



LOS ANGELES COUNTY  
**COMMISSION ON HIV**



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# EXECUTIVE COMMITTEE Virtual Meeting

Thursday, July 22, 2021

1:00PM -3:00PM (PST)

\*Meeting Agenda + Packet will be available on our website at:  
<http://hiv.lacounty.gov/Executive-Committee>

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## PUBLIC COMMENTS

**Public Comments will open at the time referenced on the meeting agenda. For those who wish to provide live public comment, you may do so by joining the WebEx meeting through your computer or smartphone and typing PUBLIC COMMENT in the Chat box.** For those calling into the meeting via telephone, you will not be able to provide live public comment. However, you may provide written public comments or materials by email to [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org). Please include the agenda item and meeting date in your correspondence. All correspondence and materials received shall become part of the official record.

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## LOS ANGELES COUNTY COMMISSION ON HIV



3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-6748

HIVCOMM@LACHIV.ORG • <http://hiv.lacounty.gov>

### CODE OF CONDUCT

We welcome commissioners, guests, and the public into a space where people of all opinions and backgrounds are able to contribute. We create a safe environment that celebrates differences while striving for consensus and is characterized by consistent, professional, and respectful behavior. Our common enemies are HIV and STDs. We strive to be introspective and understand and clarify our assumptions, while appreciating the complex intersectionality of the lives we live. We challenge ourselves to be self-reflective and committed to an ongoing understanding. As a result, the Commission has adopted and is consistently committed to implementing the following guidelines for Commission, committee, and associated meetings.

**All participants and stakeholders should adhere to the following:**

- 1) We strive for consensus and compassion in all our interactions.**
- 2) We respect others' time by starting and ending meetings on time, being punctual, and staying present.**
- 3) We listen, don't repeat what has already been stated, avoid interrupting others, and allow others to be heard.**
- 4) We encourage all to bring forth ideas for discussion, community planning, and consensus.**
- 5) We focus on the issue, not the person raising the issue.**
- 6) We give and accept respectful and constructive feedback.**
- 7) We keep all issues on the table (no "hidden agendas"), avoid monopolizing discussions and minimize side conversations.**
- 8) We have no place in our deliberations for homophobic, racist, sexist, and other discriminatory statements and "-isms" (including transphobia, ableism, and ageism).**
- 9) We give ourselves permission to learn from our mistakes.**

Approved (11/12/1998); Revised (2/10/2005; 9/6/2005); **Revised (4/11/19)**



LOS ANGELES COUNTY  
**COMMISSION ON HIV**



AGENDA FOR THE **VIRTUAL** MEETING OF THE  
LOS ANGELES COUNTY COMMISSION ON HIV (COH)  
**EXECUTIVE COMMITTEE**

Thursday, July 22, 2021 @ 1:00 P.M.– 3:00 P.M.

To Join by Computer, please Register at:

<https://tinyurl.com/yh25sam7>

*\*link is for non-Committee members + members of the public*

To Join by Phone: +1-415-655-0001

Access code: 145 853 5915

<b>Executive Committee Members:</b>			
<i>Bridget Gordon, Co-Chair</i>	<i>David Lee, MPH, LCSW, Co-Chair</i>	Erika Davies	Kevin Donnelly
Lee Kochems, MA	Carlos Moreno	Katja Nelson, MPP	Frankie Darling-Palacios
Mario J. Pérez, MPH	Juan Preciado	Kevin Stalter	Justin Valero, MPA (Exec, At large)
<b>QUORUM:</b>	<b>7</b>		

AGENDA POSTED: July 15, 2021

ATTENTION: Any person who seeks support or endorsement from the Commission or Committee on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

ACCOMMODATIONS: Interpretation services for the hearing impaired and translation services for languages other than English are available free of charge with at least 72 hours' notice before the meeting date. To arrange for these services, please contact the Commission office at (213) 738-2816 or via email at [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org).

Servicios de interpretación para personas con impedimento auditivo y traducción para personas que no hablan Inglés están disponibles sin costo. Para pedir estos servicios, póngase en contacto la oficina de la Comisión al (213) 738-2816 (teléfono), o por correo electrónico a [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org), por lo menos 72 horas antes de la junta.

SUPPORTING DOCUMENTATION can be obtained at the Commission on HIV Website at: <http://hiv.lacounty.gov>. The Commission Offices are located in Metroplex Wilshire, one building west of the southwest corner of Wilshire and Normandie. Validated parking is available in the parking lot behind Metroplex, just south of Wilshire, on the west side of Normandie.

