



Los Angeles County QUALITY AND PRODUCTIVITY COMMISSION

MINUTES OF THE MEETING OF

July 27, 2026, at 10:00 a.m.

Kenneth Hahn Hall of Administration, Room 140
500 West Temple Street, Los Angeles, CA 90012

County of Los Angeles
Quality and Productivity
Commission

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Chair

William B. Parent

First Vice Chair

Will Wright

Second Vice Chair

Joe Waz

Immediate Past Chair

Nichelle M. Henderson

Viggo Butler
Julian Cepeda
Barry Donelan
Rodney C. Gibson, Ph.D.*
Nancy G. Harris
J. Shawn Landres, Ph.D.*
Huasha Liu
Edward T. McIntyre*
Marsha D. Mitchell
E. Scott Palmer
Jeffrey Jorge Penichet
Dion Rambo
Mark A. Waronek

Executive Director

Jackie T. Guevarra, CPA

Program Manager

Jane Lam

Program Coordinator

Betty Belavek

*Chair Emeritus

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

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CALL TO ORDER

Commissioner Parent, Chair, called the meeting of the Quality and Productivity Commission to order at 10:01 a.m.

THE FOLLOWING COMMISSIONERS WERE PRESENT (TAKEN BY

ROLL CALL):

Viggo Butler (remote/virtual)

Julian Cepeda

Barry Donelan

Rodney C. Gibson

J. Shawn Landres

Huasha Liu

Edward T. McIntyre

Marsha D. Mitchell

William B. Parent

Jeffrey Jorge Penichet

Dion Rambo

Mark A. Waronek

Joe Waz

ABSENT

Nancy G. Harris

Nichelle M. Henderson

E. Scott Palmer

Will Wright

PRODUCTIVITY MANAGERS' NETWORK (PMN)

Keisha Belmaster, Chair

CALL TO ORDER/OPENING REMARKS (AGENDA #1)

Commissioner Parent welcomed everyone and noted the meeting was being recorded. He welcomed members from the Citizens' Economy and Efficiency Commission's (E&E) Artificial Intelligence (AI) Task Force, Cathy Hood (remote attendance), Josh Yahr, and Vasken Yardemian (remote attendance), as well as members from the Executive Office's Information Resource Management division, who were in attendance to listen to the presentations on AI. Commissioner Parent also announced that the E&E Commissioners will participate along with QPC Commissioners during the

Question and Answer (Q&A) segment of the meeting. He also welcomed Edward Yen, Executive Officer of the Board of Supervisors, and Kellie Johnson, Assistant Executive Officer, Executive Office.

Further, he announced that members of the public could send their questions or comments to Jackie Guevarra during the meeting via email at jguevarra@bos.lacounty.gov or via the chat feature and indicate which item(s) they would like to speak on. Any information received will become part of the official meeting record. Members of the public were also given the opportunity to send their comments and questions to Jackie Guevarra by Sunday, July 26, 2026, at 4:00 p.m. No written public comments were received.

He also announced that each Commissioner would have the opportunity to speak on any agenda item, and that a vote on the items would be taken by roll call.

LAND ACKNOWLEDGEMENT (AGENDA #2)

On November 1, 2022, the Board of Supervisors adopted a formal Land Acknowledgement for the County. As required by the Countywide Land Acknowledgement Implementation Guide, Commissioner Parent as “the highest-ranking staff member (present) from the host organization” delivered the Land Acknowledgement, which can be read here: <https://lacounty.gov/government/about-la-county/land-acknowledgment/>.

ROLL CALL (AGENDA #3)

Jackie Guevarra took roll call. Commissioner Butler requested to join the meeting remotely. Under the traditional Brown Act requirements, his meeting location was published on the agenda, and the meeting agenda was posted at his location 72 hours before the meeting.

APPROVAL OF THE JUNE 22, 2026, MINUTES (AGENDA #4)

Commissioner Mitchell made a motion to approve the minutes of June 22, 2026, seconded by Commissioner Waronek. The minutes were unanimously approved by roll call.

Yes: Commissioners Butler, Cepeda, Donelan, Gibson, Landres, Liu, McIntyre, Mitchell, Parent, Penichet, Rambo, Waronek, and Waz

No: None

Abstain: None

PRESENTATION ON THE COUNTY’S CYBERSECURITY AND ARTIFICIAL INTELLIGENCE EFFORTS (AGENDA #5)

Mirian Avalos (General Manager, Technology, Internal Services Department), Dr. Aaron Weathersby (Deputy General Manager, Cyber Governance and Operations Branch, Internal Services Department), and Michael de la Cruz (Information Technology Manager II, Public Works) each gave PowerPoint presentations.

