



LOS ANGELES COUNTY COMMISSION ON HIV



3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748
HIVCOMM@LACHIV.ORG • <http://hiv.lacounty.gov>

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PLANNING, PRIORITIES & ALLOCATIONS (PP&A) COMMITTEE MEETING MINUTES

June 19, 2018

Approved
7/17/2018

PP&A MEMBERS PRESENT	PP&A MEMBERS PRESENT (cont.)	PUBLIC	COMM STAFF/CONSULTANTS
Al Ballesteros, MBA, Co-Chair	Rebecca Ronquillo	Raquel Cataldo	Cheryl Barrit, MPIA
Jason Brown, Co-Chair	Yolanda Sumpter	Kevin Donnelly	Carolyn Echols-Watson, MPA
Frankie Darling-Palacios	Russell Ybarra	Katja Nelson	Dawn McClendon
Susan Forrest			Jane Nachazel
William King, MD			Doris Reed
Abad Lopez	PP&A MEMBERS ABSENT	DHSP/DPH STAFF	Julie Tolentino, MPH
Miguel Martinez, MPH, MSW	Derek Murray	None additional	Sonja Wright, MS, Lac
Anthony Mills, MD	Raphael Peña		
Pamela Ogata, MPH	LaShonda Spencer, MD		
Deborah Owens Collins, PA-C, MSHCA, MSPAS, AAHIVS			

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Planning, Priorities & Allocations (PP&A) Committee Meeting Agenda, 6/19/2018
- 2) **Minutes:** Planning, Priorities & Allocations (PP&A) Committee Meeting Minutes, 5/15/2018
- 3) **Table:** Planning, Priorities & Allocations Committee, Service Category Rankings Worksheet, PY 29 (FY 2019-2020)
- 4) **PowerPoint Excerpt:** FY 2019-20 P-and-A Framework and Process, June, Review Paradigms, Review Operating Values
- 5) **Summary:** Evaluation of Medical Care Coordination Services, Key Findings from 2013, October, 2017
- 6) **Executive Summary:** 2016 Los Angeles Coordinated HIV Needs Assessment (LACHNA 2016)
- 7) **Graphic:** Prevention and Care Services Across the HIV Care Continuum Linked to LACHAS Goals for 2020

CALL TO ORDER: Mr. Brown called the meeting to order at 1:08 pm.

I. ADMINISTRATIVE MATTERS

1. APPROVAL OF AGENDA:

MOTION 1: Approve the Agenda Order, as presented (*Passed by Consensus*).

2. APPROVAL OF MEETING MINUTES:

MOTION 2: Approve the 5/15/2018 Planning, Priorities and Allocations (PP&A) Committee Meeting Minutes, as presented (*Passed by Consensus*).

II. PUBLIC COMMENT

3. **OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:** There were no comments.

III. COMMITTEE COMMENT

4. **NON-AGENDIZED OR FOLLOW-UP:** There were no comments.

IV. REPORTS

5. EXECUTIVE DIRECTOR'S REPORT:

a. Los Angeles County HIV/AIDS Strategy (LACHAS):

- Ms. Barrit thanked Commissioners for supporting LACHAS education efforts. The 6/14/2018 Call To Action meeting in El Monte, San Gabriel Valley, was well attended. Several Commissioners facilitated small group discussions.
- Some Commissioners have suggested changing the format or discussion questions, but it is important to recall these meetings are primarily for the local community to hear the material for the first time and provide feedback on LACHAS and the Health District (HD) concept. Commissioners can help encourage the discussion in the small groups.
- The Consumer Caucus meeting after the LACHAS and Commission meetings continued the discussion. In particular, Mr. Ballesteros cited the need for a very clear road map to reach goals from a very understandable consumer perspective.
- Flyers for the 7/19/2018 Call To Action meeting in the Antelope Valley went out that day. Car pooling was encouraged and staff will send an email to facilitate matches. She especially acknowledged Ms. Cataldo, who represents the Antelope Valley, and is coordinating use of her agency's van for consumers in the area who wish to attend.
- ➡ Suggestion: Open LACHAS meetings with specific information on the HDs highlighted for that meeting.
- ➡ Suggestion: Encourage consumers to identify additional providers with which they feel comfortable.

