



Los Angeles County
QUALITY AND PRODUCTIVITY COMMISSION

MINUTES OF THE MEETING OF
JUNE 26, 2023, at 10:00 a.m.

County of Los Angeles
Quality and Productivity
Commission

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Virtual Meeting
Call in Number: (669) 900-9128
Meeting ID: 818 2183 1817
Passcode: 765441

https://bos-lacounty-
gov.zoom.us/j/81821831817?pwd=VkhPQXk0SWwxaFpOcXowS1ozWk1Z
QT09

CALL TO ORDER

Nichelle M. Henderson, Chair, called the meeting of the Quality and Productivity Commission to order at 10:07 a.m.

THE FOLLOWING COMMISSIONERS WERE PRESENT (TAKEN BY ROLL CALL):

- Jacki Bacharach
Maxwell Billieon (Virtual)
Viggo Butler
Rodney Gibson
Nancy G. Harris
Nichelle M. Henderson
Derek Hsieh (Virtual)
J. Shawn Landres
Huasha Liu
Edward McIntyre
E. Scott Palmer
William B. Parent
William R. Wright

ABSENT

- Teresa Dreyfuss
Yasmine-Imani McMorrin
Jeffrey J. Penichet
Dion Rambo

PRODUCTIVITY MANAGERS' NETWORK (PMN)

Heidi Oliva, Chair

OPENING REMARKS

Commissioner Henderson welcomed everyone to the Commission's in-person meeting, and noted the meeting is being recorded. She announced that members of the public could send their questions or comments to Jackie Guevarra during the meeting via email at Jguevarra@bos.lacounty.gov or via the chat feature. Please inform Jackie Guevarra via email or the chat feature which item(s) you have a comment on. Any information received will become part of the official meeting record.

Chair
Nichelle M. Henderson

First Vice Chair

William B. Parent

Second Vice Chair

Nancy G. Harris

Immediate Past Chair

Jacki Bacharach

Chairs Emeriti

Rodney C. Gibson, Ph.D.

J. Shawn Landres, Ph.D.

Edward T. McIntyre

Maxwell Billieon

Viggo Butler

Teresa Dreyfuss

Derek Hsieh

Huasha Liu

Yasmine-Imani McMorrin

E. Scott Palmer

Jeffrey Jorge Penichet

Dion Rambo

Will Wright

Executive Director

Jackie T. Guevarra, CPA

Program Manager

Laura Perez

Program Support

Tammy Johnson

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

"To enrich lives through
effective and caring service"

Members of the public were also given the opportunity to send their comments and questions to Jackie Guevarra, by June 25, 2023, 4:00 p.m. No written comments were received.

She also announced that each Commissioner will have the opportunity to speak on any agenda item and vote on the items will be taken by roll call.

LAND ACKNOWLEDGEMENT (AGENDA #2)

On November 1, 2022, the Board of Supervisors adopted a formal Land Acknowledgement for the County. Commissions are to open their public meetings with a Land Acknowledgement, as follows below. Commissioner Henderson announced that the Commission will start each Brown Act meeting by reading the Land Acknowledgement.

“The County of Los Angeles recognizes that we occupy land originally and still inhabited and cared for by the Tongva, Tataviam, Serrano, Kizh, and Chumash Peoples. We honor and pay respect to their elders and descendants -- past, present, and emerging -- as they continue their stewardship of these lands and waters. We acknowledge that settler colonization resulted in land seizure, disease, subjugation, slavery, relocation, broken promises, genocide, and multigenerational trauma. This acknowledgment demonstrates our responsibility and commitment to truth, healing, and reconciliation and to elevating the stories, culture, and community of the original inhabitants of Los Angeles County. We are grateful to have the opportunity to live and work on these ancestral lands. We are dedicated to growing and sustaining relationships with Native peoples and local tribal governments, including (in no particular order) the: Fernandño Tataviam Band of Mission Indians, Gabrielino Tongva Indians of California Tribal Council, Gabrieleno/Tongva San Gabriel Band of Mission Indians, Gabrieleño Band of Mission Indians - Kizh Nation, San Manuel Band of Mission Indians, San Fernando Band of Mission Indians. To learn more about the First Peoples of Los Angeles County, please visit the Los Angeles City/County Native American Indian Commission website lanaic.lacounty.gov

ASSEMBLY BILL 2449 (AGENDA #3)

Commissioner Henderson announced that AB 2449 became effective on January 1, 2023. Provisions of this bill permit members of a legislative body of a local agency to participate remotely and to not identify their location.

