raising the issue.
- We give and accept respectful and constructive feedback.
- 7) We keep all issues on the table (no "hidden agendas"), avoid monopolizing discussions and minimize side conversations.
- 8) We have no place in our deliberations for homophobic, racist, sexist, and other discriminatory statements and "-isms" (including misogyny, transphobia, ableism, and ageism).
- 9) We give ourselves permission to learn from our mistakes.

Approved (11/12/1998); Revised (2/10/2005; 9/6/2005); Revised (4/11/19; 3/3/22)

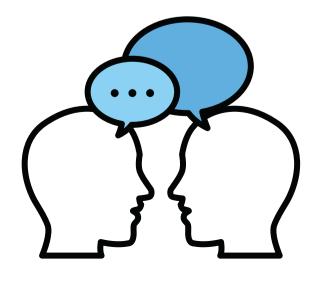


### Los Angeles County Commission on HIV Training Schedule 2022

#### Come learn with us!

All trainings are open to the public. Virtual study hours will be available for all commissioners and members of the public who have any questions about the purpose and functions of the Commission on HIV.

Trainings are mandatory for all Commissioners.



#### March 29

General Orientation
Commission on HIV Overview

3:00 - 4:30 PM - Register here.

#### **April 12**

**Virtual Study Hour** 

3:00 - 4:00 PM - Register here.

#### <u>July 21</u>

Ryan White Care Act Legislative Overview Membership Structure and Responsibilities

3:00 - 4:30 PM - Register here.

#### **August 17**

**Virtual Study Hour** 

3:00 - 4:00 PM - Register <u>here.</u>

#### **September 15**

**Priority Setting and Resource Allocation Process Service Standards Development** 

3:00 - 4:30 PM - Register here.

#### October 20

**Virtual Study Hour** 

3:00 - 4:00 PM - Register here.

#### **November 16**

Policy Priorities and Legislative Docket Development Process

4:00 - 5:00 PM - Register <u>here.</u>

#### **November 17**

**Co-Chair Roles and Responsibilities (Virtual live)** 

4:00 - 5:00 PM - Register here.

#### **December 13**

**Virtual Study Hour** 

3:00 - 4:00 PM - Register here.



#### 2022 MEMBERSHIP ROSTER | UPDATED 8.8.22

| SEAT NO. | MEMBERSHIP SEAT   | Commissioners<br>Seated | Committee<br>Assignment | COMMISSIONER                           | AFFILIATION (IF ANY)  | TERM BEGIN                   | TERM ENDS                      | ALTERNATE                  |
|----------|---|-------------------------|-------------------------|--|---|------------------------------|--------------------------------|----------------------------|
| 1        | Medi-Cal representative   |                         |                         | Vacant                                 |   | July 1, 2021                 | June 30, 2023                  |                            |
| 2        | City of Pasadena representative                                     | 1                       | EXC SBP                 | Erika Davies                           | City of Pasadena Department of Public Health                  | July 1, 2022                 | June 30, 2024                  |                            |
| 3        | City of Long Beach representative                                   | 1                       | OPS                     | Everardo Alvizo, LCSW                  | Long Beach Health & Human Services                            | July 1, 2021                 | June 30, 2023                  |                            |
| 4        | City of Los Angeles representative                                  | 1                       | PP                      | Ricky Rosales                          | AIDS Coordinator's Office, City of Los Angeles                | July 1, 2022                 | June 30, 2024                  |                            |
| 5        | City of West Hollywood representative                               | 1                       | PP&A                    | Derek Murray                           | City of West Hollywood  | July 1, 2021                 | June 30, 2023                  |                            |
| 6        | Director, DHSP  | 1                       | EXC PP&A                | Mario Pérez, MPH                       | DHSP, LA County Department of Public Health                   | July 1, 2022                 | June 30, 2024                  |                            |
| 7        | Part B representative   | 1                       | PP&A                    | Karl Halfman, MA                       | California Department of Public Health, Office of AIDS        | July 1, 2022                 | June 30, 2024                  |                            |
| 8        | Part C representative   |                         |                         | Vacant                                 |   | July 1, 2022                 | June 30, 2024                  |                            |
| 9        | Part D representative   | 1                       | SBP                     | Mikhaela Cielo, MD                     | LAC + USC MCA Clinic, LA County Department of Health Services | July 1, 2021                 | June 30, 2023                  |                            |
| 10       | Part F representative   | 1                       | PP                      | Jerry D. Gates, PhD                    | Keck School of Medicine of USC                                | July 1, 2022                 | June 30, 2024                  |                            |
| 11       | Provider representative #1  | 1                       | OPS                     | Carlos Moreno                          | Children's Hospital Los Angeles                               | July 1, 2021                 | June 30, 2023                  |                            |
| 12       | Provider representative #2  |                         |                         | Vacant                                 |   | July 1, 2022                 | June 30, 2024                  |                            |
| 13       | Provider representative #3  | 1                       | SBP                     | Harold Glenn San Agustin, MD           | JWCH Institute, Inc.  | July 1, 2021                 | June 30, 2023                  |                            |
| 14       | Provider representative #4  | 1                       | PP&A                    | LaShonda Spencer, MD                   | Charles Drew University                                       | July 1, 2022                 | June 30, 2024                  |                            |
| 15       | Provider representative #5  | 1                       | SBP                     | Thomas Green                           | APAIT/Special Services for Groups (SSG)                       | July 1, 2021                 | June 30, 2023                  |                            |
| 16       | Provider representative #6  | 1                       | PP&A                    | Anthony Mills, MD                      | Men's Health Foundation                                       | July 1, 2022                 | June 30, 2024                  |                            |
| 17       | Provider representative #7  | 1                       | EXCIOPS                 | Alexander Luckie Fuller                | APLA  | July 1, 2021                 | June 30, 2023                  |                            |
| 18       | Provider representative #8  | 1                       | PP                      | Martin Sattah, MD                      | Rand Shrader Clinic, LA County Department of Health Services  | July 1, 2022                 | June 30, 2024                  |                            |
| 19       | Unaffiliated consumer, SPA 1  |                         |                         | Vacant                                 | ,,,,,   | July 1, 2021                 | June 30, 2023                  |                            |
| 20       | Unaffiliated consumer, SPA 2  |                         |                         | Vacant                                 |   | July 1, 2022                 | June 30, 2024                  |                            |
| 21       | Unaffiliated consumer, SPA 3  |                         |                         | Vacant                                 |   | July 1, 2021                 | June 30, 2023                  | Alasdair Burton (PP)       |
| 22       | Unaffiliated consumer, SPA 4  |                         |                         | Vacant                                 |   | July 1, 2022                 | June 30, 2024                  | / Ilabaalii Bartori (i i / |
| 23       | Unaffiliated consumer, SPA 5  | 1                       | EXCISBP                 | Kevin Stalter (LOA)                    | Unaffiliated Consumer   | July 1, 2021                 | June 30, 2023                  |                            |
| 24       | Unaffiliated consumer, SPA 6  | 1                       | OPS                     | Jayda Arrington                        | Unaffiliated Consumer   | July 1, 2022                 | June 30, 2024                  |                            |
| 25       | Unaffiliated consumer, SPA 7  |                         | 01 0                    | Vacant                                 | Channated Consumer  | July 1, 2021                 | June 30, 2023                  | Mallery Robinson (SBP)     |
| 26       | Unaffiliated consumer, SPA 8  | 1                       | EXC PP&A                | Kevin Donnelly                         | Unaffiliated Consumer   | July 1, 2022                 | June 30, 2024                  | Wallery Robinson (Obi )    |
| 27       | Unaffiliated consumer, Supervisorial District 1                     |                         | Extoprior               | Vacant                                 | Chammated Concurred   | July 1, 2021                 | June 30, 2023                  |                            |
| 28       | Unaffiliated consumer, Supervisorial District 2                     |                         |                         | Vacant                                 |   | July 1, 2022                 | June 30, 2024                  |                            |
| 29       | Unaffiliated consumer, Supervisorial District 3                     |                         |                         | Vacant                                 |   | July 1, 2021                 | June 30, 2023                  | Eduardo Martinez (SBP/PP)  |
| 30       | Unaffiliated consumer, Supervisorial District 4                     |                         |                         | Vacant                                 |   | July 1, 2022                 | June 30, 2024                  | Eddardo Martinez (OBI 711) |
| 31       | Unaffiliated consumer, Supervisorial District 5                     |                         |                         | Vacant                                 |   | July 1, 2021                 | June 30, 2023                  | Jose Magana (OPS)          |
| 32       | Unaffiliated consumer, at-large #1                                  |                         |                         | Vacant                                 |   | July 1, 2022                 | June 30, 2024                  | oose wagana (Or O)         |
| 33       | Unaffiliated consumer, at-large #2                                  | 1                       | OPSIPP&A                | Joseph Green                           | Unaffiliated Consumer   | July 1, 2021                 | June 30, 2023                  |                            |
| 34       | Unaffiliated consumer, at-large #3                                  | 1                       | PP&A                    | Felipe Gonzalez                        | Unaffiliated Consumer   | July 1, 2022                 | June 30, 2024                  |                            |
| 35       | Unaffiliated consumer, at-large #4                                  | 1                       | EXC                     | Bridget Gordon                         | Unaffiliated Consumer   | July 1, 2021                 | June 30, 2023                  |                            |
| 36       | Representative, Board Office 1                                      | 1                       | EXCIPP&A                | Al Ballesteros. MBA                    | JWCH Institute, Inc.  | July 1, 2021                 | June 30, 2024                  |                            |
| 37       | Representative, Board Office 2                                      | 1                       | EXC                     | Danielle Campbell, MPH                 | UCLA/MLKCH  | July 1, 2022<br>July 1, 2021 | June 30, 2023                  |                            |
| 38       | Representative, Board Office 3                                      | 1                       | EXCIPP                  | Katja Nelson, MPP                      | APLA  | July 1, 2021<br>July 1, 2022 | June 30, 2024                  |                            |
| 39       | Representative, Board Office 4                                      | 1                       | EXCIPE                  | Justin Valero, MA                      | No affiliation  | July 1, 2022<br>July 1, 2021 | June 30, 2023                  |                            |
| 40       | Representative, Board Office 5                                      | 1                       | SBP                     | Michael Cao. MD                        | Golden Heart Medical  | July 1, 2021<br>July 1, 2022 | June 30, 2024                  |                            |
| 41       | Representative, HOPWA   | 1                       | PP&A                    | Jesus Orozco                           |   | July 1, 2022<br>July 1, 2021 | June 30, 2024                  |                            |
| 42       | Behavioral/social scientist   | 1                       | EXCIPP                  | Lee Kochems                            | City of Los Angeles, HOPWA Unaffiliated Consumer              | July 1, 2021<br>July 1, 2022 | June 30, 2024                  |                            |
|          |   |                         | EXCIPE                  |  | Orianiliated Consumer   |                              |                                |                            |
| 43       | Local health/hospital planning agency representative                |                         |                         | Vacant                                 |   | July 1, 2021                 | June 30, 2023                  |                            |
| 44       | HIV stakeholder representative #1 HIV stakeholder representative #2 | 1                       | SBP                     | Vacant Paul Nash, CPsychol AFBPsS FHEA | University of Southern California                             | July 1, 2022<br>July 1, 2021 | June 30, 2024<br>June 30, 2023 |                            |
| 45       |   | 1                       | 285                     |  | University of Southern California                             |                              |                                |                            |
| 46<br>47 | HIV stakeholder representative #3                                   |                         |                         | Vacant                                 |   | July 1, 2022                 | June 30, 2024                  |                            |
|          | HIV stakeholder representative #4                                   |                         |                         | Vacant                                 |   | July 1, 2021                 | June 30, 2023                  |                            |
| 48       | HIV stakeholder representative #5                                   | 4                       | DD                      | Vacant                                 | W-4-11-44   | July 1, 2022                 | June 30, 2024                  |                            |
| 49       | HIV stakeholder representative #6                                   | 1                       | PP                      | Felipe Findley, PA-C, MPAS, AAHIVS     | Watts Healthcare Corp   | July 1, 2021                 | June 30, 2023                  |                            |
| 50       | HIV stakeholder representative #7                                   | 1                       | PP&A                    | William D. King, MD, JD, AAHIVS        | W. King Health Care Group                                     | July 1, 2022                 | June 30, 2024                  |                            |
| 51       | HIV stakeholder representative #8                                   |                         | OPS                     | Miguel Alvarez                         | No affiliation  | July 1, 2022                 | June 30, 2024                  |                            |
|          | TOTAL:  | 32                      |                         |  |   |                              |                                |                            |