NOTES on AGENDA SCHEDULING, TIMING, POSTED and ACTUAL TIMES, TIME ALLOTMENTS, and AGENDA ORDER: Because time allotments for discussions and decision-making regarding business before the Commission's standing committees cannot always be predicted precisely, posted times for items on the meeting agenda may vary significantly from either the actual time devoted to the item or the actual, ultimate order in which it was addressed on the agenda. Likewise, stakeholders may propose adjusting the order of various items at the commencement of the committee meeting (Approval of the Agenda), or times may be adjusted and/or modified, at the co-chairs' discretion, during the course of a meeting. If a stakeholder is interested in joining the meeting to keep abreast of or participate in consideration of a specific agenda item, the Commission suggests that the stakeholder plan on attending the full meeting in case the agenda order is modified or timing of the items is altered. All Commission committees make every effort to place items that they are aware involve external stakeholders at the top of the agenda in order to address and resolve those issues more quickly and release visiting participants from the obligation of staying for the full meeting.

External stakeholders who would like to participate in the deliberation of discussion of a posted agenda item, but who may only be able to attend for a short time during a limited window of opportunity, may call the Commission's Executive Director in advance of the meeting to see if the scheduled agenda order can be adjusted accordingly. Commission leadership and staff will make every effort to accommodate reasonable scheduling and timing requests—from members or other stakeholders—within the limitations and requirements of other possible constraints.

Call to Order, Introductions, and Conflict of Interest Statements

1:00 P.M. – 1:03 P.M.

#### **I. ADMINISTRATIVE MATTERS**

- |    |                             |                  |                       |
|----|-----------------------------|------------------|-----------------------|
| 1. | Approval of Agenda          | <b>MOTION #1</b> | 1:03 P.M. – 1:05 P.M. |
| 2. | Approval of Meeting Minutes | <b>MOTION #2</b> | 1:05 P.M. – 1:07 P.M. |

#### **II. PUBLIC COMMENT**

1:07 P.M. – 1:10 P.M.

3. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission.

#### **III. COMMITTEE NEW BUSINESS ITEMS**

1:10 P.M. – 1:13 P.M.

4. Opportunity for Committee members to recommend new business items for the full body or a committee level discussion on non-agendized matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation, or where the need to take action arose subsequent to the posting of the agenda.

#### **IV. REPORTS**

- |    |  |                       |
|----|--|-----------------------|
| 5. | <b>Executive Director's/Staff Report</b>   | 1:35 P.M. – 1:45 P.M. |
|    | A. Commission/County Operational Updates   |                       |
|    | B. Commission and Committee Activities   |                       |
| 6. | <b>Co-Chair's Report</b>   | 1:45 P.M. – 2:05 P.M. |
|    | A. "So You Want to Talk About Race?" Book Reading Activity   |                       |
|    | <ul style="list-style-type: none"> <li>• Brief Excerpts Only from Chapters 8-9</li> <li>• Brief 5 Minute Discussion</li> </ul> |                       |
|    | B. July 8, 2021 COH Meeting   FOLLOW UP + FEEDBACK   |                       |
|    | C. August 12, 2021 (Draft) COH Meeting Agenda   REVIEW + FEEDBACK  |                       |
|    | D. 2021 Annual Meeting Planning  |                       |

- E. Ending the HIV Epidemic (EHE) COH Leads | UPDATES
- F. Black African American Community (BAAC) Task Force | UPDATES

- 7. Division of HIV and STD Programs (DHSP) Report** 2:05 P.M. – 2:20 P.M.
- A. Fiscal, Programmatic and Procurement Updates
    - (1) Ryan White Program (RWP) Parts A & B | UPDATES
    - (2) 2020-2021 Fiscal | UPDATES

- 8. Standing Committee Reports** 2:20 P.M. – 2:40 P.M.
- A. Standards and Best Practices (SBP) Committee
    - (1) Service Standards Development Training | FOLLOW UP
  - B. Public Policy Committee
    - (1) County, State and Federal Policy and Legislation
      - 2021 Legislative Docket | UPDATES
      - COH Response to the STD Crisis
    - (2) County, State and Federal Budget
  - C. Operations Committee
  - D. Planning, Priorities and Allocations (PP&A) Committee
    - (1) RWP Priority Setting and Resource Allocation (PSRA) Process | UPDATE
    - (2) Data Summit | FOLLOW UP
    - (3) Prevention Planning Activities

- 9. Caucus, Task Force, and Work Group Reports:** 2:40 P.M. – 2:50 P.M.
- A. Aging Task Force | September 7, 2021 @ 1-3PM
  - B. Consumer Caucus | August 12, 2021, 2021 @ 2:30-4:30PM *\*note change in time*
  - C. Prevention Planning Workgroup | August 25, 2021 @ 5:30-7PM
  - D. Transgender Caucus | September 28, 2021 @ 10am-12PM
  - E. Women's Caucus | August 16, 2021 @ 2-4PM

**V. NEXT STEPS**

- 10.**
- A. Task/Assignments Recap 2:50 P.M. – 2:53 P.M.
  - B. Agenda development for the next meeting 2:53 P.M. – 2:55 P.M.

**VI. ANNOUNCEMENTS**

2:55 P.M. – 3:00 P.M.

