



LOS ANGELES COUNTY COMMISSION ON HIV



3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748
HIVCOMM@LACHIV.ORG • <http://hiv.lacounty.gov>

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PLANNING, PRIORITIES & ALLOCATIONS (PP&A) COMMITTEE MEETING MINUTES

May 15, 2018

**Approved
6/19/2018**

PP&A MEMBERS PRESENT	PP&A MEMBERS ABSENT	PUBLIC	COMM STAFF/CONSULTANTS
Al Ballesteros, MBA, Co-Chair	William King, MD	Scott Blackburn	Cheryl Barrit, MPA
Jason Brown, Co-Chair	Abad Lopez	Diamante Johnson	Carolyn Echols-Watson, MPA
Frankie Darling-Palacios	Derek Murray	Katja Nelson	Jane Nachazel
Susan Forrest	Deborah Owens Collins, PA-C, MSHCA, MSPAS, AAHIVS		Julie Tolentino, MPH
Grissel Granados, MSW			
Miguel Martinez, MPH, MSW	Raphael Peña		
Anthony Mills, MD	LaShonda Spencer, MD		DHSP/DPH STAFF
Rebecca Ronquillo	Russell Ybarra		None
Yolanda Sumpter			

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Planning, Priorities & Allocations (PP&A) Committee Meeting Agenda, 5/15/2018
- 2) **Minutes:** Planning, Priorities & Allocations (PP&A) Committee Meeting Minutes, 4/17/2018
- 3) **Directives:** Los Angeles County Commission on HIV (COH) FY 2017-2022 Program Directives, Proposed Updates for 2018 in Red, 5/15/2018
- 4) **Graphic:** Prevention and Care Services Across the HIV Care Continuum Linked to LACHAS Goals for 2022, 5/15/2018
- 5) **Executive Summary:** An Epidemiologic Profile of HIV, Los Angeles County, 2015
- 6) **Table:** Los Angeles County HIV/AIDS Strategy for 2020 and Beyond, Epidemiological Overview, Demographic Tables, 9/25/2017

CALL TO ORDER: Mr. Brown called the meeting to order at 1:10 pm.

I. ADMINISTRATIVE MATTERS

1. APPROVAL OF AGENDA:

MOTION 1: Approve the Agenda Order, as presented (***Passed by Consensus***).

2. APPROVAL OF MEETING MINUTES:

- Ms. Forrest called attention to page 3, bullet 5, regarding extension of Recovery Bridge Housing (RBH) from 90- to 180-day length of stay in April 2018. She felt the presentation reflected in the minutes did not aptly portray extension approvals.
- Ms. Barrit will clarify terms for RBH stays over 90 days with Glenda Pinney, MPH, JD, Substance Abuse Prevention and Control (SAPC). Ms. Forrest will also forward to Ms. Barrit the current RBH guidance for review.

MOTION 2: Approve the 4/17/2018 Planning, Priorities and Allocations (PP&A) Committee meeting minutes, as presented (*Passed by Consensus*).

II. PUBLIC COMMENT

3. **OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:** There were no comments.

III. COMMITTEE COMMENT

4. **NON-AGENDIZED OR FOLLOW-UP:** There were no comments.

IV. REPORTS

5. EXECUTIVE DIRECTOR'S REPORT:

- Ms. Barrit reported staff collected 13 questions for Ms. Pinney from last month's Drug Medi-Cal presentation. Requests for by utilization data and general demographics with special attention to shifting demographics.
- A follow-up presentation is tentatively scheduled for June, to answer questions and provide more demographic data.
- a. **Los Angeles County HIV/AIDS Strategy (LACHAS):**
 - Ms. Barrit reminded all of the next LACHAS Call To Action meeting at the Lambert Park Auditorium, El Monte on 6/14/2018. The LACHAS meeting will be 10:00 am to 12:00 noon. She was working with Commission members from that area to facilitate breakout sessions. There will be English and Spanish language flyers distributed.
 - After a break for lunch, the Commission will hold a short meeting to address ongoing business.
 - Finally, a Consumer Caucus meeting will wrap up the day to engage the community.