LEGEND: EXC=EXECUTIVE COMM | OPS=OPERATIONS COMM | PP&A=PLANNING, PRIORITIES & ALLOCATIONS COMM | PPC=PUBLIC POLICY COMM | SPP=STANDARDS & BEST PRACTICES COMM

LOA: Leave of Absence Overall total: 36



#### COMMISSION MEMBER "CONFLICTS-OF-INTEREST"

Updated 8/31/22

The following list identifies "conflicts-of-interest" for Commission members who represent agencies with Part A/B –and/or CDC HIV Prevention-funded service contracts with the County of Los Angeles. According to Ryan White legislation, HRSA guidance and Commission policy, Commission members are required to state their "conflicts-of-interest" prior to priority- and allocation-setting and other fiscal matters concerning the local HIV continuum of care, and to recuse themselves from discussions involving specific service categories for which their organizations have service contracts.

| COMMISSION MEMBERS |          | ORGANIZATION                       | SERVICE CATEGORIES   |
|--------------------|----------|------------------------------------|--|
| ALVAREZ            | Miguel   | No Affiliation                     | No Ryan White or prevention contracts                              |
|                    |          |                                    | Benefits Specialty   |
|                    |          |                                    | Biomedical HIV Prevention  |
| ALVIZO             | Everardo | Long Beach Health & Human Services | Medical Care Coordination (MCC)                                    |
| ALVIZO             | Lverardo | Long Beach Health & Human Services | HIV and STD Prevention   |
|                    |          |                                    | HIV Testing Social & Sexual Networks                               |
|                    |          |                                    | HIV Testing Storefront   |
| ARRINGTON          | Jayda    | Unaffiliated consumer              | No Ryan White or prevention contracts                              |
|                    |          | JWCH, INC.                         | HIV Testing Storefront   |
|                    | Al       |                                    | HIV Testing & Syphilis Screening, Diagnosis, & inked Referral(CSV) |
|                    |          |                                    | STD Screening, Diagnosis, and Treatment                            |
|                    |          |                                    | Health Education/Risk Reduction (HERR)                             |
|                    |          |                                    | Mental Health  |
| BALLESTEROS        |          |                                    | Oral Healthcare Services   |
| BALLEGILINGO       |          |                                    | Transitional Case Management                                       |
|                    |          |                                    | Ambulatory Outpatient Medical (AOM)                                |
|                    |          |                                    | Benefits Specialty   |
|                    |          |                                    | Biomedical HIV Prevention  |
|                    |          |                                    | Medical Care Coordination (MCC)                                    |
|                    |          |                                    | Transportation Services  |
| BURTON             | Alasdair | No Affiliation                     | No Ryan White or prevention contracts                              |