- 11.**
- A. Opportunity for members of the public and the committee to make announcements

**VII. ADJOURNMENT**

- 12.**
- A. Adjournment for the meeting of July 22, 2021. 3:00 P.M.

PROPOSED MOTION(s)/ACTION(s):	
<b>MOTION #1:</b>	Approve the Agenda Order, as presented or revised.
<b>MOTION #2:</b>	Approve the Executive Committee minutes, as presented or revised.





# LOS ANGELES COUNTY COMMISSION ON HIV



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HIVCOMM@LACHIV.ORG • <http://hiv.lacounty.gov> ORG • VIRTUAL WEBEX MEETING

*Presence at virtual meetings is recorded based on the attendance roll call. Only members of the Commission on HIV are accorded voting privileges and must verbally acknowledge their attendance in order to vote.  
Approved meeting minutes are available on the Commission's website; meeting recordings are available upon request.*

## EXECUTIVE COMMITTEE MEETING MINUTES

June 24, 2021

COMMITTEE MEMBERS			
P = Present   A = Absent			
Bridget Gordon, Co-Chair	P	Katja Nelson, MPP	P
David Lee, MPH, LCSW, Co-Chair	P	Mario J. Pérez, MPH	P
Frankie Darling-Palacios	P	Juan Preciado	P
Erika Davies	A	Kevin Stalter	P
Lee Kochems, MA	P	Justin Valero, MA	P
Carlos Moreno	P		
COMMISSION STAFF AND CONSULTANTS			
Cheryl Barrit, Jose Rangel-Garibay, Dawn Mc Clendon, Carolyn Echols-Watson, and Sonja Wright Jim Stewart, Parliamentarian			
DHSP STAFF			
Julie Tolentino, MPH			

\*Some participants may not have been captured electronically. Attendance can be corrected by emailing the Commission.

\*Members of the public may confirm their attendance by contacting Commission staff at [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org).

\*Meeting minutes may be corrected up to one year from the date of Commission approval.

**Meeting agenda and materials can be found on the Commission's website at**

[http://hiv.lacounty.gov/Portals/HIV/Commission%20Meetings/2021/Package/Pkt\\_ExecComm\\_062421\\_part\\_062221\\_1.pdf?ver=tMgDqVBshSId-NsvOS9cRw%3d%3d](http://hiv.lacounty.gov/Portals/HIV/Commission%20Meetings/2021/Package/Pkt_ExecComm_062421_part_062221_1.pdf?ver=tMgDqVBshSId-NsvOS9cRw%3d%3d)

### CALL TO ORDER-INTRODUCTIONS-CONFLICTS OF INTEREST

- David Lee, Co-Chair, called the meeting to order at 1:01 pm and led introductions. Bridget Gordon, Co-Chair, reviewed housekeeping reminders and Code of Conduct.

### I. ADMINISTRATIVE MATTERS

#### 1. APPROVAL OF AGENDA

**MOTION #1:** Approve the Agenda Order, as presented (✓ Passed by Consensus)

#### 2. APPROVAL OF MEETING MINUTES

**MOTION #2:** Approve the Executive Committee Meeting Minutes, as presented (✓ Passed by Consensus)

## **II. PUBLIC COMMENT**

3. **OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION.** *No public comment.*

## **III. COMMITTEE NEW BUSINESS ITEMS**

4. **OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMS REQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA:** *No new business items.*

## **5. IV. PRESENTATION**

**National Institute of Health (NIH) Grant Proposal: Using molecular epidemiology to identify high priority groups for HIV prevention and engagement, evaluate the effectiveness of prevention services for people living with HIV (PLWH) and people at risk for HIV in addressing the “Respond” pillar of the Ending the HIV Epidemic (EHE) Initiative**

- Susan Little, MD, Infectious Disease Specialist, Professor of Medicine in Residence and Joel Wertheim, PhD, Assistant Professor, Division of Infectious Diseases and Global Public Health, San Diego Center for AIDS Research (CFAR), University of California San Diego presented on their Assessment of Phylogenetics and Phylodynamics to Improve Resource Equity grant proposal; see PowerPoint (PPT) presentation in meeting packet.
- Dr. Little requested a Letter of Support from the COH and regular opportunities to present study-related data for feedback during the grant and engagement in a separate study specific advisory group.
- ➡ Dr. Little to forward a draft letter of support to COH for review and endorsement.

## **V. REPORTS**

### **6. EXECUTIVE DIRECTOR/STAFF REPORT**

#### **A. Commission/County Operational Updates**

- Cheryl Barrit, MPIA, Executive Director, reported that Governor Gavin Newsom extended the Executive Orders related to the Brown Act until the end of the September at which time, beginning October 2021, in person meetings will resume unless otherwise announced by the Governor. Until then, the Commission will continue to convene its meetings virtually and noted that the Commission’s Teleconference Policy has been forwarded to County Counsel for review and to identify additional accommodations for those who would like to continue to attend meetings virtually once in-person meetings resume.
- C. Barrit announced that the Commission office will be moving to the County’s new Vermont Corridor Administrative Offices Building (aka Vermont Corridor) located at 510 S. Vermont Avenue, Los Angeles effective August 6, 2021.
- Approved by the Board of Supervisors in 2018, the Vermont Corridor will serve as the headquarters for the County of Los Angeles Departments of Mental Health (DMH) and Workforce Development, Aging, and Community Services (WDACS). The Commission was recently added to that list.

