



MEMBERSHIP & COMMUNITY ENGAGEMENT COMMITTEE MEETING

Thursday, April 23, 2026
10:00am-12:00pm (PST)

510 S Vermont Ave, Terrance Level Conference Rooms
Los Angeles, CA 90020

Validated Parking: 523 Shatto Pl, Los Angeles CA 90020

Agenda and meeting materials will be posted on our website at
<https://hiv.lacounty.gov/meetings>

Register Here to Join Virtually

<https://lacountyboardofsupervisors.webex.com/weblink/register/rece26b891783a9d9e7cea6c36ee81f10>

Public Comments

Public Comment is an opportunity for members of the public to address the Commission on an agenda item or other matter within the Commission’s subject matter jurisdiction. Comments are limited to two minutes per person, will be made part of the official record, and may be provided in person or submitted electronically to hivcomm@lachiv.org. Electronic comments should include your name, the related agenda item, and whether you would like your comment stated during the meeting.

Accommodations

Requests for a translator, reasonable modification, or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act, are available free of charge with at least 72 hours’ notice before the meeting date by contacting the Commission office at hivcomm@lachiv.org.

Hard copies of materials will not be provided in support of the County’s green initiative to reduce waste. Agendas and supporting materials will be available electronically on the Commission website; agendas are posted at least 72 hours in advance in accordance with the Ralph M. Brown Act. If the supporting materials are not yet available, please check back prior to the meeting, as materials remain subject to change.

together.

WE CAN END HIV IN OUR COMMUNITIES ONCE & FOR ALL

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LOS ANGELES COUNTY
COMMISSION ON HIV



510 S. Vermont Avenue, 14th Floor, Los Angeles, CA 90020
MAIN: 213.738.2816 | EMAIL: hivcomm@lachiv.org | WEB: <https://hiv.lacounty.gov>

AGENDA FOR THE REGULAR MEETING OF THE MEMBERSHIP & COMMUNITY ENGAGEMENT COMMITTEE

THURSDAY, APRIL 23, 2026 | 10:00 AM—12:00 PM

510 S. Vermont Ave
Terrace Level Conference Room, Los Angeles, CA 90020
Validated Parking: 523 Shatto Place, Los Angeles CA 90020

As a building security protocol, attendees entering the first-floor lobby must notify security personnel that they are attending a Commission on HIV meeting.

MEMBERS OF THE PUBLIC MAY JOIN VIRTUALLY BY REGISTERING HERE:

<https://lacountyboardofsupervisors.webex.com/weblink/register/rece26b891783a9d9e7cea6c36ee81f10>

COMMITTEE CO-CHAIRS: Pending

AGENDA POSTED: April 16, 2026

PUBLIC COMMENT: Public Comment is an opportunity for members of the public to comment on an agenda item, or any item of interest to the public, before or during the Commission's consideration of the item, that is within the subject matter jurisdiction of the Commission. Public Comment is limited to two minutes each and will be made part of the official record. Public Comment may be provided in person during the meeting in accordance with the meeting procedures or may be submitted electronically at hivcomm@lachiv.org.

ACCOMMODATIONS: Interpretation services for the hearing impaired and translation services for languages other than English are available free of charge with at least 72 hours' notice before the meeting date. To arrange for these services, please contact the Commission office at hivcomm@lachiv.org or leave a voicemail at 213.738.2816.

Los servicios de interpretación para personas con impedimento auditivo y traducción para personas que no hablan inglés están disponibles sin costo. Para pedir estos servicios, póngase en contacto con Oficina de la Comisión al (213) 738-2816 (teléfono), o por correo electrónico a HIVComm@lachiv.org, por lo menos setenta y dos horas antes de la junta.

SUPPORTING DOCUMENTATION: Supporting documents are available on the Commission's website <https://hiv.lacounty.gov/meetings>.

1. **ADMINISTRATIVE MATTERS**

A. Call to Order and Roll Call	10:00 AM—10:05 AM
B. Code of Conduct and Meetings Guidelines/Reminders	10:05 AM—10:10 AM
C. Approval of the Agenda	MOTION #1 10:10 AM—10:12 AM
D. Approval of Prior Meeting Minutes	MOTION #2 10:12 AM—10:15 AM

2. **PUBLIC COMMENT** 10:15 AM—10:20 AM
 Opportunity for members of the public to address the Commission on agenda items or other matters within the subject matter jurisdiction of the Commission. For those who wish to provide public comment may do so in person or by emailing hivcomm@lachiv.org.

3. **COMMITTEE NEW BUSINESS ITEMS** 10:20 AM—10: 25 AM
 Opportunity for Committee members to recommend new business items for the full body or a committee level discussion on non-agendized matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation, or where the need to take action arose subsequent to the posting of the agenda.

4. **2026 CO-CHAIRS OPEN NOMINATIONS AND ELECTIONS** 10:25 AM – 10:30 AM
 A. 2026 Committee Co-Chair Open Nominations

5. **REPORTS**

A. Commission on HIV (COH) Staff Report	10:30 PM—10:40 AM
i. Welcome and Introductions	
B. California Department of Public Health, Office of AIDS (OA)	10:40 AM—10:55 AM
i. 2027-2031 Integrated HIV Plan Feedback	

6. **COMMITTEE ORIENTATION** 10:55 AM—11:20 AM
Overview of the role and responsibilities of the Membership & Community Engagement (MCE) Committee.

7. **DISCUSSION** 11:20 AM—11:50 AM

A. 2026 MCE Workplan and Meeting Calendar	
MOTION #3 – Approve the Membership & Community Engagement Committee 2026 workplan, as presented or revised.	
B. Membership Review for Parity, Reflectiveness & Inclusivity	
i. Address Meeting Reflectiveness & Vacancies	
MOTION #4 – Approve Establishment of a Recruitment Planning Workgroup	
C. Caucuses Review	

- 8. **2026 CO-CHAIRS OPEN NOMINATIONS AND ELECTIONS (CONT'D)** 11: 50 AM – 11:53 AM
 - A. 2026 Committee Co-Chair Elections
 - MOTION #5 – Approve the committee co-chair(s) as elected.**

- 9. **NEXT STEPS** 11:53 AM—11:55 AM
 - A. Task/Assignment Recap
 - B. Agenda Development for the Next Meeting

- 10. **ANNOUNCEMENTS** 11:55 AM—12:00 PM

Opportunity for members of the public and Commission members to announce community events, workshops, trainings, and other related activities. Announcements will follow the same protocols as Public Comment.

- 11. **ADJOURNMENT** **12:00PM**

PROPOSED MOTION(S)/ACTION(S)	
MOTION #1:	Approve the agenda order, as presented or revised.
MOTION #2:	Approve the prior Committee meeting minutes, as presented or revised.
MOTION #3:	Approve the Membership & Community Engagement Committee 2026 workplan, as presented or revised.
MOTION #4:	Approve the establishment of a Recruitment Plan Development Workgroup, as presented or revised.
MOTION #5:	Approve the committee co-chair(s) as elected.

MEMBERSHIP & COMMUNITY ENGAGEMENT COMMITTEE MEMBERSHIP		
Jayda	Arrington	Committee Member
Stevie	Bieneman	Alternate
Ceasar	Corona	Social & Housing Service Providers
Erika	Davies	City of Pasadena Representative – Committee Member
Dahlia	Alé-Ferlito	City of Los Angeles Representative – Committee Member
Joaquin	Gutierrez	Committee Member
Ish	Herrera	Unaffiliated Representative - At Large #1
Angela	Hunt	Unaffiliated Representative - SPA 6
TJ	Griffin, LMSW	Mental Health Providers
Preston	Locklear	Committee Member
Kiante	McKinley, DSW, ACSW	Committee Member
Vilma	Mendoza	Unaffiliated Representative - SPA 7
Paul	Miller	Committee Member
Dontá	Morrison, PhD	Alternate
Sadie	Mullen	Committee Member
Kevin	Nguyen	Committee Member
Ujuonu	Nwizu	Committee Member
David	Cerda Orozco	Committee Member
Elizabeth	Pacheco	Committee Member
Daniel	Rojas	Committee Member
Ishmael	Salamanca	City Of Long Beach Representative – Committee Member
Stephen	Tate	Committee Member
Christopher	Webb	Alternate
Jonathan	Weedman	Board of Supervisors Office #5 Representative
David	Valenzuela	Committee Member
Quorum = 13		



HYBRID MEETING GUIDELINES, ETIQUETTE & REMINDERS

(Updated 7.15.24)

- This meeting is a **Brown-Act meeting** and is being recorded.
 - Turn off your ringers/notifications on your smart devices so as not to disrupt the meeting.
 - Your voice is important and we want to ensure that it is captured accurately on the record. Please be respectful of one another and minimize crosstalk.

- The **meeting packet** can be found on the Commission's website at <https://hiv.lacounty.gov/meetings/> or accessed via the QR code provided. Hard copies of materials will not be provided in compliance with the County's green initiative to recycle and reduce waste.

- Please comply with the **Commission's Code of Conduct** located in the meeting packet.

- **Public Comment** for members of the public can be submitted in person, electronically @ https://www.surveymonkey.com/r/public_comments or via email at hivcomm@lachiv.org. *Please indicate your name, the corresponding agenda item, and whether you would like to state your public comment during the meeting; if so, staff will call upon you appropriately. Public comments are limited to two minutes per agenda item. All public comments will be made part of the official record.*

- For individuals joining in person, to mitigate any potential streaming interference for those joining virtually, we respectfully ask that you **not simultaneously log into the virtual option of this meeting via WebEx.**

- Committee members invoking **AB 2449 for "Just Cause" or "Emergency Circumstances"** must communicate their intentions to staff and/or co-chairs no later than the start of the meeting. Members requesting to join pursuant to AB 2449 must have their audio and video on for the entire duration of the meeting and disclose whether there is a person over the age of 18 in the room in order to be counted toward quorum and have voting privileges. For members joining virtually due to "Emergency Circumstances", a vote will be conducted by the Committee/COH for approval.

- Members will be required to explicitly state their agency's **Ryan White Program Part A and/or CDC prevention conflicts of interest** on the record (versus referring to list in the packet). A list of conflicts can be found in the meeting packet and are recorded on the back of members' name plates, courtesy of staff.

If you experience challenges in logging into the virtual meeting, please refer to the WebEx tutorial [HERE](#) or contact Commission staff at hivcomm@lachiv.org.



CODE OF CONDUCT

APPROVED BY OPERATIONS COMMITTEE ON 05/25/23; COH 06/08/23

Approved (11/12/1998); Revised (2/10/2005; 9/6/2005); Revised (4/11/19; 3/3/22, 3/23/23; 5/30/23)

The Commission on HIV welcomes commissioners, guests, and the public into a space where people of all opinions and backgrounds are able to contribute. In this space, we challenge ourselves to be self-reflective and committed to an ongoing understanding of each other and the complex intersectionality of the lives we live. We create a safe environment where we celebrate differences while striving for consensus in the fights against our common enemies: HIV and STDs. We build trust in each other by having honest, respectful, and productive conversations. As a result, the Commission has adopted and is consistently committed to implementing the following guidelines for Commission, committee, and associated meetings.

All participants and stakeholders should adhere to the following:

- 1) **We approach all our interactions with compassion, respect, and transparency.**
- 2) **We respect others' time by starting and ending meetings on time, being punctual, and staying present.**
- 3) **We listen with intent, avoid interrupting others, and elevate each other's voices.**
- 4) **We encourage all to bring forth ideas for discussion, community planning, and consensus.**
- 5) **We focus on the issue, not the person raising the issue.**
- 6) **Be flexible, open-minded, and solution-focused.**
- 7) **We give and accept respectful and constructive feedback.**
- 8) **We keep all issues on the table (no "hidden agendas"), avoid monopolizing discussions and minimize side conversations.**
- 9) **We have no place in our deliberations for racist, sexist, homophobic, transphobic, and other discriminatory statements, and "-isms" including misogyny, ableism, and ageism.**
- 10) **We give ourselves permission to learn from our mistakes.**

In response to violation of the Code of Conduct which results in meeting disruption, Include provisions of SB 1100 which states in part, ". . . authorize the presiding member of the legislative body conducting a meeting or their designee to remove, or cause the removal of, an individual for disrupting the meeting Removal to be preceded by a warning to the individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to cease their behavior may result in their removal." Complaints related to internal Commission matters such as alleged violation of the Code of Conduct or other disputes among members are addressed and resolved in adherence to Policy/Procedure #08.3302." (Commission Bylaws, Article VII, Section 4.)