| COMMISSION MEM | MBERS     | ORGANIZATION                 | SERVICE CATEGORIES                               |
|----------------|-----------|------------------------------|--|
|                |           |                              | Oral Health Care Services                        |
| CAMPBELL       | Danii III |                              | Medical Care Coordination (MCC)                  |
|                | Danielle  | UCLA/MLKCH                   | Ambulatory Outpatient Medical (AOM)              |
|                |           |                              | Transportation Services                          |
| CAO            | Michael   | Golden Heart Medical         | No Ryan White or prevention contracts            |
|                |           |                              | Ambulatory Outpatient Medical (AOM)              |
| CIELO          | Mikhaela  | LAC & USC MCA Clinic         | Biomedical HIV Prevention                        |
|                |           |                              | Medical Care Coordination (MCC)                  |
| DAVIES         | Erika     | City of Pasadena             | HIV Testing Storefront                           |
| DAVIES         | LIIKa     | Oity of Pasadella            | HIV Testing & Sexual Networks                    |
| DONNELLY       | Kevin     | Unaffiliated consumer        | No Ryan White or prevention contracts            |
|                |           |                              | Transportation Services                          |
|                |           |                              | Ambulatory Outpatient Medical (AOM)              |
| FINDLEY        | Felipe    | Watts Healthcare Corporation | Medical Care Coordination (MCC)                  |
| INDELI         | T ellipe  | watts Healthcare Corporation | Oral Health Care Services                        |
|                |           |                              | Biomedical HIV Prevention                        |
|                |           |                              | STD Screening, Diagnosis and Treatment           |
|                |           |                              | Case Management, Home-Based                      |
|                |           |                              | Benefits Specialty                               |
|                |           |                              | HIV Testing Specialty                            |
|                |           |                              | HIV Testing Storefront                           |
|                |           |                              | HIV Testing Social & Sexual Networks             |
|                |           |                              | STD Screening, Diagnosis and Treatment           |
|                |           |                              | Sexual Health Express Clinics (SHEx-C)           |
| FULLER         | Luckie    | APLA Health & Wellness       | Health Education/Risk Reduction                  |
|                |           |                              | Health Education/Risk Reduction, Native American |
|                |           |                              | Biomedical HIV Prevention                        |
|                |           |                              | Oral Healthcare Services                         |
|                |           |                              | Ambulatory Outpatient Medical (AOM)              |
|                |           |                              | Medical Care Coordination (MCC)                  |
|                |           |                              | HIV and STD Prevention Services in Long Beach    |
|                |           |                              | Transportation Services                          |
|                |           |                              | Nutrition Support                                |
| GATES          | Jerry     | AETC                         | Part F Grantee                                   |

| COMMISSION MEMBERS        |         | ORGANIZATION   | SERVICE CATEGORIES   |
|---------------------------|---------|--|--|
| GONZALEZ                  | Felipe  | Unaffiliated consumer                                  | No Ryan White or Prevention Contracts                        |
| GORDON                    | Bridget | Unaffiliated consumer                                  | No Ryan White or prevention contracts                        |
| GREEN                     | Joseph  | Unaffiliated consumer                                  | No Ryan White or prevention contracts                        |
|                           |         |  | HIV Testing Storefront                                       |
| GREEN                     | Thomas  | APAIT (aka Special Services for Groups)                | Mental Health  |
|                           |         |  | Transportation Services                                      |
| HALFMAN                   | Karl    | California Department of Public Health, Office of AIDS | Part B Grantee   |
| KOCHEMS                   | Lee     | Unaffiliated consumer                                  | No Ryan White or prevention contracts                        |
| KING                      | William | W. King Health Care Group                              | No Ryan White or prevention contracts                        |
| MAGANA                    | Jose    | The Wall Las Memorias, Inc.                            | HIV Testing Storefront                                       |
| IVIAGANA                  | Jose    | THE Wall Las Memorias, Inc.                            | HIV Testing Social & Sexual Networks                         |
|                           |         | AIDS Healthcare Foundation                             | Ambulatory Outpatient Medical (AOM)                          |
|                           |         |  | Benefits Specialty   |
|                           | Eduardo |  | Medical Care Coordination (MCC)                              |
|                           |         |  | Mental Health  |
|                           |         |  | Oral Healthcare Services                                     |
| MARTINEZ                  |         |  | STD Screening, Diagnosis and Treatment                       |
| MAKTINEE                  |         |  | HIV Testing Storefront                                       |
|                           |         |  | HIV Testing Social & Sexual Networks                         |
|                           |         |  | Sexual Health Express Clinics (SHEx-C)                       |
|                           |         |  | Transportation Services                                      |
|                           |         |  | Medical Subspecialty   |
|                           |         |  | HIV and STD Prevention Services in Long Beach                |
|                           |         |  | Ambulatory Outpatient Medical (AOM)                          |
|                           |         |  | HIV Testing Storefront                                       |
| MADTINEZ (DDS A           |         |  | STD Screening, Diagnosis and Treatment                       |
| MARTINEZ (PP&A<br>Member) | Miguel  | Children's Hospital Los Angeles                        | Biomedical HIV Prevention                                    |
| ,                         |         |  | Medical Care Coordination (MCC)                              |
|                           |         |  | Transitional Case Management - Youth                         |
|                           |         |  | Promoting Healthcare Engagement Among Vulnerable Populations |

| COMMISSION MEMBERS         |         | ORGANIZATION   | SERVICE CATEGORIES   |  |
|----------------------------|---------|--|--|--|
|                            |         |  | Biomedical HIV Prevention                                    |  |
|                            |         |  | Ambulatory Outpatient Medical (AOM)                          |  |
| MILLS                      | Anthony | Southern CA Men's Medical Group                        | Medical Care Coordination (MCC)                              |  |
| WILLS                      | Anthony | Coultier CANNOTS Wedlear Group                         | Promoting Healthcare Engagement Among Vulnerable Populations |  |
|                            |         |  | Sexual Health Express Clinics (SHEx-C)                       |  |
|                            |         |  | Transportation Services                                      |  |
| MINTLINE (SBP Member) Mark |         | Western University of Health Sciences (No Affiliation) | No Ryan White or prevention contracts                        |  |
|                            |         |  |  |  |
|                            |         |  | Ambulatory Outpatient Medical (AOM)                          |  |
|                            |         |  | HIV Testing Storefront                                       |  |
|                            |         |  | STD Screening, Diagnosis and Treatment                       |  |
| MORENO                     | Carlos  | Children's Hospital, Los Angeles                       | Biomedical HIV Prevention                                    |  |
|                            |         |  | Medical Care Coordination (MCC)                              |  |
|                            |         |  | Transitional Case Management - Youth                         |  |
|                            |         |  | Promoting Healthcare Engagement Among Vulnerable Populations |  |
| MURRAY                     | Derek   | City of West Hollywood                                 | No Ryan White or prevention contracts                        |  |
| NASH                       | Paul    | University of Southern California                      | Biomedical HIV Prevention                                    |  |
|                            |         | Shirtorsky of Countries Cumoffile                      | Oral Healthcare Services                                     |  |

| COMMISSION MEMBERS |  | ORGANIZATION   | SERVICE CATEGORIES                               |  |
|--------------------|--|--|--|--|
|                    |  |  | Case Management, Home-Based                      |  |
|                    |  |  | Benefits Specialty                               |  |
|                    |  |  | HIV Testing Storefront                           |  |
|                    |  |  | HIV Testing Social & Sexual Networks             |  |
|                    |  |  | STD Screening, Diagnosis and Treatment           |  |
|                    |  |  | Sexual Health Express Clinics (SHEx-C)           |  |
|                    |  |  | Health Education/Risk Reduction                  |  |
| NELSON             | Katja                                      | APLA Health & Wellness   | Health Education/Risk Reduction, Native American |  |
|                    |  |  | Biomedical HIV Prevention                        |  |
|                    |  |  | Oral Healthcare Services                         |  |
|                    |  |  | Ambulatory Outpatient Medical (AOM)              |  |
|                    |  |  | Medical Care Coordination (MCC)                  |  |
|                    |  |  | HIV and STD Prevention Services in Long Beach    |  |
|                    |  |  | Transportation Services                          |  |
|                    |  |  | Nutrition Support                                |  |
| OROZCO             | Jesus ("Chuy")                             | HOPWA-City of Los Angeles  | No Ryan White or prevention contracts            |  |
| PERÉZ              | Mario                                      | Los Angeles County, Department of Public Health,<br>Division of HIV and STD Programs | Ryan White/CDC Grantee                           |  |
| ROBINSON Mallery   |  | We Can Stop STDs LA (No Affiliation)   | No Ryan White or prevention contracts            |  |
| ROSALES            | Ricky City of Los Angeles AIDS Coordinator |  | No Ryan White or prevention contracts            |  |
| SATTAH Martin      |  | Rand Schrader Clinic<br>LA County Department of Health Services                      | Ambulatory Outpatient Medical (AOM)              |  |
|                    |  | E. County Dopartmont of Floater Colvins  | Medical Care Coordination (MCC)                  |  |

