



LOS ANGELES COUNTY COMMISSION ON HIV



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PLANNING, PRIORITIES & ALLOCATIONS (PP&A) COMMITTEE MEETING MINUTES September 18, 2018



PP&A MEMBERS PRESENT	PP&A MEMBERS PRESENT (cont.)	PUBLIC	COMM STAFF/CONSULTANTS
Al Ballesteros, MBA, Co-Chair	Yolanda Sumpter	Scott Blackburn	Cheryl Barrit, MPIA
Jason Brown, Co-Chair	Russell Ybarra	Katja Nelson	Carolyn Echols-Watson, MPA
Susan Forrest		Joshua Ray	Jane Nachazel
Grissel Granados, MSW	PP&A MEMBERS ABSENT		Julie Tolentino, MPH
Michael Green, PhD, MHSA	Frankie Darling-Palacios		
William King, MD	Diamante Johnson		DHSP/DPH STAFF
Abad Lopez	Deborah Owens Collins, PA-C, MSHCA, MSPAS, AAHIVS		None additional
Miguel Martinez, MPH, MSW			
Anthony Mills, MD	Raphael Peña		
Derek Murray	Rebecca Ronquillo		
LaShonda Spencer, MD			

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Planning, Priorities & Allocations (PP&A) Committee Meeting Agenda, 9/18/2018
- 2) **Minutes:** Planning, Priorities & Allocations (PP&A) Committee Meeting Minutes, 7/17/2018
- 3) **Minutes:** Planning, Priorities & Allocations (PP&A) Committee Meeting Minutes, 8/14/2018
- 4) **Worksheet:** Planning, Priorities & Allocations Committee, Contingency and Multi-Year Planning Worksheet, 9/18/2018
- 5) **Spreadsheet:** Ryan White Part A, MAI Year 28 and Part B YR 18 and other Fiscal Year 18/19 Funding Expenditures by Service Categories through 7/31/2018, 9/18/2018
- 6) **PowerPoint:** Conducting RWHAP Part A Planning Council/Planning Body Priority Setting and Resource Allocation (PSRA), 7/17/2018
- 7) **Process:** Model Priority Setting and Resource Allocations (PSRA) Process, December 2016
- 8) **Spreadsheet:** 2018 Allocations w/o 2017 MAI Carryover; and 2018 Revised Allocations w/o MAI Carryover, 6/21/2018
- 9) **Table:** Recommended Service Category Rankings, 2017-18
- 10) **Table:** Service Category Rankings Worksheet, PY 29 (FY 2019-20)
- 11) **Report:** Los Angeles County HIV Needs Assessment (LACHNA): HIV Service Gaps, Key Findings, Recommendations, 2017
- 12) **Report:** Ryan White Part A Implementation Plan: Service Category Tabs, DMHAP Implementation Plan 2016
- 13) **Summary Report:** HIV-Positive Adults in Care in Los Angeles County, Medical Monitoring Project, 2009-2014
- 14) **Graphic:** Prevention and Care Services Across the HIV Care Continuum Linked to LACHAS Goals for 2022, 5/15/2018

CALL TO ORDER: Mr. Brown called the meeting to order at 1:07 pm.

I. ADMINISTRATIVE MATTERS

1. APPROVAL OF AGENDA:

MOTION 1: Approve the Agenda Order, as presented (*Passed by Consensus*).

2. APPROVAL OF MEETING MINUTES:

MOTION 2: Approve the 7/17/2018 and the 8/14/2018 Planning, Priorities and Allocations (PP&A) Committee meeting minutes, as presented (*Passed by Consensus*).

II. PUBLIC COMMENT

- 3. OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:** There were no comments.

III. COMMITTEE COMMENT

4. NON-AGENDIZED OR FOLLOW-UP:

- Mr. Martinez wanted to be responsive to comments at the 9/13/2018 Commission meeting pertaining to allocations. Mr. Ballesteros felt many comments were also on Los Angeles County (LAC) contracting and the ability to spend down funds.
- Address under Co-Chair Report Items b. Contingency Planning, and c. Multi-Year Priorities and Allocations Planning.

