



Los Angeles County QUALITY AND PRODUCTIVITY COMMISSION

MINUTES OF THE MEETING OF

June 22, 2026, at 10:00 a.m.

Kenneth Hahn Hall of Administration, Room 140
500 West Temple Street, Los Angeles, CA 90012

County of Los Angeles
Quality and Productivity
Commission

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Chair

William B. Parent

First Vice Chair

Will Wright

Second Vice Chair

Joe Waz

Immediate Past Chair

Nichelle M. Henderson

Viggo Butler

Julian Cepeda

Barry Donelan

Rodney C. Gibson, Ph.D.*

Nancy G. Harris

J. Shawn Landres, Ph.D.*

Huasha Liu

Edward T. McIntyre*

Marsha D. Mitchell

E. Scott Palmer

Jeffrey Jorge Penichet

Dion Rambo

Mark A. Waronek

Executive Director

Jackie T. Guevarra, CPA

Program Manager

Jane Lam

Program Coordinator

Betty Belavek

*Chair Emeritus

Members of the public may participate remotely or listen to the
meeting via telephone at:

Virtual Meeting

Call in Number: (669) 900-9128

Meeting ID: 878 4945 0226

Passcode: 036934

Join Zoom Meeting

<https://bos-lacounty->

gov.zoom.us/j/87849450226?pwd=0weXD0OWMaLHlMBOlbaQqrb8Vmy45k.1

CALL TO ORDER

Commissioner Wright, First Vice Chair, called the meeting of the Quality and Productivity Commission to order at 10:00 a.m.

THE FOLLOWING COMMISSIONERS WERE PRESENT (TAKEN BY ROLL CALL):

Viggo Butler

Julian Cepeda

Barry Donelan

Rodney C. Gibson

J. Shawn Landres

Huasha Liu

Edward T. McIntyre

Marsha D. Mitchell

Jeffrey Jorge Penichet

Dion Rambo

Mark A. Waronek

Joe Waz

Will Wright

ABSENT

Nancy G. Harris

Nichelle M. Henderson

E. Scott Palmer

William B. Parent

PRODUCTIVITY MANAGERS' NETWORK (PMN)

Heidi Oliva, First Vice Chair (remote attendance)

CALL TO ORDER/OPENING REMARKS (AGENDA #1)

Commissioner Wright welcomed everyone and noted the meeting was being recorded. He announced that members of the public could send their questions or comments to Jackie Guevarra during the meeting via email at jguevarra@bos.lacounty.gov or via the chat feature and indicate which item(s) they would like to speak on. Any information received will become part of the official meeting record.

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

*"To enrich lives through
effective and caring service"*

Members of the public were also given the opportunity to send their comments and questions to Jackie Guevarra by Sunday, June 21, 2026, at 4:00 p.m. No written public comments were received.

He also announced that each Commissioner would have the opportunity to speak on any agenda item, and a vote on the items would be taken by roll call.

LAND ACKNOWLEDGEMENT (AGENDA #2)

On November 1, 2022, the Board of Supervisors adopted a formal Land Acknowledgement for the County. As required by the Countywide Land Acknowledgement Implementation Guide, Commissioner Wright as “the highest-ranking staff member (present) from the host organization” delivered the Land Acknowledgement, which can be read here: <https://lacounty.gov/government/about-la-county/land-acknowledgment/>.

ROLL CALL (AGENDA #3)

Jackie Guevarra took roll call. No Commissioners attended the meeting remotely.

APPROVAL OF THE APRIL 27, 2026, MINUTES (AGENDA #4)

Commissioner Mitchell moved to approve the minutes of April 27, 2026, seconded by Commissioner Waronek, with the following amendments:

- Page 3 – first full paragraph, second sentence, revise as follows: A recoverable grant in the amount of \$225,000 will be used to fund the project, with the understanding that the Department (1) will not limit this project to tuberculosis, (2) will begin repayment when the initiative has generated a minimum of \$550,000 in insurance reimbursement, and (3) *will* share the capacity with the Department of Health Services and other appropriate agencies.
- Page 3 – second full paragraph, first sentence, revise as follows: After discussion and questions, Commissioner Mitchell made a motion to approve a \$225,000 recoverable grant *with the stipulations noted above*.
- Page 3 – bottom of paragraph, correct the spelling of *Canibuid* to *Canibuild*.
- Page 4 – Chair’s Report, second bullet, third sub-bullet, change *bi-annual* meetings to semi-annual meetings.