We're Listening

share your concerns with us.

**HIV + STD Services
Customer Support Line**

(800) 260-8787

Why should I call?

The Customer Support Line can assist you with accessing HIV or STD services and addressing concerns about the quality of services you have received.

Will I be denied services for reporting a problem?

No. You will not be denied services. Your name and personal information can be kept confidential.

Can I call anonymously?

Yes.

Can I contact you through other ways?

Yes.

By Email:

dhspsupport@ph.lacounty.gov

On the web:

<http://publichealth.lacounty.gov/dhsp/QuestionServices.htm>





Estamos Escuchando



Comparta sus inquietudes con nosotros.

**Servicios de VIH + ETS
Línea de Atención al Cliente**

(800) 260-8787

¿Por qué debería llamar?

La Línea de Atención al Cliente puede ayudarlo a acceder a los servicios de VIH o ETS y abordar las inquietudes sobre la calidad de los servicios que ha recibido.

¿Se me negarán los servicios por informar de un problema?

No. No se le negarán los servicios. Su nombre e información personal pueden mantenerse confidenciales.

¿Puedo llamar de forma anónima?

Si.

¿Puedo ponerme en contacto con usted a través de otras formas?

Si.

Por correo electrónico:
dhspsupport@ph.lacounty.gov

En el sitio web:
<http://publichealth.lacounty.gov/dhsp/QuestionServices.htm>





COMMISSION MEMBER "CONFLICTS-OF-INTEREST"

Updated 4/21/26

In accordance with the Ryan White Program (RWP), conflict of interest is defined as any financial interest in, board membership, current or past employment, or contractual agreement with an organization, partnership, or any other entity, whether public or private, that receives funds from the Ryan White Part A program. These provisions also extend to direct ascendants and descendants, siblings, spouses, and domestic partners of Commission members and non-Commission Committee-only members. Based on the RWP legislation, HRSA guidance, and Commission policy, it is mandatory for Commission members to state all conflicts of interest regarding their RWP Part A/B and/or CDC HIV prevention-funded service contracts prior to discussions involving priority-setting, allocation, and other fiscal matters related to the local HIV continuum. Furthermore, Commission members must recuse themselves from voting on any specific RWP Part A service category(ies) for which their organization hold contracts. ***An asterisk next to member's name denotes affiliation with a County subcontracted agency listed on the addendum.**

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
ALMANZAN	Gerardo	No affiliation	No Ryan White or prevention contracts
VAZQUEZ ALVAREZ	Leo	LACADA	No Ryan White or prevention contracts
ARRELANO	Oscar	Homeless Outreach Program Integrated Care System (HOPICS)	No Ryan White or prevention contracts
ARRINGTON	Jayda	Unaffiliated representative	No Ryan White or prevention contracts
BALLESTEROS	AI	JWCH, INC.	Benefits Specialty
			Core HIV Medical Services - AOM; MCC & PSS
			Mental Health
			Oral Health
			STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)
			HTS - Storefront
			HTS - Syphilis, DX Link TX - CSV
			Biomedical HIV Prevention
			Data to Care Services
			Medical Transportation Services
BARRAJAS	Jerónimo	Unaffiliated Member	No Ryan White or prevention contracts
BIENEMAN	Stevie	AIDS Healthcare Foundation	Benefits Specialty
			Core HIV Medical Services - AOM; MCC & PSS
			Mental Health
			Oral Health
			Medical Transportation Services
			HIV & STD LB
			STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)
			HTS - Storefront
Sexual Health Express Clinics (SHEX-C)			
BLEA	Leroy	California Department of Public Health, Office of AIDS	Part B Grantee
			Core HIV Medical Services - AOM; MCC & PSS

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
BOLAN	Robert	LA LGBT Center	Vulnerable Populations (YMSM)
			Vulnerable Populations (Trans)
			STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)
			HTS - Storefront
			HTS - Social and Sexual Networks
			Biomedical HIV Prevention Services
			Medical Transportation Services
BROWN	Jasmine	Oasis Clinic (Charles R. Drew University/Drew CARES)	Core HIV Medical Services - PSS
			HTS - Storefront
			HTS - Social and Sexual Networks
CIELO	Mikhaela	Los Angeles General Hospital	No Ryan White or prevention contracts
CONTRERAS	Robert	Bienestar	Nutrition Support (Food Bank/Pantry Service)
			Vulnerable Populations (Trans)
			High Impact Prevention
			HTS - Storefront
			HTS - Social and Sexual Networks
			STD-SDTS
			Medical Transportation Services
COPELAND	Raniyah	Equity Impact Solutions	No Ryan White or prevention contracts
			Core HIV Medical Services - MCC & PSS
CORONA	Anthony	Watt's Healthcare	Biomedical HIV Prevention Services
			Oral Health
			STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)
			Medical Transportation Services
			Benefit Specialty
CORONA	Ceasar	Tarzana Treatment Center	Core HIV Medical Services - AOM; MCC & PSS
			Intensive Care Management
			Substance Use Transitional Hsg
			STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)
			HTS - Storefront
			HERR
			Biomedical HIV Prevention Services
			Medical Transportation Services
			HIV Testing and Viral Hepatitis Services

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
CROSS	Johnny	Men's Health Foundation	Core HIV Medical Services - AOM; MCC & PSS
			Biomedical HIV Prevention Services
			Vulnerable Population (YMSM)
			Sexual Health Express Clinics (SHEX-C)
			Data to Care Services
			Medical Transportation Services
DAVIES	Erika	City of Pasadena	No Ryan White or prevention contracts
DOLAN	Caitlyn	Men's Health Foundation	Core HIV Medical Services - AOM; MCC & PSS
			Biomedical HIV Prevention Services
			Vulnerable Populations (YMSM)
			Sexual Health Express Clinics (SHEX-C)
			Data to Care Services
			Medical Transportation Services
ALE-FERLITO	Dahlia	City of Los Angeles AIDS Coordinator	No Ryan White or prevention contracts
FRAMES	Arlene	Unaffiliated representative	No Ryan White or prevention contracts
GAMBOA	Robert	LA LGBT Center	Core HIV Medical Services - AOM; MCC & PSS
			Vulnerable Populations (YMSM)
			Vulnerable Populations (Trans)
			STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)
			HTS - Storefront
			HTS - Social and Sexual Networks
			Biomedical HIV Prevention Services
			Medical Transportation Services
GERSH	Lauren	APLA Health & Wellness	Benefit Specialty
			Core HIV Medical Services - AOM; MCC & PSS
			Intensive Case Management Services
			Nutrition Support (Food Bank/Pantry Service)
			Oral Health
			STD-Ex.C
			High Impact Prevention
			Biomedical HIV Prevention Services
			Medical Transportation Services
			Data to Care Services
			Residential Facility For the Chronically Ill (RCFCI)
GONZALEZ	Felipe	Unaffiliated representative	No Ryan White or Prevention Contracts

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
GREEN	Joseph	Unaffiliated representative	No Ryan White or prevention contracts
GRIFFEN	TJ	Men's Health Foundation	Core HIV Medical Services - AOM; MCC & PSS
			Biomedical HIV Prevention Services
			Vulnerable Populations (YMSM)
			Sexual Health Express Clinics (SHEX-C)
			Data to Care Services
			Medical Transportation Services
GUTIERREZ	Joaquin	Unaffiliated representative	No Ryan White or prevention contracts
HARRIS	Darryn	St. John's Well Child and Family Center (SJW)	Core HIV Medical Services - AOM; MCC & PSS
			Oral Health
			HTS - Social and Sexual Networks
			Mental Health
			Biomedical HIV Prevention Services
			Medical Transportation Services
HUNT	Angela	Unaffiliated Member	No Ryan White or prevention contracts
HERRERA	Ismael "Ish"	Unaffiliated representative	No Ryan White or prevention contracts
JOHNSON	LeiLani	Unaffiliated Member	No Ryan White or prevention contracts
JOHNSON	Stephanie	Men's Health Foundation	Core HIV Medical Services - AOM; MCC & PSS
			Biomedical HIV Prevention Services
			Vulnerable Populations (YMSM)
			Sexual Health Express Clinics (SHEX-C)
			Data to Care Services
			Medical Transportation Services
LARA	Roberto	AMAAD	No Ryan White or prevention contracts
LESTER	Rob	Men's Health Foundation	Core HIV Medical Services - AOM; MCC & PSS
			Biomedical HIV Prevention Services
			Vulnerable Populations (YMSM)
			Sexual Health Express Clinics (SHEX-C)
			Data to Care Services
			Medical Transportation Services
LOCKLEAR	Preston	LA LGBT Center	Core HIV Medical Services - AOM; MCC & PSS
			Vulnerable Populations (YMSM)
			Vulnerable Populations (Trans)
			STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)
			HTS - Storefront

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
			HTS - Social and Sexual Networks
			Biomedical HIV Prevention Services
			Medical Transportation Services
MARTINEZ	Miguel	No affiliation	No Ryan White or prevention contracts
MATTERN	Eric	Tarzana Treatment Center	Benefit Specialty
			Core HIV Medical Services - AOM; MCC & PSS
			Intensive Care Management
			Substance Use Transitional Hsg
			STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)
			HTS - Storefront
			HERR
			Biomedical HIV Prevention Services
			Medical Transportation Services
			HIV Testing and Viral Hepatitis Services
MCKINLEY	Kiante	LA LGBT Center	Core HIV Medical Services - AOM; MCC & PSS
			Vulnerable Populations (YMSM)
			Vulnerable Populations (Trans)
			STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)
			HTS - Storefront
			HTS - Social and Sexual Networks
			Biomedical HIV Prevention Services
Medical Transportation Services			
MENDOZA	Vilma	Unaffiliated representative	No Ryan White or prevention contracts
MILLER	Jack	Unaffiliated Member	No Ryan White or prevention contracts
MILLER	Paul	St. John's Well Child and Family Center (SJW)	Core HIV Medical Services - AOM; MCC & PSS
			Oral Health
			HTS - Social and Sexual Networks
			Mental Health
			Biomedical HIV Prevention Services

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
			Medical Transportation Services
MORRISON	Donta	UCLA CARE	No Ryan White or prevention contracts
MULLEN	Sadie	No affiliation	No Ryan White or prevention contracts
MURILLO	Ismael	Unaffiliated Member	No Ryan White or prevention contracts
NASH	Paul	University of Southern California	No Ryan White or prevention contracts
NGUYEN	Kevin	Saban Community Clinic	No Ryan White or prevention contracts
NELSON	Katja	APLA Health & Wellness	Benefits Specialty
			Core HIV Medical Services - AOM; MCC & PSS
			Intensive Case Management Services
			Nutrition Support (Food Bank/Pantry Service)
			Oral Health
			STD-Ex.C
			HERR
			Biomedical HIV Prevention Services
			Medical Transportation Services
			Data to Care Services
			Residential Facility For the Chronically Ill (RCFCI)
NWIZU	Ujuonu	Public Health Alliance	No Ryan White or prevention contracts
CERDA OROZCO	David	No affiliation	No Ryan White or prevention contracts
PACHECO	Elizabeth	Tarzana Treatment Center	Benefit Specialty
			Core HIV Medical Services - AOM; MCC & PSS
			Intensive Case Management Services
			Substance Use Transitional Hsg
			STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)
			HTS - Storefront
			HERR
			Biomedical HIV Prevention Services
			Medical Transportation Services
			HIV Testing and Viral Hepatitis Services
			Core HIV Medical Services - AOM; MCC & PSS