| COMMISSION MEMBERS |          | ORGANIZATION   | SERVICE CATEGORIES   |
|--------------------|----------|--|--|
|                    |          |  | HIV Testing Storefront   |
|                    |          |  | HIV Testing & Syphilis Screening, Diagnosis, & inked Referral(CSV) |
|                    |          |  | STD Screening, Diagnosis and Treatment                             |
|                    |          |  | Health Education/Risk Reduction                                    |
|                    |          |  | Mental Health  |
| SAN AGUSTIN        | Harold   | JWCH, INC.   | Oral Healthcare Services   |
| SAN AGOSTIN        | Haroid   |  | Transitional Case Management                                       |
|                    |          |  | Ambulatory Outpatient Medical (AOM)                                |
|                    |          |  | Benefits Specialty   |
|                    |          |  | Biomedical HIV Prevention  |
|                    |          |  | Medical Care Coordination (MCC)                                    |
|                    |          |  | Transportation Services  |
|                    | LaShonda | Oasis Clinic (Charles R. Drew University/Drew CARES) | Ambulatory Outpatient Medical (AOM)                                |
| SPENCER            |          |  | HIV Testing Storefront   |
|                    |          |  | HIV Testing Social & Sexual Networks                               |
|                    |          |  | Medical Care Coordination (MCC)                                    |
| STALTER            | Kevin    | Unaffiliated consumer                                | No Ryan White or prevention contracts                              |
| VALERO             | Justin   | No Affiliation                                       | No Ryan White or prevention contracts                              |
| WALKER             | Ernest   | No Affiliation                                       | No Ryan White or prevention contracts                              |

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Presence at virtual meetings is recorded based on the attendance roll call. Only members of the Commission on HIV are accorded voting privileges and must verbally acknowledge their attendance in order to vote.

Approved meeting minutes are available on the Commission's website; meeting recordings are available upon request.

#### **EXECUTIVE COMMITTEE MEETING MINUTES**

August 29, 2022

| COMMITTEE MEMBERS  P = Present   A = Absent |   |                     |    |  |
|---|---|---------------------|----|--|
| Bridget Gordon, Co-Chair                    | Р | Katja Nelson, MPP   | Р  |  |
| Danielle M. Campbell, MPH, Co-Chair         | Р | Mario J. Pérez, MPH | Р  |  |
| Erika Davies                                | Р | Kevin Stalter       | EA |  |
| Kevin Donnelly                              | Р | Justin Valero, MA   | А  |  |
| Lee Kochems, MA                             | Р |                     |    |  |
| Luckie Alexander Fuller A                   |   |                     |    |  |
| COMMISSION STAFF AND CONSULTANTS            |   |                     |    |  |

Cheryl Barrit, MPIA; Dawn McClendon; Catherine Lapointe, MPH; Jose Rangel-Garibay, MPH; and Sonja D. Wright, DACM

#### **DHSP STAFF**

Ilish Perez, MPH

#### Meeting agenda and materials can be found on the Commission's website at

https://assets-us-01.kc-usercontent.com/0234f496-d2b7-00b6-17a4-b43e949b70a2/faf55d90-cfcf-4a75-8c18-7b97937183f4/Pkt EC 082922 Final.pdf

#### CALL TO ORDER-INTRODUCTIONS-CONFLICTS OF INTEREST

Danielle Campbell, Co-Chair, called the meeting to order at 1:11 PM, welcomed attendees, and led introductions.

#### I. ADMINISTRATIVE MATTERS

1. APPROVAL OF AGENDA

MOTION #1: Approve the Agenda Order, as presented or revised (✓ Passed by Consensus)

stSome participants may not have been captured electronically. Attendance can be corrected by emailing the Commission.

<sup>\*</sup>Members of the public may confirm their attendance by contacting Commission staff at hivcomm@lachiv.org.

<sup>\*</sup>Meeting minutes may be corrected up to one year from the date of Commission approval.

August 29, 2022 Page 2 of 8

#### 2. APPROVAL OF MEETING MINUTES

**MOTION #2:** Approve the July 28, 2022 Executive Committee minutes, as presented or revised (✓ Passed by Consensus)

#### II. PUBLIC COMMENT

3. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COMMISSION ON ITEMS OF INTEREST THAT ARE WITHIN THE JURISDICTION OF THE COMMISSION. There were no public comments.

#### III. COMMITTEE NEW BUSINESS ITEMS

4. OPPORTUNITY FOR COMMITTEE MEMBERS TO RECOMMEND NEW BUSINESS ITEMS FOR THE FULL BODY OR A COMMITTEE LEVEL DISCUSSION ON NON-AGENDIZED MATTERS NOT POSTED ON THE AGENDA, TO BE DISCUSSED AND (IF REQUESTED) PLACED ON THE AGENDA FOR ACTION AT A FUTURE MEETING, OR MATTERS REQUIRING IMMEDIATE ACTION BECAUSE OF AN EMERGENCY, OR WHERE THE NEED TO TAKE ACTION AROSE SUBSEQUENT TO THE POSTING OF THE AGENDA. There were no committee new business items.

#### IV. REPORTS

- 5. EXECUTIVE DIRECTOR'S/STAFF REPORT
  - A. Commission/County Operational Updates
    - (1) Board of Supervisors (BOS) 30-Day Extension of Virtual Brown-Act Meetings
      - Cheryl Barrit reported that the Board of Supervisors (BOS) will be voting on the extension of virtual meetings for the next 30 days at their meeting on August 30<sup>th</sup>.

#### (2) Program Year (PY) 32 COH Operational Budget

C. Barrit presented the Commission on HIV (COH) operational budget at the
June Executive and Operations Committee meetings. At the time,
commissioners had requested an in-depth breakdown of the roles of COH staff.
 C. Barrit provided an explanation of each staff member's role within the COH,
including Cheryl Barrit, Dawn McClendon, Yeghishe Nazinyan, Jose RangelGaribay, Sonja Wright, and Catherine Lapointe. The detailed description can be
found in the meeting packet.

#### (3) 2022 Annual Meeting Planning

• The COH's Annual Meeting will be held on November 10, 2022. C. Barrit asked the Executive Committee for feedback on potential topics of discussion for the

meeting. As a potential agenda item, Commissioner Mallory Robinson proposed a Transgender Empathy training, which the Transgender Caucus will discuss at their September meeting. D. Campbell expressed support for the empathy training and encouraged attendees to check out M. Robinson's podcast titled "A Hateful Homicide," which showcases homicides against transgender women.

- D. Campbell suggested several potential topics of discussion, including biomedical HIV prevention, lack of access to prevention modalities, undetectable = untransmittable (U=U), updates in a cure for HIV, and policyrelated implications regarding minority populations accessing pre-exposure prophylaxis (PrEP).
- Kevin Donnelly echoed in support of the Transgender Empathy training. He also suggested discussing the Ending the HIV Epidemic (EHE) Initiative and the Comprehensive HIV Plan (CHP) and how feedback from each of the caucuses within the COH is incorporated into the plan.
- K. Donnelly and D. Campbell suggested discussing the reauthorization of the Ryan White Care Act.
- Katja Nelson suggested setting aside time on the agenda to discuss the Public Policy Committee (PPC)'s Action Plan.

