



Los Angeles County
QUALITY AND PRODUCTIVITY COMMISSION

MINUTES OF THE MEETING OF

April 27, 2026, at 10:00 a.m.

Kenneth Hahn Hall of Administration, Room 140
500 West Temple Street, Los Angeles, CA 90012

County of Los Angeles
Quality and Productivity
Commission

565 Kenneth Hahn
Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Telephone: (213) 974-1361
(213) 974-1390
(213) 893-0322

Website: qpc.lacounty.gov

Members of the public may participate remotely or listen to the meeting via
telephone at:

Virtual Meeting
Call in Number: (669) 444-9171
Meeting ID: 890 7505 0474
Passcode: 631593
Join Zoom Meeting

https://bos-lacounty-
gov.zoom.us/j/89075050474?pwd=k2hFAgb5vLSmoZsrak6bDBJRT5UBcc.1

Chair

William B. Parent

First Vice Chair

Will Wright

Second Vice Chair

Joe Waz

Immediate Past Chair

Nichelle M. Henderson

Viggo Butler

Julian Cepeda

Barry Donelan

Rodney C. Gibson, Ph.D.*

Nancy G. Harris

J. Shawn Landres, Ph.D.*

Huasha Liu

Edward T. McIntyre*

Marsha D. Mitchell

E. Scott Palmer

Jeffrey Jorge Penichet

Dion Rambo

Mark A. Waronek

Executive Director

Jackie T. Guevarra, CPA

Program Manager

Jane Lam

Program Coordinator

Betty Belavek

*Chair Emeritus

CALL TO ORDER

Commissioner Parent, Chair, called the meeting of the Quality and
Productivity Commission to order at 10:01 a.m.

THE FOLLOWING COMMISSIONERS WERE PRESENT (TAKEN BY
ROLL CALL):

- Viggo Butler
Julian Cepeda
Barry Donelan
Rodney C. Gibson
Nancy G. Harris
Huasha Liu
Edward T. McIntyre
Marsha D. Mitchell
Scott Palmer
William B. Parent
Dion Rambo
Joe Waz
William Wright

ABSENT

- Nichelle M. Henderson
Jeffrey Jorge Penichet
Mark Waronek

PRODUCTIVITY MANAGERS' NETWORK (PMN)

Keisha Belmaster, Chair

CALL TO ORDER/OPENING REMARKS (AGENDA #1)

Commissioner Parent welcomed everyone and noted the meeting was
being recorded. He announced that members of the public could send their
questions or comments to Jackie Guevarra during the meeting via email at
jguevarra@bos.lacounty.gov or via the chat feature and indicate which
item(s) they would like to speak on. Any information received will become
part of the official meeting record.

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

"To enrich lives through
effective and caring service"

Members of the public were also given the opportunity to send their comments and questions to Jackie Guevarra by April 26, 2026, at 4:00 p.m. No written comments were received.

He also announced that each Commissioner would have the opportunity to speak on any agenda item, and a vote on the items would be taken by roll call.

LAND ACKNOWLEDGEMENT (AGENDA #2)

On November 1, 2022, the Board of Supervisors adopted a formal Land Acknowledgement for the County. Commissioner Parent opened the Commission's public meeting with a verbal delivery of the Land Acknowledgement, which can be read here: <https://lacounty.gov/government/about-la-county/land-acknowledgment/>.

ROLL CALL (AGENDA #3)

Jackie Guevarra took roll call. No Commissioners attended the meeting remotely.