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
PATEL	Byron	Los Angeles LGBT Center	Vulnerable Populations (YMSM)
			Vulnerable Populations (Trans)
			STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)
			HTS - Storefront
			HTS - Social and Sexual Networks
			Biomedical HIV Prevention Services
			Medical Transportation Services
PERÉZ	Mario	Los Angeles County, Department of Public Health, Division of HIV and STD Programs	Ryan White/CDC Grantee
PLEASANTS	Shawn	Unaffiliated Member	No Ryan White or prevention contracts
ROJAS	Daniel	LAC Consumer & Business Affairs	No Ryan White or prevention contracts
SALAMANCA	Ismael	City of Long Beach	Benefits Specialty
			Core HIV Medical Services - AOM; MCC & PSS
			Biomedical HIV Prevention Services
			HTS - Social and Sexual Networks
			Medical Transportation Services
SANCHEZ-RAMOS	Emmanuel	APLA Health	Benefit Specialty
			Core HIV Medical Services - AOM; MCC & PSS
			Intensive Case Management Services
			Nutrition Support (Food Bank/Pantry Service)
			Oral Health
			STD - ExC
			High Impact Prevention
			Biomedical HIV Prevention Services
			Medical Transportation Services
			Data to Care Services
			Residential Facility For the Chronically Ill (RCFCI)
SAN AGUSTIN	Glen	JWCH, INC.	Benefits Specialty
			Core HIV Medical Services - AOM; MCC & PSS
			Mental Health
			Oral Health
			STD Testing and STD Screening, Diagnosis & Treatment Services (STD-SDTS)
			HTS - Storefront
			HTS - Syphilis, DX Link TX - CSV
			Biomedical HIV Prevention Services
			Data to Care Services

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
			Medical Transportation Services
SANTIAGO	Draya	Unaffiliated Member	No Ryan White or prevention contracts
SARMIENTO	Harold	The Wound Saviors	No Ryan White or prevention contracts
SKELTON	Maria	No affiliation	No Ryan White or prevention contracts
SPENCER	LaShonda	Oasis Clinic (Charles R. Drew University/Drew CARES)	Core HIV Medical Services - PSS
			HTS - Storefront
			HTS - Social and Sexual Networks
TATE	Stephen	Unaffiliated Member	No Ryan White or prevention contracts
WEBB	Christopher	REACH LA	HTS - Social and Sexual Networks
WEEDMAN	Jonathan	ViaCare Community Health	Biomedical HIV Prevention
			Core HIV Medical Services - AOM & MCC
VALENZUELA	David	LAC Department of Public Health	No Ryan White or prevention contracts
VOLBY	Montana	Unaffiliated Member	No Ryan White or prevention contracts



510 S. Vermont Ave. 14th Floor • Los Angeles, CA 90020 • TEL (213) 738-2816 • FAX (213) 637-4748
HIVCOMM@LACHIV.ORG • http://hiv.lacounty.gov • VIRTUAL WEBEX MEETING

Commission member presence at meetings is recorded based on the attendance roll call. Only members of the Commission on HIV are accorded voting privileges. Members of the public may confirm their attendance by contacting Commission staff. Approved meeting minutes are available on the Commission’s website and may be corrected up to one year after approval. Meeting recordings are available upon request.

OPERATIONS (OPS) COMMITTEE MEETING MINUTES

December 18, 2025

COMMITTEE MEMBERS

P = Present | A = Absent | EA = Excused Absence | MoP=Attended as Member of the Public | AB2449=Virtual Attendance

Miguel Alvarez	P	Jayda Arrington	P	Alasdair Burton (Executive At-Large)	AB2449
Joaquin Gutierrez (Alternate)	P	Ish Herrera	P	Leon Maultsby, DBH	P
Vilma Mendoza	P	De’chelle Richardson (Executive At-Large)	EA	Danielle Campbell	MoP
Joe Green	P				

COMMISSION STAFF

Dawn McClendon and Sonja Wright, DACM

Meeting agenda and materials can be found on the Commission’s website: [HERE](#).

1. CALL TO ORDER-INTRODUCTIONS

Co-Chair Vilma Mendoza called the meeting to order at 10:00 AM.

2. INTRODUCTIONS, ROLL CALL, & CONFLICT OF INTEREST STATEMENTS

V. Mendoza led introductions, and Committee members stated their conflicts.

I. ADMINISTRATIVE MATTERS

3. APPROVAL OF AGENDA

MOTION #1: Approve the agenda order, as presented (*✓Passed by consensus*).

4. APPROVAL OF MEETING MINUTES

MOTION #2: Approve the 12/18/25 OPS Committee meeting minutes, as presented (*✓Passed by consensus*).

II. PUBLIC COMMENT

5. OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:

- No public comment.

III. COMMITTEE NEW BUSINESS ITEMS

6. OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMS REQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA:

- No New Committee Business.

IV. REPORTS

7. EXECUTIVE DIRECTOR/STAFF REPORT

a. Operational Updates

Interim Executive Director Dawn McClendon reported the following:

- **Membership application & restructuring**

- The Commission recently approved revised bylaws on December 11.
- A new, simplified membership application was launched and widely distributed. Early feedback has been positive, citing ease of use.
- Staff created FAQs for both the application and interview process.
- There was strong emphasis on clarifying the selection process, timelines, and decision-making to reduce rumors and confusion.
- Suggestions included creating:
 - Clear talking points or a visual roadmap of the application process.
 - Better onboarding materials and promotional tools.
 - Intentional outreach to fill specific seats (providers, researchers, unaffiliated consumers).

- **Brown Act updates (effective January 1, 2026):**

- Expanded allowances for remote participation (illness, caregiving, military service).
- Use of AB 2449 must now be documented in meeting minutes.
- Commissioners with disabilities may request remote attendance as a reasonable accommodation, counting fully toward quorum and voting.
- Requirement to post meeting agendas in English, Spanish, and Chinese.
- New rules for handling technical disruptions (up to one hour to resolve).
- Increased transparency requirements, including providing commissioners with a copy of the Brown Act and a list of accessible meeting venues.

- **Attendance & compliance questions:**

Clarification sought on allowable absences under updated rules; staff will confirm whether the 10% rule still applies.

8. Co-Chair's Report

a. 2025 Work Plan

- The Operations Committee has completed its 2025work plan.
 - Broad agreement to revisit recruitment and mentorship after the new commission is seated.
 - Proposed ideas:
 - A retrospective summary of commission accomplishments from recent years.
 - A standardized welcome packet or toolkit for new commissioners.
 - Clear expectations for outreach participation (e.g., minimum events per year).

- Targeted outreach to community spaces, providers, and organizations.
- Documentation of outreach activities for accountability.
- Currently, there is no dedicated budget for printed outreach materials; reliance is on digital tools.
- Discussion explored:
 - Grant funding with fiscal sponsors.
 - In-kind donations.
 - Partnerships with agencies or DHSP for campaigns already developed but unfunded.
- Direct fundraising by the Commission is not allowed, but grants and partnerships are possible with proper reporting and sponsorship.

9. Membership Review Workgroup

Summary of Discussion on Interview Panel Conflicts & Process

- **Conflict of interest & recusal:**

A question was raised about applicants being interviewed by former supervisors or managers. Staff and members clarified that panelists are expected to review applicant names in advance, disclose prior professional or personal relationships, and recuse themselves when appropriate. This practice has been used before to mitigate conflicts.

- **Trusting the process:**

Several members emphasized that the interview structure and questions are designed to assess passion, experience, and fit, regardless of who conducts the interview. They cautioned against over-focusing on hypothetical scenarios and urged the group to trust the process, noting that systems exist to address issues later (e.g., attendance rules, performance expectations).

- **Panelist familiarity with applicants:**

Some noted that familiarity can cut both ways—knowing an applicant may help or hurt—and should not automatically be seen as bias. Others stated that none of the proposed panelist names raised serious concerns and that now was the appropriate time to voice objections, if any existed.

- **Concerns about perceived bias:**

Ongoing concerns centered on former commissioners or individuals heavily involved in the restructuring serving as panelists, which could create a perception of undue influence. Members distinguished between:

- Former commissioners who bring lived experience and institutional knowledge, and
- Individuals deeply involved in designing the new commission, whose participation might appear less impartial.

- **Value of external and consumer perspectives:**

Suggestions included balancing panels with unaffiliated consumers, community advisory board (CAB) members, providers, and individuals outside the commission to add fresh perspectives and reduce perceptions of bias.

- Staff stressed that nearly everyone involved in leadership or operations has had influence over the restructuring; excluding all such individuals would be impractical. The process has been transparent, community-informed, and collectively designed, and it is time to move forward.

- Alarms were raised around characterizing concerns as “panic,” with reminders to keep dialogue respectful. Members agreed the conversation was necessary for risk management and public accountability, especially in anticipation of potential public comment when selections are finalized.
- While no changes were made at this time, the discussion highlighted the importance of clear communication, thoughtful panel composition, disclosure, and recusal practices to ensure fairness and maintain trust as the commission moves toward finalizing membership.

- **Clarification on AJ King’s role:**
Several speakers clarified that AJ King’s involvement in the restructuring was as a third-party facilitator/consultant, often unpaid, whose role was to implement the will of the Commission, not to make decisions independently. Some members expressed concern about perceived influence, while others strongly defended his impartiality and expertise.
- **Core concern raised:**
The broader issue was not solely AJ King, but panel composition overall, particularly:
 - Perceived overrepresentation of individuals heavily involved in restructuring
 - Insufficient representation of unaffiliated consumers, which members felt should more closely reflect the HIV epidemic in Los Angeles County
 - Desire for balanced perspectives, including lived experience and community knowledge
 - Members were informed that these concerns and feedback would be forwarded to the Executive Committee for further consideration.
- **Process clarification:**
Panelists will score and make recommendations only; final decisions move from the panel to the Executive Committee and then to the full Commission. Co-chairs do not vote unless there is a tie or a lack of quorum.

V. NEXT STEPS

10. TASK/ASSIGNMENTS RECAP:

- Executive Committee will continue discussion on panel composition and address concerns.
- Commissioners were asked to widely share the application and direct interested applicants to staff for support.
- Updates to the January meeting scheduling will be provided by email.

11. AGENDA DEVELOPMENT FOR NEXT MEETING:

➡ TBD

VII. ANNOUNCEMENTS

12. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:

- An announcement was made about a new PrEP/DoxyPEP-related novella/video project available on YouTube, with opportunities for community dialogue and outreach.
- Members suggested strengthening social media outreach to support recruitment.
- Meeting closed with gratitude and appreciation for participants’ engagement.

- Members participated in events held at Bienestar and the East L.A. Women’s Center.

VIII. ADJOURNMENT

16. ADJOURNMENT: The meeting adjourned at 12:14 PM.



COMMISSION & COMMITTEE CO-CHAIRS DUTY STATEMENT

Revised 4/14/26

Co-Chairs provide leadership, direction, and support for the work of the Los Angeles County Commission on HIV and its standing committees. Co-Chairs facilitate meetings, guide planning efforts, support collaboration, and ensure work is carried out effectively and in alignment with the Commission's mission.

1. Leadership and Oversight

Co-Chairs are responsible for providing leadership and guidance to the Commission or assigned committee.

- Facilitate and guide Commission or committee work
- Support planning, coordination, and execution of priorities
- Work collaboratively with members and staff
- Ensure continuity of work between meetings
- Support consensus-building and decision-making
- Commission Co-Chairs: Serve as Co-Chairs of the Executive Committee and provide overall leadership

2. Meeting Facilitation

Co-Chairs serve as facilitators and help ensure meetings are effective, organized, and inclusive.

- Preside over meetings in a fair and organized manner
- Ensure adherence to Brown Act, Robert's Rules, and policies
- Guide discussion and ensure all voices are heard
- Maintain meeting flow and manage conflict respectfully

3. Representation and Communication

Co-Chairs help represent the Commission and support clear communication.

Commission Co-Chairs:

- Serve as spokespersons in coordination with staff
- Represent Commission decisions
- Represent Commission on CDPH Office of AIDS Community Planning Group
- Attend conferences such as the National Ryan White Conference as appropriate



All Co-Chairs:

- Support communication between committees and Commission
- Ensure alignment across bodies

4. Collaboration with Staff

Co-Chairs work in partnership with Commission staff to support effective operations.

- Coordinate on agendas and materials
- Participate in preparation meetings
- Support implementation of actions

5. Commitment and Participation

Co-Chairs are expected to demonstrate a high level of commitment and engagement.

- Attend Commission, committee, and relevant meetings
- Devote time beyond meetings for leadership duties
- Maintain good standing

6. Leadership Conduct and Accountability

Co-Chairs are expected to model leadership and accountability.

- Act in best interest of Commission and community
- Set aside personal interests
- Maintain neutrality when facilitating
- Foster inclusive and respectful environment

7. Knowledge and Skill Development

Co-Chairs are expected to maintain and build knowledge relevant to their role.