Commissioner Henderson announced that Commissioners Billieon and Hsieh are attending remotely under AB 2449 - emergency circumstances. Both Commissioners confirmed that no person over 18 years old is present at their respective locations.

Commissioner Palmer made a motion to approve the emergency circumstances for Commissioner Billieon to participate remotely. The motion was seconded by Commissioner Landres and approved by the following vote (taken by roll call):

Yes: Commissioners Bacharach, Butler, Gibson, Harris, Henderson, Landres, Liu, McIntyre, Palmer, Parent, and Wright
No: None
Abstain: None

Commissioner Landres made a motion to approve the emergency circumstances for Commissioner Hsieh to participate remotely. The motion was seconded by Commissioner Palmer and approved by the following vote (taken by roll call):

Yes: Commissioners Bacharach, Billieon, Butler, Gibson, Harris, Henderson, Landres, Liu, McIntyre, Palmer, Parent, and Wright
No: None
Abstain: None

Commissioner Henderson made a statement that the agenda was misnumbered. The agenda list item 6 and skips to item 8. For the record, there is no item 7 for discussion.

APPROVAL OF THE APRIL 24, 2023, MINUTES (AGENDA #4)

Commissioner Bacharach moved to approve the minutes of April 24, 2023, seconded by Commissioner Landres. The minutes were approved by the following vote (taken by roll call):

Yes: Commissioners Bacharach, Billieon, Butler, Gibson, Harris, Henderson, Hsieh, Landres, Liu, McIntyre, Palmer, Parent, and Wright
No: None
Abstain: None

PRESENTATION OF PRODUCTIVITY INVESTMENT FUND (PIF) PROPOSALS (FOR DISCUSSION AND POSSIBLE ACTION) AND FUND BALANCE REPORT, AS OF FISCUAL YEAR 2022-2023, 4th QUARTER (AGENDA#5)

Fund Balance Report

Commissioner Bacharach, Chair, Productivity Investment Board (PIB), reported that two proposals were before the Commission for consideration in the 4th Quarter of Fiscal Year 2022-2023. She also reported that as of March 31, 2023, the outstanding PIF fund balance is \$7,251,515. The two proposals being heard today total \$515,000. If both projects are approved, the fund balance would be \$6,736,515.

Presentation of PIF Proposal for Discussion and Action

23.10 – Public Health, for *Better Outcomes through Optimizing Systems Technology (BOOST)*, \$165,000 Recoverable Grant

Dr. Barbara Ferrer, Dr. Deborah Allen, Craig Vincent Jones, and Lonnie Resser were in attendance to support and answer questions regarding the project.

Commissioner Bacharach reported there is a motion out the Productivity Investment Board (PIB) recommending a \$165,000 Recoverable Grant.

Commissioner Parent presented the project. The grant would be used to fund Phase II in the development of a Comprehensive Data Management System for the Child Welfare Public Health Nursing (PHN) Program. The system will improve PHN responsiveness to the needs

of children and their families in the child welfare system, better preserve their safety and well-being, and enhance program effectiveness.

After discussion and questions, Commissioner Parent made a motion to approve a \$165,000 Recoverable Grant. The motion was seconded by Commissioner McIntyre.

Commissioner Landres amended the motion to add the following: the Recoverable Grant status terminates if the Department's application to the Chief Information Office for Information Technology Fund (ITF) is not approved. At which time, the Recoverable Grant becomes a Grant for \$165,000.

The motion was approved by the following vote (taken by roll call):

Yes: Commissioners Bacharach, Billieon, Butler, Gibson, Harris, Henderson, Hsieh, Landres, Liu, McIntyre, Palmer, Parent, and Wright
No: None
Abstain: None

23.9– Fire, for *Emergency Responder Radio Coverage Systems* \$350,000 Grant

Fire Chief Anthony Marrone, Deputy Fire Chief Nicholas Duvally, Acting Fire Chief Mike Tsao, Fire Captain Mark Tyler, and Heidi Oliva were in attendance to support and answer questions regarding the project.

Commissioner Bacharach reported there is a motion out the Productivity Investment Board (PIB) recommending a \$350,000 Grant.

Commissioner Gibson presented the project. The grant would be used to fund a pilot project to utilize a third-party contractor to provide services for plan review, inspection, and annual testing in in-building Emergency Responder Radio Coverage Systems (ERRCS).

Public Comment:

Arnold Sachs gave public comment.

After discussion and questions, Commissioner Landres amended the motion out of the PIB to approve a \$350,000 loan, with no interest or payments made until the next Fire District rate increase. The motion was seconded by Commission Butler.