- C. Barrit shared that the move will present a significant cost savings and benefit to the Commission and will be in alignment with the County's initiative to promote health and wellness and to reduce carbon footprints by transitioning much of the workforce to a permanent telecommuting and/or hybrid in-person and telecommuting schedule which is a requirement for occupants of the Vermont Corridor.
- The Commission secured three cubicles and one office for staff, all of whom will continue a hybrid work model with staggered work schedules on a permanent basis.
- The Vermont Corridor will accommodate the Commission's standing meetings as it has sufficient meeting space to accommodate the Commission's needs.
- Parking will be free to staff, Commission members and members of the public; once again, a significant benefit and cost savings to the Commission.
- C. Barrit noted and emphasized that the public and Commission members will have access to the first and second floors as they are designated public facing areas, however, access to the upper floors are restricted to resident County employees only. The Commission will be housed on the 14<sup>th</sup> floor.
- C. Barrit noted that COH staff will continue to generate electronic meeting packets and materials once in-person meetings resume; all Commission members and members of the public are encouraged to continue accessing Commission materials via its website.
- COH staff will begin preparing for the move immediately without disruption to the Commission's work or meeting schedule.
- C. Barrit noted that once the move has been finalized and in person meetings resume, an Open House will be scheduled.

**B. Commission and Committee Activities**

- C. Barrit shared that once the final report is received by HealthHIV on its findings from the assessment the Commission's effectiveness, she will review and prepare a summary to present to the Committee and create a framework as a guide on how to address the findings.
- C. Barrit announced that there will not be a Human Relations Commission training conducted at the July COH meeting rather it will resume at the August 12, 2021 COH meeting with focus on self-management.

**7. CO-CHAIR'S REPORT**

- D. Lee shared that he, COH member Danielle Campbell, and COH staff Dawn Mc Clendon met with Supervisorial District 2 Health Deputies Yolonda Vera and Hyunhye Seo (D2) on June 16, 2021 to discuss collaboration on addressing the needs of the Black/African American community impacted by STI and HIV. D. Lee noted that although brief, the meeting was a positive step forward with an agreement by D2 to reconvene their quarterly STD stakeholder meeting, promote the COH's STD letter to the BOS once finalized, and champion specific Black African American Community (BAAC) Task Force recommendations as provided.
- Regular follow up meetings will be held with D2
- ➡ D. Lee will provide ongoing updates accordingly.

**A. "So You Want to Talk About Race?" Book Reading Activity**

- B. Gordon read excerpts of Chapters 6 & 7 and led a brief 5-minute discussion thereafter.
- ➡ Frankie Darling-Palacios volunteered to read for the next meeting.

**B. June 10, 2021 COH Meeting | FOLLOW UP + FEEDBACK *No feedback/comments.***



- C. **July 8, 2021 (Draft) COH Meeting Agenda | REVIEW + FEEDBACK** *No feedback/comments.*
- D. **COH Letter Re: Methods and Leading Practices for Advancing Equity and Support for Underserved Communities Through Government | Request for Information (RFI) Due July 6, 2021**
  - ➡ Committee members requested to provide edits to the draft letter by July 1, 2021 to C. Barrit; draft letter in meeting packet.
- E. **Ending the HIV Epidemic (EHE) Steering Committee COH Liaison Report | UPDATES**
  - B. Gordon shared that a comprehensive EHE update will be provided by Julie Tolentino, MPH (DHSP) at the July 12, 2021 COH meeting and that a presentation by AMAAD will follow as the new EHE community engagement contractor.

**8. DIVISION OF HIV AND STD PROGRAMS (DHSP)**

**A. Fiscal, Programmatic and Procurement Updates**

**(1) Ryan White Program (RWP) Parts A & B | UPDATES**

**(2) 2020-2021 Fiscal | UPDATES**

- Mario J. Perez, MPH, Director, reported that DHSP is in the final stages of reconciling the Part A, B and Minority AIDS Initiative (MAI) expenditures for the Ryan White Program year ending February 28, 2021. Based on information compiled to date, DHSP has more than maximized the Part A and B awards and is currently determining where the excess expenditures will be absorbed, i.e. Net County Cost (NCC).
- M. Perez noted that while all federal funding awarded during the last program year has been expended, there needs to be an increased leveraging among the network of services to improve health outcomes of people living with HIV.
- M. Perez further noted that there are areas that continue to be of concern around linkage to care and viral suppression.
- M. Perez stressed the importance of Part C providers working collectively and intentionally in addressing the pillars of the EHE plan and thanked them for their commitment in doing so as provided in their Part C grant applications.
- M. Perez announced that he will provide an update on the office's reconstitution and reopening efforts at the next meeting. He expressed that staff is eager to get back to work and meet the needs of the community.