- Understand Commission roles and planning processes
- Understand HIV systems and impacted communities
- Understand Ryan White Program and policies

8. Leadership Readiness and Growth

Co-Chairs are expected to engage in ongoing development and growth.

- Reflect on leadership capacity
- Seek training and mentorship
- Support development of others



9. Equity, Reflectiveness, and Inclusion

Co-Chairs are expected to uphold the Commission's commitment to equity.

- Promote reflectiveness and inclusion
- Encourage diverse perspectives
- Lead with cultural humility

COMMITMENT TO THE ROLE

Co-Chairs must be willing and able to:

- Dedicate time and effort
- Work collaboratively
- Lead with integrity

TERM OF SERVICE

- Commission Co-Chairs: 2-year staggered terms
- Committee Co-Chairs: 2-year staggered term



Policy #08.1104

Co-Chair Elections & Terms

Revised 4/14/26

Purpose

This policy outlines the process, eligibility, and structure for electing Commission and Committee Co-Chairs. Co-Chairs provide leadership, support effective meeting facilitation, and help guide the Commission's planning and community engagement work.

For more detail on roles and responsibilities, please refer to the Commission & Committee Co-Chairs Duty Statement.

Definitions

Good Standing

A member who meets attendance requirements, follows the Code of Conduct, and actively participates in Commission or committee work.

Reflectiveness

Leadership that reflects the demographics and lived experiences of communities most impacted by HIV.

Committee-Only Member

An individual approved by the Commission to serve on a committee but not appointed as a full Commission member.

Structure

1. The Commission elects two (2) Co-Chairs.
2. Each standing committee elects two (2) Co-Chairs.
3. The Commission Co-Chairs also serve as Co-Chairs of the Executive Committee.

Terms of Office

1. Commission Co-Chairs serve staggered two-year terms.
2. Committee Co-Chairs also serve staggered two-year terms aligned with Commission leadership.
3. Terms may be extended due to lack of quorum, insufficient candidates, or delayed elections.



Eligibility

Commission Co-Chairs:

1. Must be a full Commission member
2. Must be in good standing
3. At least one must be a person with lived experience (PWH)
4. At least one must be a person of color
5. Strong consideration must be given to representation of women, including those who identify as female, in support of gender diversity in leadership

Committee Co-Chairs:

1. At least one Co-Chair must be a full Commission member
2. Second Co-Chair may be a full member or committee-only member
3. Strong consideration must be given to members with lived experience (PWH)
4. Strong consideration must be given to representation of women, including those who identify as female, in support of gender diversity in leadership.
5. Must be assigned to the committee
6. Must be in good standing
7. Must be actively engaged in committee work

Nominations

- Nominations open at a regular meeting prior to election
- Nominations remain open until the election takes place
- Members may nominate themselves or others
- Nominations may be submitted during meetings or through staff
- All nominees must provide a brief written or verbal statement prior to election

Election Process

- Co-Chairs are elected by majority vote
- Voting occurs in rounds if multiple candidates are present
- Lowest vote-getter is removed each round until a majority is reached
- If no majority is reached, nominations remain open
- If no candidates, current Co-Chairs may continue



Roles & Responsibility

- Facilitate meetings
- Represent the Commission or committee
- Provide leadership and oversight
- Support planning and coordination
- Commission Co-Chairs lead the Executive Committee

Leadership Readiness & Capacity

The Commission is committed to supporting members in stepping into leadership roles with clarity, confidence, and support.

To support this, members considering a Co-Chair role are encouraged to reflect on their readiness and capacity across the following areas:

- ✓ Understanding of Co-Chair duties and expectations
- ✓ Knowledge of the Commission's role, responsibilities, and key partners
- ✓ Vision for leadership and contributions to the Commission's work
- ✓ Ability to consistently attend and actively participate in meetings
- ✓ Time availability to meet leadership responsibilities, including meetings outside of regular Commission and committee meetings
- ✓ Communication and facilitation skills, including comfort with public speaking
- ✓ Ability to navigate and support conflict resolution in a constructive manner
- ✓ Ability to work collaboratively and support consensus-building
- ✓ Access to necessary technology (e.g., phone, computer, internet)
- ✓ Basic technical skills (e.g., email, virtual meetings, document review)
- ✓ Commitment to equity, inclusion, and reflectiveness
- ✓ Willingness to grow through training, mentorship, and ongoing development

This reflection is not used to determine eligibility, but rather to support members in assessing their readiness and identifying areas for growth. Commission staff are available to support members in preparing for leadership roles.

Disclosure: This policy was updated by the Interim Executive Director to align with the revised Bylaws and the Commission's new structure, while maintaining the core elements of the prior policy. The revisions were made to ensure consistency with the revised Bylaws and applicable HRSA, County, and Commission requirements. Under normal circumstances, a policy such as this would be routed through the Commission approval process. However, given the transition to a new membership and the need to finalize this policy in a timely manner, these updates were made to support immediate implementation.

APPROVED BY: *Dawn P. McClendon*

Dawn P. Mc Clendon, Interim Executive Director

DATED: 4/14/26



Co-Chair Elections & Terms FAQ

*A quick guide to Policy #08.1104, to help you understand the role, expectations,
& nomination process.*

Who can run for Co-Chair?

Commission Co-Chair

- Must be a full Commission member
- Must be in good standing
- At least one Co-Chair must be a person with lived experience (PWH)
- At least one Co-Chair must be a person of color
- Strong consideration must be given to representation of women, including those who identify as female

Committee Co-Chair

- At least one Co-Chair must be a full Commission member
- Second Co-Chair may be a full member or committee-only member
- Must be assigned to the committee
- Must be in good standing
- Must be actively engaged in committee work
- Strong consideration must be given to members with lived experience (PWH)
Strong consideration must be given to representation of women, including those who identify as female

What does “good standing” mean?

- Attending meetings consistently
- Participating in your assigned committee
- Following the Code of Conduct and Commission expectations

How do nominations work?

- Nominations open at a meeting prior to the election
- Nominations remain open until the election takes place
- Members may nominate themselves or others
- Nominations may be submitted during meetings or through staff

Do nominees need to provide a statement?

Yes. All nominees must provide a brief written or verbal statement prior to election.

Do I need to be present to be nominated?

No. You can be nominated even if you are not present, as long as your nomination is submitted before nominations close.

How are Co-Chairs elected?

- Co-Chairs are elected by majority vote
- Voting occurs in rounds if multiple candidates are present
- The lowest vote-getter is removed each round until a majority is reached
- If no majority is reached, nominations remain open and elections continue

How long is the term?

- Commission Co-Chairs: 2 years (staggered)
- Committee Co-Chairs: 2 years (staggered)

What does the role involve?

- Facilitating meetings
- Representing the Commission or committee
- Providing leadership and oversight
- Supporting planning and coordination
- Commission Co-Chairs lead the Executive Committee

What is the time commitment?

The Co-Chair role requires additional time beyond regular meetings, including preparation, coordination, and leadership responsibilities.

How do I know if I'm ready?

- Understanding of Co-Chair duties and expectations
- Knowledge of the Commission's role and responsibilities
- Ability to attend and actively participate in meetings
- Time availability for leadership responsibilities
- Communication and facilitation skills
- Ability to work collaboratively



- Access to necessary technology
- Willingness to grow through training and mentorship

This reflection is not used to determine eligibility.

What if I'm interested but not sure?

Commission staff are available to support members in preparing for leadership roles.

When do nominations close?

Nominations close when the election takes place at the meeting.

Who can I contact with questions?

Please contact Commission staff for support, questions, or help with the nomination process.



LOS ANGELES COUNTY
COMMISSION ON HIV



Membership & Community Engagement Committee

Committee Orientation

April 23, 2026

Learning Objectives

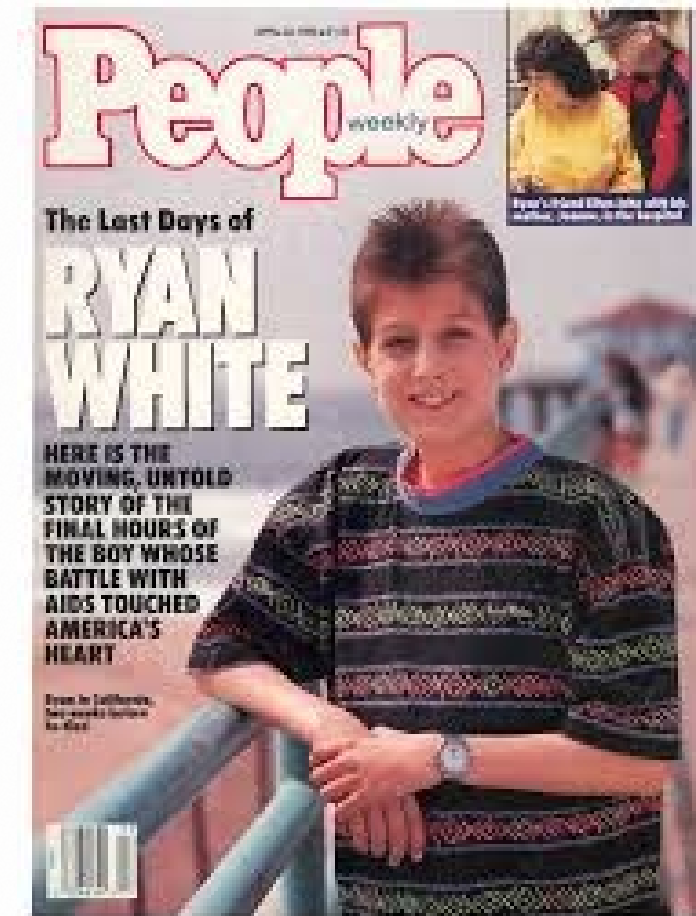
- Learn about the Ryan White Program
- Learn about the purpose of the Commission on HIV its Bylaws and structure
- Learn about the Membership & Community Engagement Committee's responsibilities, core activities, attendance requirements, and meeting frequency
- Learn about the responsibilities of Commission support staff



Ryan White Program Overview

Ryan White CARE Act Overview

- First enacted on August 18, 1990, the **Ryan White Comprehensive AIDS Resources Emergency (CARE) Act** created the largest federally funded program in the U.S. dedicated to supporting people with HIV, called the **Ryan White HIV/AIDS Program (RWHAP)**
- Named after Ryan White, an Indiana teenager who became a national advocate for AIDS research and awareness after contracting HIV through a contaminated blood transfusion



Why is RWHAP Important?

- Focus on reaching underserved communities and individuals who may not have access to healthcare services
- Provides **comprehensive HIV/AIDS medical care, treatment, and support services** in the U.S. for approximately 500,000 people annually
- Focus on **community planning** for HIV care and treatment services
- **Payor of Last Resort** - Provides funding when no other resources are available

2024 RWHAP Annual Report Data



Served 601,853 clients
More than 50% of people with diagnosed HIV in the U.S.



