



LOS ANGELES COUNTY
COMMISSION ON HIV



APPROVED
02.01.22

510 S. Vermont Ave. 14th Floor • Los Angeles, CA 90020 • TEL (213) 738-2816 • FAX (213) 637-4748
HIVCOMM@LACHIV.ORG • <http://hiv.lacounty.gov> • VIRTUAL WEBEX MEETING

Presence at virtual meetings is recorded based on the attendance roll call. Only members of the Commission on HIV are accorded voting privileges and must verbally acknowledge their attendance in order to vote. Approved meeting minutes are available on the Commission's website; meeting recordings are available upon request.

**STANDARDS AND BEST PRACTICES (SBP)
COMMITTEE MEETING MINUTES**

January 4, 2022

COMMITTEE MEMBERS					
P = Present A = Absent					
Erika Davies, <i>Co-Chair</i>	EA	Thomas Green	P	Mallery Robinson	P
Kevin Stalter, <i>Co-Chair</i>	EA	David Lee, MPH, LCSW	P	Harold Glenn San Agustin, MD	P
Miguel Alvarez	P	Eduardo Martinez (<i>Alt. to Joshua Ray</i>)	A	Reba Stevens (<i>Alt. to Pamela Coffey</i>)	P
Mikhaela Cielo, MD	P	Mark Mintline, DDS	P	Justin Valero, MA	EA
Pamela Coffey	P	Paul Nash, PhD, CPsychol, AFBPsS, FHEA	P	Rene Vega, MSW, MPH	A
Wendy Garland, MPH	P	Katja Nelson, MPP	P	Ernest Walker, MPH	EA
Grissel Granados, MSW	P	Joshua Ray, RN (<i>LoA</i>)	EA	Bridget Gordon (<i>Ex Officio</i>)	-
COMMISSION STAFF AND CONSULTANTS					
Cheryl Barrit, Jose Rangel-Garibay, Sonja Wright					
DHSP STAFF					
Lisa Klein					

*Some participants may not have been captured electronically. Attendance can be corrected by emailing the Commission.

*Members of the public may confirm their attendance by contacting Commission staff at hivcomm@lachiv.org.

*Meeting minutes may be corrected up to one year from the date of Commission approval.

**LOA: Leave of absence

Meeting agenda and materials can be found on the Commission's website at
<https://hiv.lacounty.gov/standards-and-best-practices-committee/>

CALL TO ORDER-INTRODUCTIONS-CONFLICT OF INTEREST STATEMENTS: The meeting was called to order at 10:05 am.

I. ADMINISTRATIVE MATTERS

1. APPROVAL OF AGENDA

MOTION #1: Approve the agenda order, as presented (*Passed by Consensus*).

2. APPROVAL OF MEETING MINUTES

MOTION #2: Approve the 12/07/2021 Standards and Best Practices (SBP) Committee meeting minutes, as presented (*Passed by Consensus*).

II. PUBLIC COMMENT

3. OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION: There were no public comments made.

III. COMMITTEE NEW BUSINESS ITEMS: There were no new Committee business items.

4. OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMS REQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA: There were no new committee business items.

IV. REPORTS

5. EXECUTIVE DIRECTOR/STAFF REPORT

a. Cheryl Barrit, Executive Director (ED) reported the following:

- C. Barrit reminded the committee that AJ King was onboard as a consultant and will help manage and write Comprehensive HIV Plan (CHP) and will be providing a high-level overview of the CHP at the full Commission meeting on January 13, 2022. COH staff will work with all COH committees and subgroups to allocate time at all meetings to allow for ongoing consultations and feedback related to the CHP. The timeline for completion is October 2022 to allow enough time for a public comment period and meet the submission deadline of December 2022.
- C. Barrit shared that Dr. Green from the Division of HIV and STD Programs (DHSP) noted that the priorities for solicitations in 2022 include: Biomedical services, media services, evaluation services, transitional case management, home-based case management, health education/risk reduction. Other services upcoming are Ambulatory Outpatient Medical (AOM), Residential/expanded housing, benefits specialty services (BSS) and medical care coordination.
- Reba Stevens asked if the Health Education/Risk Reduction service category included mental health as a service component. C. Barrit clarified that there is a separate Mental Health service category and is not currently in the pipeline for review.

b. **Oral Health Service Standards Review**

- Jose Rangel-Garibay reported that the oral health workgroup will meet on January 11, 2022, to plan and elaborate details for holding a subject matter expert panel to address provider practice of using exclusion criteria for dental implants and develop guidance to amend the oral health service standards. At this meeting, the group will determine objectives, draft discussion questions, and prepare an agenda for the expert panel.

c. **Special Populations Best Practices Project**

- J. Rangel-Garibay shared that he reviewed the Aging Task Force (ATF) recommendations for people living with HIV age 50+ developed in December 2020 and the Framework for HIV care for people living with HIV 50+ recently adopted and compiled a list of best practices and reference guides. He will be providing an update to the Aging Task Force at their next meeting. He will also review recommendations from the Transgender Caucus, Black African American Caucus, and the Women’s Caucus to compile respective best practices lists.