Mirian Avalos, General Manager, Technology, Internal Services Department (ISD), provided an overview of the County’s AI strategy, governance model, and ecosystem, emphasizing responsible technology implementation, innovation, security, and the human factors involved in AI adoption. Dr. Weathersby discussed ISD’s approach to AI cybersecurity and governance, highlighting risk-based frameworks, data protection controls, and strategies for

managing emerging AI risks. Michael de le Cruz outlined the Department of Public Works' AI program, including its Innovation Lab, enterprise tools, and use-case development, demonstrating how measured AI integration improves efficiency, decision-making, and service delivery.

CHAIR'S REPORT: ADMINISTRATIVE ITEMS, AD HOC COMMITTEE STATUS (AGENDA #6)

Commissioner Parent, Chair, reported the following:

- The next QPC meeting is Monday, August 24, 2026. There will be no September meeting as Commission staff will be busy with preparations for the Productivity and Quality Awards (PQA).
- The next Productivity Investment Board (PIB) meeting is August 3, 2026. There are four potential Productivity Investment Fund (PIF) proposals on the PIB agenda for funding consideration. Projects approved by the PIB will move forward to the full Commission meeting on August 24, 2026, for funding approval.
- As the next step to the E&E Commission collaboration efforts, Commissioners Parent and Waz and Commission staff attended the E&E meeting on July 9, 2026, and answered questions posed by the E&E Commissioners.
 - As previously reported, the next step is to incorporate discussion of the merger/collaboration into the Commission's strategic planning process, which will include interviews with E&E Commissioners.
 - Commissioner Parent extended an invitation to E&E Commissioners to attend the QPC's July 27, 2026 Commission meeting to hear the scheduled presentations on AI.
 - Commissioner Waz also met separately with the E&E's AI Task Force to further discuss E&E's efforts on this topic.
 - Commissioner Parent reported that both Commissions are "full partners" going forward.
- Strategic Plan 2027-2032 Update
 - Strategic Plan ad hoc Committee/Evaluation Committee comprises Commissioners Harris, Landres, and Waz, and Jackie Guevarra.
 - The Consulting and Professional Services Master Agreement (CAPSMA) Request for Services (RFS) was issued on June 1, 2026. Proposals were due by June 26, 2026.
 - Ten proposals were received, but only seven met eligibility requirements.
 - The Evaluation Committee attended the kickoff meeting on July 14, 2026, with the Executive Office Contracts team to go over the evaluation process. The Evaluation Committee has one week to score the seven proposals.
 - On July 22, 2026, the Evaluation Committee met to review scores and finalize a selection.
 - Unless there is a challenge to the CAPSMA selection process and/or other delays, we anticipate onboarding a consultant around mid-August 2026.
 - The bulk of the work – interviews with Commissioners, Productivity Managers, and key stakeholders, focus groups, surveys, etc. – will take place between August and October 2026.

PRODUCTIVITY MANAGERS NETWORK (PMN) CHAIR'S REPORT: GENERAL MEETING AND TRAINING (AGENDA #7)

Keisha Belmaster, PMN Chair, reported the following:

- The PMN Executive Committee and Commissioner Waz met on June 24, 2026, to discuss the PQA submissions and this year's evaluation process. At the meeting:
 - The PMN Executive Committee reviewed all 95 applications. Any departments with an application that had unclear elements or errors were given until July 10, 2026, to revise and resubmit the application to Jane Lam.
 - Review of the PQA submissions will be conducted in a hybrid format this year.
- PIF Proposals for Fiscal Year 2026-27, first Quarter, were due on July 6, 2026. A total of four proposals were received from the following departments: Executive Office of the Board of Supervisors, Natural History Museum, Public Health, and Public Works. The PIB Advisory Committee met on July 15, 2026, to review and evaluate proposals. The PIB meeting will be held on August 3, 2026.
- The next PMN General Meeting and Training will be held on November 4, 2026, at the Los Angeles County Development Authority headquarters in Alhambra. The Executive Committee will meet to plan for the meeting on October 13, 2026, as well as discuss the election for the 2027 PMN Executive Committee.