6. CO-CHAIRS' REPORT:

- The Co-Chairs attended a meeting with DHSP the prior week to discuss financial expenditure reports. Preliminary data reflects continued client movement from the Ryan White Program (RWP) to the Affordable Care Act (ACA) and Medicaid.
- DHSP is still receiving final invoices, and working to close the books and maximize the grant. Consequently, reports are not expected until the July meeting. PP&A normally uses the reports as a basis for developing allocations. The RWP Part A and Minority AIDS Initiative (MAI) grant terms end February 28th. The Part B term ends March 31st.

V. UPDATES

7. HOUSING OPPORTUNITIES FOR PEOPLE WITH AIDS (HOPWA):

- Ms. Ronquillo reported HOPWA is still working to complete the Consolidated Annual Performance and Evaluation Report (CAPER) for its formula grant due to the Department of Housing and Urban Development (HUD) on 6/29/2018; and the Annual Performance Report (APR) on its competitive grant due to HUD in July. Overall, HOPWA has improved its performance per contract requirements and expenditure rates compared to last year.
- Fast Start launched 6/11/2018. It is already close to its 300 client goal and likely to close by the end of the week. Registration was 130 to 140 for the first few days and then tapered off. A debrief is expected with the Housing Authority of the City of Los Angeles (HACLA) regarding why registrations tapered off, and how to improve outreach and access.
- Ms. Ronquillo also tested the phone line. Some challenges to address were inability to get through initially or to leave a message, but people were getting through although they might need several attempts to do so.
- Addresses were taken and registration numbers provided for those calling in. Once 300 persons are registered, applications will be sent out en mass for return in two weeks. An interview to assess qualification will follow shortly. Clients will not be turned away for lack of documentation, but ideally should bring a diagnosis form within the last year to facilitate viral load tracking and proof of income. Once vetted, this process may be used to boost enrollment to jump start each contract year.
- ➡ Ms. Ronquillo will review the final CAPER and APR at the July meeting.

8. DIVISION OF HIV AND STD PROGRAMS (DHSP):

- Ms. Ogata reported DHSP has received Health Resources and Services Administration's (HRSA's) Notice of Final Award (NoFA) for FY 2018. She thanked PP&A for their P-and-A work last year and the Commissioners who reviewed the application. It received a very good score of 97% which translated into approximately \$39.8 million for RWP Part A.
- Part A has both a formula and a supplemental award. The formula award is based on a jurisdiction's need using Centers for Disease Control and Prevention (CDC) HIV case data and other undisclosed criteria. The supplemental award is competitive and based on a jurisdiction's justification for funds in addition to its formula award. Funding for the supplemental award is RWP funds not spent by jurisdictions in prior years. Steven Young, MSPH, Director, Division of Metropolitan HIV/AIDS Programs, HIV/AIDS Bureau, HRSA, has announced that supplemental funding has decreased due to improved utilization.
- The \$39.8 million award is approximately \$100,000 less overall than last year's award. The greatest reduction was approximately \$500,000 in supplemental funds due to reduced supplemental resources, not any Los Angeles County (LAC) deficit. The Minority AIDS Initiative (MAI) award was \$3,576,622. HRSA has not posted its awards to other jurisdictions.
- Ms. Barrit noted the 3 point deduction in the RW proposal pertained to the overall LAC contracting process which is not entirely within DHSP's purview. She complimented DHSP and, especially, Ms. Ogata for their work in accomplishing the 97% score. PP&A's work including description of its P-and-A process with review of other funding streams contributes to the application score.
- Ms. Ogata noted she first did the application two years ago. It received a score of 100%. Last year's application received a score of 98%, but no weaknesses were cited. HRSA does consider LAC competitive and looks to the jurisdiction as a leader, e.g., LAC was asked to do a plenary presentation at this year's Ryan White Conference on reaching LACHAS goals.
- She reported HRSA has not yet completed its site visit report. She expects to review their draft on 6/29/2018.