**B. Ending the HIV Epidemic (EHE) Activities**

- J. Tolentino, MPH, EHE Program Manager, reported that the EHE Steering Committee (SC) convened a small group meeting on June 12, 2021 focusing on HIV cluster detection and response as part of Pillar 4 of the EHE Initiative.
- DHSP staff is working with the SC on developing a HIV cluster detection and response plan and is soliciting feedback from the SC to incorporate into the plan.
- J. Tolentino indicated that the SC is preparing for their upcoming larger meeting and that she will provide updates appropriately.
- A comprehensive EHE report will be provided at the July 12 COH meeting followed by a presentation by AMAAD, the EHE community engagement contractor.
- Lastly, J. Tolentino noted that a meeting has been scheduled with the COH EHE liaisons and is looking forward to fostering partnership in ending the EHE epidemic.

**9. Standing Committee Reports**

**A. Standards and Best Practices (SBP) Committee**

**(1) Childcare Service Standards MOTION #3:** *Approve Childcare Service Standards, as presented or revised. (✓ Approved by Majority- Roll Call)*

**(2) 2021 Service Standards | UPDATES**

HRSA Target Technical Assistance provider Emily Gantz-McKay will be providing a Service Standards training at the next SBP Committee meeting on July 6, 2021. All are encouraged to attend to learn how standards are developed.

**B. Public Policy Committee (PPC)**

**(1) County, State and Federal Policy and Legislation**

- 2021 Legislative Docket **MOTION #4:** *Approve 2021 Legislative Docket, as presented or revised. (✓ Approved as Amended by Majority- Roll Call)*

- K. Nelson noted that LA County was one of the pilot sites for the “overdose prevention” bill – [SB 57](#)
- Concerns were shared regarding the COH’s position on [AB 453](#) as it was expressed that it has the potential of stigmatizing and criminalizing HIV. Committee therefore amended the motion as agendized, removing [AB 453](#) from the docket with instruction to return the bill back to the PPC and send to the Caucuses for further review and analysis and provide feedback to the PPC at its next meeting.
- K. Nelson reported that Governor Newsom is due to sign legislation toward end of September; the PPC will continue to watch the status of each bill reflected on the docket and provide ongoing updates to the Committee.
- ➡ COH staff to send [AB 453](#) to the Women’s, Transgender and Consumer Caucus for review and feedback.

- COH Response to the STD Crisis

- COH leadership met to discuss the COH’s response to the STD crisis to include revising the draft letter to the BOS and the Department of Public Health.
- The revised draft letter has been updated to include recent 2020 surveillance HIV/STD data as well as recommendations and opportunities for funding and resources, followed by a Call to Action by the BOS; draft letter located in meeting packet.
- Talking points will be developed for stakeholders who wish to make public comment at an upcoming BOS meeting in support of the COH’s letter to the BOS.
- Recommendation was made to forward draft letter to the COH members for input.
- ➡ COH staff to forward draft letter to COH members for feedback.

**(2) County, State and Federal Budget**

- Key negotiations still pending by the Governor on the state budget
  - ➡ K. Nelson will provide updates at the next meeting.

**C. Operations Committee**

- (1) Standards and Best Practices (SBP) Committee Only Member Application:  
Mark Mintline, DDS MOTION #5: *Approve Standards and Best Practices (SBP) Committee member only application for Mark Mintline, DDS, as presented or revised and forward to Board of Supervisors for appointment.* (✓ Approved by Majority- Roll Call)
- (2) Renewing Membership Partial Slate **MOTION #6:** *Approve Renewal Membership Applications, as presented or revised, and forward recommendations to Board of Supervisors for appointment as follows: Everardo Alvizo (Seat 3); Derek Murray (Seat 5); Harold Glenn San Agustin (Seat 13); Alasdair Burton (Seat 21, Alternate); Joe Green (Seat 33), Bridget Gordon (Seat 35); Justin Valero (Seat 39); Maribel Ulloa (Seat 41); Paul Nash (Seat 45); and Felipe Findley (Seat 49).* (✓ Approved by Majority- Roll Call)
- (3) Revised Attendance Policy #08.3204 **MOTION #7:** *Approve Revised Attendance Policy #08.3204 as presented or revised.* (✓ Approved by Majority- Roll Call)
- (4) COH Tool Kit
  - COH staff developed a tool kit to assist COH members with community engagement, social media promotion and other outreach efforts to promote the Commission and its activities. The tool kit includes but is not limited to customized PPT presentations, facts sheets, flyers, EHE material, etc. Staff is currently developing an instructional guide to accompany the tool kit at the request of the Committee and will be available to COH members once finalized.