APPROVAL OF THE MARCH 23, 2026, MINUTES (AGENDA #4)

Commissioner Waz moved to approve the minutes of March 23, 2026, seconded by Commissioner Wright, with the following amendments:

- Page 2 – under *Presentation of Productivity Investment Fund (PIF) Proposals...*, correct the spelling of "Quarter"
- Page 9 – first paragraph after the last bullet point, second line, change the word *duplication* to *duplicative*

The minutes, as amended, were unanimously approved by voice vote as follows:

Yes: Commissioners Butler, Cepeda, Donelan, Gibson, Harris, Liu, McIntyre, Palmer, Parent, Rambo, Waz, and Wright

No: None

Abstain: Commissioner Landres

PRESENTATION OF PRODUCTIVITY INVESTMENT FUND (PIF) PROPOSALS, FUND BALANCE REPORT AS OF FISCAL YEAR 2025-26, 4TH QUARTER, AND PIF ANNUAL AND FINAL REPORTS (AGENDA #5)

Fund Balance Report

Commissioner Wright, Chair, Productivity Investment Board (PIB), reported there is one project before the Commission for consideration for the 4th Quarter of Fiscal Year 2025-26. (This project was originally approved by the PIB in the 3rd Quarter.) He reported that as of March 31, 2026, the outstanding PIF fund balance is \$3,277,937. The proposal being heard totals \$225,000. If the project is approved at the full amount, the revised fund balance will be \$3,052,937.

Presentation of PIF Proposal for Discussion and Possible Action

26.9 – Public Health, Maximizing Clinical Services Revenue: TB Single Case Agreement Implementation, \$225,000 Grant. PIB recommends a \$225,000 Recoverable Grant.

Dr. Barbara Ferrer, Director, Dr. Naman Shah, Director of Division of Medical and Dental Affairs (DMDA), Dr. Maxine Liggins, Director of the DMDA Clinical Services Branch, Kevin Liao, Revenue Enhancement Unit Manager, and Rachel Baker Devine, Productivity Manager, were in attendance in person to support and answer questions regarding the project.

Commissioner Mitchell presented a summary of the project on behalf of the Department. A recoverable grant in the amount of \$225,000 will be used to fund this project, with the understanding that the department (1) will not limit this project to tuberculosis, (2) will begin repayment when the initiative has generated a minimum of \$550,000 in insurance reimbursements, and (3) will share the capacity with the Department of Health Services and other appropriate agencies.

After discussion and questions, Commissioner Mitchell made a motion to approve a \$225,000 recoverable grant with the stipulations noted above. The motion was seconded by Commissioner Landres. The motion was unanimously approved by the following vote (taken by roll call):

Yes: Commissioners Butler, Cepeda, Donelan, Gibson, Harris, Landres, Liu, McIntyre, Palmer, Parent, Rambo, Waz, and Wright

No: None

Abstain: None

PRESENTATION ON THE COUNTY'S EFFORTS ON ARTIFICIAL INTELLIGENCE (AI), INCLUDING REVIEW OF PROTOCOL AND USE CASE EXAMPLES (AGENDA #6)

Stephanie Todd, Deputy Chief Information Officer, Chief Executive Office-Chief Information Office (OCIO), gave a presentation on the OCIO's AI Review Process:

The presentation outlined Los Angeles County's OCIO AI Review Process, emphasizing how departments must prepare an AI Business Case aligned with guiding principles such as human-centered design, security, privacy, transparency, equity, and accountability. It highlights the need to evaluate issues, outcomes, people, data, vendors, security, and cost before submission. After an initial Deputy CIO review, qualified proposals move to the GenAI Governing Board, which assesses risk factors – including public trust, bias, data sensitivity, and regulatory compliance – as well as operational alignment and budget considerations. The presentation concluded with next steps for production, such as refining the business case, capturing lessons learned, and reinforcing stakeholder engagement to ensure shared success.

Dennis Slavin, Chief Deputy Director, Department of Regional Planning, Glenn Kam, and Zoe Axelrod (virtual attendance), gave a presentation on the *Disaster Recovery Effort – Artificial Intelligence*.