More than 91% of clients receiving RWHAP medical care were virally suppressed

Viral suppression affords optimal health outcomes – significant public health benefit



LOS ANGELES COUNTY
COMMISSION ON HIV



Planning Council (Commission on HIV) Overview

In 2013, the Commission on HIV became an integrated HIV/AIDS and STD prevention and care planning council

Who We Are

- The Los Angeles County Commission on HIV (COH) is the federally required **RWHAP Part A Planning Council** for the Los Angeles EMA
- Responsible for the planning, allocation, coordination, and delivery of HIV/AIDS and STD services in Los Angeles County
- COH is comprised of volunteers appointed by the LA County Board of Supervisors
 - Membership reflects the diversity of LA County and includes people with HIV, providers, public health professionals, and community representatives
 - At least **33% of members must be unaffiliated people with HIV** who receive RWHAP Part A services



Who We Are: Membership

Reminders

HRSA = Health
Resources and
Services
Administration

EMA = Eligible
Metropolitan Area

Planning Council =
Commission on
HIV

- HRSA requires EMAs to establish a planning council whose membership reflects the demographics of people with HIV in the region
 - Legislatively mandated planning council with defined membership composition (**15 HRSA required membership categories**) and at least **33 percent unaffiliated consumer representation**
- Membership is grounded in **Parity, Inclusion, and Representation (PIR)** - principle in maintaining membership that is equitable, inclusive, and reflective of communities most impacted by HIV
 - Helps ensure that planning and decision-making are grounded in diverse perspectives, lived experience, and community need

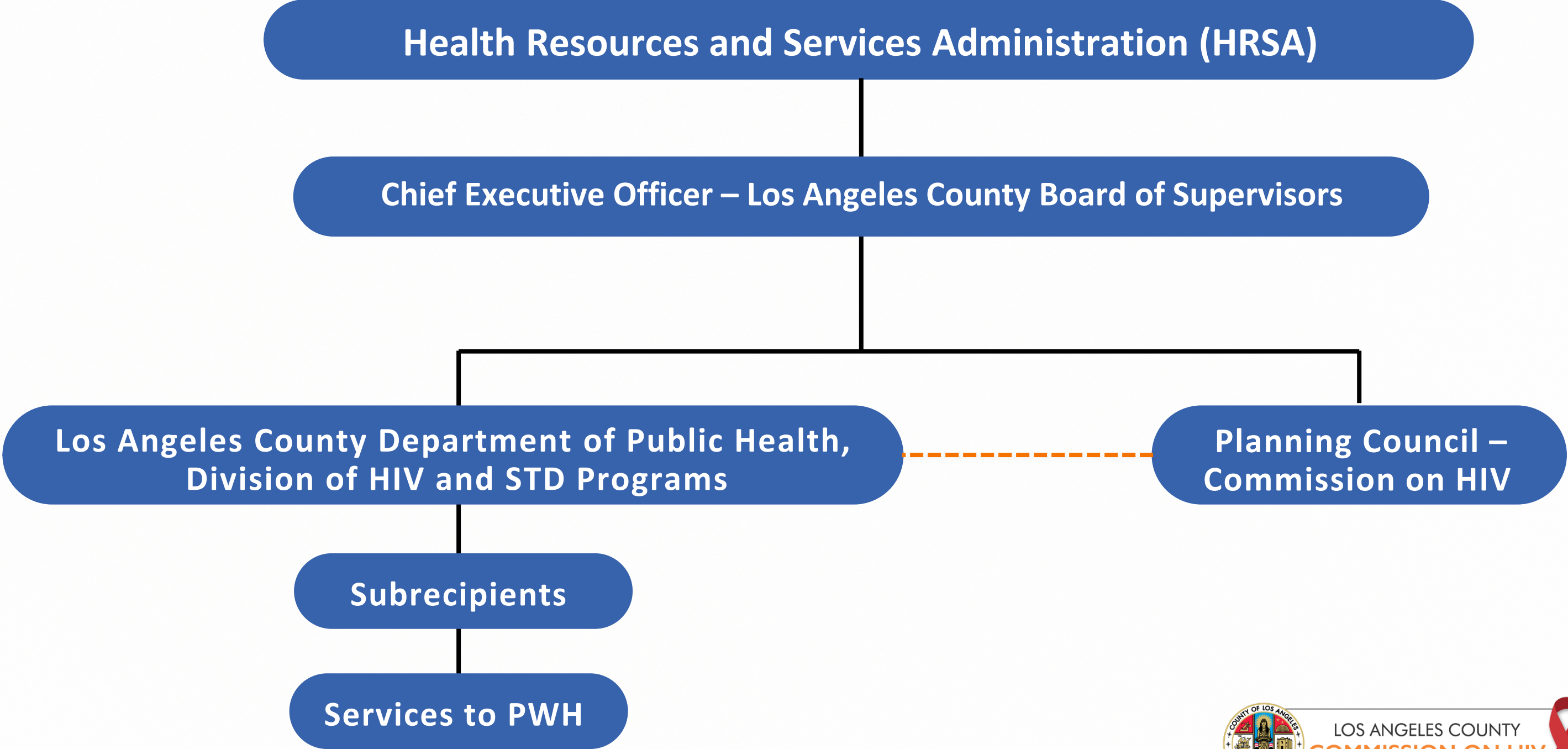


LOS ANGELES COUNTY
COMMISSION ON HIV



Authority and Governance

COH is housed as an independent commission within the Executive Office of the **LA County Board of Supervisors**



Established by LA County Ordinance 3.29 & is governed by Bylaws

Ordinance: Commission creation & legal foundation

Bylaws: outlines internal structure, operations, and procedures

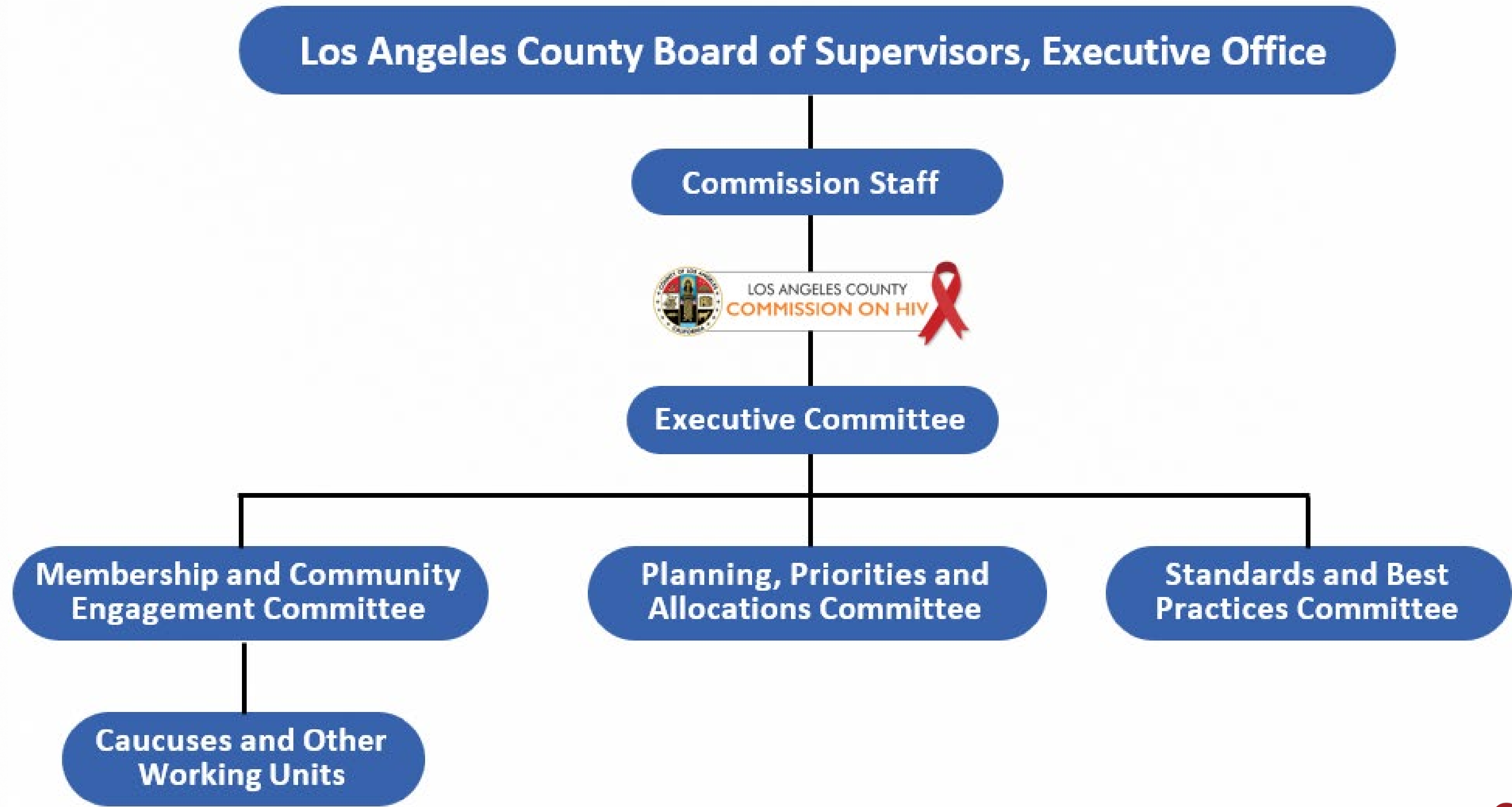
Commission Organizational Structure

Flow of Decision-Making Process



Executive Committee

Committees + Subordinate Working Units



Federally mandated role is to carry out the **Ryan White HIV/AIDS Program Part A planning council responsibilities**

What We Do

- Responsible for countywide **planning**, community engagement, and aligning HIV prevention and care priorities
- Funded solely through RWHAP which has a **limited scope with respect to direct HIV prevention activities**
 - COH's prevention-related role is tied to the development and support of the Integrated HIV Plan
- Carries out responsibilities in coordination with:
 - **Ryan White Part A Recipient** - Division of HIV & STD Programs within the LAC Department of Public Health
 - Structured input from providers, consumers and community stakeholders

Committees & Working Units

COH Caucuses

- Aging Caucus
- Black/African American Caucus
- Consumer Caucus
- Transgender Caucus
- Women's Caucus

COH Taskforces

- Housing

- COH carries out much of its work through a strong **committee and subordinate working unit(s) structure**
- Commissioners are required to be a member of at least **one standing committee** and adhere to attendance requirements
- Subordinate working units (caucuses, taskforce, subcommittee, etc.) may be created, as needed and appropriate, to harness broader community input and strengthen PWH voices in community planning:
 - **Caucuses:** subsets of Commission members who are members of “key or priority populations” and are ongoing, as needed
 - **Taskforce:** established to address a specific issue or need and are time limited



Roles and Responsibilities

ROLE/DUTY	RESPONSIBILITY		
	CEO	Recipient - DHSP	Planning Council - COH
Establish Planning Council	✓		
Appoint Planning Council members	✓		
Needs Assessment		✓	✓
Integrated Planning		✓	✓
Priority Setting			✓
Resource Allocation			✓
Directives			✓
Procurement of Services		✓	
Contract Monitoring		✓	
Service Standard Development			✓
Clinical Quality Management		✓	<i>Contributes</i>
Assessment of the Efficiency of the Administrative Mechanism			✓
Planning Council Operations and Support		✓	✓

Membership Overview



LOS ANGELES COUNTY
COMMISSION ON HIV



Membership Structure

Members are nominated through an **open nominations process** and appointed by the LA County Board of Supervisors (BOS)

- **32 full-member seats**, including three designated non-voting seats:
 - RWHAP Part A Recipient representative (DHSP)
 - Part B representative
 - Medicaid/Medi-Cal agency representative
- Structure includes Commissioners, Alternates, and Committee-only members:
 - **Commissioner**: Voting member appointed by BOS
 - **Alternate**: Assigned to a commissioner and step in when the commissioner is not available. Does not vote unless assigned commissioner is absent
 - **Committee-only Member**: Voting member on one of the Commission's standing committees. Does not require BOS appointment



Reminders

Legislatively mandated membership composition:

- **15 HRSA required** membership categories
- At least **33 percent unaffiliated consumer** representation

Membership Categories

- **Unaffiliated Consumers (11)** : Consumer of RWHAP Part A services who is not aligned or affiliated with RWHAP Part A funded providers as employees, consultants, or Board members

Membership composition includes additional seats not mandated by HRSA:

- **HIV Research Representative (1)**: Representative from a local academic research institution with subject matter expertise in HIV research and data translation
- **BOS Representatives (5)**: Representatives recommended by each of the five supervisorial offices



Membership Categories

There are 15 HRSA required membership categories that must be represented:

- Health care providers, including FQHCs
- Community-based organizations serving affected populations and AIDS service organizations
- Social service providers, including providers of housing and homeless services
- Mental health providers
- Substance use providers
- Local public health agencies
- Hospital planning agencies or health care planning agencies
- Affected communities, including people with HIV/AIDS, members of a federal recognized Indian tribe as represented in the population, individuals co-infected with hepatics B or C, and historically underserved groups and subpopulations
- Non-elected community leaders
- State government (including the State Medicaid/Medi-Cal agency)
- The agency administering the program Part B
- Recipients of Part C
- Recipients of Part D
- Recipients of other federal HIV programs, including but not limited to providers of HIV prevention services
- Representatives of individuals who formerly were federal, State, or local prisoners released from custody of the penal system during the preceding three years and had HIV as of the date on which the individuals were so released.