**D. Planning, Priorities and Allocations (PP&A) Committee**

**(1) RWP Priority Setting and Resource Allocation (PSRA) Process | UPDATE**

**(2) Data Summit**

- F. Darling-Palacios reported the Committee will kick off the PSRA process for the current program year with a Data Summit. The Data Summit will consist of presentations and review of programmatic and epidemiological data to help inform the Committee in its decision making.
- The Data Summit will take place during the PP&A Committee meeting on Tuesday, July 20 from 1-4PM \*extended meeting. All are encouraged to attend.
- Kevin Donnelly was nominated for PP&A Co-Chair; elections to take place at the July 20, 2021 PP&A Committee meeting.

**(3) Prevention Planning Workgroup (PPW) Activities**

- The PPW is currently reviewing the Prevention Standards for updates and are recommending to the SBP Committee revisions to include HIV testing, screening and biomedical prevention services.

**10. Caucus, Task Force, and Work Group Reports**

- A. Aging Task Force (ATF) | July 6, 2021 @ 1-3pm
  - The ATF continues to meet to discuss and develop a framework for what comprehensive care looks like for people 50+ living with HIV; a presentation to the COH forthcoming.
- B. Black/African American Community (BAAC) Task Force **MOTION #8: Approve to temporarily suspend the BAAC Task Force for 90 days until a new meeting framework and leadership structure is developed that guarantees constructive and respectful engagement and outlines a clear consequence cycle for persons who do not adhere to the rules of engagement, as presented or revised. (✓ Approved by Majority- Roll Call)**
  - Concerns, Restructure & Next Steps
    - ➡ The BAAC Task Force will continue to be a standing item under the Co-Chair Report for continued discussions on strategies in sustaining the efforts of the task force and implementation of its recommendations post 90-day pause.
- C. Consumer Caucus | July 8, 2021 @ 3-4:30pm
- D. Prevention Planning Workgroup | June 23, 2021 @ 5:30-7PM
- E. Transgender Caucus | July 27, 2021 @ 10am-12pm
- F. Women's Caucus | June 21, 2021 @ 2-4pm
  - The Caucus, in partnership with the Aging Task Force, is planning another panel presentation as part of its virtual lunch & learn series on Women Living with HIV & Aging on July 19, 2021 @ 2-4pm.

**VI. NEXT STEPS**

**11. TASK/ASSIGNMENTS RECAP**

- Refer to foregoing action items in red.
- All approved motions will elevate to the July 12, 2021 COH meeting for final approval.

**12. AGENDA DEVELOPMENT FOR NEXT MEETING**

- No new items; refer to foregoing actions in red.

**VII. ANNOUNCEMENTS**

**13. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS.**

- K. Donnelly announced that the Long Beach Planning Group is hosting a Long-Term Survivors event on Monday, June 28 @ 12-2pm and to contact Everardo Alvizo [everardo.alvizo@longbeach.gov](mailto:everardo.alvizo@longbeach.gov) for more information.

**VIII. ADJOURNMENT**

**14. ADJOURNMENT.** The meeting adjourned at 2:27pm.



## LOS ANGELES COUNTY COMMISSION ON HIV



### **(DRAFT)** AGENDA FOR THE **VIRTUAL** MEETING OF THE **LOS ANGELES COUNTY COMMISSION ON HIV (COH)**

MAIN (213) 738-2816 / FAX (213) 637-4748

EMAIL: [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org) WEBSITE: <http://hiv.lacounty.gov>

**Thursday, August 12, 2021 | 9:00 AM – 12:45 PM**

To Register/Join by Computer:

*\*link is for members of the public*

To Join by Telephone: 1-415-655-0001 Access code:

#### AGENDA POSTED:

ATTENTION: Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

ACCOMMODATIONS: Interpretation services for the hearing impaired and translation services for languages other than English are available free of charge with at least 72 hours' notice before the meeting date. To arrange for these services, please contact the Commission office at [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org) or leave a voicemail at 213.738.2816.

Los servicios de interpretación para personas con problemas de audición y los servicios de traducción para otros idiomas además del inglés están disponibles sin cargo con al menos 72 horas de anticipación antes de la fecha de la reunión. Para coordinar estos servicios, comuníquese con la oficina de la Comisión en [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org) o deje un mensaje de voz al 213.738.2816.

SUPPORTING DOCUMENTATION can be obtained at the Commission on HIV Website at: <http://hiv.lacounty.gov>. Currently all County buildings are closed to the public due to the COVID-19 public emergency until further notice. To request information, please contact the Commission office via email at [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org) or by leaving a voicemail at 213.738.2816.

