

**LOS ANGELES COUNTY
CITIZENS ECONOMY AND EFFICIENCY COMMITTEE**

ROOM 372, HALL OF ADMINISTRATION / 500 WEST TEMPLE / LOS ANGELES, CALIFORNIA 90012 / 625-3611, Ext. 64605

M I N U T E S

FULL COMMITTEE MEETING

TIME: 9:00 A.M.

PLACE: ROOM 739, HALL OF ADMINISTRATION

DATE: JULY 22, 1966

Raymond Arbuthnot
John C. Bollens
Max Candiotty
Myron J. Carr, Jr.
P. S. Magruder
Mrs. Wayne Licher
Kiyoshi Maruyama
Irvin Mazzei
Maurice McAlister
Harold C. McClellan
Lee McNitt
Ferdinand Mendenhall
Robert Mitchell
A. C. Rubel
Mrs. Benjamin Erick Smith
J. B. Roche,
Executive Secretary

Attendance

Committee Members:

H. C. McClellan, Vice Chairman
Mrs. Wayne Licher
Edward J. Macke
P. S. Magruder
Irvin Mazzei
Ferdinand Mendenhall
Robert Mitchell
J. B. Roche, Executive Secretary

Advisors:

J. R. Leach, Assistant Chief Administrative Officer
J. R. James, Chief, Personnel Division
T. E. Durkee, Chief, Management Services Division
R. Howard, Chief, Budget Division
R. Schoeppe, Chief, Capital Projects Division
M. Golden, Assistant Chief, Special Services Division

Mr. McClellan called the meeting to order at 9:13 a.m. He explained that in Mr. Rubel's absence he had called the meeting to review the committee's report on County Personnel Organization and Administration. As the first order of business he asked Mr. Mitchell to report on the activities of the Merchants and Manufacturers Association in support of the committee reports.

Mr. Mitchell reported that he had attended a meeting to follow up on Mr. Rubel's earlier meeting with the M&M to solicit their interest in the committee's activities. He reported that the Chairman of the M&M Finance Committee had contacted Supervisor Bonelli indicating his interest and agreement with the committee reports on Civil Service Operations and County organization. Mr. Mitchell said that he told the members that he would send copies of the committee reports to all members that requested them. He

said that he had, as a result, received over 100 requests for reports. Other members of the association have written their Supervisor. Mr. Mitchell concluded that the effect on the Supervisors has been quite positive.

Mr. McClellan discussed the question of securing support from the major newspapers. He said that Mr. Rubel and he had contacted Otis Chandler of the Los Angeles Times and that he had received a note from Mr. Chandler indicating support of the committee reports. He stated that the committee could not sit back and wait for things to happen. He feels that the CEEC has addressed itself to key issues and has earned the respect of the Board of Supervisors.

Mr. McClellan then asked Mr. Leach to report on the County's actions relating to the recommendations made by the CEEC in its report on Organization Planning in County Government.

Before reporting on the organization recommendations, Mr. Leach announced that Mr. McClellan had been awarded the Earl Warren Award for distinguished achievement in civic affairs, given annually by the American Society for Public Administration. Since Mr. McClellan had been out of the country at the time of the presentation dinner, Mr. Leach had accepted the award for him and was taking this opportunity to present it to him.

Mr. Leach then reported that Mr. Durkee and Mr. Roche were working on an approach to the implementation of the organization recommendations. With respect to the Department of Charities, the CAO had submitted a report to the Board of Supervisors recommending a division of the department into three new departments: A Department of Hospitals; A Department of Public Social Services; and a Department of Adoptions. He stated that a Charter change will be required before the change can be made.

Mr. McClellan then asked Mr. Durkee to report on the status of the work measurement and audit programs recommended by the CEEC. Mr. Durkee reported that the study of the Bureau of Public Assistance is nearing completion. He said that the cooperation has been very good and that he expects to report substantial accomplishments within the next month.

At Mr. McClellan's request Mr. Roche reported on the Civil Service Commission's actions relating to the Civil Service Operations report. He stated that the Commission so far had taken no action and that Mr. Rubel and Mr. McClellan felt that the committee should send a letter to the Board pointing out to the Board the commission's lack of action despite the Board's strong request to implement the CEEC recommendations. The committee agreed that such a letter should be sent to the Board members and Mr. Roche was directed to prepare the letter.

Mr. Roche then proposed that the committee adopt a new procedure for presenting reports to the Board. He stated that in order to avoid the accusation that the committee was attempting to railroad its recommendations through the Board, the committee should file its reports with the Clerk of the Board on Wednesday for discussion and action by the Board on the following Tuesday. He said that several of the union and employee representatives had requested that the committee follow this procedure. Mr. McClellan suggested that this procedure should be approved by the committee as standard procedure for all reports. A motion was approved unanimously by the committee adopting this procedure.

Mr. McClellan then placed the report before the committee for approval. During a general discussion of the recommendations in the report Mr. Leach stated that the CAO objected to the word negotiate and suggested that the word discuss be inserted in its place. Mr. Mazzei reported that the word negotiate meant the same thing as discuss to the union representatives and that he strongly favored leaving the word negotiate in the report. The committee then voted approval of the report with Mr. Mazzei abstaining.

Due to the lack of time, the committee voted to postpone review of the second report on compensation policies and practices until a later meeting.

The next meeting was set for July 29th at 9:00 a.m.

Mr. McClellan then adjourned the meeting at 11:30 a.m.

lpj
9-27-66