#### 6. CO-CHAIR'S REPORT

### A. LA County Department of Health Services (DHS) No Longer Billing Ryan White Program (RWP) UPDATES

- The Planning, Priorities and Allocations (PP&A) Committee will continue to work on allocating funds after the Department of Health Services (DHS)'s decision to no longer bill the Ryan White Program (RWP).
- At the last PP&A meeting, the Division of HIV and STD Programs (DHSP) provided a data presentation of DHS clients living with HIV who use RWP funds. The presentation also provided an overview of how funds would change after the Medi-Cal expansion to include all low-income Californians, regardless of immigration status. There is an estimated \$5-6 million that will need to be reallocated.

#### B. Membership Participation & Feedback @ Conferences/Trainings

#### (1) Ryan White Conference | August 23-26, 2022

- Lee Kochems reported that he attended a discussion on HIV and aging at the Ryan White Conference. He also discussed the benefits of service animal support for people living with HIV (PLWH).
- K. Donnelly reported that he learned about issues with continued funding for special programs.

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#### (2) NMAC United States Conference on HIV/AIDS (USCHA) | October 8-11, 2022

• The NMAC Conference will take place in Puerto Rico from October 8-11, 2022. Dawn McClendon sent out an e-mail to recruit an unaffiliated consumer who would like to attend. Responses are due Friday, September 2<sup>nd</sup>.

#### C. Presidential Advisory Council on HIV/AIDS (PACHA) in Los Angeles | September 19-20

#### (1) Cancelled Committee & Working Group Meetings in Support

• The PACHA conference will take place at Martin Luther King Jr. Outpatient Building, 1670 E. 120<sup>th</sup> Street, Los Angeles, CA 90059 on September 19-20, 2022. Several COH committees and caucuses have rescheduled their meetings to support commissioners to attend the PACHA conference.

#### D. August 11, 2022 COH Meeting | FOLLOW UP + FEEDBACK

- D. Campbell stated she appreciated the opportunity to discuss to scientific development that emerged from the International AIDS Conference.
- K. Donnelly stated that the meeting went well and covered a lot of work that needs to be done.

#### E. September 8, 2022 COH Meeting Planning/Agenda Development

#### (1) 2023 COH Co-Chair Elections

 D. Campbell's term as co-chair will end in December 2022. The COH co-chair position is now open for nominations. Commissioners can send their nominations to COH staff.

#### (2) City of Long Beach Syringe Exchange/Harm Reduction Program Presentation

 Commissioner Everardo Alvizo will provide a presentation on the City of Long Beach Syringe Exchange/Harm Reduction Program at the September COH meeting.

#### (3) CHIPTS EHE Immigrant Latino MSM PrEP Project Presentation (October)

 The Center for HIV Identification, Prevention, and Treatment Services (CHIPTS) requested to present on their Immigrant Latino MSM PrEP Project data at the October COH meeting.

#### F. Membership Vacancies and Recruitment

• A commissioner recruitment flyer was sent out via GovDelivery and social media. There are several vacant unaffiliated consumer seats on the COH. Commissioners are encouraged to recruit unaffiliated consumers within their networks to apply.

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#### 7. DIVISION OF HIV AND STD PROGRAMS (DHSP) REPORT

- A. Fiscal, Programmatic and Procurement Updates
  - (1) Ryan White Program (RWP) Parts A & MAI No report provided.
  - (2) Fiscal
    - There are new resources tied to STDs funded by the State that are expected at the end of September.
  - (3) Monkey Pox Debrief | UPDATES
    - There are 1,434 monkeypox (MPx) cases in LA County. Efforts to disseminate MPx vaccines continue. Many community-based providers have been recruited to supply vaccinations. DHSP has used 75% of the 70,000 vaccines received and is working on reaching their goal of 80%.

#### 8. STANDING COMMITTEE REPORTS

- A. Operations Committee
  - (1) Rescheduled Meeting: Thursday, September 1, 2022
    - Sonja Wright reported that the Operations Committee recently conducted four interviews for potential commissioners. The committee will review the applicants at their September 1<sup>st</sup> meeting.
- B. Planning, Priorities and Allocations (PP&A) Committee
  - (1) 2022-2026 Comprehensive HIV Plan (CHP) Development | UPDATES
    - A draft document of the CHP will be presented at the September COH meeting.
    - AJ King, CHP Consultant, has completed all community listening sessions to help inform the CHP from the perspective of priority populations.
    - A CHP Rapid Response meeting will be held virtually on Wednesday, August 31<sup>st</sup> from 11:00 1:00 PM.
  - (2) Multi-Year Reallocation Contingency Planning
    - PP&A is working on reallocating \$5-6 million in funding that emerged from the Medi-Cal expansion.
- C. Standards and Best Practices (SBP) Committee
  - (1) Benefit Specialty Service Standards

MOTION #3: Approve Benefit Specialty Service Standards, as presented or revised (✓ Passed by Roll Call Vote; Yes = M. Perez, K. Nelson, L. Kochems, K. Donnelly, E. Davies, B. Gordon, and D. Campbell)

(2) Home-Based Case Management Service Standards

MOTION #4: Approve Home-Based Case Management Service Standards, as presented or revised (✓ Passed by Roll Call Vote; Yes = M. Perez, K. Nelson, L. Kochems, K. Donnelly, E. Davies, B. Gordon, and D. Campbell)

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#### (3) Oral Health Service Standard: Addendum | UPDATES

• The Standards and Best Practices (SBP) Committee held a public comment period on the draft Oral Health Service Standard Addendum and will review feedback at their September meeting.

#### (4) Special Populations Best Practices Project | UPDATES

• COH staff provided an update on the Special Populations Best Practices Project. A final draft with an added resource section will be shared soon.

#### D. Public Policy Committee (PPC)

#### (1) County, State and Federal Policy, Legislation, and Budget

#### a. 2022 Legislative Docket | UPDATE

- The Public Policy Committee has sent their legislative docket to the County's legislative office.
- The Governor has vetoed SB 57 (Wiener): Controlled substances: overdose prevention program. This bill would have allowed for safe injection sites in San Francisco, Los Angeles, and Oakland.

#### b. 2022 Policy Priorities | UPDATE

• PPC Co-Chairs K. Nelson and L. Kochems will continue to work on updates to the 2022 Policy Priorities document.

#### c. COH Response to the STD Crisis | UPDATES

• The PPC sent a thank you letter to the BOS for their two motions to address the STD crisis in LA County.

#### 9. Caucus, Task Force, and Workgroup Reports:

#### A. Aging Caucus

• The Aging Caucus will meet on September 6<sup>th</sup> from 1:00 − 3:00 PM. The group will discuss feedback received on DHSP's Alignment of Los Angeles County's Ryan White Program with the California Master Plan on Aging document, feedback from the Ryan White Conference, and begin revising an addendum to include long-term survivors under 50 and people who were infected with HIV perinatally.

#### **B.** Black Caucus

- The Black Caucus will meet on September 15<sup>th</sup> from 3:00 5:00 PM to continue discussions with DHSP regarding operationalizing requests from the Caucus to engage Black-led agencies in the needs assessment process to determine level of capacity to competitively bid for DHSP funding.
- At their August meeting, the group heard from Raniyah Copeland, who conducted focus groups among Black MSM, transwomen and cis-women to recruit feedback

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on a PrEP marketing campaign, in partnership with DHSP. Further feedback will be discussed at their September meeting.

#### C. Consumer Caucus

• The Consumer Caucus is working on planning a Hepatitis C (HCV) training. Logistics will be discussed at their September meeting.

#### D. Prevention Planning Workgroup

- At their August meeting, Dr. William King held a presentation on long-acting injectables for HIV prevention and treatment.
- The prevention knowledge, attitudes, and beliefs (KAB) survey has been sent out to commissioners. Survey participation is highly encouraged.
- The next Prevention Planning Workgroup meeting will be held on September 28<sup>th</sup> from 4:00-5:30 PM.

#### E. Transgender Caucus

• The Transgender Caucus will meet on September 27<sup>th</sup> from 10:00 AM – 12:00 PM. The group will discuss M. Robinson's proposal on a Transgender Empathy training. They will also discuss a potential future educational session.