Membership Roster

Seat Code	Seat Category	First Name	Last Name	Org/Agency Affiliation *RWP Contracted	Proposed Committee Assignment(s)	Term: Start Date	Term: End Date	Alternates
1	Health Care Providers (FQHCs)	Byron	Patel	LGBTQ+ Center	SBP	3/12/26	3/1/27	
2	Community-Based & AIDS Service Orgs (CBO/ASO)	Robert	Bolan	LGBTQ+ Center	SBP	3/12/26	3/1/28	
3	Social & Housing Service Providers	Cesar	Corona	Tarzana Treatment Center	MCE	3/12/26	3/1/27	
4	Mental Health Providers	TJ	Griffin	Men's Health Foundation	MCE	3/12/26	3/1/28	
5	Substance Use Providers	Eric	Mattern	Tarzana Treatment Center	SBP	3/12/26	3/1/27	
6	Local Public Health Agencies (Division of HIV/STD Programs [DHSP]) *Non-Voting	Mario	Pérez	DHSP	EXEC	3/12/26	3/1/28	
7	Health & Hospital Planning Agencies					3/12/26	3/1/27	
8	Affected & Disproportionately Impacted Communities	Emmanuel	Sanchez-Ramos	APLA Health	SBP	3/12/26	3/1/28	
9	Non-Elected Community Leaders	Raniyah	Copeland	No affiliation/Equity & Impact Solutions	PP&A	3/12/26	3/1/27	
10	State Government (Medicaid/Medi-Cal) *Non-Voting					3/12/26	3/1/28	
11	Ryan White Part B Administrator (CDPH Office of AIDS) *Non-Voting	LeRoy	Blea	CDPH, Office of AIDS	PP&A	3/12/26	3/1/27	
12	Ryan White Part C Recipients	Jasmine	Brown	Charles Drew University	PP&A	3/12/26	3/1/28	
13	Ryan White Part D / CYF Providers	Mikhaela	Cielo	LAC Dept of Health Services	SBP	3/12/26	3/1/27	
14	Other Federally Funded HIV Programs	Robert	Contreras	Bienestar	PP&A	3/12/26	3/1/28	
15	Formerly Incarcerated Individuals Living with HIV					3/12/26	3/1/27	
16	Unaffiliated Representative - SPA 1	Montana	Volby	No affiliation	SBP	3/12/26	3/1/28	
17	Unaffiliated Representative - SPA 2	Shawn	Pleasants	No affiliation	PP&A	3/12/26	3/1/27	
18	Unaffiliated Representative - SPA 3	Felipe	Gonzalez	No affiliation	PP&A	3/12/26	3/1/28	
19	Unaffiliated Representative - SPA 4	Jeronimo	Barajas	No affiliation	PP&A	3/12/26	3/1/27	
20	Unaffiliated Representative - SPA 5					3/12/26	3/1/28	Christopher Webb (REACH LA)
21	Unaffiliated Representative - SPA 6	Angela	Hunt	No affiliation	MCE	3/12/26	3/1/27	
22	Unaffiliated Representative - SPA 7	Vilma	Mendoza	No affiliation	MCE	3/12/26	3/1/28	
23	Unaffiliated Representative - SPA 8					3/12/26	3/1/27	Stevie Bieneman (AFH)
24	Unaffiliated Representative - At Large #1	Ish	Herrera	No affiliation	MCE	3/12/26	3/1/28	
25	Unaffiliated Representative - At Large #2					3/12/26	3/1/27	Dontá Morrison (UCLA CARES)
26	Unaffiliated Representative - At Large #3	Jack	Miller	No affiliation	PP&A	3/12/26	3/1/28	
27	Board of Supervisors Office #1 Representative	Al	Ballesteros	JWCH Institute	PP&A	3/12/26	3/1/27	
28	Board of Supervisors Office #2 Representative	Darryn	Harris	St. Johns Community Health	PP&A	3/12/26	3/1/28	
29	Board of Supervisors Office #3 Representative	Katja	Nelson	APLA Health	PP&A	3/12/26	3/1/27	
30	Board of Supervisors Office #4 Representative					3/12/26	3/1/28	
31	Board of Supervisors Office #5 Representative	Jonathan	Weedman	Via Care	MCE	3/12/26	3/1/27	
32	HIV Academic/Scientist Representative	Paul	Nash	No Affiliation/USC	PP&A	3/12/26	3/1/28	
	TOTAL MEMBERSHIP: 32							
	TOTAL VOTING MEMBERSHIP: 29							
	QUORUM: 15							
	Vacant Seats							
	*To establish staggered terms for the new membership cohort, one half of members were appointed to an initial one-year term and the other half to an initial two-year term. Thereafter, all terms will be two years. Staggered terms support continuity and are denoted by blue and white shading.							



Seat Terms

All members (Commissioners, Alternates, and Committee-only members) are appointed to **serve on one committee**

Membership term is for **two years**:

- Commissioners may serve up to **three consecutive two-year terms** (6 years total). Must reapply every two years
- Upon completion of three consecutive terms, commissioners must vacate their seat and **remain off for one year** before reapplying/considered eligible to serve
- Alternates and Committee-only members are subject to the same term limits

Note: Initial cohort following the restructure (March 2026) will have some seats with a one-year term



Member Requirements

All members must complete and/or abide by the following:

- **Duty Statement**
- **Form 700** - Assuming, Annual, Leaving
- **Commission Code of Conduct** - All Commission members, vendors and contractors, and members of the public are expected to adhere to the code of conduct at Commission and sponsored meetings and events
- Active participation on your committee
- Participation in the annual **priority setting and resource allocation** (PSRA) process
- Participation in **all trainings**
- **Volunteer** for COH-sponsored activities/events

Do not ignore Form 700 emails from the Executive Office. Failure to complete the form will result in a daily fine



Member Requirements

Conflict of Interest (COI) - All members must sign conflict of interest disclosure form every year

- Must be updated if affiliations change
- Must declare conflict of interest before discussions begin
- **Do not vote on matters where there is a conflict of interest** (includes priority setting and resource allocation)

In decision making about priorities and allocations, members with a conflict of interest can answer questions but **cannot initiate discussions about service categories where they have a conflict of interest**



Attendance

All committee meetings are conducted **in person**

Under **SB 707** (Brown Act provisions), members may attend virtually for “just cause” up to two times per year if:

- > You are ill
- > You are caring for someone who is immunocompromised
- > You are serving on active military duty

Members who have a disability under the **Americans with Disabilities Act (ADA)** and require a reasonable accommodation may request to attend virtually. Must notify staff & must ensure Brown Act compliance.

Brown Act Compliance: Virtual Attendance



Audio and video must be on at all times

For the duration of the meeting



Announce if there is anyone age 18 or older present in the room

Must notify staff in advance if unable to attend a meeting

Member Stipends & Reimbursement

Unaffiliated member:

Person with HIV who is not employed by, serving on the board of, or volunteering with a RWHAP-funded agency

Stipends are not wages, salary, or compensation

Stipends are intended to help offset costs of participation for people with HIV who engage in the work of the Commission

Stipends are available only to **unaffiliated members** who:

- Access RWHAP services
- Are **not employed** by, serving on board of, or volunteering with any **DHSP RWHAP-funded agency**
- Are in active standing under the Commissioner Duty Statement

Unaffiliated consumers may also request **reimbursement** for:

- Transportation to/from meetings (mileage, public transportation, and/or rideshare)
- Childcare
- Meals associated with attending a meeting



Member Grievance Policy

Formal process for **addressing disputes, complaints, or alleged misconduct** between Commission members related to internal Commission matters, including violations of the Code of Conduct, Bylaws, and other Commission policies

- Grievances should be **submitted in writing** to Commission Co-chairs and Executive Director
- Executive Committee reviews and determines appropriate action which include:
 - No action
 - Further investigation
 - Corrective Action Plan
 - Referral to County Counsel

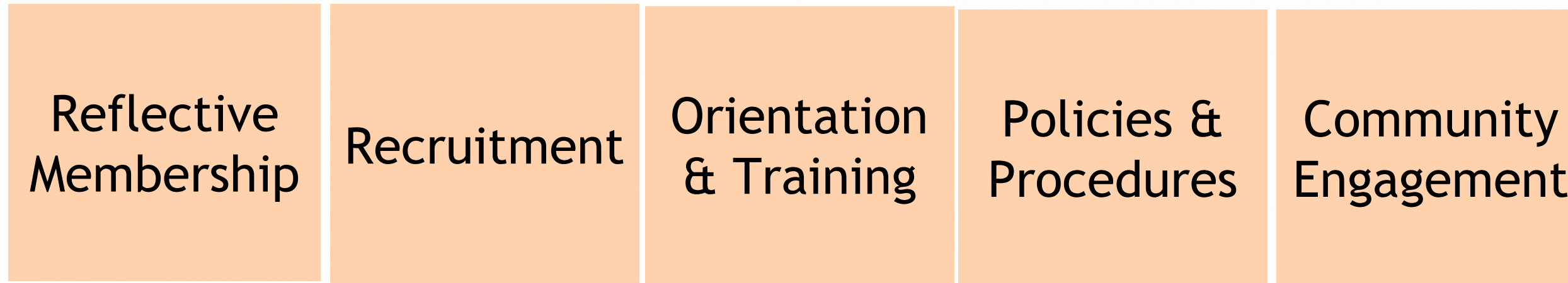
Provides a **fair and structured process for resolving disputes** while protecting the integrity, safety, and effective functioning of the Commission



MCE Committee Overview

Committee Responsibilities

MCE helps ensure the Commission has the **right people** at the table, **prepared to participate**, and **connected to community**:



MCE manages the **people side of planning**: membership, member development, and outreach that strengthens the Commission's work.



Executive Committee

Membership & Community Engagement Committee

Caucuses

This work helps keep the Commission reflective, informed, and accountable to community



Committee Key Activities

Membership Management

- Maintain compliant membership structure
- Ensure 33% unaffiliated consumer representation
- Monitor reflectiveness across populations
- Identify & fill membership gaps
- Review Policies & Procedures
- Review member attendance & engagement

Orientation & Training

- Orient new members and interested public
- Provide ongoing training and skill-building
- Update duty statements and expectations

Community Engagement

- Coordinate outreach and public awareness
- Support community input into planning
- Work with stakeholders to broaden participation



Parity, Inclusion & Reflectiveness

Representation is about more than filling seats.

- Membership should reflect the communities **most impacted** by HIV in Los Angeles County.
- **At least 33%** of voting members must be unaffiliated consumers of Ryan White Part A services.
- Members should be **supported to participate fully**, not just be present in the room.

MCE monitors both who is at the table and whether participation is meaningful and supported.



Open Nominations Process

- **Use** an open, public recruitment process.
- **Review** applications using clear and public criteria.
- **Interview and score** candidates through MCE.
- **Recommend** applicants for Commission approval
- **Forward** Commission-approved nominations for Board of Supervisors appointment.

The goal is to fill gaps in expertise, geography, and lived experience

Renewing members also reapply and may be interviewed, as determined by MCE.



Member Expectations

- **Communicate clear expectations** for member participation and engagement
- **Review and update member duty statements** outlining roles and responsibilities
- **Support accountability** for attendance, training, and active participation
- **Help ensure members remain informed, prepared, and in good standing**
- **Reinforce expectations** through orientation, training, and ongoing committee oversight

Clear expectations
support
accountability and
retention.



Training Program

Foundational Topics

- ✓ Ryan White HIV/AIDS Program
- ✓ Planning Council overview
- ✓ Bylaws and governing framework
- ✓ Commission role, authority, and responsibilities
- ✓ Committee structure, roles, and decision-making
- ✓ Conflict of interest, open meeting requirements, and member responsibilities

Applied Skills

- ✓ Reading data, agendas, and meeting materials
- ✓ How to participate effectively in meetings
- ✓ Leadership development and community engagement



Orientation & Onboarding

Regular orientation helps new members, alternates, committee-only members, and interested community understand how the Commission works.

- ✓ Explains structure, roles, meeting processes, and key documents.
- ✓ Reviews expectations, timelines, and required trainings.
- ✓ Builds confidence for meaningful participation in Commission work.

Orientation is not just onboarding—it also helps build future leadership and broader public understanding of the Commission.