7. CO-CHAIR REPORT

a. **2021 Workplan Achievement Review**

- J. Rangel-Garibay shared the SBP committee’s achievements in 2021 in preparation for reviewing the draft 2022 workplan.

b. **2022 Workplan Review**

- J. Rangel-Garibay provided an overview of the 2022 SBP Committee workplan and noted the following as priorities for the committee: Approval of the Substance Use Disorder and Residential Treatment Service (SUD) service standards, review of the Benefits Specialty Services (BSS) service standards, review of the Home-Based Case Management (HBCM) service standards, targeted review of the oral health standards, and collaborating with the Planning, Priorities and Allocations (PP&A) Committee to help shape the CHP.
- J. Rangel-Garibay suggested that the committee extend the public comment period for the BSS service standards by 2 weeks to allow more time for the public to share their feedback.
- J. Rangel-Garibay will add Transitional Case Management to the 2022 SBP Committee workplan.

c. **Committee Member “Getting to Know You” Activity**

- SBP Committee members shared their favorite board/card games.

8. Division of HIV & STD Programs (DHSP) Report

- Wendy Garland presented a summary document for the Home-based Case Management (HBCM) services which details service utilization and service description for Ryan White years 29-30. A copy of the document is included in the meeting packet.
- W. Garland suggested to reference the Human Resources and Services Administration (HRSA) Policy Clarification Notice 602 as the committee reviews the HBCM service standards to understand any changes in service components at the policy level.
- R. Stevens asked if it were possibly to know where HBCM service utilizers are in the County to better understand client distribution and health equity concerns. W. Garland noted that the data sample is small, and any further stratification would yield very small data points and likely not be representative of the population. R. Stevens also asked about retention measures for clients who reported homelessness at the time they enrolled in HBCM services. W. Garland responded that the data collected is limited in describing the clients housing status due to the type of data collected and the time the data is collected.
- Harold Glenn San Agustin asked if an agency that is not contracted to provide HBCM services can refer a client to another agency to receive HBCM. W. Garland noted that this was possible.
- Scott Blackburn noted that a client can be referred to another agency for HBCM regardless of their medical home. He added that if a client is referred from one agency to another for HBCM, the client would need to be disenrolled in MCC services at the originating agency due to dual enrollment in MCC and HBCM is considered.
- S. Blackburn suggested the committee to review how HBCM compliments MCC and not supplant the services to avoid having clients disenrolled from their MCC services at their medical home.
- Tiyana Calderon asked if there has been any considering to changing the licensing requirement for nurses considering that in places like the Antelope Valley, requiring a RN license presents a staffing challenge. W. Garland responded she does not have an answer at this time but will further investigate this issue.

V. DISCUSSION ITEMS

9. Substance Use Disorder and Residential Treatment Services Standards of Care Comment Review

- a. The Executive Committee approved the SUD service standards on 12/09/21. The SUD service standards will be moved for approval at the January 13, 2022, full COH meeting.

10. Benefits Specialty Services (BSS) Service Standards Review

- a. The SBP Committee extended the public comment period for the Benefits Specialty service standards. The public comment period ends on January 21, 2022.

11. Home-based Case Management (HBCM) Service Standards Review

- a. J. Rangel-Garibay provided an overview of the formatting changes made to the HBCM service standards document and noted he will change the column items on Table 1 to reduce repetition.
- b. Lisa Klein suggested to include the phrasing “educating clients on reducing risks for HIV infection and transmission” to the service description list.
- c. C. Barrit suggested the committee and COH staff do more research on licensing requirements for staff providing HBCM services and learn more about ways to address the practice of clients being disenrolled from MCC services when they enroll in HBCM services considering that both service categories provide slightly different service components.
- d. H. San Agustin asked if a client enrolled in HBCM services meets their goals for their individual plan, do they become eligible for a reassessment and placement in a MCC services. S. Blackburn noted that the client would be eligible for reassessment for MCC services and be enrolled in MCC services provided the agency offers MCC.
- e. Scott Blackburn mentioned upcoming changes to the Medi-Cal waiver and their impact on Home-based Case Management services. One of the changes is to licensing and educational requirements for the social worker case manager staff to allow for bachelor’s level social workers provide HBCM services.
- f. Katja Nelson suggested requesting a presentation on changes to the Medi-Cal waiver from the CA Office of AIDS.
- g. W. Garland suggested to consider having the ATF review the HBCM service standards given that the service utilization data showed 85% of people receiving a HBCM services reported being 50 or older.

VI. NEXT STEPS

Standards and Best Practices Committee Meeting Minutes

January 4, 2022

Page 4 of 4

a. **TASK/ASSIGNMENTS RECAP:**

- ➡ COH staff will extend the public comment period for the Benefits Specialty Services standards. The public comment period ends on January 21, 2022.
- ➡ COH staff will move the SUD service standards document to the full COH for approval.
- ➡ COH staff will contact the CA Office of AIDS to request more information on the upcoming changes to the Medi-Cal waiver regarding Home-Based Case Management

12. AGENDA DEVELOPMENT FOR NEXT MEETING:

- 2022 SBP Committee Work Plan development
- Report back any updates on the Special Population Best Practices project
- Report back any updates on the Oral Health service standard Targeted Review project
- Review public comments received for the Benefits Specialty Services standards
- Continue review of the Home-based Case Management service standards

VII. ANNOUNCEMENTS

- 13. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:** J. Rangel-Garibay reminded the committee that the next COH meeting will take place on Thursday January 13, 2022.

VIII. ADJOURNMENT

- 14. ADJOURNMENT:** The meeting adjourned at 11:50 am.