#### F. Women's Caucus

The Women's Caucus finalized their next Virtual Lunch and Learn events which will focus on women living with HIV and sexuality. Dr. Erica Holmes will serve as the guest speaker and the events will also feature testimonials from women with lived experiences with HIV. This will be a two-part series. The first session will take place on September 21st from 5:00-6:30 and the second session will take place on October 17th from 12:00 – 1:30 PM. An informational flyer will be disseminated once finalized.

#### V. <u>NEXT STEPS</u>

#### 10. Task/Assignments Recap

- C. Barrit will begin working on the agenda for the COH Annual Meeting and will send the draft to the Executive Committee for review.
- C. Barrit will work with A. King to add the PPC's policy priorities into the CHP addendum.
- The approved Benefits Specialty Service Standards and Home-Based Case Management Standards will move forward to the full-body COH for approval.

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#### 11. Agenda Development for the Next Meeting

- (1) Presentation: CHIPTS EHE Proposal to Development Interventions to Support HIV Prevention Activities with Economic Incentives
  - CHIPTS had requested to share their proposal on a research project aimed at developing HIV prevention with economic incentives with the Executive Committee. They will present at the September Executive Committee meeting.

#### VI. ANNOUNCEMENTS

- 12. Opportunity for Members of the Public and the Committee to Make Announcements
  - D. Campbell announced that she is working with investigators from the University of California, San Diego, San Diego State University, and Charles Drew University on a mobile health study for Black women living with HIV as part of her dissertation research. She requested any referrals for Black women living with HIV who would be interested in participating in the study.

#### VII. ADJOURNMENT

13. Adjournment of the August 29, 2022 Executive Committee Meeting

The meeting was adjourned by D. Campbell at 2:57 PM.



## PROTOCOL FOR RESUMING IN-PERSON MEETINGS AND AB 361 VOTING PROCEDURES (9.13.22) DRAFT

On <u>September 8, 2022</u>, the Board of Supervisors (BOS) announced that the Board Hearing Room at the Kenneth Hahn Hall of Administration will reopen to the public on September 27. This document outlines safety protocols and relevant voting procedures should pending analysis from County Counsel determine that the Commission on HIV (COH) may continue meeting virtually under AB 361.

#### **AB 361**

The most current information from the Executive Office of the BOS indicates that they will continue to vote on AB 361 every 30 days, until the Governor lifts the emergency order, thus giving the commissions the ability to continue to meet virtually. Staff are currently waiting for additional clarification and guidance from County Counsel on the COH's ability to meet virtually in accordance with AB 361.

In the interim, voting procedures on AB 361 findings are outlined below. These steps are subject to change based on County Counsel and EO/BOS guidance.

- A motion on AB 361 findings will be placed on the COH's full body meeting (potentially on October 13) to approve the continuation of virtual meetings for 30 days, with specific language in the motion extending the virtual meetings to standing committees. AB 361 findings must focus on local guidance or recommended measures to promote social distancing, or the legislative body deems that meeting in-person would present imminent risks to the health and safety of attendees.
- AB 361 requires that the COH take up the AB 361 motion every 30 days. We are currently awaiting guidance from County Counsel on whether or not reverting back and forth to in-person and virtual meetings is permitted under AB 361.
- Voting on AB 361 findings will be conducted through a roll call vote. Per the COH's Voting Procedures Policy (08.2301), "a motion passes if there are a greater number of supporting votes than opposing votes."

#### **Safety Measures**

To ensure the safety and well-being of Commissioners, County staff, and members of the public, the COH will enforce the following safety measures for in-person meetings:

- Caucuses, workgroups, and subgroups will continue to be held virtually.
- Masking will be required for in-person meetings. Masks will be provided to participants who arrive without one.
- In-person meetings will provide the capability for the public to participate via WebEx and in-person. In-person attendance from the public will be on a firstcome, first-served basis. The total number of individuals participating in-person (Commissioners and the public) will be limited to 50% capacity of the conference room). Instructions on how to reserve space for in-person attendance for members of the public will be included in meeting notices and agendas.
- To maintain safety, meeting notices and agendas will encourage members of the public to participate in COH full body and standing committee meetings via WebEx.

#### **COVID-19 Vaccination Mandate**

On June 27, 2022, the Executive Office of the BOS notified County Commissioners of updates to the County mandate on COVID-19 vaccination.

On October 1, 2021, the BOS COVID-19 vaccination mandate went into effect, requiring that all "County workforce members," including County employees, interns, volunteers, and commissioners, be fully vaccinated against COVID-19. Consistent with this mandate, Commissioners are encouraged to be vaccinated against COVID-19 before in-person meetings resume.

Once in-person meetings resume, members who have not provided proof of vaccination against COVID-19 will be required to submit a negative COVID-19 test taken within 24 hours for an antigen test or within 48 hours for a PCR test before attending an in-person meeting.



#### 2022 Annual Meeting Agenda--DRAFT

Thursday, November 10, 2021 9:00AM - 4:00PM (PST)

#### DRAFT FOR EXECUTIVE COMMITTEE/DISCUSSION PURPOSES ONLY

To Join by Computer/Smart Phone:

XXX

To join by Phone: 1-415-655-0001 | Access Code: xxx

| I. CALL TO ORDER & ROLL CALL  WELCOME, OPENING REMARKS, RECOGNITION OF SERVICE, OATH OF  | 9:00 AM – 9:05 AM   |  |  |  |  |  |
|--|---------------------|--|--|--|--|--|
| WELCOME, OPENING REMARKS, RECOGNITION OF SERVICE, OATH OF  |                     |  |  |  |  |  |
| OFFICE/RECOMMITMENT & MEETING OBJECTIVES   | 9:05 AM – 9:25 AM   |  |  |  |  |  |
| Bridget Gordon and Danielle Campbell, COH Co-Chairs<br>Cheryl A. Barrit, MPIA, Executive Director  |                     |  |  |  |  |  |
| III. COH BUSINESS/ADMINISTRATIVE MATTERS   | 9:25 AM – 9:30 AM   |  |  |  |  |  |
| A. Approval of Agenda MOTION #1  B. Approval of Minutes MOTION #2  |                     |  |  |  |  |  |
| LOS ANGELES COUNTY UPDATE ON HIV AND STDs  IV. UPDATE  | 9:30 AM – 10:30 AM  |  |  |  |  |  |
| Mario J. Pérez, MPH, Director, Division of HIV and STD Programs (DHSP) Los Angeles County Department of Public Health                          |                     |  |  |  |  |  |
| List other DHSP Speakers   |                     |  |  |  |  |  |
| V. COMPREHENSIVE HIV PLAN (CHP) 2022-2026  | 10:30 AM – 11:30 AM |  |  |  |  |  |
| AJ King, Next Level Consulting, CHP Consultant<br>Kevin Donnelly & Alvaro Ballesteros, Planning, Priorities and Allocations Committee Co-Chair |                     |  |  |  |  |  |
| VI. BREAK  | 11:30 AM – 11:40 AM |  |  |  |  |  |
|  |                     |  |  |  |  |  |

# VII. TRANSGENDER EMPATHY TRAINING Mallery Robinson, Commissioner, Alternate VIII. LUNCH 12:20 PM – 1:00 PM IX. BIOMEDICAL INTERVENTIONS | EXPANDING ACCESS AND WHAT'S NEW IN OUR TOOLBOX Speaker(s) needed

|       | BREAK  | 1:45 PM-2:00 PM       |
|-------|--|-----------------------|
| X.    | U = U   MOVING FROM AWARENESS TO FULL INTEGRATION IN HIV CARE  | 2:00 PM – 2:45 PM     |
|       | Murray Penner, US Executive Director (Suggested Speaker)   |                       |
| XI.   | DREAMING BIG   COMMUNITY WISH LIST FOR A BETTER AND MODERNIZED   | 2:45 – 3:15 PM        |
|       | RYAN WHITE CARE SYSTEM   |                       |
|       | Katja Nelson & Lee Kochems, Public Policy Co-Chairs, Moderators  |                       |
| XII.  | AWARDS & EVALUATION  | 3:15-3:30 PM          |
| XIII. | PUBLIC COMMENTS  | 3:30 PM – 3:55 PM     |
|       | To submit Public Comment, you may join the virtual meeting via your smart device an  | d post your Public    |
|       | Comment in the Chat box -or-email your Public Comment to <a href="mailto:hivcomm@lachiv.org">hivcomm@lachiv.org</a> -o                   | r- submit your Public |
|       | Comment electronically via <a href="https://www.surveymonkey.com/r/PUBLIC COMMENTS">https://www.surveymonkey.com/r/PUBLIC COMMENTS</a> . |                       |
| XII.  | CLOSING REMARKS, ROLL CALL & ADJOURNMENT   | 3:55 PM – 4:00 PM     |



## Arlene Frames



## Pearl Doan



## Redeem Robsinson



## Andre Molette



#### ORAL HEALTH CARE SERVICE STANDARD ADDENDUM

Approved by the Standards and Best Practices Committee on 9/6/22. For approval by the Executive Committee.