The presentation outlined the Department of Regional Planning's use of AI tools – primarily Archistar PreCheck and Canibuild – to streamline disaster recovery rebuilding efforts and improve development review efficiency. Archistar PreCheck serves as a customer-facing application that evaluates architectural and site plans for zoning compliance, identifies issues

early, reduces applicant-staff back and forth, and has demonstrated significant time savings, with hundreds of users and completed reports. The department also leverages a robust Pre-Approved Standard Plans Program to expedite rebuilding, offering over 100 pre-approved designs, cutting permitting time in half. Canibuild further enhances the process through parcel-specific feasibility checks, filtering of pre-approved plans, 3D visualizations, and a user-friendly portal that supports property owners' decision-making. Together, these AI-supported tools improve accuracy, speed, and user experience in post-disaster rebuilding and general planning workflows.

CHAIR'S REPORT: ADMINISTRATIVE ITEMS, AD HOC COMMITTEE STATUS (AGENDA #7)

Commissioner Parent, Chair, reported the following:

- **QPC MEETINGS** – The next QPC meetings after today are on June 22, July 27, and August 24, 2026. The next few months are a busy time for the Commission with back-to-back Brown Act meetings, Department Visits, the Leadership Conference, and the kickoff of the annual PQA. Please save these dates on your calendars.
- **Commission Assessment Report** – We met with members of the Citizens' Economy and Efficiency Commission (EEC), Ben Everard and Katie McKeon, on April 14, 2026, to discuss the Commission Assessment report issued by the Executive Office of the Board on August 8, 2025. The report recommends the following regarding QPC:
 - Los Angeles County Commission on Local Governmental Services
Recommendation: Sunset; remaining duties or tasks to be routed through QPC
 - Citizens' Economy and Efficiency Commission with QPC
Recommendation:
 - Option 1 - Merge with QPC*
 - Option 2 - Retain but establish formal collaboration with QPC*
 - Labor Management Advisory Committee on Productivity Enhancement
Recommendation:
 - Option 1 - Merge with QPC*
 - Option 2 – Move body as a Subcommittee under QPC with biannual meetings*

Initial discussion centered on the feedback on the report from both Commissions. Next steps include:

- Continue the discussion with each respective Commission; for QPC, it is more than just onboarding EEC to QPC, there are 2 other commissions to consider
- Meet with Executive Office leadership (Eddie Yen)
- Include discussions with the Strategic Plan consultant regarding the potential mergers and collaborations; it would be good to have an independent entity make recommendations on what is an optimal system
- Meet with CCJCC to discuss their two-tier committee structure and meetings (Executive and General)

Things to consider:

- What does the model look like with multiple commissions?
- What are the staffing needs with a merged multi-commission group?
- Are there any upcoming election ballots, Board motions and/or legislation that could impact the recommended mergers?
- If we do not get adequate staffing to support a larger commission, what is the impact to QPC?

- **Strategic Plan 2027-2032 Update**
 - Working with the Executive Office contracts group to issue the Request For Services (RFS) through the Consulting and Professional Services Master Agreement (CAPSMA). RFS target release date to vendors is over the next few weeks.
 - Written questions from vendors are due 1 – 2 weeks after release.
 - Deadline to submit proposals: mid- to late-May
 - Action Items:
 - Establish Evaluation Committee: Nancy Harris, Shawn Landres, Joe Waz
 - Complete final evaluation of proposals: late May-early June
 - Based on the CAPSMA timeline, there should be an approved contract by early June 2026. The consultant will be introduced during the full Commission meeting on June 22, 2026.
 - The bulk of the work—interviews with Commissioners, focus groups, surveys, etc.—will likely take place between July-September.
 - We anticipate a draft for review by December 2026 and adoption of the final Strategic Plan in January 2027 (or March 2027 if there are delays).
- There is no **CCJCC** report this month. The General Committee meeting on April 8, 2026, was cancelled. The next meeting is scheduled for June 10, 2026.