NOTES on AGENDA SCHEDULING, TIMING, POSTED and ACTUAL TIMES, TIME ALLOTMENTS, and AGENDA ORDER: Because time allotments for discussions and decision-making regarding business before the Commission's standing committees cannot always be predicted precisely, posted times for items on the meeting agenda may vary significantly from either the actual time devoted to the item or the actual, ultimate order in which it was addressed on the agenda. Likewise, stakeholders may propose adjusting the order of various items at the commencement of the committee meeting (Approval of the Agenda), or times may be adjusted and/or modified, at the co-chairs' discretion, during the course of the meeting. If a stakeholder is interested in joining the meeting to keep abreast of or participate in consideration of a specific agenda item, the Commission suggests that the stakeholder plan on attending the full meeting in case the agenda order is modified or timing of

the items is altered. All Commission committees make every effort to place items that they are aware involve external stakeholders at the top of the agenda in order to address and resolve those issues more quickly and release visiting participants from the obligation of staying for the full meeting.

External stakeholders who would like to participate in the deliberation of discussion of a posted agenda item, but who may only be able to attend for a short time during a limited window of opportunity, may call the Commission's Executive Director in advance of the meeting to see if the scheduled agenda order can be adjusted accordingly. Commission leadership and staff will make every effort to accommodate reasonable scheduling and timing requests—from members or other stakeholders—within the limitations and requirements of other possible constraints.

Call to Order and Roll Call		9:00 AM – 9:05 AM
<b>1. <u>ADMINISTRATIVE MATTERS</u></b>		
A. Approval of Agenda	<b>MOTION #1</b>	9:05 AM – 9:07 AM
B. Approval of Meeting Minutes	<b>MOTION #2</b>	9:07 AM – 9:10 AM
<b>2. <u>WELCOME, INTRODUCTIONS AND VIRTUAL MEETING GUIDELINES</u></b>		9:10 AM – 9:15 AM
<b>3. <u>REPORTS - I</u></b>		
A. Executive Director/Staff Report		9:15 AM – 9:20 AM
(1) Commission/County Operational Updates		
B. Co-Chairs' Report		9:20 AM – 9:35 AM
(1) 2021 Annual Meeting Planning		
(2) Black African American Community (BAAC) Task Force   UPDATE		
(3) Ending the HIV Epidemic (EHE) Steering Committee COH Liaison Report		
C. California Office of AIDS (OA) Report		9:35 AM – 9:45 AM
(1) California HIV Planning Group (CPG) Update		
D. LA County Department of Public Health Report		9:45 AM – 10:05 AM
(1) Division of HIV/STD Programs (DHSP) Updates		
(a) Programmatic and Fiscal Updates		
• Ryan White Parts A & B		
E. Housing Opportunities for People Living with AIDS (HOPWA) Report		10:05 AM – 10:20 AM
F. Ryan White Program Parts C, D, and F Report		10:20 AM – 10:25 AM
G. Cities, Health Districts, Service Planning Area (SPA) Reports		10:25 PM – 10:30 AM
<b>4. <u>BREAK</u></b>		10:30 AM – 10:40 AM



## 5. REPORTS – II

### F. Standing Committee Reports

10:40 AM – 11:15 PM

- (1) Operations Committee
- (2) Standards and Best Practices (SBP) Committee
  - Service Standards Development Training | UPDATE
- (3) Public Policy Committee
  - (a) County, State, and Federal Legislation & Policy
    - 2021 Legislative Docket | UPDATE
    - COH Letter Re: STD Response and Appeal to the Board of Supervisors
  - (b) County, State, and Federal Budget
- (4) Planning, Priorities and Allocations (PP&A) Committee
  - (a) RWP Priority Setting and Resource Allocation Process (PSRA) | UPDATE
  - (b) Data Summit | UPDATE
  - (c) Prevention Planning Workgroup | UPDATE

### G. Caucus, Task Force and Work Group Report

11:15 AM – 11:30 AM

- (1) Aging Task Force | September 7, 2021 @ 1-3pm
- (2) Consumer Caucus | August 12, 2021 @ 3-4:30pm
- (3) Prevention Planning Workgroup | August 25, 2021 @ 5:30-7PM
- (4) Transgender Caucus | September 28, 2021 @ 10am-12pm
- (5) Women's Caucus | August 16, 2021 @ 2-4pm

## 6. PRESENTATION

### A. "Act Now Against Meth" Campaign | UPDATES

11:30 AM – 11:45 AM

Richard Zalidivar, Executive Director, The Wall Las Memorias

## 7. DISCUSSION

### A. "So You Want to Talk About Race" by Ijeoma Oluo Reading Activity

11:45 AM – 12:30 PM

- Brief excerpts only of Chapters 8-9
- 5-minute debrief discussion

### B. Los Angeles County Human Relations Commission Guided Discussion & Training

- "Words Matter"

## 8. MISCELLANEOUS

### A. Public Comment

12:30 PM – 12:35 PM

*Opportunity for members of the public to address the Commission of items of interest that are within the jurisdiction of the Commission. For those who wish to provide live public comment, you must register and join WebEx through your computer or smartphone. For those calling into the meeting via telephone, you will not be able to provide live public comment. However, you may provide written public comments or materials by email to [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org).*

B. Commission New Business Items

12:35 PM – 12:40 PM

*Opportunity for Commission members to recommend new business items for the full body or a committee level discussion on non-agendized matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation, or where the need to take action arose subsequent to the posting of the agenda.*

C. Announcements

12:40 PM – 12:45 PM

*Opportunity for members of the public to announce community events, workshops, trainings, and other related activities. Announcements will follow the same protocols as Public Comment.*

Adjournment and Roll Call

12:45 PM

*Adjournment for the meeting of August 12, 2021.*

PROPOSED MOTION(s)/ACTION(s):	
<b>MOTION #1:</b>	Approve the Agenda Order, as presented or revised.
<b>MOTION #2:</b>	Approve the Executive Commission meeting minutes, as presented or revised.