IV. REPORTS

5. EXECUTIVE DIRECTOR REPORT:

a. Los Angeles County HIV/AIDS Strategy (LACHAS):

- Ms. Barrit provided a reminder for the next day's LACHAS community Call to Action meeting in East Los Angeles, 2:00 to 4:00 pm. DHSP will offer a presentation targeted to the area. An optional tour of AltaMed Health Services will follow.
- The next Commission meeting will be 10/11/2018 following a LACHAS community Call to Action meeting for the Metro Health District (SPA 4). Staff has given an overview of the day to Supervisor Sheila Kuehl's field staff who will attend. A Community Advisory Board (CAB) Spanish-language Meet and Greet will follow the LACHAS and Commission meetings.
- The South Bay LACHAS community Call to Action meeting will be 10/18/2018, 10:00 am to 12:00 noon, in Torrance.

6. CO-CHAIR REPORT:

a. November and December Meeting Schedule:

- Change November meeting to 11/27/2018, 1:00 to 3:00 pm, due to Thanksgiving Holiday. Contingency planning will be the focus of the meeting and it may be cancelled if sufficient progress is made in October. Dr. Spencer will email input.
- Cancel December meeting due to Christmas Holiday.
- January 2019 Committee meetings will offer a refresher for each Committee on its scope and responsibilities. Co-Chair nominations will open after training. On 9/13/2018, Mr. Ballesteros was voted Commission Co-Chair Elect. He will be installed in January, but was willing to remain PP&A Co-Chair until the February Committee Co-Chair elections.

b. FY 2019 - 2020 Allocations Contingency Planning:

- Ms. Barrit noted the Contingency and Multi-Year Planning Worksheet in the packet. Mr. Martinez recommended identifying areas of notable underspending on it to inform planning, but Mr. Ballesteros preferred usable options only.
- Ms. Sumpter would like to be able to offer longer term hotel vouchers, e.g., for 60 days, to help fill the housing gap. Ms. Forrest also urged expanding locations as current HOPWA hotel vouchers are in limited and distant locations.
- Mr. Murray added background checks required by the Los Angeles Homeless Services Authority (LAHSA) take months. Ms. Forrest said Department of Mental Health (DMH) seems to move more quickly and offers vouchers for furniture.
- Ms. Barrit said Housing For Health (HFH) is scheduled to provide an update at the October meeting. Dr. Green reported 27 clients were enrolled as of 9/17/2018 by the first of three agencies contracted to start work. DHSP is still working out some data issues so may not have actual invoice expenditures for a few months, but he can estimate costs from the number of clients served. All expenditures are for rental subsidies. This program is through the Department of Health Services (DHS), not the City of Los Angeles, so referral agencies should refer to HFH.
- Follow-up with Libby Boyce on availability of HFH units in light of common management reluctance to take third party checks and on monitoring HFH investments to ensure they are maximized.

- c. **Multi-Year Priorities and Allocations Planning:** Ms. Barrit noted that a few of the issues raised by the Committee on how to engage in multi-year planning also applies to contingency planning. It is most useful to determine a time frame, e.g., three years.

V. UPDATES

7. DIVISION OF HIV AND STD PROGRAMS (DHSP):

a. PY 28 Expenditure Report:

- Dr. Green reviewed the reports in the packet. Projections are mathematical based on invoices received. Accuracy increases with time, but expenditures do look better than last year so far. DHSP is drafting a new document to provide more detail about why a category may be exhibiting a major variance, e.g., late invoices or fewer clients.
- Mr. Brown asked about Direct Emergency Financial Assistance (DEFA) availability. Dr. Green replied DHSP has no contract. It would need to do a solicitation which takes 12 to 18 months.
- Mr. Martinez asked if existing Medical Care Coordination (MCC) contracts could be augmented to allow MCC teams access to DEFA and housing vouchers. Dr. Green considered the idea interesting. DHSP does have to request approval from the Board of Supervisors (BOS) to change a Scope of Work (SOW), or add, or subtract contract funds, but that can be done more quickly than a solicitation. DEFA funds utility payments, one- or two-time rental assistance, and moving expenses. Help to purchase a bed is not covered under move-in assistance. Food must be through nutrition assistance.
- Mr. Ballesteros asked about the potential for increased expenditures from increasing the Federal Poverty Level (FPL) cap for Food Bank and Transportation from 138% to 200% or 400%. Dr. Green agreed it could absorb some funds, but most Ryan White Program (RWP) clients have lower incomes.
- Ms. Sumpter added increasing the quality of food would be valuable. It would be especially helpful to collaborate with the Department of Public Social Services (DPSS) in order to provide Electronic Benefits Transfer (EBT) cards.
- Dr. Green reported DHSP was already working to expand Oral Health Care to include implants at University of California, Los Angeles (UCLA) and University of Southern California. There should now be no out-of-pocket costs.
- ➡ Ms. Barrit will coordinate with DHSP to follow-up on the feasibility of augmenting MCC for emergency assistance.
- ➡ Dr. Green noted the Health Resources and Services Administration (HRSA) prohibits distributing cash or cash-like subsidies such as gift cards. He will check on whether HRSA will allow EBT cards restricted to food.
- ➡ For PY 28: Request DHSP estimate additional expenditures by increasing Food Bank/Home-delivered Meals FPL cap; and address augmenting Food Bank/Home-delivered Meals contracts to include more quality food. DHSP estimates BOS approval by January, but Commission may be able to expedite with advocacy.
- ➡ DHSP will advise providers and consumers that additional Oral Health Care services are now covered.

VI. DISCUSSION

8. PRIORITY SETTING AND RESOURCE ALLOCATION MODELS FROM OTHER JURISDICTIONS:

- Ms. Barrit presented on the Priority Setting and Resource Allocation (PSRA) PowerPoint in the packet. This training was developed by John Snow, Inc. (JSI) under contract with HRSA to provide Technical Assistance (TA) for Planning Council staff.
- In addition to a PSRA overview, the PowerPoint provided examples using the Atlanta Georgia Eligible Metropolitan Area (EMA) and the Portland Oregon Transitional Grant Area (TGA).
- Mr. Martinez liked the Atlanta three-day PSRA format because, while tiring, it reduces reiteration of data. Ms. Granados added she liked that only those present for start and end of day roll calls on all three days were allowed to vote. That ensures everyone has seen all the same data at the same time. Dr. Spencer agreed.
- Dr. King was concerned that the other jurisdictions require those with a conflict to leave when voting while the Commission does not. Ms. Barrit noted the Commission's process has been approved by HRSA and County Counsel. Mr. Ballesteros added, unlike other jurisdictions, the Commission does not vote on individual category allocations but, rather, a slate.
- Ms. Forrest noted there was an earnest effort to reach consensus from all present even before she was a Commissioner.
- Ms. Barrit commented that some jurisdictions use secret ballots. That is not permitted in LAC due to the Brown Act.
- Dr. Mills appreciated the collation and review of consumer input over the course of the prior year. He would like to see that data broken down, e.g., 30% of consumers spoke about housing. Ms. Sumpter felt that could help amplify consumer voices which often feel unheard especially when they call for innovation. Consumers should be empowered to drive change.
- ➡ Ms. Barrit will follow-up with the Atlanta EMA to learn about their body's configuration.

VII. NEXT STEPS

9. **TASK/ASSIGNMENTS RECAP:** There was no additional information.

10. **AGENDA DEVELOPMENT FOR NEXT MEETING:**

- ➡ Presentation by HFH.
- ➡ Revisit list of Contingency and Multi-Year Planning Worksheet questions and begin drafting a timeline through early 2019.
- ➡ Review PSRA process, including roadblocks, and perhaps supplement discussion with Survey Monkey.

VIII. ANNOUNCEMENTS

11. **OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:** There were no comments.

IX. ADJOURNMENT

12. **ADJOURNMENT:** The meeting adjourned at 3:05 pm.