PRODUCTIVITY MANAGERS NETWORK (PMN) CHAIR’S REPORT: GENERAL MEETING AND TRAINING (AGENDA #7)

Keisha Belmaster, PMN Chair, reported the following:

- The PMN Executive Committee met on Wednesday, April 1, 2026, to plan the May 6th General Meeting and Training. Thank you to Commissioner Waz who joined the call and provided updates on this year’s PQA program.
 - The May 6, 2026, PMN General Meeting and Training will be held in person at the Zev Yaroslavsky Family Support Center in Van Nuys (9:30 a.m. to 12:00 p.m.).
 - PQA Co-Chairs, Sara Keating and Patricia Soltero Sanchez, will provide in-depth training on the PQA process at the May 6, 2026, meeting. Commissioners are encouraged to attend and share insight on what makes a good PQA application. Please let Jane Lam know if you are interested in attending.
 - Dr. Aaron Weathersby from the Internal Services Department (ISD) was invited to give an overview of cyber governance and artificial intelligence (AI). There is a lot of interest by the PMN on this topic.
- On April 9, 2026, the Commission supported ISD’s LearnBasicTech training program by hosting an all-day training on foundational AI knowledge, including introductions to various AI platforms and prompt engineering basics. There were 15 Productivity Managers and County staff, including Commissioner Waz, who attended the training.
- PIF proposals for Fiscal Year 2025-26, 4th Quarter, were due on April 3, 2026. One proposal was received from the Department of Public Health (DPH). The PIB Advisory Committee met on April 15, 2026, to review and discuss the proposal with DPH representatives. The project will go before the PIB at their next meeting on May 18, 2026.

EXECUTIVE DIRECTOR'S REPORT: COMMISSION EVENTS UPDATE, CALENDAR OF EVENTS, DEADLINES, ADMINISTRATIVE ITEMS (AGENDA #9)

Jackie Guevarra, Executive Director, reported the following:
Calendar of Events/Administrative Updates:

- Staff have been working on and/or preparing for various meetings:
 - The Summer 2026 Quarterly Newsletter, due out by June 30, 2026, will feature Commissioners Henderson and Landres. The Fall 2026 Newsletter will feature Commissioners Gibson and McIntyre.
 - The Shared Practices Report was issued during the week of April 6, 2026. It was distributed to Department Heads, Commissioners, and Productivity Managers.
 - Commission staff are working on a draft of the Commission's 2027 Calendar of Events
 - The 2025 Annual Report is waiting on the Operational Trends Report
 - The PIF 40th Anniversary Report is in progress
 - Possible speakers for future meetings
 - Captain Sandra Lucio, Sheriff's Department, Public Safety Coordination for the LA 2028 Olympic Games
 - John Cooke, CEO, for an update on LA 2028 efforts
 - Sarah Mahin, Director, on the new Department of Homeless and Housing
 - Dr. Aaron Weathersby on cybersecurity
- The Leadership Conference Board Motion was sent to the First District to be placed on the Board meeting agenda for approval
- Commission staff will schedule a New Commissioner Orientation with Commissioner Cepeda

Announcements:

- Fesia Davenport, Chief Executive Officer (CEO), retired from County service effective April 16, 2026. For now, Joe Nicchitta continues to be the Acting CEO. In 2028, there will be a new elected CEO.
- Brandon Nichols, Director, Department of Children and Family Services, is retiring on August 1, 2026.
- Commissioners and staff attended the David Geffen Galleries Gala at the Los Angeles County Museum of Art on April 18, 2026 (Bill Parent, Shawn Landres, Will Wright, Viggo Butler, Jackie Guevarra, Jane Lam, Betty Belavek) and the ribbon cutting ceremony on April 19, 2026 (Shawn Landres, Dion Rambo, Jackie Guevarra)
- Department Visits (16)
 - Several Department Visits (Medical Examiner, Mental Health and Public Social Services) have openings. Commissioners interested in attending these visits should contact Commission staff.

