

**LOS ANGELES COUNTY  
CITIZENS ECONOMY AND EFFICIENCY COMMITTEE**

ROOM 372, HALL OF ADMINISTRATION / 500 WEST TEMPLE / LOS ANGELES, CALIFORNIA 90012 / 625-3811, Ext. 64605

M I N U T E S

FULL COMMITTEE MEETING

DATE: WEDNESDAY, MAY 10, 1967

TIME: 9:00 A.M.

PLACE: ROOM 739 - HALL OF ADMINISTRATION

Raymond Arbuthnot  
John C. Bollens  
Max Candiotty  
Myron J. Carr, Jr.  
P. S. Magruder  
Mrs. Wayne Licher  
Kiyoshi Maruyama  
Edward J. Macke  
Irvin Mazzei  
Maurice McAllister  
Harold C. McClellan  
Ferdinand Mendenhall  
Robert Mitchell  
A. C. Rubel  
Mrs. Benjamin Erick Smith  
J. B. Roche,  
Executive Secretary

Attendance:

Robert Mitchell, Acting Chairman  
Max Candiotty  
Myron J. Carr, Jr.  
Mrs. Wayne Licher  
Kiyoshi Maruyama  
Irvin Mazzei  
J. B. Roche, Executive Secretary  
Lloyd Halstead, Administrative Analyst

Advisors:

L. S. Hollinger, Chief Administrative Officer  
John R. Leach, Assistant Chief Administrative Officer

Guests:

Mr. Hiram E. Cassidy, Senior Vice President  
Botsford, Constantine & McCarty, Inc.  
Mr. Harold Hollingsworth, Assistant to General Plant Superin.  
Garrett Corporation  
Mr. Royce Mckinley, Systems Analyst  
TRW Systems  
Mr. Carl Rosen, Systems Analyst  
TRW Systems

Mr. Mitchell, acting as Chairman of the Committee in Mr. Rubel's absence, called the meeting to order at approximately 9:10 a.m. He reported that Mr. Rubel had undergone open-heart surgery at Good Samaritan Hospital the previous Friday, and that he was under intensive care.

Mr. Mitchell requested Mr. Roche to report on the meeting with Mr. Frantz, Foreman of the 1967 Grand Jury.

Mr. Roche stated that Mr. Rubel, Mr. Hollinger, and he had had a luncheon meeting with Mr. Frantz. They reported to Mr. Frantz the Committee's decision that it would not be advisable for the E & E Committee to undertake a joint study of the zoning problem as the Board order indicated. Mr. Frantz agreed that the Committee should conduct a study of the organization and administration of the Regional Planning Commission and that it should maintain liaison with the Grand Jury during the course of the study and advise it of any matter which would appropriately come within the jurisdiction of the Grand Jury.

Mr. Mitchell then reported on a letter which the Committee had received from a Mr. George Knox Roth requesting permission to review the twelve proposals submitted to the Committee by management consultants for the executive compensation survey. Mr. Roche reported that he had informed Mr. Roth that this was confidential information. Mr. Roth has threatened to sue the Committee over the matter. However, Mr. Mitchell and Mr. Roche had met with the County Counsel who advised them that the Committee's interpretation was correct and that in order to conduct its work, the Committee must protect information revealed to it in confidence. Mr. Mitchell stated that Mr. Roche and he intended to meet with the District Attorney to report the potential suit to him. Mr. Candiotty made a motion for approval by the Committee of the Chairman's action. Mr. Carr seconded the motion and it was approved unanimously.

Mr. Mitchell next requested Mr. Roche to introduce Mr. Harold Hollingsworth, Assistant to the General Plant Superintendent of the Garrett Corporation, who will be on loan to the Committee to assist in the study of the Regional Planning Commission. Mr. Roche then reported that he had received a letter from Mrs. Baca, Chairman of the Regional Planning Commission, requesting a meeting with the E & E Committee. A general discussion followed on the Committee's approach to the conduct of the study. It was agreed that the Committee was not concerned with the investigation of misconduct in office or any criminal activities except to report evidence on such matters to the Grand Jury. It was next agreed that several members of the Committee, and Mr. Hollingsworth, should meet with the Regional Planning Commission to hear its report on its policies and methods of operation. Mr. Mitchell instructed Mr. Roche to set up the meeting. Mr. Mitchell, Mrs. Licher, Mr. Candiotty, Mr. Carr, and Mr. Mazzei agreed to attend the meeting, schedules permitting.