#### I. INTRODUCTION

The purpose of the addendum is to provide specific service delivery guidance to Ryan White Part Afunded agencies regarding the provision of dental implants. The service expectations are aimed at creating a standardized set of service components, specifically for dental implants. Dental implants are an oral health care procedure and not a specialty service. Subrecipients funded by the Los Angeles County Division of HIV and STD Programs (DHSP) must adhere to all service category definitions and service standards for which they are funded.

#### II. BACKGROUND

On February 24<sup>th</sup>, 2022, the Los Angeles County Commission on HIV convened an Oral Health Care subject matter expert panel to discuss an addendum to the EMA's Oral Health Care service standard specifically to address dental implants. The panel consisted of dental providers and dental program administrators from agencies contracted by the Division on HIV and STD Programs (DHSP) to provide dental and specialty dental services under the Ryan White Program Part A. Among the participating agencies, there were the UCLA School of Dentistry, USC School of Dentistry, Western University, AIDS Healthcare Foundation, and Watts Health.

#### III. SUBJECT MATTER EXPERT PANEL FINDINGS AND RECOMMENDATIONS

Recommendations for improving dental implant services for Ryan White Part A specialty dental providers:

- a. Support and reinforce patient understanding, agreement, and education in the patient's treatment plan.
- b. Ensure patient understanding that dental implants are for medical necessity (as determined by the dental provider through assessments and evaluation) and would lead to improved HIV health outcomes
- c. Reinforce that RW funds cannot be used to provide dental implants for cosmetic purposes.
- d. The treatment plan should be signed by both patient and doctor.
- e. Engage and collaborate with the Consumer Caucus to revisit and strengthen the "Consumer Bill of Rights" document and consider reviewing the client responsibilities section to ensure it addresses the client's service expectations and the service provider's capacity to meet them within the limits of the contractual obligations as prescribed by DHSP.
- f. Review the referral form(s) providers use to refer patients to specialty dental services
- g. Develop a standard form/process referring providers can complete when referring
- h. Train referring dental providers on how to adequately complete referral forms to allow more flexibility in treatment planning for receiving specialty dental providers.

i. Recommend that dental providers complete training modules and access training resources available on the Pacific AIDS Education and Training (PAETC) website.

#### IV. HEALTH RESOURCES SERVICE ADMINISTRATION (HRSA) SERVICE CATEGORY DEFINITION FOR ORAL HEALTH CARE SERVICES<sup>1</sup>

Oral Health Care activities include outpatient diagnosis, prevention, and therapy provided by dental health care professionals, including general dental practitioners, dental specialists, dental hygienists, and licensed dental assistants

#### V. PROGRAM SERVICE CATEGORY DEFINITION FOR ORAL HEALTH CARE SERVICES Service Considerations (as listed on 2015 Oral Healthcare Service Standards) Oral healthcare services should be an integral part of primary medical care for all people living with HIV. Most HIV-infected patients can receive routine, comprehensive oral healthcare in the same manner as any other person. All treatment will be administered according to published research and available standards of care (for additional information please see: Oral Health Care Standards of Care).

#### VI. PROPOSED ORAL HEALTHCARE SERVICE ADDENDUM REGARDING DENTAL IMPLANTS General Consideration: There is no justification to deny or modify dental treatment based on the fact that a patient has tested positive for HIV. Further, the magnitude of the viral load is not an indicator to withhold dental treatment for a patient. If, however, a patient's medical condition is compromised, treatment adjustments, as with any medically compromised patient, may be necessary.

| SERVICE COMPONENT     | STANDARD   | DOCUMENTATION   |
|-----------------------|--|---|
| EVALUATION/ASSESSMENT | Obtain a thorough medical, dental, and psychosocial history to assess the patient's oral hygiene habits and periodontal stability and determine the patient's capacity to achieve dental implant success and the possibility of dental implant failure.  Clinician, after patient assessment, will make necessary referrals to specialty programs including, but not limited to smoking cessation programs; substance use treatment; medical nutritional therapy, thereby increasing patients' success rate for receiving dental implants. | Client Chart/Treatment<br>Plan/Provider Progress<br>Notes |
|                       | The clinicians referring patients to specialty Oral Healthcare services will complete a referral form, educate the patient, and discuss treatment plan   |   |
|                       | alternatives with patient.   |   |

<sup>&</sup>lt;sup>1</sup> HRSA Policy Clarification Notice (PCN) #16-02

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|                    | The receiving clinician will review the        | Referral in Client     |
|--------------------|--|------------------------|
|                    | referral, consider the patient's medical,      | Chart/Treatment        |
|                    | dental, and psychosocial history to            | Plan/Provider Progress |
|                    | determine treatment plan options that          | Notes                  |
|                    | offer the patient the most successful          |                        |
|                    | outcome based on published literature.         |                        |
|                    | The clinician will discuss with patient        |                        |
|                    | dental implant options with the goal of        |                        |
|                    | achieving optimal health outcomes.             |                        |
|                    | The clinician will consider the patient's      | Client Chart/Treatment |
| TREATMENT PLANNING | perspective in deciding which treatment        | Plan/Provider Progress |
| AND ORAL HEALTH    | plan to use.                                   | Notes                  |
| EDUCATION          | The clinician will discuss treatment plan      | Client Chart/Treatment |
|                    | alternatives with the patient and              | Plan/Provider Progress |
|                    | collaborate with the patient to determine      | Notes                  |
|                    | their treatment plan.                          |                        |
|                    | The clinician and the patient will revisit the | Client Chart/Treatment |
|                    | treatment plan periodically to determine if    | Plan/Provider Progress |
|                    | any adjustments are necessary to achieve       | Notes                  |
|                    | the treatment goal.                            |                        |
|                    | The clinician will educate patients on how     | Client Chart/Treatment |
|                    | to maintain dental implants and the            | Plan/Provider Progress |
|                    | importance of routine care.                    | Notes                  |
|                    |  |                        |

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August 26, 2022

Honorable Holly J. Mitchell, Chair Honorable Hilda L. Solis, Supervisor Honorable Sheila Kuehl, Supervisor Honorable Janice Hahn, Supervisor Honorable Kathryn Barger, Supervisor Los Angeles County Board of Supervisors

Dear Chair Mitchell and Supervisors Solis, Kuehl, Hahn, and Barger,

The Los Angeles County Commission on HIV (COH) applauds and welcomes the motions approved by the Board on August 2 to curb the Sexually Transmitted Infections (STIs) crisis in the County of Los Angeles. These motions are steps in the right direction to bring much-needed resources to the County, sustain a coordinated countywide effort, and improve infrastructure to increase testing, treatment, education, surveillance, and disease control efforts.

The motions respond to the testimonies and appeals provided by the COH and the community-at-large to harness focus and urgency to alleviate the impact of STIs on communities across the County. The COH is committed to working with you and various County Departments to reduce the spread of STIs, bring critical health information and services to the community, and advocate for additional resources from our local, State, and Federal partners.