DEPARTMENT VISIT AD HOC COMMITTEE REPORT (AGENDA #10)

Commissioner Harris, Chair, Department Visit ad hoc Committee, reported the following:

- We have completed the first 5 Department Visits:
 - Child Support Services Department (March 18, 2026)
 - Sheriff's Department (March 26, 2026)
 - Fire Department (April 6, 2026)
 - Military and Veterans Affairs (April 8, 2026)

- Los Angeles County Development Authority (April 16, 2026)
- Four reports (all but LACDA) are part of the meeting packet and are to be received and filed.
- Upcoming visits this week are:
 - Department of Mental Health (April 29, 2026), including a tour at the visit location
 - County Counsel (April 30, 2026)
- The remaining 9 visits are scheduled in May (7) and June (2).
 - Commission policy requires that Commissioners must sign up for at least three Department Visits.
 - Each visit is scheduled for 90 minutes but Commissioners (and departments) are asked to block two hours of time to accommodate the Q&A session.

LEADERSHIP CONFERENCE AD HOC COMMITTEE REPORT (AGENDA #11)

Commissioner Mitchell, Chair, Leadership Conference ad hoc Committee reported the following:

- Commissioner Parent is the new Vice Chair of the ad hoc Committee.
- The ad hoc Committee met on March 18, 2026, to continue planning the Conference:
 - Date: Wednesday, June 10, 2026, 9:00 to 11:30 a.m.
 - Venue: Music Center, Dorothy Chandler Pavilion, Grand Hall
 - Theme: Care Reimagined
 - Speakers:
 - Board of Supervisors: Supervisor Hilda L. Solis
 - Chief Executive Office: Joe Nicchitta
 - Executive Office of the Board: Edward Yen
 - Keynote speakers being considered: Gene Sperling, Neal Halfon, Rosemary Veniegas
 - Department Head Panel:
 - Moderator: Commissioner Landres
 - Lisa Garrett, Department of Human Resources
 - Dr. Christina Ghaly, Department of Health Services
 - Maral Karaccusian, Aging and Disabilities Department
 - Brandon T. Nichols, Department of Children and Family Services
 - The ad hoc Committee is also working on the questions for the panel speakers.
 - The pre-conference meeting with the panel speakers is scheduled for Thursday, May 28, 2026.

PRODUCTIVITY AND QUALITY AWARDS AD HOC COMMITTEE REPORT (AGENDA #12)

Commissioner Waz, Chair, PQA ad hoc Committee reported the following:

- PQA details are as follows:
 - Date: Wednesday, October 7, 2026, 11:30 a.m. to 2:00 p.m.
 - Venue: Music Center, Dorothy Chandler Pavilion, Grand Hall
 - Theme: *Catalysts for Innovation*
 - Supervisor Hilda L. Solis is confirmed to attend.
 - The PQA Announcement Memo was sent out to Department Heads, Chief Deputies, and the Productivity Managers' Network the week of April 7, 2026.

- The Executive Office Communications Team is connecting the Commission to ABC News to ask Leslie Sykes (recently retired news anchor) to emcee this year's PQA. Dean Logan, Registrar-Recorder/County Clerk, is also connecting us to Spectrum 1 News to inquire about Amrit Singh as a potential emcee.
- This year's PQA evaluation process will be primarily remote. Commissioners and Productivity Managers will be given 5 days to review and submit their scores. Each scorer will certify that they personally reviewed the applications and will not divulge or share the contents of the applications. For those who want to review the applications in person, Commission staff will host a review session in the Commission Office for three on August 3–5, 2026). The traditional all-day evaluation at one location is cancelled for this year.

COMMISSIONERS ANNOUNCEMENTS REGARDING CONFERENCES, MEETINGS AND GATHERINGS OF INTEREST TO THE COMMISSION (AGENDA #13)

None

COMMISSIONER DISCUSSION ON GOALS, IDEAS, FUTURE PROJECTS AND/OR DIRECTION OF THE COMMISSION (AGENDA #14)

None

MATTERS NOT ON THE POSTED AGENDA TO BE PRESENTED AND PLACED ON A FUTURE AGENDA (AGENDA #15)

None

PUBLIC COMMENT (AGENDA #16)

None

ADJOURNMENT

Commissioner Donelan moved to adjourn the meeting, seconded by Commissioner Palmer. The meeting adjourned at 12:42 p.m. The next full Commission meeting will be held on Monday, June 22, 2026, at 10:00 a.m.