COMMISSION ON HIV MEMBERS:			
Bridget Gordon, Co-Chair	David P. Lee, MPH, LCSW Co-Chair	Miguel Alvarez	Everardo Alvizo, LCSW
Al Ballesteros, MBA	Alasdair Burton (*Alternate)	Danielle Campbell, MPH	Mikhaela Cielo, MD
Pamela Coffey (Reba Stevens, **Alternate)	Michele Daniels (*Alternate)	Erika Davies	Kevin Donnelly
Felipe Findley, PA-C, MPAS, AAHIVS	Alexander Luckie Fuller	Gerald Garth, MS	Jerry D. Gates, PhD
Grissel Granados, MSW	Joseph Green	Thomas Green	Felipe Gonzalez
Damontae Hack (*Alternate)	Karl Halfman, MA	Kayla Walker-Heltzel (*Alternate)	Nestor Kamurigi
William King, MD, JD, AAHIVS (LoA)	Lee Kochems, MA	Anthony Mills, MD	Carlos Moreno
Derek Murray	Dr. Paul Nash, CPsychol, AFBPsS FHEA	Katja Nelson, MPP	Frankie Darling-Palacios
Mario J. Pérez, MPH	Juan Preciado	Joshua Ray, RN (Eduardo Martinez, **Alternate)	Mallery Robinson (*Alternate)
Isabella Rodriguez, MA (*Alternate)	Ricky Rosales	Harold San Augustin, MD	Martin Sattah, MD
Tony Spears (*Alternate)	LaShonda Spencer, MD	Kevin Stalter (René Vega, MSW, MPH, **Alternate)	Damone Thomas (*Alternate)
Maribel Ulloa	Guadalupe Velazquez	Justin Valero, MPA	Ernest Walker, MPH
Amiya Wilson (LoA) (*Alternate)			
<b>MEMBERS:</b>	<b>47</b>		
<b>QUORUM:</b>	<b>24</b>		
<b>LEGEND:</b> LoA = Leave of Absence; not counted towards quorum Alternate*= Occupies Alternate seat adjacent a vacancy; counted toward quorum Alternate**= Occupies Alternate seat adjacent a filled primary seat; counted towards quorum in the absence of the primary seat member			



## Vision, Principles and Roadmap to End HIV

# Overarching Principles

**DRAFT/ FOR DISCUSSION PURPOSES  
ONLY**



Leverage the purpose,  
charge and structure of the  
COH



Inclusive community  
engagement



Provide varying levels of  
opportunity to participate  
based on capacity and  
readiness



Seek broad input



Prioritize meaningful  
involvement of PLWHIV



Make decisions by  
consensus



Make evidence-based  
decisions

Vision Statement: The Commission on HIV will end HIV by addressing the drivers of HIV/STDs, fostering a seamless system of care, and centering our decisions around racial justice and equity.



# Guiding Question at All Meetings



Are we moving the needle to end HIV?



Are we hearing and listening to all perspectives?



How does this decision or action uplift communities most impacted by HIV/STDs?



What are implicit and explicit biases that may have played a factor in our thinking? In our discussions? In our decision-making?



# Social Determinants and Equity

- Integrate social determinants of health (SDOH) and health equity (HE) in all COH activities
- Consider how social determinants of health and health equity relate to HIV/STD health disparities, laws and policies
- Synergize all LAC efforts to end HIV
- Use Continuous Quality Improvement (CQI) principles
- Engage community in understanding underlying reasons for success and challenges
- Identify solutions of corrective course of action
- Involve consumers and providers in identifying solutions to challenges

# COH Meeting Structure: Engage, Discuss, and Act

- Community dialogue on what we see as the drivers of the HIV/STD epidemic?
- How can we tie COH actions to the Board of Supervisors' priorities?
  - Anti-Racism and Diversity Initiative
  - Homelessness
  - Health Integration
- Standing EHE-focused discussions with decision-makers and agencies
  - Substance use and EHE
  - Mental Health and EHE
  - Housing and EHE
  - Aging and EHE
  - Etc.
- Dedicate time for DHSP EHE Steering Committee members to share their projects with COH and hear how COH can support or complement

DISCUSSION, REACTIONS,  
QUESTIONS