6. CO-CHAIRS' REPORT:

- Agreed to add the second Tuesdays of July (7/10/18) and August (8/14/2018) from 1:00 to 4:00 pm, as additional meeting options if needed to complete Priority- and Allocation-Setting in time for the RW Part A application. Additionally if needed, the regularly scheduled meetings held on the third Tuesday of the month may be extended one hour.

V. UPDATES

7. HOUSING OPPORTUNITIES FOR PEOPLE WITH AIDS (HOPWA):

- Ms. Ronquillo noted Ms. Echols-Watson asked her to report on the Managers Meetings held every other month with HOPWA contractor management teams. The meetings launched this year to address HOPWA or related challenges and provide a forum to report on how a particular program or effort is progressing.
- A key topic at the last meeting was increasing referrals to the Tenant Based Rental Assistance (TBRA) program. A current plan is to open the TBRA phone line beyond clients already touched by HOPWA to evaluate eligibility, set up interview dates, and generally expedite the process. Ms. Ronquillo is developing a list of organizations that interface with low-income PLWH and/or their families in unstable housing who may be eligible for TBRA, but currently not connected with HOPWA.
- The Housing Authority of the City of Los Angeles (HACLA) will sponsor the phone line. The line will launch 5/29/2018 and remain open until 300 potential TBRA clients are identified. Those found ineligible will be connected to other services.
- Operators will answer phones Monday through Friday, 8:00 or 9:00 am to 4:00 pm, to collect basic income and HIV status information, e.g., the HACLA income eligibility requirement for this program is 50% or less of Area Median Income (AMI). Applicants who meet basic conditions will receive a registration number followed by correspondence within the following two weeks to set up an interview with an eligibility worker. The end goal is to convert TBRA into a Housing Choice (Section 8) voucher. This will disqualify certain criminal profiles that are not eligible for the Housing Choice program.
- The ideal candidate has income to contribute to rent, is essentially healthy and independent, but on the edge financially and eligible for government services. Some attendee suggestions to increase outreach included coordination with the Coordinated Entry System (CES) and health services programs at community colleges.
- Staff is identifying a way to share data that eliminates deduplication of clients to ensure they are not in more than one system.
- Ms. Ronquillo will verify whether the income eligibility requirement for this program is 50% or less of AMI.
- Frankie Darling-Palacios will provide Ms. Ronquillo with a contact for the Los Angeles LGBT Center senior services program.

- ➡ Ms. Sumpter will provide Ms. Ronquillo with a contact for Black Women for Wellness and will coordinate information from Dr. King regarding African-American physicians seeing patients at T.H.E. Clinic and elsewhere.
- a. **Consolidated Annual Performance and Evaluation Report (CAPER):**
 - Ms. Ronquillo reported CAPER is due to the federal government by the end of June. Staff is currently pulling data from the previous Program Year (PY), 4/1/2017-3/31/2018, for the report.
 - ➡ Ms. Ronquillo will provide highlights of data pulled for CAPER from contracts for the June meeting.
- b. **Annual Performance Report (APR):**
 - Ms. Ronquillo said the APR submission is for the competitive grant and due to the federal government at the end of July.
 - ➡ Ms. Ronquillo will also provide highlights of data pulled for the APR from contracts for the June meeting.

8. DIVISION OF HIV AND STD PROGRAMS (DHSP) UPDATE:

- Ms. Barrit and Ms. Echols-Watson are analyzing how to best prepare for upcoming meetings, especially those on prioritizing service categories and recommendations for funding. Preparations include responding to PP&A feedback requesting more information on nonmedical services such as Housing, Non-Medical Case Management, and Outreach.
- Terina Keresoma, DHSP, launched an effort last year to review Home-Based Case Management (H-B CM) including how it has changed over the last several years, new California reimbursement rates, demographics, and how it helps facilitate retention in care and viral suppression. DHSP is scheduling a presentation for PP&A.
- Ms. Forrest asked if H-B CM was available for a client in RBH since, e.g., adherence is not funded through Medi-Cal at RBH facilities. Mr. Blackburn replied each case is evaluated on an individual basis, but an unmet need for case management should qualify.
- a. **Preliminary Program Year (PY) 27 Closing Expenditures:** Ms. Barrit said some PY 27 expenditure data and information on expected contracts for the next year remain missing. Information will be presented as soon as possible, hopefully in June.