Policy & Procedure Review

- **Lead review and updates** of membership and operational policies and procedures
- **Conduct annual review** of Commission Bylaws
- **Ensure alignment with HRSA, state, and local requirements** and guidance
- **Assess policies and Bylaws** for relevance to Commission operations and structure
- **Identify gaps and recommend updates** to strengthen effectiveness and accountability
- **Collaborate with staff and committees** on policy and Bylaw revisions

Purpose:

Ensure governance documents are current, compliant, and effective

Why it matters:

Provides structure, consistency, and accountability for Commission operations



Community Engagement

Community engagement helps ensure planning is informed by lived experience, not only formal data.

- Outreach and public awareness about the Commission and HIV services.
- Information sharing and referral activities.
- Listening sessions, surveys, town halls, and other opportunities for input.
- Cross-collaboration with other committees and working units.

This work is coordinated across committees so community voice can inform broader Commission planning.

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How MCE Supports Commission Work



MCE Big Picture

- MCE helps make sure the Commission is representative, prepared, and connected to community.
- It manages the membership pipeline, supports learning and participation, and keeps community engagement visible and intentional.
- That work strengthens the credibility and effectiveness of the Commission's broader planning responsibilities.



Committee Co-Chair Overview



LOS ANGELES COUNTY
COMMISSION ON HIV



Committee Co-Chair Roles

- Serve as “administrative officer” for committee
- Prepare for and **preside over meetings**
- Ensure **federal mandates are met**
- Encourage public and member input
- **Work closely with COH support staff & assigned recipient staff** to develop agendas for committee meetings and ensure needed information & materials are available for committee meetings
- Report committee actions and recommendations to the Executive Committee and full Commission
- **Keep membership informed**

Tips for Successful & Effective Participation

Meeting Calendar

Meeting dates
and times are
subject to
change

In-person
attendance
required

- April 23, 2026
10:00am - 12:00pm
- June 25, 2026
10:00am - 12:00pm
- August 27, 2026
10:00am - 12:00pm
- October 22, 2026
10:00am - 12:00pm
- January 28, 2026
10:00am - 12:00pm
- February 25, 2027
10:00am - 12:00am

Quorum is essential to conducting committee business

Please plan travel to meetings accordingly to ensure you arrive early or on time!



LOS ANGELES COUNTY
COMMISSION ON HIV



Committee Meetings



Location

- > All meetings are held at the **Vermont Corridor** unless otherwise noted
- > 510 S. Vermont Ave,
9th Floor
Los Angeles, CA
90020



Parking

- > Validated Parking
523 Shatto Place
Los Angeles, CA 90020
- > Must notify parking attendant/security personnel that you are attending a COH meeting
- > Metro - Vermont/Wilshire



Commission Website

Primary source for all COH related information

<https://hiv.lacounty.gov/>

Meeting Information

- Meeting agendas & packet materials
- Link for virtual/remote participation in meetings
- Workplan and calendar
- COH-related events

Application & Member Resources

- Membership application & other required paperwork
- Bylaws & other governing documents
- Mandatory Training, Reports/Data, Policies/Procedures, etc.

Commission Work & HIV Resources

- Work products of committees/Commission (Service Standards, Integrated HIV Plan, etc.)
- HIV-related resources (RWP Fact sheets, RWP Part A Manual, local resources)



Agenda & Meeting Packet

- > Meeting materials are posted at least 72 hours prior to meeting
- > **Review the materials** ahead of the meeting. Meeting packets are subject to change
- > **Print version of the packet will not be available.** Staff will project packet during the meeting
- > If attending in person, do not join the virtual platform
- > **Allow enough time** to arrive at least 5-10 minutes early. Don't forget to sign in!



MEMBERSHIP & COMMUNITY ENGAGEMENT COMMITTEE MEETING
Thursday, April 23, 2026
10:00am-12:00pm (PST)

510 S Vermont Ave, Terrance Level Conference Rooms
Los Angeles, CA 90020
Validated Parking: 523 Shatto Pl, Los Angeles CA 90020
Agenda and meeting materials will be posted on our website at <https://hiv.lacounty.gov/meetings>

Register Here to Join Virtually
<https://lacountyboardofsupervisors.webex.com/weblink/register/rece26b891783a9d9e7cea6c36ee81f10>


Public Comments
Public Comment is an opportunity for members of the public to address the Commission on an agenda item or other matter within the Commission's subject matter jurisdiction. Comments are limited to two minutes per person, will be made part of the official record, and may be provided in person or submitted electronically to hivcomm@lachiv.org. Electronic comments should include your name, the related agenda item, and whether you would like your comment stated during the meeting.

Accommodations
Requests for a translator, reasonable modification, or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act, are available free of charge with at least 72 hours' notice before the meeting date by contacting the Commission office at hivcomm@lachiv.org.

Hard copies of materials will not be provided in support of the County's green initiative to reduce waste. Agendas and supporting materials will be available electronically on the Commission website; agendas are posted at least 72 hours in advance in accordance with the Ralph M. Brown Act. If the supporting materials are not yet available, please check back prior to the meeting, as materials remain subject to change.

together.
WE CAN END HIV IN OUR COMMUNITIES ONCE & FOR ALL

Visit us online: <http://hiv.lacounty.gov>
Get in touch: hivcomm@lachiv.org
Subscribe to the Commission's Email List: <https://tinyurl.com/y83ynuzt>



Commission Support Staff Role

Staff are here to support your success on the COH by providing guidance, resources and administrative support

- Encourage member involvement and retention, with special focus on consumers
- Oversee a training program for members
- Staff committees and full Commission meetings
- Serve as liaison with the recipient (DHSP) and help the COH manage its budget
- Help the COH carry out its legislative responsibilities and operate effectively
- Provide expertise on Ryan White legislative requirements and HRSA regulations & expectations

Commissioners are responsible for:

- Doing the work
- Participating fully
- Contributing the effort needed to carry out Planning Council activities

Staff Contact Information

Primary means of communication is by **email**

- All staff are available to respond to and refer inquiries to the appropriate staff member
- Main Phone Number: 213.738.2816
Main Email: hivcomm@lachiv.org
- Information sharing = hivcomm@lachiv.org
Formal COH business = COH staff email

**For all things
MCE
Committee:**

Dr. Sonja Wright (she/her/hers)

Lead staff Membership &
Community Engagement Committee

 213.359.6578

 sdwright@lachiv.org

Dawn McClendon (she/her/hers)

Interim Director & Lead staff Executive
Committee and full Commission

 213.509.9199

 dmcclendon@lachiv.org

Jose Rangel-Garibay (he/him/his)

Lead staff Standards and Best
Practices Committee

 213.308.9987

 jgaribay@lachiv.org

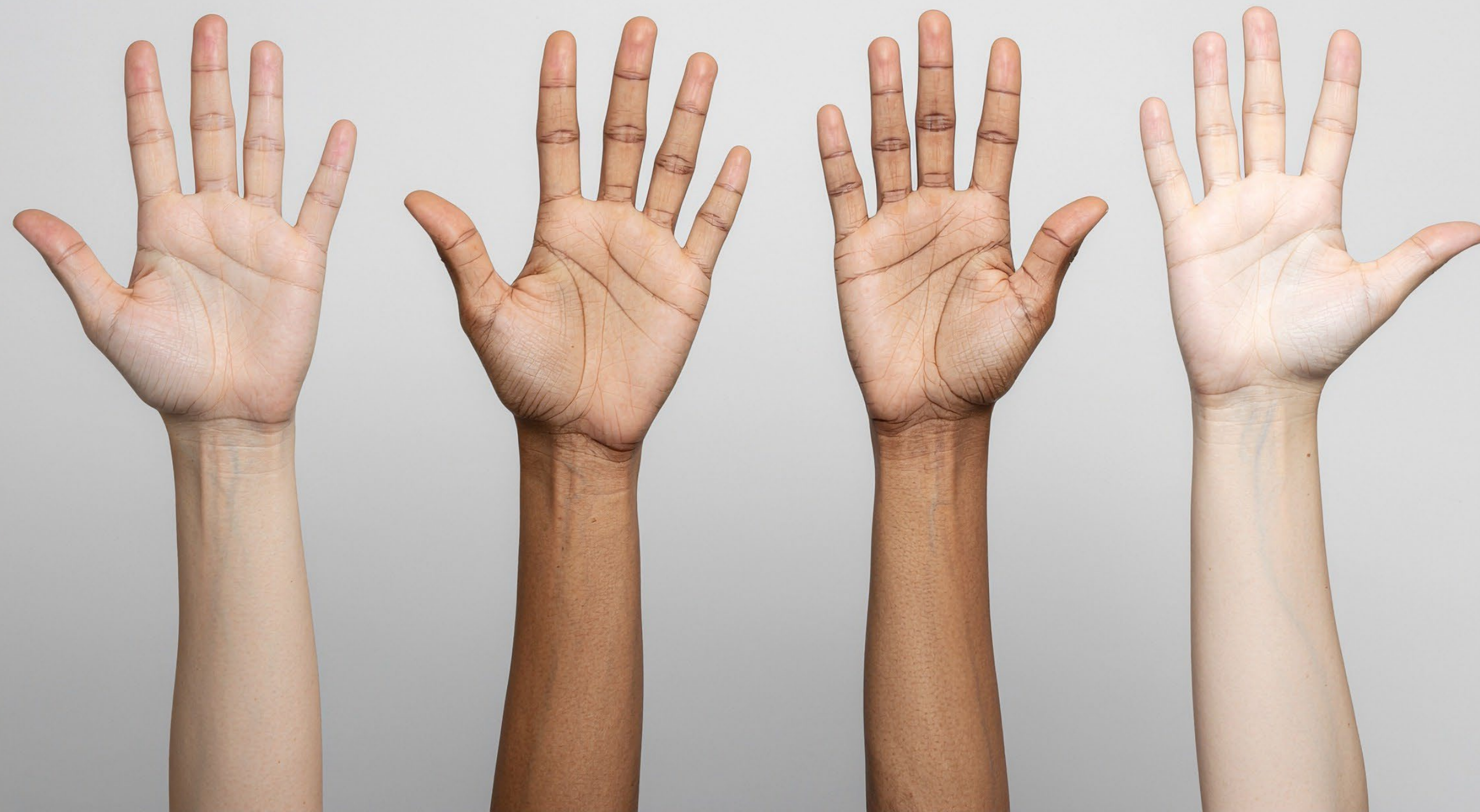
Lizette Martinez (she/her/hers)

Lead staff Planning, Priorities &
Allocations Committee

 213.304.3846

 lmartinez@lachiv.org

Questions?



LOS ANGELES COUNTY
COMMISSION ON HIV





Membership & Community Engagement (MCE) Committee 2026 Workplan

PURPOSE

To identify and organize the activities and priorities the Membership & Community Engagement (MCE) Committee (fka Operations Committee) will lead and advance during the Ryan White Program Year March 1, 2026 – February 28, 2027, in alignment with the Commission’s restructured governance model, adopted Bylaws, and integrated HIV planning responsibilities. *The 2026 Workplan and Meeting Calendar are subject to change.*

CRITERIA

Activities included in this workplan are selected based on their ability to:

1. Reflect the core governance, membership, and community engagement functions of the Commission and the MCE Committee;
2. Support and inform the jurisdiction’s Integrated HIV Prevention and Care Plan and related needs assessment activities; and
3. Align with COH staff and member capacity, recognizing realistic commitments and a bi-monthly meeting schedule.

CORE COMMITTEE RESPONSIBILITIES

The Membership & Community Engagement (MCE) Committee is responsible for:

1. Developing, conducting, and overseeing ongoing orientation, training, leadership development, and mentorship activities for Commissioners, Committee-only members, and the public related to the Commission, integrated HIV planning, and HIV service systems;
2. Reviewing, recommending, and supporting the implementation of Commission membership-related policies and procedures, including those required by the restructured Bylaws;
3. Coordinating ongoing community outreach, public awareness, and engagement activities to support transparency, participation, and meaningful community involvement in Commission work;



4. Leading recruitment, screening, scoring, and evaluation of applications for Commission membership and recommending nominations in accordance with the Open Nominations Process; and
5. Supporting and guiding community-informed needs assessment and engagement activities in coordination with the Planning, Priorities & Allocations (PP&A) Committee as part of the Integrated HIV Prevention and Care Plan.