After further discussion and questions, Commissioner Bacharach made a substitute motion to approve the original grant of \$350,000. The motion was approved by the following vote (taken by roll call):

Yes: Commissioners Bacharach, Billieon, Gibson, Harris, Henderson, Hsieh, Liu, McIntyre, Palmer, and Parent
No: Commissioners Butler and Wright
Abstain: Commissioner Landres

CHAIR'S REPORT: ADMINISTRATIVE ITEMS, DEPARTMENT VISITS, AD HOC COMMITTEE (AGENDA #6)

Commissioner Henderson, reported the following:

- The next regular Commission meeting will be on Monday, July 24, 2023. Peter Loo, Acting Chief Information Officer, is invited as the featured speaker to provide an overview on the countywide enterprise Information technology projects process. The next regular Commission meeting after that will be on Monday, August 28, 2023. There is no meeting scheduled in September 2023
- The next PIB meeting will be on Monday, August 7, 2023, to review PIF applications that were received for the 1st quarter of Fiscal Year 2023-2024
- Commissioners Gibson, McIntyre, and Wright were approved by the Board of Supervisors for reappointment at the June 6, 2023 Board meeting

PMN CHAIR'S REPORT: GENERAL MEETING AND TRAINING (AGENDA #7)

Heidi Oliva, Chair, reported the following:

- Approximately 150 people, including Productivity Managers, attended the June 14, 2023, Leadership Conference. She thanked Productivity Managers Andrea Barnes (Child Support Services) and Jessica Gama (Probation), for participating in the 2023 Leadership Conference Ad Hoc Committee
- PMN General Meeting and Training – On May 3, 2023, the PMN held its quarterly meeting virtually. Approximately 42 Productivity Managers attended, along with Commissioners Palmer and Hsieh. Training was provided by:
 - Productivity Managers Inna Sarac (Fire) and Patricia Soltero-Sanchez (Health Services, Rancho Los Amigos National Rehabilitation Center), who are this year's Productivity and Quality Awards (PQA) Co-Chairs, gave a presentation on the PQA application process
 - Productivity Manager Leslie Martinez (Health Services, Los Angeles General Medical) gave a presentation on the Department's Quality Academy Training Program. This project was the 2019 PQA Silver Eagle Winner
- PQA proposals were due on Friday, June 23, 2023. The PMN Executive Committee will meet on Tuesday, June 27, 2023 to review all the entries to ensure there are no issues with the application. The PQA evaluation is scheduled for August 2, 2023
- The Fiscal Year 2023-24 1st Quarter PIF proposals are due July 7, 2023. The PIB Advisory Committee will meet on July 19, 2023 to review and discuss the proposals with department representatives

EXECUTIVE DIRECTOR'S REPORT: COMMISSION EVENTS UPDATE, CALENDAR OF EVENTS, DEADLINES, ADMINISTRATIVE ITEMS (AGENDA #8)

Jackie Guevarra, Executive Director, reported on the following:

- She reminded Commissioners to notify Commission staff if they are participating remotely under AB 2449 at least 72 hours prior to (just cause) or by 9:00 a.m. the day of the meeting(emergency circumstance)
- Training reminders were sent out to Commissioners using Board of Supervisors email addresses, which they cannot access. Commission staff have notified Human Resources and Information Resources Management of the of the invalid email addresses used

- The annual Statement of Economic Interest form (Form 700) was due on April 3, 2023. As of this meeting, three Commissioners have not filed their forms. Commissioners can submit the form online or complete a hard copy and send to Commission staff. The Board of Supervisors will be notified this week of outstanding filers. A monetary penalty will be assessed to the filer
- Staff has been working on and/or preparing for various meetings:
 - Working on the Summer 2023 Quarterly Newsletter due out on June 30, 2023
 - Looking for Commissioners to join the 2024 Leadership Conference ad hoc Committee. A notice was sent out asking for volunteers
- Commission staff is preparing for the PQA applications evaluation at the Hacienda Heights Community Center on August 2, 2023. She asked Commissioners to save-the-date for the PQA Top Ten site visits (August 14-30, 2023)
- There are five remaining Department Visits for the year. She reminded Commissioners to notify Commission staff if they cannot attend scheduled visits so that Commission staff can find replacements

DEPARTMENT VISITS AD HOC COMMITTEE UPDATE (AGENDA #9)

Commissioner Gibson made the following report:

- The Department Visit reports for the Departments of Health Services, Human Resources, Public Works, Parks and Recreation, Animal Care and Control and Museum of Natural History is included in the meeting packet for Commissioners' review and comment. The reports were received and filed with no discussion

Public Comment:

Arnold Sachs gave public comment.