EXECUTIVE DIRECTOR'S REPORT: COMMISSION EVENTS UPDATE, CALENDAR OF EVENTS, DEADLINES, ADMINISTRATIVE ITEMS (AGENDA #8)

Jackie Guevarra, Executive Director, reported the following:

Calendar of Events/Administrative Matters

- Staff have been working on and/or preparing for various meetings and events:
 - Summer 2026 Quarterly Newsletter went out on July 1, 2026. It features:
 - Write-ups on the 23rd Annual Leadership Conference, Commissioners Cepeda and Henderson, and Productivity Managers Elisa Vasquez (Los Angeles County Development Authority) and Sara Keating (LA County Library).
 - Links to all Department Visit Reports issued this year.
 - The 2025 Annual Report is undergoing final review. The Operational Trends Report has been added to the Annual Report.
 - PIF 40th Anniversary Report – As one of Laura Perez's last assignments for QPC, she helped review the draft; various Commissioners are now reviewing the draft.
 - Possible speakers for future meetings (October 26, 2026) are Eddie Yen on the Governance Reform Task Force (GRTF) efforts that impact commissions and the Department of Homeless Services and Housing.
- 2027 Leadership Conference ad hoc Committee (term July 17, 2026 – June 30, 2027) – So far, two people have volunteered to serve (Commissioner Waz and Violeta Kim, Productivity Manager, Department of Mental Health).
- 2026 PQA
 - Typically, we award the Evelyn Awards for best and most creative titles at the annual PQA Evaluation meeting, but since the Evaluation this year is hybrid, we will announce the winners at the PQA.
 - Commission staff are also working on the PQA invitations. Final RSVP count is due to the Music Center in September.
- Commission staff received information related to the Political Reform Act Biennial Review Certification after the Officers' meeting on July 20, 2026. There is no action to be taken today. The Officers will discuss the matter in detail at their next meeting.
 - The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially to determine if any changes are needed. A Conflict of

Interest Code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

- The Board of Supervisors is the code reviewing body of this Commission's Conflict of Interest Code. All Agency Heads or his/her designee are required to submit to the Board of Supervisors a Biennial Review Certification Form indicating whether or not changes are necessary. The deadline to submit the form is **October 1, 2026**.
- FY 2026-27 Budget
 - Commission staff responded to a Supplemental Budget Request from the Executive Office's fiscal team.
 - Administrative and Program Budget
 - Commission staff are working on the budget. Annually, the EO transfers approximately \$198,000 from the PIF account to cover Commission expenditures. This amount covers the Leadership Conference, PQA, meeting refreshments, office supplies, etc. The costs for the Leadership Conference and PQA have steadily increased over the last few years. For example, The Music Center's costs increased by 12% between 2024 and 2025.
 - We will work with the Executive Office Budget Division to increase the budgeted transfer from \$198,000 to \$250,000 to account for increase in costs during FY 2026-27.
- Website Updates – In an effort to ensure the Commission website reflects current information, Jackie Guevarra asked Commissioners to inform Commission staff of any errors or outdated information they may see.

DEPARTMENT VISIT AD HOC COMMITTEE REPORT (AGENDA #9)

Committee: Commissioners Harris (Chair), McIntyre (Vice Chair), Butler, Gibson, Liu, Palmer, Rambo and Waronek. Jackie Guevarra, Executive Director, on behalf of Commissioner Harris, Chair, reported the following:

- The Commission has completed 14 of 16 Department Visits scheduled for this year.
- The following reports are on the meeting agenda to be received and filed:
 - Children and Family Services (May 25, 2026)
 - A copy of the report is included in the meeting packet for review.
- We completed the visit with the Department of Consumer and Business Affairs on July 23, 2026.
- The last visit for the year is with Public Health, scheduled for August 6, 2026.

PRODUCTIVITY AND QUALITY AWARDS AD HOC COMMITTEE REPORT (AGENDA #10)

Committee: Commissioners Waz (Chair), Rambo (Vice Chair), Donelan, Harris, Henderson, Liu, McIntyre, and Penichet. Commissioner Waz, Chair, reported the following:

- We received 95 applications for awards consideration:
 - 35 of 39 County departments submitted applications and/or are collaborators to a project;
 - 3 County-related agencies submitted applications and/or collaborators to a project (LA County Development Authority, LA County Office of Education [collaborator only], and Superior Court);
 - 4 Board Offices are collaborators on a project (Districts 1, 2, 3 and 5);