ACRONYMS

<ul style="list-style-type: none"> • COH: Commission on HIV • DHSP: Division on HIV and STD Programs • BOS: Board of Supervisors • HRSA: Health Resources and Services Administration • MCE: Membership and Community Engagement Committee • PP&A: Planning, Priorities, and Allocations Committee • SBP: Standards and Best Practices Committee 	<ul style="list-style-type: none"> • EO: Executive Office • CDPH OA: California Department of Public Health, Office of AIDS • PSRA: Priority Setting and Resource Allocation • RWHAP: Ryan White HIV/AIDS Program • MAI: Minority AIDS Initiative • PY: Program Year (e.g. PY37)
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#	Objective	Lead Committee	Partners Needed	Timeline	Notes/Comments
1	Develop and conduct Commissioner Orientation & Mandatory Training	MCE	All Committees and Caucuses	Ongoing	
2	Develop, review, and implement COH Policies and Procedures, revise as needed.	MCE	Executive	Ongoing	Approval process from MCE to EC to COH
3	Develop and implement Mentorship Program	MCE	All committees and caucuses	Ongoing	
4	Review membership participation and attendance	MCE	Executive	Quarterly	
5	Coordinate outreach/public awareness efforts to educate and engage the community about the Commission and promote access to HIV prevention, care, and support services.	MCE	All committees and caucuses	Ongoing	
6	Ensure COH membership and recruitment align with all federal requirements	MCE	All committees and caucuses	Ongoing	



7	Identify and pursue additional funding to support the Commission's special initiatives and operational needs.	MCE	Executive	Ongoing	
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SUBJECT TO CHANGE



2026 MEMBERSHIP & COMMUNITY ENGAGEMENT (MCE) COMMITTEE MEETING CALENDAR

MONTH	KEY ACTIVITIES
<p>April 23, 2026 10am-12pm</p>	<ul style="list-style-type: none"> • Open nominations for co-chairs • Conduct committee orientation training • Review 2026 committee workplan • Adopt 2026 committee meeting calendar • Review training and mentorship framework & curriculum • Discuss/develop/implement recruitment strategy to fill vacant seats • Review Caucuses roles and responsibilities and provide oversight and guidance to ensure alignment with Commission priorities, community engagement goals, and integrated planning activities
<p>June 25, 2026 10am-12pm</p>	<ul style="list-style-type: none"> • Elect co-chairs • Identify priority COH policy and procedures for review and revision • Finalize training and/or mentorship framework & curriculum • Review member attendance report and member PIR composition • Discuss/develop/implement recruitment strategy to fill vacant seats • Coordinate outreach/public awareness efforts to educate and engage the community about the Commission and promote access to HIV prevention, care, and support services, e.g., leverage USCHA Conference held in Anaheim • Coordinate with the PP&A Committee to support community engagement activities related to the Integrated Plan needs assessment • Receive updates from Caucuses and provide oversight and guidance to ensure alignment with Commission priorities, community engagement goals, and integrated planning activities.
<p>August 27, 2026 10am-12pm</p>	<ul style="list-style-type: none"> • Review and approve priority COH policy and procedure updates • Review member attendance report and member PIR composition • Support needs assessment engagement; coordinate with PP&A • Begin outlining mentorship program goals, structure, and scope • Discuss/develop/implement recruitment strategy to fill vacant seats • Coordinate outreach/public awareness efforts to educate and engage the community about the Commission and promote access to HIV prevention, care, and support services, e.g., leverage USCHA Conference held in Anaheim



	<ul style="list-style-type: none">• Receive updates from Caucuses and provide oversight and guidance to ensure alignment with Commission priorities, community engagement goals, and integrated planning activities.
October 22, 2026 10am-12pm	<ul style="list-style-type: none">• Review member attendance report and member PIR composition• Review and approve priority COH policy and procedure updates• Continue developing/refining mentorship program goals, structure, and scope• Coordinate with other Committees to support planning and preparation for the Annual Meeting to be held in February 2027• Discuss/develop/implement recruitment strategy to fill vacant seats• Coordinate outreach/public awareness efforts to educate and engage the community about the Commission and promote access to HIV prevention, care, and support services• Receive updates from Caucuses and provide oversight and guidance to ensure alignment with Commission priorities, community engagement goals, and integrated planning activities.
November 2026 **CANCELED**	Limited committee activity in recognition of the holiday period to support internal planning, policy development, and preparation for year-end review activities.
December 2026 **CANCELED**	No committee meeting scheduled to support year-end administrative close-out, planning, and preparation activities led by staff and Commission leadership.



<p>January 28, 2027 10am-12pm</p>	<ul style="list-style-type: none">• Review member attendance report and member PIR composition• Review the COH Bylaws and associated policies to identify any recommended updates or clarifications• Review and assess the committee’s yearlong activities and deliverables to identify key lessons learned and draft initial observations and highlights for the next year’s workplan and the COH’s Annual Report• Coordinate with other Committees to support planning and preparation for the Annual Meeting to be held in February• Discuss/develop/implement recruitment strategy to fill vacant seats• Coordinate outreach/public awareness efforts to educate and engage the community about the Commission and promote access to HIV prevention, care, and support services• Receive updates from Caucuses and provide oversight and guidance to ensure alignment with Commission priorities, community engagement goals, and integrated planning activities
<p>February 25, 2027 10am-12pm</p>	<ul style="list-style-type: none">• Draft 2027-28 committee workplan and meeting calendar• Translate lessons learned into priorities and recommendations for the upcoming Program Year workplan• Confirm recommended Bylaws or policy updates to advance for Commission consideration, as appropriate• Align membership, training, mentorship, and community engagement activities with upcoming Program Year priorities• Finalize and submit committee contributions, recommendations, and highlights for inclusion in the COH’s Executive Office (EO) BOS Annual Report



Membership Roster

(Approved by COH 2/12/26; BOS Appointment Effective 3/17/26)

Seat Code	Seat Category	First Name	Last Name	Membership Type	Org/Agency Affiliation *RWP Contracted	Proposed Committee Assignment(s)	Term: Start Date	Term: End Date	Alternates
1	Health Care Providers (FQHCs)	Byron	Patel, RN, ACRN		LGBTQ+ Center	SBP	3/17/26	3/1/27	
2	Community-Based & AIDS Service Orgs (CBO/ASO)	Robert	Bolan, MD		LGBTQ+ Center	SBP	3/17/26	3/1/28	
3	Social & Housing Service Providers	Cesar	Corona		Tarzana Treatment Center	MCE	3/17/26	3/1/27	
4	Mental Health Providers	TJ	Griffin, LMSW		Men's Health Foundation	MCE	3/17/26	3/1/28	
5	Substance Use Providers	Eric	Mattern		Tarzana Treatment Center	SBP	3/17/26	3/1/27	
6	Local Public Health Agencies (Division of HIV/STD Programs [DHSP]) *Non-Voting	Mario	Pérez, MPH		DHSP	EXEC	3/17/26	3/1/28	
7	Health & Hospital Planning Agencies						3/17/26	3/1/27	
8	Affected & Disproportionately Impacted Communities	Emmanuel	Sanchez-Ramos, DrPH, MPH		APLA Health	SBP	3/17/26	3/1/28	
9	Non-Elected Community Leaders	Raniyah	Copeland, MPH		No affiliation/Equity & Impact Solutions	PP&A	3/17/26	3/1/27	
10	State Government (Medicaid/Medi-Cal) *Non-Voting						3/17/26	3/1/28	
11	Ryan White Part B Administrator (CDPH Office of AIDS) *Non-Voting	LeRoy	Blea		CDPH, Office of AIDS	PP&A	3/17/26	3/1/27	
12	Ryan White Part C Recipients	Jasmine	Brown, MSW		Charles Drew University	PP&A	3/17/26	3/1/28	
13	Ryan White Part D / CYF Providers	Mikhaela	Cielo, MD		LAC Dept of Health Services	SBP	3/17/26	3/1/27	
14	Other Federally Funded HIV Programs	Robert	Contreras, MBA		Bienestar	PP&A	3/17/26	3/1/28	
15	Formerly Incarcerated Individuals Living with HIV						3/17/26	3/1/27	
16	Unaffiliated Representative - SPA 1	Montana	Volby		No affiliation	SBP	3/17/26	3/1/28	
17	Unaffiliated Representative - SPA 2	Shawn	Pleasants		No affiliation	PP&A	3/17/26	3/1/27	
18	Unaffiliated Representative - SPA 3	Felipe	Gonzalez		No affiliation	PP&A	3/17/26	3/1/28	
19	Unaffiliated Representative - SPA 4	Jeronimo	Barajas		No affiliation	PP&A	3/17/26	3/1/27	
20	Unaffiliated Representative - SPA 5						3/17/26	3/1/28	Christopher Webb (REACH LA)
21	Unaffiliated Representative - SPA 6	Angela	Hunt		No affiliation	MCE	3/17/26	3/1/27	
22	Unaffiliated Representative - SPA 7	Vilma	Mendoza		No affiliation	MCE	3/17/26	3/1/28	
23	Unaffiliated Representative - SPA 8						3/17/26	3/1/27	Stevie Bieneman (AHF)
24	Unaffiliated Representative - At Large #1	Ish	Herrera		No affiliation	MCE	3/17/26	3/1/28	
25	Unaffiliated Representative - At Large #2						3/17/26	3/1/27	Dontá Morrison, PhD (UCLA CARES)
26	Unaffiliated Representative - At Large #3	Jack	Miller		No affiliation	PP&A	3/17/26	3/1/28	
27	Board of Supervisors Office #1 Representative	Al	Ballesteros, MBA		JWCH Institute	PP&A	3/17/26	3/1/27	
28	Board of Supervisors Office #2 Representative	Darryn	Harris		St. Johns Community Health	PP&A	3/17/26	3/1/28	
29	Board of Supervisors Office #3 Representative	Katja	Nelson, MPP		APLA Health	PP&A	3/17/26	3/1/27	
30	Board of Supervisors Office #4 Representative						3/17/26	3/1/28	
31	Board of Supervisors Office #5 Representative	Jonathan	Weedman		Via Care	MCE	3/17/26	3/1/27	
32	HIV Academic/Scientist Representative	Paul	Nash, Cpsychol, AFBPsS, FHEA		No Affiliation/USC	PP&A	3/17/26	3/1/28	
TOTAL MEMBERSHIP: 32									
TOTAL VOTING MEMBERSHIP (SEATED): 25									
QUORUM: 13									
Vacant Seats									
*To establish staggered terms for the new membership cohort, one half of members were appointed to an initial one-year term and the other half to an initial two-year term. Thereafter, all terms will be two years. Staggered terms support continuity and are denoted by blue and white shading.									

Planning Council/Planning Body Reflectiveness Table (Use most recent HIV Prevalence data)

2024 Annual HIV Surveillance Report: PLWDH as of 2024

Race/Ethnicity	HIV Prevalence in EMA/TGA		Total Members of the PC/PB		Unaffiliated RWHAP Part A Clients on PC/PB		32 total seats; 25 current members. 11 of the seats are consumer seats; 8 currently filled
	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)	
White, not Hispanic	11735	22.52%	7	28.00%	1	12.50%	
Black, not Hispanic	9689	18.59%	7	28.00%	3	37.50%	
Hispanic	25865	49.63%	10	40.00%	4	50.00%	
Asian/Pacific Islander	2171	4.17%	0	0.00%	0	0.00%	
American Indian/Alaska Native	350	0.67%	0	0.00%	0	0.00%	
Multi-Race	2223	4.27%	1	4.00%	0	0.00%	
Other/Not Specified	79	0.15%	0	0.00%	0	0.00%	
Total	52112	100%	25	100%	8	100%	
Sex	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)	
Male	46059	88.38%	19	76.00%	6	75.00%	
Female	6053	11.62%	6	24.00%	2	25.00%	*Includes 1 Transgender Woman
Total	52112	100%	25	100%	8	100%	
Age	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)	
13-19 years	89	0.17%	0	0.00%	0	0.00%	
20-29 years	2995	5.75%	0	0.00%	0	0.00%	
30-39 years	10508	20.16%	6	24.00%	2	25.00%	
40-49 years	10742	20.61%	7	28.00%	1	12.50%	
50-59 years	12884	24.72%	6	24.00%	3	37.50%	
60+ years	14894	28.58%	6	24.00%	2	25.00%	
Total	52112	100%	25	100%	8	100%	