VI. DISCUSSION

9. APPROVAL OF MASTER DIRECTIVES:

- Ms. Barrit presented on the latest iteration included in the packet. Directives inform DHSP in contracting and new service standards and, beyond that, recommendations can impact other funding systems. Revisions were based on discussion last month and subsequent feedback to specifically call out populations at risk and disparities for services, e.g., PrEP and nPEP.
- Ms. Sumpter emphasized the need to educate providers not funded by DHSP. For example, she previously worked at a Federally Qualified Health Center (FQHC) that did not treat HIV or even provide any patient education such as pamphlets and, in fact, turned away a patient with HIV. Most medical appointments for African Americans center on diabetes, high blood pressure and, for young women, pregnancy. She felt, at the least, providers should offer some sex education.
- Mr. Martinez suggested AIDS Education Training Centers (AETCs) could do more outreach to educate providers. Not only with work force trainings, but also with more general information on issues such as infection rates and populations at risk.
- Mr. Ballesteros felt communication with the non-HIV medical community was poor. He urged outreach to help providers, if not serve PLWH or offer PrEP, at least educate patients and refer them as appropriate. He recently attended a meeting of the Hospital Health Care Delivery System Commission comprised of Los Angeles County (LAC) commission representatives. He gave a Commission on HIV update with a focus on LACHAS and PrEP. Half the attendees had not heard of PrEP.
- Ms. Barrit noted the Commission historically has released letters on topics of specific concern. In this case, the Commission could make a recommendation to the Integration Advisory Board (IAB) or systems such as Kaiser regarding expectations.
- Meanwhile, the HIV Resource website is underdevelopment and Ms. Barrit expects to provide an update at the next Executive Committee..
- Regarding page 5, bullet 5, Frankie Darling-Palacios asked if removing financial eligibility barriers meant Ryan White Program (RWP) services were available to those with incomes over 500% Federal Poverty Level (FPL). Ms. Barrit said RWP requirements are federal so LAC cannot change them. This bullet from the Comprehensive HIV Plan (CHP) refers to barriers like withholding needed services pending more documentation rather than starting them based on client self-attestation.
- ➡ Ensure consistent use of "Black/African American" throughout document rather than "African American."
- ➡ Change all references from "transgender persons" to "transgender women of color" to better focus on those at risk.
- ➡ Add to page 2, last bullet: "Direct recommendation to medical provider."
- ➡ Add to page 4, bullet 3: "...and advancements in HIV prevention and care."
- ➡ Revise page 5, bullet 5 to: "Strive to alleviate barriers to accessing HIV prevention and care services."

➡ Insert into page 10, bullet 3, after "models": "...for targeted populations..."

➡ Request DHSP provide a series of presentations on their response to Directives.

MOTION 3: Approve Master Directives, as revised per items noted, and forward to the Executive Committee for approval preparatory to presentation to the Commission for approval (***Passed by Consensus***).

a. **Prevention:** There was no additional discussion.

b. **Ryan White:** There was no additional discussion.

c. **Minority AIDS Initiative (MAI):** There was no additional discussion.

VII. NEXT STEPS

10. TASK/ASSIGNMENTS RECAP: There was no additional information.

11. AGENDA DEVELOPMENT FOR NEXT MEETING:

- Ms. Echols-Watson is continuing follow up with SAPC to schedule a presentation on additional Drug Medi-Cal Program information. A DHSP presentation will be scheduled once expenditure data is available.
- Ms. Barrit felt it would be useful to review the approved Directives to consider recommendations going forward, e.g., a letter to service providers, a request to Public Policy to review legislative efforts, or service standards.
- She and Ms. Echols-Watson plan to develop a separate iteration of the Prevention and Care Services graphic that pulls out RWP service categories which meet all three LACHAS goals. It should facilitate service category ranking.
- ➡ Add Emergency Financial Assistance to the Prevention and Care Services graphic.

VIII. ANNOUNCEMENTS

12. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS: There were no announcements.

IX. ADJOURNMENT

13. ADJOURNMENT: The meeting adjourned at 2:40 pm.