Mr. Mitchell next called on Mr. Cassidy to give a report on the status of the County's communication problem. Mr. Cassidy said that he had conferred with Mr. Baker, Head of the County Public Information Office, and a number of other County employees. He reported that very few of the 58 County departments had effective communication programs with their employees. On the other hand, the newspaper of the County Employees Association was distributed County-wide and appeared to be quite effective in representing the Employees Association viewpoint. He said that he expected to conduct a survey of communications in other counties and government agencies for comparison with the situation in Los Angeles County. The second phase of the program would concern itself with the County's communication program with the public. He thought that perhaps the television media could offer an opportunity for the County to convey information to the public. He also said that he felt that there was a need for organizational revision of the publicity and promotional activities in Los Angeles County through more effective centralization and control of this function.

Mr. Mitchell thanked Mr. Cassidy for his informative report. He then called on Mr. McKinley to report on the status of the Sheriff-Marshall study. Mr. McKinley summarized the proposals to consolidate these two departments over the past 16 years. The Grand Jury has made several recommendations asking for studies on consolidation, but nothing has come of it. He stated that the primary need was for a thorough and comprehensive study of the entire problem. He stated that he, Mr. Rosen, and Mr. Halstead, had been working since April 14, collecting information on the budgets, manpower, work loads, work flow, and utilization of equipment and facilities in both the Sheriff and the Marshal's offices. He said that when the report was completed, he expected that it would forecast substantial savings through consolidation of the two offices. Mr. Rosen added that the key factor in the project would be the development of an effective implementation plan covering details involved in the consolidation. Mr. Roche stated that the Committee should commend TRW Systems for the services of Mr. McKinley and Mr. Rosen; and Botsford, Constantine & McCarty for the services of Mr. Cassidy.

Mr. Roche then reported on the status of the executive compensation study. The contract has been signed with Theodore Barry & Associates, and the study is in progress. He said that Theodore Barry had been working

closely with Gordon Nesvig and Bob Leonetti concerning the initial steps for the study. Mr. Roche stated that the report on the architectural services study was very near completion and will be ready for the Committee's review in the near future. He said that the first draft of the report on capital projects financing is finished, but that it still requires considerable work to bring it to completion.

Mr. Mitchell asked Mr. Leach to report on the meeting with the Los Angeles City officials - Mr. Piper, City Administrative Officer, and Police Chief Reddin - on the subject of law enforcement consolidation. Mr. Leach stated that the principles involved had agreed to review certain activities such as record keeping, training, laboratory activities, purchasing, and communications. A task force is being set up to develop a plan of action for the study. Both Chief Reddin and Sheriff Pitchess are in favor of the program.

Mr. Mitchell asked Mr. Roche to report on a recent Board order requesting the E & E Committee to make a study of the County employee safety program. Mr. Roche reported that the Board order resulted from a letter to the Board from the County Safety Officers Association, criticizing the program. He said that in reviewing the matter with personnel from the Chief Administrative Office, he had learned that the Los Angeles County Safety Officers Association is not an outside group as the title suggests, and as the Board had understood, but rather is composed exclusively of departmental safety officers from eight County departments. He stated that in 1963, the safety program had been decentralized as a result of a decision by the Board. Some of the departmental safety officers were not too pleased with this decentralized program. He said that he felt this was an internal administrative matter and not one appropriate for study by the Committee. Mr. Hollinger and Mr. Leach stated that they were not aware of this order, and it was decided to continue the matter until the next meeting so that Mr. Hollinger and Mr. Leach could review the problem. Mr. Mazzei made the motion to this effect. It was seconded by Mr. Candiotty and approved by the Committee.

Mr. Mazzei suggested that some time in the near future, the Committee should conduct a study of County commissions and committees. He said that several commissions and committees are performing duplicate studies. For example, at least four commissions are conducting a study of the Sunset

Strip problem. Mr. Leach reported that the Grand Jury is conducting a study of County commissions and committees. It was agreed that the Committee should wait until the results of this study were available before considering further action.

Mr. Mitchell adjourned the meeting at 10:45 a.m.