The minutes, as amended, were unanimously approved by voice vote.

CHAIR’S REPORT: ADMINISTRATIVE ITEMS, AD HOC COMMITTEE STATUS (AGENDA #6)

Commissioner Wright, First Vice Chair, on behalf of Commissioner Parent, Chair, reported the following:

- The next QPC meetings are scheduled for July 27 and August 24, 2026.
- Speakers on artificial intelligence (AI) 2.0 for the meeting of July 27, 2026, will be:
 - Michael de la Cruz, Public Works
 - Dr. Aaron Weathersby, Internal Services Department (ISD)
- Strategic Plan 2027-2032 Update
 - Strategic Plan ad hoc Committee/Evaluation Committee: Commissioners Nancy Harris, Shawn Landres, Joe Waz

- The Request for Services (RFS) through the Consulting and Professional Services Master Agreement (CAPSMA) was issued on **June 1, 2026**. Proposals will be accepted by **June 26, 2026**.
- The solicitation is posted on the *Doing Business with Los Angeles County* webpage ([https://doingbusiness.lacounty.gov/solicitation_search_for CAPSMA-EO-005](https://doingbusiness.lacounty.gov/solicitation_search_for_CAPSMA-EO-005)).
- The Evaluation Committee will participate in a kickoff meeting to go over the evaluation process on July 14 to 15, 2026. They will have one week to score the proposals.
- On July 22, 2026, the Evaluation Committee will meet to review the scores. Once the scoring is completed and the proposer with the highest score is selected, the Contracts team will send out the award and disqualification letters and facilitate the execution of the CAPSMA and Work Order. This whole process can take up to two weeks, depending on the number of proposals received and how long it takes for the CAPSMA documents to get signed by all parties (County Counsel, vendor, Executive Office).
- The anticipated consultant start date is approximately August 17, 2026
- The bulk of the work—interviews with Commissioners, focus groups, surveys, etc.—will take place between August and October.
- Commission Assessment Report (Reported by Commissioner Joe Waz):
 - As previously reported, Commissioner Parent and Jackie Guevarra met with members of the Citizens' Economy and Efficiency Commission (E&E), Ben Everard, Chair, and Katie McKeon, Vice Chair, on April 14, 2026, to discuss the Commission Assessment report issued by the Executive Office of the Board on August 8, 2025. The initial group, along with Commissioner Joe Waz and E&E Vice Chair Jacob Haik, met again on Monday, June 15, 2026, with Executive Office leadership including Executive Officer Edward Yen.
 - The consolidation/collaboration of the two Commissions is driven by current year curtailments and budget challenges. The E&E Executive Director position was cut as part of the curtailment process. E&E has been running without an Executive Director and only one staff since late 2024. The goal is to consolidate operations of the two Commissions under one Executive Director.
 - Commissioner Parent reported that a review of the consolidation/collaboration with E&E will be incorporated in the QPC's upcoming strategic planning process with an independent consultant.
 - The group discussed the following:
 - The Executive Office asked for a staffing model that works to accommodate both Commissions, including positions needed and clarity of their roles and functions; this will help justify any request for staffing submitted to the Chief Executive Office (CEO) for budget consideration.
 - Going forward, the Executive Office wants to staff Commissions with the correct skillsets (i.e., clerk to meetings vs. analysts), and right-size assigned resources.
 - Promote/leverage talent pool within Commissions (e.g., Commissioner experience and networks); commissioners with specific expertise volunteer thousands of hours of service every year.
 - The Governance Reform Task Force (GRTF) is also working on a model regarding the soon-to-be elected County CEO position (there is a legislative and executive

- component). We will get a copy of the report when issued around August/September 2026.
- Next steps include:
 - QPC attending the E&E Commission meeting on July 9, 2026, to give a brief presentation and answer questions.
 - Inviting the E&E Commission to the QPC meeting on July 27, 2026, to hear the speakers. The E&E Commission has a task force on AI and may have questions for the scheduled speakers on AI.
 - Executive Officer Edward Yen presenting to both Commissions regarding the GRTF efforts, especially as they are relevant to Commissions.
 - Include E&E Commission in the QPC strategic planning process.