VI. DISCUSSION

9. REVIEW PRIORITY- AND ALLOCATION-SETTING (P-AND-A) PROCESS FOR PY 29 (FY 2019-2020):

- Ms. Barrit reviewed the P-and-A two-step process and related materials in the packet. Services are first ranked by need. Funds are then allocated separately. That process takes into account other systems that may pay for a service and reduce the need for RWP funding. HRSA requires expending a minimum 75% of RWP funds on core services, capping support services at 25%, but DHSP has applied for and received a waiver, if needed.
- Approved Paradigms are Compassion and Equity. Approved Operating Values are Efficiency, Quality, Advocacy, and Representation. These are helpful guides to ensure objective deliberations.
- Ms. Tolentino's summary of key findings of the Evaluation of Medical Care Coordination (MCC) Services was also in the packet for information on this major program. The 100+ page report is on the DHSP website for review, if desired.
- The 2016 Los Angeles Coordinated HIV Needs Assessment (LACHNA 2016) Executive Summary provides an overview of RWP service needs and barriers. In addition, the newly developed Prevention and Care Services Across the HIV Care Continuum Linked to LACHAS Goals graphic uses numbers in parentheses after each service to reflect which of the three goals it serves.
- Mr. Ballesteros suggested considering the potential P-and-A role of Health District (HD) maps, e.g., in addressing gaps. Mr. Martinez felt that approach was consistent with the paradigm of equity.
- Ms. Ogata suggested considering which service categories have a greater or lesser impact on the three LACHAS goals. Regarding HD maps, a disparity may mean that the service category overall needs to be increased, that available resources need to be redistributed, or something else. At this juncture, DHSP is still evaluating the HD model and related data.
- Mr. Ballesteros felt if DHSP could identify HDs with disproportionately low rates, e.g., of retention or viral suppression, then the Commission could direct greater investment there. Dr. Mills felt the Commission's rankings reflected a broader charge while DHSP's charge was more detail oriented, but Mr. Ballesteros noted directives can address HD detail.
- Ms. Sumpter felt change is needed at the program level to meet LACHAS goals. Ms. Ogata affirmed DHSP is committed to reviewing both programming and data evaluation, but review is incomplete. Programming changes via the solicitation process. DHSP expects only a couple new services will start in 2019 and those are not expected to notably impact allocations. DHSP has committed to provide a LACHAS progress report each year on December 1st, World AIDS Day.
- Ms. Barrit anticipated Glenda Pinney, MPH, JD would present the additional requested Substance Abuse and Prevention Control (SAPC) housing information at the 7/17/2018 PP&A meeting. In addition, the Los Angeles Homeless Services Authority (LAHSA) will present on the most recent homeless count at the regular 7/12/2018 Commission meeting.
- ➡ PP&A members were asked to review the material in the packet preparatory to ranking service categories at the 7/17/2018 meeting. The July packet will again include the current Service Category Rankings and DHSP will present service utilization data and major 2017 expenditure data. The meeting will be extended from 1:00 to 5:00 pm.

- ➡ Confirm additional 8/14/2018 meeting, 1:00 to 5:00 pm, to review FY 2018 allocations for a program terms report due to HRSA before 8/21/2018 and to adjust allocations per the NoFA; and to complete FY 2019 percentage allocations due to HRSA in mid-September. The Commission cannot approve the allocations until its 9/13/2018 meeting, but proposed allocations can be used for the application.

VII. NEXT STEPS

- 10. TASK/ASSIGNMENTS RECAP:** There was no additional information.
- 11. AGENDA DEVELOPMENT FOR NEXT MEETING:** There was no additional information.

VIII. ANNOUNCEMENTS

- 12. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:** There were no announcements.

IX. ADJOURNMENT

- 13. ADJOURNMENT:** The meeting adjourned at 2:20 pm.