LEADERSHIP CONFERENCE AD HOC REPORT (AGENDA #10)

Commissioner Parent made the following report:

- The Leadership Conference was held on Wednesday, June 14, 2023, from 9:00 a.m. – 11:30 a.m., at the Music Center, Dorothy Chandler Pavilion, Grand Hall
- The theme was: *“Winning With Trust Through Innovation”*
- There were 150 guests in attendance with 427 livestreaming audience. The panel speakers received very good ratings. Commissioner Parent acknowledged Commissioner Rambo's opening video during the conference and thanked the ad hoc Committee members: Dion Rambo (Vice-Chair), Jacki Bacharach, Nichelle M. Henderson, Shawn Landres, Edward McIntyre, Yasmine-Imani McMorrin, Jessica Gama (Probation) and Andrea Barnes (Child Support Services)
- Volunteers are needed to serve on the 2024 Leadership Conference ad hoc Committee. The term starts July 1, 2023, through June 30, 2024. Please contact Jackie Guevarra and let her know if you are interested

2023 PRODUCTIVITY AND QUALITY AWARDS REPORT UPDATE (AGENDA #12)

Commissioner McIntyre, Vice Chair, made the report on behalf of Chair, Teresa Dreyfuss:

- Encourage Commissioners to attend the evaluation on August 2, 2023, from 9:00 a.m. -3:30 p.m. at the Hacienda Heights Community Center

- Remind Commissioners that they must participate in at least three Top Ten site visits scheduled from August 14 – 30, 2023
- Event Date is Wednesday, October 18, 2023, from 11:30 a.m. – 2:00 p.m.

PROCUREMENT AD HOC COMMITTEE REPORT UPDATE (AGENDA #13)

Commissioner Butler made the following report:

- The ad hoc Committee has been working to onboard a consultant
- The Executive Office Fiscal team is working with County Counsel on contract language
- Next steps are to issue a status report to the Board of Supervisors and work with County departments on a pending draft report for the consultant to validate

COUNTYWIDE CRIMINAL JUSTICE COORDINATION COMMITTEE (CCJCC) UPDATE (AGENDA #14)

Commissioner McIntyre reported that no Commissioners attended the May 10, 2023 meeting. However, he provided a brief summary of the meeting minutes from the CCJCC website. The meeting for Wednesday, June 14, 2023, was cancelled. The next meeting will be held on Wednesday, July 12, 2023.

COMMISSIONER ANNOUNCEMENTS REGARDING CONFERENCES, MEETINGS, AND GATHERINGS OF INTEREST TO THE COMMISSION (AGENDA#13) – FOR DISCUSSION ONLY (AGENDA #15)

Commissioner Wright announced that an annual breakfast with Supervisor Horvath has been postponed from June 29, 2023, to August 4, 2023. Everyone is invited to attend the breakfast in Santa Monica.

Commissioner Henderson reported that Rambo House and Telehealth Van sponsored a Community Flag Football and Mental Health Summit at West Los Angeles College on June 24, 2023. It was designed specifically for the underserved minority communities within Los Angeles County. The event was a blend of athletics and mental health awareness. The event showcased the importance of mental well-being, and the positive role community and sports can play in addressing mental health disparities.

On June 27, 2023, Commissioner Rambo coordinated and produced the 35th Annual Los Angeles County Department of Children and Family Services Foster Youth Graduation. The graduation was held at the Walt Disney Concert Hall, with more than 180 Foster youth graduating, and attended by more than 600 social workers. All the graduates are transitioning to college with remarkable achievements with a GPA of 2.4 and higher. This event was attended by the Director of Children and Family Services, Brandon Nichols, and Chief Executive Officer, Fesia Davenport.

COMMISSIONER DISCUSSION ON GOALS, IDEAS, FUTURE PROJECTS, AND/OR DIRECTION OF THE COMMISSION (AGENDA #16) – FOR DISCUSSION ONLY

None

MATTERS NOT ON THE POSTED AGENDA TO BE PRESENTED AND PLACE ON A FUTURE AGENDA (AGENDA #17) – FOR DISCUSSION ONLY

None

PUBLIC COMMENT (AGENDA #18)

Arnold Sachs gave public comment.

ADJOURNMENT

Commissioner Gibson moved to adjourn the meeting, seconded by Commissioner McIntyre. The meeting adjourned at 12:41 p.m. The next full Commission meeting will be on Monday, July 24, 2023.