PRODUCTIVITY MANAGERS NETWORK (PMN) CHAIR'S REPORT: GENERAL MEETING AND TRAINING (AGENDA #7)

Heidi Oliva, PMN First Vice Chair, on behalf of Keisha Belmaster, PMN Chair, reported the following:

- The quarterly PMN General Meeting and Training was held on May 6, 2026, at the Zev Yaroslavy Family Support Center (Van Nuys), hosted by the Department of Public Social Services. There were 36 attendees, including QPC-PMN Liaison Commissioner Waz. Two training topics were covered.
 - The first training was an overview of cyber governance and artificial intelligence (AI), led by Dr. Aaron Weathersby from ISD.
 - The second training was on the Productivity and Quality Awards (PQA) process, led by QPC Executive Director Jackie Guevarra and Productivity Managers Sara Keating from LA County Library and Patricia Soltero Sanchez from Health Services–Rancho Los Amigos National Rehabilitation Center.
 - An in-depth overview of the PQA process was provided, including guidelines, changes to the application, award categories, and evaluations.
- Applications for the 39th Annual PQA were due by 5:00 p.m. on Thursday, June 18, 2026. The PMN Executive Committee will meet on Wednesday, June 24, 2026 to conduct an initial review of the applications. Commissioner Waz will attend the meeting to address any questions and/or concerns.
- The Commission is piloting a hybrid format for the PQA Evaluations this year:
 - Productivity Managers and Commissioners will be given 5 business days from July 28 to August 3, 2026 to review the applications online. Additional instructions will be provided via email as we get closer to the date. To participate in online remote review, you must submit a signed confidentiality agreement and consent form to Jane.
 - For in person review, the QPC office will be open July 28, 29, and 30, 2026 from 9:00 a.m. to 4:00 p.m. Participants are required to sign up in advance and participation will be on a first-come, first-serve basis. Participants do not have to submit the confidentiality agreement if only reviewing in person.
- Lastly, Fiscal Year 2026-27 1st Quarter Productivity Investment Fund (PIF) proposals are due July 6 by 5 p.m. The Productivity Investment Board (PIB) Advisory Committee will meet on July 15 to review and discuss the proposals with department representatives.

EXECUTIVE DIRECTOR'S REPORT: COMMISSION EVENTS UPDATE, CALENDAR OF EVENTS, DEADLINES, ADMINISTRATIVE ITEMS (AGENDA #8)

Jackie Guevarra, Executive Director, reported the following:
Calendar of Events/Administrative Matters:

- Staff have been working on and/or preparing for various meetings:
 - Summer 2026 Quarterly Newsletter – due by June 30, 2026
 - Features Commissioners Nichelle Henderson and Shawn Landres
 - The Fall 2026 Newsletter will feature Commissioners Rod Gibson, Ed McIntyre, and Bill Parent.
 - 2025 Annual Report (pending the Operational Trends Report).
 - PIF 40th Anniversary Report: Commission staff are reviewing the writeups.
 - Possible speakers/topics for future meetings
 - Captain Sandra Lucio, Sheriff's Department, Public Safety Coordination for the LA 2028 Olympic Games (July) and overall update on LA 2028
 - Orientation with Commissioner Cepeda is scheduled for Thursday, June 24, 2026, immediately following the full Commission meeting.
 - CAPSMA Update – Questions received from interested vendors as of June 12, 2026. Jackie Guevarra is working on responses to eight questions, due Monday, June 15, 2026.
- Announcements:
 - Joe Nicchitta is officially the new Chief Executive Officer, effective May 19, 2026. Per Measure G, by 2028, a County Executive with broad executive and administrative powers, except for oversight of the Legislative Analyst and Clerk of the Board, will be elected.
 - DHS is undergoing a re-branding effort to move away from “DHS” to “HS” and from “Department of Health Services” to “LA Health Services” or “Health Services”. This is to avoid confusion with the federal Department of Homeland Security (also “DHS”). Due to the budget crisis, the re-branding will be applied incrementally in the most-low/no-cost ways possible, starting with the PQA applications.
 - Laura Perez's last day under the 120-day position is June 30, 2026.
 - Jackie Guevarra will be on vacation June 29 through July 10, 2026.
- Commission staff are working on the budget. Annually, the EO transfers approximately \$198,000 from the PIF account to cover Commission-related expenditures. This amount covers the Leadership Conference, PQA, meeting refreshments, office supplies, etc. The costs for the Conference and PQA have steadily increased over the last few years. We are evaluating the amount that will be needed to adequately cover Commission expenditures.

