

**LOS ANGELES COUNTY
CITIZENS ECONOMY AND EFFICIENCY COMMITTEE**

ROOM 139, HALL OF ADMINISTRATION / 500 WEST TEMPLE / LOS ANGELES, CALIFORNIA 90012 / 625-3611, Ext. 64605

M I N U T E S

FULL COMMITTEE MEETING

DATE: Friday, April 18, 1969

TIME: 9:30 a.m.

PLACE: Hall of Administration, Room 864

Robert Mitchell,
Chairman
Raymond Arbuthnot
Dr. John C. Bollens
Davis Brabant
Max Candiotty
Maurice Rene Chez
Dr. Warren S. Jones
Mrs. Ray Kidd
Harlan G. Loud
P. S. Magruder
Kiyoshi Maruyama
Irvin Mazzei
L. E. McKee
Ferdinand Mendenhall
Louis Rogers
George Shellenberger
Mrs. Benjamin Erick Smith
William Torrence
Gus A. Walker
Burke Roche,
Executive Secretary

Members Present:

Robert Mitchell, Chairman
Raymond Arbuthnot
Davis Brabant
Maurice Chez
Mrs. Ray Kidd
Harlan Loud
P. S. Magruder
Irvin Mazzei
L. E. McKee
Robert Mitchell
Louis Rogers
George Shellenberger
Gus Walker

Members Absent:

Dr. John C. Bollens
Max Candiotty
Dr. Warren S. Jones
Kiyoshi Maruyama
Ferdinand Mendenhall
Mrs. Benjamin Smith
William Torrence

The meeting was called to order by Mr. Mitchell at 9:30 a.m. He reported on the presentation of the Architectural Services Report at the board meeting April 8, 1969, for the benefit of the members who were not present. He explained that there had been one change made in the report. At the previous meeting, Mr. Rogers had suggested, and the committee members agreed, that the ARA should be included in the selection of an Architectural Evaluation Board. In his presentation to the Board of Supervisors, Mr. Mitchell had included this suggestion. The Supervisors adopted the report with the inclusion of this recommendation. Therefore, the ARA would be represented on the Evaluation Board instead of the Deans from the Colleges.

Mr. Roche reported that he had listened to the tape recording of the Board of Supervisors meeting on April 15th. He said that Supervisor Hahn had protested the appointment of an architect by Supervisor Bonelli. Supervisor Hahn made the motion that the Board members hold off any further appointments of architects until they clarified with the Economy and Efficiency Committee how long it would be before the list of architects, prepared by the Architectural Evaluation Board, would be ready. His motion lost 4 to 1. Mr. Hollinger had advised the supervisors that it would be at least two months before the list would be ready.

Mr. Roche also reported that Mr. Hollinger had assigned Ray Schoeppe the responsibility of spearheading the whole thing. Mr. Schoeppe has been in touch with the AIA, ARA and the Chamber of Commerce and the recommendation is being put into effect.

E & E COMMITTEE MINUTES

April 18, 1969

Page 2

Mr. Rogers asked if it would be a good idea for the committee to ask for a report in six months to see how the new procedure was working out. Mr. Mitchell informed him that at the board meeting, Supervisor Debs had asked that the committee review the system after one year.

Mr. Mitchell read a letter from Don L. Williams, Senior Vice President, North American Rockwell Corporation, granting a leave of absence for another year for Mr. Roche.

Mr. Magruder reported on the activities of the Executive Salary Review Committee. He said the committee had been set up on the recommendations of the Economy and Efficiency Committee. At their first meeting he was elected Chairman. The objective is to develop and maintain a systematic program of salary evaluation at the executive level. Salary schedules at this level are still very compressed. In a number of cases, the department head is only a few schedules above his chief deputy. In several departments also, particularly the County Counsel and the Hospitals, the County is having trouble keeping good employees because of the competition with private industry.

He pointed out that the Executive Salary Review Committee has no official relationship with the Economy and Efficiency Committee although it was established on the recommendation of the Economy and Efficiency Committee. The members are, L. S. Hollinger, Chief Administrative Officer; Gordon Nesvig, Personnel Director; Dr. Robert Schroeder, President of the County Management Counsel; Ken Foster, Director of Salary and Wage Administration at Northrop; and Mr. Magruder.

Mr. Mitchell then recessed the meeting for a brief time at 9:55 a.m.

The meeting reconvened at 10:05 a.m.

Mr. Brabant, commenting on Mr. Magruder's remarks, suggested that the County Counsel should consider contracting some of the County's cases to outside lawyers. The County's interests, perhaps, would be better protected through the use of experienced outside lawyers rather than using internal staff exclusively. Mr. Magruder said that he would bring this matter to the attention of the committee.

Mr. Mitchell stated that the committee had initiated a study on the consolidation of fire services. Now that the Architectural Services Report was finished, he believed the committee should concentrate its efforts in this area. He called on Ray Arbuthnot, Chairman of the sub-committee, for his report.

Mr. Arbuthnot reported that the retirement of Chief Klinger had been a set-back since the sub-committee had been working with Chief Klinger in developing basic information. Chief Klinger, however, within the limits of his time and health has agreed to provide guidance and assistance in the study. The next action will be a meeting of the sub-committee with the staff of the County Fire Department to review the information that has been developed.

E & E COMMITTEE MINUTES

April 18, 1969

Page 3

Mr. Mitchell stated that he felt the sub-committee should be expanded. It was agreed that Mr. Rogers and Mr. Chez would serve on the sub-committee, Mr. Arbuthnot would continue as Chairman, Mr. Loud and Mr. Torrence had previously been appointed as members of the sub-committee.

Mr. Roche reported that Supervisor Dorn, at the board meeting of the previous Tuesday, had recommended that the committee extend its study to include consolidation of the Sheriff's Department with the Los Angeles Police Department.

After discussion, the committee agreed that the consolidation of governmental functions should be undertaken function by function. The committee would therefore complete its study of fire services before undertaking the study of consolidation in any other area.

A discussion followed on the methods and general approach to the consolidation study. It was agreed that the basic facts should first be developed after which it was a matter of publicizing these facts. Once this was accomplished, the committee would then be in a position to determine what was the most appropriate strategy in bringing these facts to the attention of the concerned cities.

Mr. Mitchell asked Mr. Roche to report on the Capital Projects study.

Mr. Roche stated that when the committee began its study of architectural services the original plan had been to cover the entire area of Capital Project Planning, financing, and acquisition. Like the study of Architectural Services, the Capital Projects study had been interrupted late in 1967, when the committee was conducting the campaign for consolidation of the Sheriff's and Marshal's Departments and completing its study of the Executive Salary system. A preliminary draft had been completed. The question was then whether the committee should continue the study as originally planned.

After discussion, the committee agreed that the subject was an extremely significant one involving millions of dollars and that a sub-committee should be appointed to continue the study.

Mr. Mitchell appointed Mr. Magruder as Chairman of the sub-committee, Mr. Brabant, Mr. Chez, Mr. McKee, Mrs. Kidd, Mr. Shellenberger, and Mr. Walker were appointed as members of the sub-committee.

Mr. Magruder requested that Mr. Roche make copies of the preliminary report and other background material of significance and send it to the sub-committee members in preparation for the first sub-committee meeting.

Mr. Mitchell notified the members that he would be out of the city during the month of May. During that time Mr. Magruder would serve as Chairman.

Mr. Mitchell adjourned the meeting at 11:05 a.m.

BR:m1