

BUDGET PROCESS FLOW CHART

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DEPARTMENTS,
CEO BUDGET, CLASS
AND CIO ANALYSTS
WORK TOGETHER
ON BUDGET

October - March

ISSUE
DEPARTMENTAL
BUDGET
INSTRUCTIONS

November

DEPARTMENTS
SUBMIT
BUDGET REQUESTS

January

ANALYZE
INFORMATION
AND DEVELOP
ISSUES LIST

BUDGET MEETING/
HEARINGS
(CEO, CIO, AND
DEPARTMENTS)

Approximately
2-3 weeks from
budget submission

BUDGET DEBRIEFING
WITH CEO-BUDGET,
CEO-CLASS, AND CIO
(IF NECESSARY)

RECOMMENDED
BUDGET

April

PUBLIC HEARINGS

May

FINAL CHANGES
REQUEST

May

BOARD BUDGET
DELIBERATIONS

June

ADOPTED
BUDGET

SUPPLEMENTAL
BUDGET CHANGES

October

FINAL ADOPTED
BUDGET