DEPARTMENT VISIT AD HOC COMMITTEE REPORT (AGENDA #9)

Jackie Guevarra, Executive Director, on behalf of Commissioner Harris, Chair, Department Visit ad hoc Committee, reported the following:

- We have 16 Department Visits scheduled for this year.
- We have completed 14 visits as of May 27, 2026.
- The last two visits for the year are Consumer and Business Affairs (July 23, 2026) and Public Health (August 6, 2026).
- The following completed reports are on the agenda discussion. Copies of the reports are included in the meeting packet for review:
 - Los Angeles County Development Authority (April 16, 2026)
 - Mental Health (April 29, 2026)

- County Counsel (April 30, 2026)
- Regional Planning (May 7, 2026)
- Economic Opportunity (May 11, 2026)
- Public Social Services (May 13, 2026)
- Public Defender (May 14, 2026)
- Medical Examiner (May 20, 2026)
- District Attorney's Office (May 27, 2026)
- Commissioner Butler shared that the visit with the District Attorney (DA) was "exceptional" and he appreciated the candid conversation with the DA staff in attendance
- All reports were received and filed without additional comments or questions.

LEADERSHIP CONFERENCE AD HOC COMMITTEE REPORT (AGENDA #10)

Commissioner Mitchell, Chair, Leadership Conference ad hoc Committee, reported the following:

- This event is one of the Commission's core programs.
- Commissioner Mitchell thanked the following: the ad hoc Committee members for their work on this year's Leadership Conference, including Marsha Mitchell (Chair), Bill Parent (Vice Chair), Shawn Landres, Mark Waronek, Joe Waz, Will Wright, Violeta Kim (Mental Health), and Jeff Klein (Registrar-Recorder/County Clerk); Commissioner Parent for serving as Master of Ceremonies and County panel moderator; Commissioner Waz for giving the Board of Supervisor remarks on behalf of Supervisor Hilda Solis; and all the Commissioners who attended and supported the Conference (Commissioners Cepeda, Gibson, Liu, McIntyre, Mitchell, Parent, Penichet, Rambo, Waronek, and Waz)
- We will be working on the conference key takeaways summary for distribution.
- Approximately 180 attended in-person and 212 people clicked on the livestream.
- Leadership Conference ad hoc Committee after-action Review meeting was held immediately following the June 10, 2026 Leadership Conference. Initial event feedback including those from guests are as follows:

What went well

- Very informative and timely
- Attendees liked the candid perspectives, diversity of information, and variety of speakers
- Speakers' passion for service was evident
- Attendees enjoyed the community perspectives and bold department head perspectives

Areas for improvement:

- Second panel was a little monotonous/dull – a little heavy and sort of disjointed
- Depressing message as related to the impending budget cuts
- Technical issues (sound not matching video) were distracting
- Need a 10-minute break in between panels
- Room was too warm
- Fruit was in the sun
- Share information ahead of time about where to sit
- More food options

Future topics/speakers:

- Artificial Intelligence (AI)
- Joe Nicchitta (attend/speak)

- Jennifer Pahlka, author of *Recoding America: Why Government Is Failing in the Digital Age and How We Can Do Better*
- Bringing in more community leaders
- Programs for immigrant communities, especially for undocumented people
- What can the County do better in light of budget cuts?
- How to make incremental changes to effectuate institutional change
- Reconciling inadequacy (i.e., dealing with making hard choices)
- Commissioner Gibson suggested using AI to summarize the Leadership Conference speakers' messages and talking points

PRODUCTIVITY AND QUALITY AWARDS AD HOC COMMITTEE REPORT (AGENDA #11)

Commissioner Waz, Chair, PQA ad hoc Committee, reported the following:

- Spectrum News anchor and host Amrit Singh has accepted our invitation to serve as emcee for the PQA. Mr. Singh currently hosts two shows daily on Spectrum News: a newscast at noon and an interview show called *Inside the Issues* nightly at 7:00 p.m. He was suggested to us by Dean Logan, Registrar-Recorder/County Clerk.
- PQA applications were due by June 18, 2026, at 5:00 p.m.
- As of Thursday, June 18, 2026, 95 applications were received.
- On June 24, 2026, the PMN Executive Committee will conduct review of preliminary applications to determine eligibility and finalize the list of applications to be read by scorers.
- The scoring process comes next. Please note the following critical dates:
 - July 28-August 3, 2026: virtual readings by Commissioners and PMN members
 - July 28-30, 2026: in-person reading hours at the QPC office (Hall of Administration, Room 565)
 - Reminder: Due to the hybrid review process this year, all Commissioners will have the opportunity to review and score applications.
 - August 11, 2026: Special PQA meeting with QPC Officers and the PQA ad hoc Committee Chair to finalize the Top Ten and Commission Special winners based on the scores.
 - August 18-28, 2026: Top Ten site visits – all Commissioners are eligible to participate in each site visit, up to eight commissioners per visit.
 - September 1, 2026: QPC Officers, the PQA ad hoc Committee Chair, and any Commissioner who attended all Top Ten site visits will meet to finalize the Gold, Silver, and Bronze Eagle winners.

PRESENTATION OF PRODUCTIVITY INVESTMENT FUND (PIF) PROPOSALS, FUND BALANCE REPORT AS OF FISCAL YEAR 2025-26, 4TH QUARTER, AND PIF ANNUAL AND FINAL REPORTS (AGENDA #5)

Fund Balance Report

Commissioner Wright, Chair, Productivity Investment Board (PIB), reported there is one project before the Commission for consideration for the 4th Quarter of Fiscal Year 2025-26. (We previously approved one project at the beginning of the 4th Quarter at the full Commission meeting of April 27, 2026.) He reported that as of May 11, 2026, the outstanding PIF fund balance is \$3,052,937. The proposal being heard totals \$180,000. If the project is approved at the full amount, the revised fund balance will be \$2,872,937.

Presentation of PIF Proposal for Discussion and Possible Action

26.11 – Public Health, Presumptive Eligibility Portal Adoption Accelerator (Technical Assistance Pilot), \$159,650 Grant. PIB recommends a grant for up to \$180,000, provided that the referral portion of the program is expanded to reach all County and other public programs for which income eligibility is a criterion.

Dr. Barbara Ferrer (Director), Vardan Shamamyan, Rachel Baker Devine (Productivity Manager), and Juliana Sinh (Alternate Productivity Manager, who attended remotely), were in attendance to support and answer questions regarding the project.

Commissioner Mitchell presented a summary of the project on behalf of the Department. After discussion and questions, Commissioner Landres made a motion to approve the grant in the amount of \$180,000. The motion was seconded by Commissioner Liu. The motion was unanimously approved by the following vote (taken by roll call):

Yes: Commissioners Butler, Cepeda, Donelan, Gibson, Landres, Liu, McIntyre, Mitchell, Penichet, Rambo, Waronek, Waz, and Wright
No: None
Abstain: None

COMMISSIONERS ANNOUNCEMENTS REGARDING CONFERENCES, MEETINGS AND GATHERINGS OF INTEREST TO THE COMMISSION (AGENDA #12)

Commissioners acknowledged and congratulated Commissioner Henderson on her campaign for State Superintendent of Public Instruction.

COMMISSIONER DISCUSSION ON GOALS, IDEAS, FUTURE PROJECTS AND/OR DIRECTION OF THE COMMISSION (AGENDA #13)

There was discussion about whether the Commission ever rejects PIF projects that come before the full Commission. Commission staff confirmed that it has happened in the past.

MATTERS NOT ON THE POSTED AGENDA TO BE PRESENTED AND PLACED ON A FUTURE AGENDA (AGENDA #14)

None

PUBLIC COMMENT (AGENDA #15)

None

ADJOURNMENT

Commissioner Mitchell moved to adjourn the meeting, seconded by Commissioner Landres. The meeting adjourned at 12:20 p.m. The next full Commission meeting will be held on Monday, July 27, 2026 at 10:00 a.m.