- A total of 41 County entities are party to projects; this excludes the dozens of collaborators that are external to the county.
- Total benefits (cost avoidance, savings, revenue) for the 95 projects are estimated by the applicants to be \$399 million.
- Commissioners are reminded that the evaluation process is hybrid. Commissioners can participate in one of two ways:
 - Remote (July 28 – August 3, 2026) – Commissioners can review all 95 applications electronically
 - In-person (July 28 – 30, 2026) – Commissioners can review all 95 applications at the QPC office, Room 565
 - Commissioner Waz thanked all Commissioners who have signed up to score projects. To date, only six Commissioners have signed up for PQA entry review (Commissioners Butler, Donelan, Gibson, Landres, Parent, and Waz). We need more participation from Commissioners.
- On August 11, 2026, a Special PQA meeting with QPC Officers and the PQA ad hoc Committee Chair is scheduled to finalize the Top Ten and Commission Special Award Winners based on the Commissioner and PMN scores.
- Commissioners are asked to save-the-date (August 18–28, 2026) on their calendars for the Top Ten site visits. Similar to Department Visits, up to eight Commissioners are allowed to participate in each site visit. Sign-ups will be on a first-come, first-served basis. Commission staff will send a schedule as departments with Top Ten winners choose a date for their visit.
- On Tuesday, September 1, 2026, the Bronze, Silver, and Gold Eagle winners will be determined at a special PQA meeting. Commissioners who attend all ten site visits will be invited to participate.
- Commissioners are strongly encouraged to attend the PQA on October 7, 2026, as this is one of the Commission's core programs.

STRATEGIC LEARNING AD HOC COMMITTEE REPORT (AGENDA #11)

Committee: Commissioners Gibson (Chair), Wright (2025 Report Lead), Harris, Liu, McIntyre, and Parent. Commissioner Gibson, Chair, reported the following:

- Commissioner Gibson thanked the ad hoc Committee members who worked on the 2025 report.
- As previously reported, the ad hoc Committee identified the following trends:
 - Mature: Using digitization, automation (e.g., mobile/remote/virtual business process) and technology to improve efficiency and transparency and modernize operations
 - Current: Employing AI in County programs and services to increase accessibility, productivity, and innovation
 - Emerging: Access to and choice of cutting-edge technology (e.g., mobile biofeedback) to address mental, physical and social wellbeing
- The report will be incorporated into the Commission's 2025 Annual Report.
- A standalone Operational Trends Report will be shared with the Board Offices, Department Heads, including the Executive Office and Chief Executive Office, and the PMN.

COUNTYWIDE JUSTICE CRIMINAL COORDINATING COMMITTEE (CCJCC) UPDATE (AGENDA #12)

Committee Liaisons: Commissioners Parent, Donelan, and McIntyre. Commissioner McIntyre reported the following:

- The last Executive Committee meeting was held on July 15, 2026.
 - CCJCC General Committee membership
 - Staff recommendation to add the Department of Military and Veterans Affairs as a member agency on CCJCC's General Committee
 - Jail Closure Implementation Team (JCIT)
 - Report by JCIT on the progress towards the closing of Men's Central Jail
 - District Attorney Motion
 - Recommend that the Board of Supervisors clarify the need for multi-agency discussions to support the exploration and development of the Correctional Care Center concept as part of a comprehensive approach to closing Men's Central Jail
 - Emergency Response Planning
 - Discussion of shared response protocols to support continued justice operations in the event of an emergency, and consideration of potential committee action
- The next general meeting is scheduled for October 14, 2026.

COMMISSIONERS ANNOUNCEMENTS REGARDING CONFERENCES, MEETINGS AND GATHERINGS OF INTEREST TO THE COMMISSION (AGENDA #13)

None

COMMISSIONER DISCUSSION ON GOALS, IDEAS, FUTURE PROJECTS AND/OR DIRECTION OF THE COMMISSION (AGENDA #14)

Commissioner Landres reported hearing that the various steps of the Altadena wildfire rebuilding process may not be as integrated as they might appear within a single department (design permitting may be streamlined on paper but construction still faces barriers such as septic tank approvals or specific topological limitations) and suggested that the Commission continue to track the process. The Chair asked Commissioner Landres to draft a question for the Departments of Regional Planning and Public Works.

MATTERS NOT ON THE POSTED AGENDA TO BE PRESENTED AND PLACED ON A FUTURE AGENDA (AGENDA #15)

None

PUBLIC COMMENT (AGENDA #16)

None

ADJOURNMENT

Commissioner Landres moved to adjourn the meeting, seconded by Commissioner Waz. The meeting adjourned at 12:55 p.m. The next full Commission meeting will be held on Monday, August 24, 2026, at 10:00 a.m.