On September 6, 2018, the COH wrote to the Board to advocate for a multi-year investment of \$30 million in funding for increased STI surveillance, disease investigation and intervention, screening, diagnosis, and treatment services, prevention, and evaluation as well as adopt and implement an accelerated contracting process to respond to the urgency of the crisis. The Board responded by approving a motion that directed the Chief Executive Officer (CEO) to allocate \$5 million from tobacco settlement funds to support the delivery of STD screening and treatment services specifically targeting underserved geographic areas and sub-populations of the County. Closing the gap between the enormity of the STI epidemic and available resources must continue to be a priority for the County.

Your motions will address what the COH has learned. There is much involved in the STI crisis, and we need solid, accurate, and consistent data. We have also learned that how residents are treated matters. In every area of life, how well or poorly one is received can cause exponential growth or produce what we see daily, desperation, failure(s) to thrive, and rampant incivility.

Often, healthy relationship(s), at least one, can produce healthy human beings, families, and communities. We must open the door to discussions and deeper more accurate conversations about healthy relationships in homes, among friends, within families on an age-appropriate basis, and in the streets. In addition to the education laid out in the motion, there is much more involved in the STI crisis, and we need this solid data discussed with everyday residents to

make an impact. A simple and easy place to start is a constant long-standing (5 years) campaign laid out locally, statewide and across the country helping Americans understand how to live within healthy human relationships. This is the door that opens deeper conversations and discussions across communities regarding healthy sexuality and STI education.

Finally, we are living in traumatic times, many in the HIV community have lived a lifetime experiencing relentless trauma. Trauma often precedes the acquisition of an STI (or alcoholism, drug abuse, or addictions), so the last key factor, often ignored in reducing STIs, is tackling the ways trauma impacts human beings and their relationships. Trauma is a byproduct of every epidemic we deal with today. This matters if we want to stop the rampant and long-standing STI epidemic that continues to devastate women, men, adolescents, and children in America and Los Angeles County.

We appreciate and recognize your leadership in tackling the STI epidemic in the County.

#### Sincerely,

| Danielle<br>Campbell,<br>MPH, Co-<br>Chair | Bridget Gordon,<br>Co-Chair                | Miguel Alvarez                  | Everardo Alvizo, LCSW                 |
|--|--|---------------------------------|---------------------------------------|
| Jayda Arrington                            | Al Ballesteros, MBA                        | Alasdair Burton<br>(Alternate)  | Michael Cao, MD                       |
| Mikhaela Cielo, MD                         | Erika Davies                               | Kevin Donnelly                  | Felipe Findley, PA-C, MPAS,<br>AAHIVS |
| Alexander Luckie<br>Fuller                 | Jerry D. Gates, PhD                        | Joseph Green                    | Thomas Green                          |
| Felipe Gonzalez                            | Karl Halfman, MA                           | William King, MD, JD,<br>AAHIVS | Lee Kochems, MA                       |
| Jose Magaña<br>(*Alternate)                | Eduardo Martinez<br>(Alternate)            | Anthony Mills, MD               | Carlos Moreno                         |
| Derek Murray                               | Dr. Paul Nash,<br>CPsychol, AFBPsS<br>FHEA | Katja Nelson, MPP               | Jesus "Chuy" Orozco                   |
| Mario J. Pérez, MPH                        | Mallery Robinson<br>(Alternate)            | Ricky Rosales                   | Harold Glenn San Agustin,<br>MD       |
| Martin Sattah,<br>MD                       | LaShonda Spencer, MD                       | Kevin Stalter                   | Justin Valero, MPA                    |

## WOMEN LIVING WITH HIV &SEXUALITY

## A Special Two-Part Virtual Lunch & Learn Presentation

Featuring Women Living with HIV Sharing Their Lived Experiences

Part 1: Empowerment, Dating and Disclosure, Sexual Negotiation, and Dating After Trauma

> Wednesday, September 21, 2022 5:00 - 6:30 PM

Part 2: Sexual Empowerment and Pleasure

> Monday, October 17, 2022 12:00 - 1:30 PM

With Special Guest Speaker
Dr. Erica Holmes, Phys.D. Clinical
Psychologist

Dr. Holmes, PsyD, is a Licensed Clinical Psychologist and has provided therapy, taught in higher education, and trained and consulted for over 20 years. Dr. Holmes primarily works with historically underserved, marginalized and oppressed individuals, families, and children to increase access to care and maximize impact in these communities. In 2019, Dr. Holmes published "Dating with Purpose: A Single Woman's Guide to Escaping No Man's Land."





Register <u>here</u>.



# Financially incentivizing strategies for HIV prevention in high-incidence populations in LA County ("FISH")

Presentation to LA Commission Executive Committee 22 September 2022

## Our goals today

- Share the original research plan with you
- Hear your impressions and ideas for strengthening it
- Brainstorm ways to overcome potential implementation challenges

## Background

- PrEP use remains suboptimal in populations that could benefit greatly
  - Including young people, MSM, Black and Latino/a populations
  - Also, many young people do not know their HIV status
- Other health behaviors have tried financial incentives: if you stop smoking, I give you \$; or if you lose weight; etc. (aka, "conditional cash transfers")
  - The evidence for HIV prevention is relatively sparse
  - DHSP has programs that use financial incentives for treatment adherence
- If we're going to launch programs that use financial incentives to slow the spread of HIV, we need to do pre-implementation work to help ensure these are designed in a way that makes them appealing to "consumers"

## This is where our new study comes in!

Could be via PrEP use; could be via whatever method the person prefers

 Aim 1: Identify which characteristics of cash transfers for "staying HIV negative" are important for young, Black and Latino MSM in Los Angeles County

• Aim 2: Identify preferred design of a CCT intervention for "staying HIV negative" among young Black and Latino MSM in Los Angeles County

• Aim 3: Assess pre-implementation environment for an HIV prevention CCT among key stakeholders in LA County

## Study team

- UCLA (Corrina Moucheraud & Raphy Landovitz co-Pls)
- APLA Out Here (Baldwin Hills) and CDU/MLK Health Center (Terry Smith)
- DHSP

## Aim 1 (September-December)

 Semi-structured qualitative interviews with ~20 HIV-negative, young Black and Latino cisgender MSM

- Learn about:
- ➤ Would a conditional cash transfer (CCT) intervention be acceptable?
- ➤ What attributes would be most influential for "staying negative"?

## Aim 2 (January-May)

- Surveys with ~300 HIV-negative, young Black and Latino cisgender MSM
- Includes a discrete choice experiment for a CCT intervention
  - Choose between two intervention options that differ in their details
  - Whichever you prefer is your "revealed preference"
  - If we do this enough times across enough people, we can see which details people like the best & drive people's choices the most

## Aim 3 (June-July)

- Workshops (each with ~8-10 participants) to:
  - Share results from Aims 1 & 2
  - Discuss the design of a CCT program and how to ensure local control
  - Collect data on acceptability, appropriateness and feasibility (short surveys)

• 1 workshop with policy stakeholders etc.; 1 workshop with consumers and care providers

## What will this study produce?

- Scientific results:
  - Will be shared with LA County DHSP leadership, the County of Los Angeles Commission on HIV, CHIPTS and APLA CABs, APLA leadership, etc.
    - Includes written technical & lay-language reports
  - Also will share with the community through social media and town halls (will be recorded and distributed to stakeholder groups)
  - Scientific publications and presentations at conferences

Use these data to inform the next step: design & evaluate a CCT intervention

## Our questions for you today:

- In general, what do you think of the idea of paying people to stay HIV negative?
- One of the goals is to figure out (if, in fact, it's a good idea to study) how much would it take to be interesting? In what form (Cash? Gift cards? Something else?)? And \*WHAT\* should trigger payment? (Taking PrEP? An HIV negative test result? Something else?)
  - What considerations/challenges/pitfalls you see with this?
  - What else should we be sure to ask about during the interviews, to meet this goal?
- How do we get the word out that we're doing this study, and why we're doing it?
- What's the best way to circle back with the results and insights after we're done?