

**LOS ANGELES COUNTY  
CITIZENS ECONOMY AND EFFICIENCY COMMITTEE**

ROOM 372, HALL OF ADMINISTRATION / 500 WEST TEMPLE / LOS ANGELES, CALIFORNIA 90012 / 625-3611, Ext. 64605

M I N U T E S

FULL COMMITTEE MEETING

DATE: WEDNESDAY, DECEMBER 4, 1968

TIME: 9:30 a.m.

PLACE: HALL OF ADMINISTRATION, ROOM 739

Robert Mitchell,  
Chairman  
Raymond Arbuthnot  
Dr. John C. Bollens  
Davis Brabant  
Max Candiotty  
Maurice Rene Chez  
Dr. Warren S. Jones  
Mrs. Ray Kidd  
Harlan Loud  
P. S. Magruder  
Kiyoshi Maruyama  
Irvin Mazzei  
Maurice McAlister  
Ferdinand Mendenhall  
Mrs. Benjamin Erick Smith  
William Torrence  
Gus A. Walker  
Burke Roche,  
Executive Secretary

Members Present:

Robert Mitchell, Chairman  
Raymond Arbuthnot  
Davis Brabant  
Maurice Rene Chez  
Mrs. Ray Kidd  
Harlan Loud  
Kiyoshi Maruyama  
Irvin Mazzei  
George Shellenberger  
Mrs. Benjamin Smith

Members Absent:

Dr. John C. Bollens  
Max Candiotty  
Dr. Warren Jones  
P. S. Magruder  
Ferdinand Mendenhall  
William Torrence  
Gus Walker

Mr. Mitchell called the meeting to order at 9:40 a.m. Since this meeting was the first to be open to the public, he introduced the members of the committee. The members of the press then identified themselves.

Mr. Mitchell introduced Miss Maxlynn Larsen, Secretary to the committee, who replaces Mrs. Leila Jackson. Mrs. Jackson has accepted the position of Secretary to the Medical Director of the new Occupational Health Services Division in the Personnel Department.

Mr. Mitchell announced the appointment of Mr. L. E. McKee, retiring Foreman of the Grand Jury, as a member of the committee and the resignation of Mr. Lynne Frantz who is moving to Florida after the first of the year. Mr. McKee and Mr. Frantz were both appointed by Supervisor Chace.

Mr. Roche reported that he had talked to Supervisor Chace and expressed to him the committee's preference for the original membership of fifteen. Supervisor Chace advised him that he did not intend to make another appointment to replace Mr. Frantz. His motion, however, stated that in the future the retiring foreman of each Grand Jury would serve on the Economy and Efficiency Committee for one year.

Mr. Mitchell stated that a review of the purposes of the committee and a brief history might be in order. He explained that the members of the committee are appointed by the Board of Supervisors and serve without compensation of any kind.

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Mr. Mitchell reported that Mr. Roche and he had been invited to appear before the State and Local Government Committee of the Los Angeles Chamber of Commerce to give them a review of the committee's activities. He asked Mr. Roche to report on his comments before the Chamber committee.

Mr. Roche reported on the committee's various studies and recommendations and their results. The Management Audit Program recommended by the committee has been in effect for three years and to date has eliminated 709 positions with savings of over \$5 million.

The personnel function has been completely reorganized from an antiquated operation to a modern personnel organization. A systematic executive compensation plan has been established, and an executive salary review committee appointed to provide guidance in maintaining the plan.

Despite the Board's unanimous approval, however, and County-wide support, the committee failed to persuade the State Legislature to consolidate the Marshal's department into the Sheriff's department. The committee study indicated that the consolidation would phase out 110 government jobs and save taxpayers \$1½ million annually.

At Mr. Mitchell's request, Mr. Roche reviewed the committee's recommendation to establish an executive salary review committee. As approved by the Board of Supervisors, the committee will consist of the Chief Administrative Officer, the Director of Personnel, the President of the Management Council and two outside members appointed by the Economy and Efficiency Committee. The committee appointed Mr. Phil Magruder, Vice-Chairman of the Economy and Efficiency Committee, at the meeting on September 25, 1968.

Mr. Magruder and Mr. Roche met with Mr. Kenneth Foster, Manager of Compensation and Personnel Services with the System Development Corporation, and they recommended that the committee appoint Mr. Foster as the second outside member. Mr. Roche then read a synopsis of Mr. Foster's qualifications.

On motion by Mr. Arbuthnot, seconded by Mr. Shellenberger, the committee unanimously approved the appointment of Mr. Foster.

Mr. Mitchell then asked Mr. Brabant, Chairman of the sub-committee assigned to the Architectural Services Study, to report on the progress of that study.

Mr. Brabant explained the purposes and the need for the study, the problems encountered and the progress to date. Mr. Mitchell asked Mr. Brabant how soon the report could be submitted in final form for consideration by the full committee. Mr. Brabant answered that he felt they were almost ready to put the report into final form and felt it could be presented to the committee early next year.

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Mr. Mitchell reported that the Fire Services Consolidation Study had not progressed far enough to give a detailed report. Mr. Arbuthnot, Chairman of the sub-committee, recommended that the committee should meet with Chief Klinger to hear his views on the problem.

At Mr. Mitchell's request Mrs. Kidd, the committee's representative on the Health Services Planning Committee, reported that a contract had been given to the American Public Health Association to conduct a study of the County Health Department. Dr. Malcolm Merrill is conducting the study. The Health Services Planning Committee is now working with Dr. Merrill to determine how his findings will fit into the over-all program of the committee. The committee is not only reviewing all health services provided by County departments, but all health services provided by both public and private agencies within the County.

Mr. Roche gave a brief report on the study to consolidate lifeguard services. The CAO is doing the spade work on this study and is gathering cost and operating data from the three cities involved. To date, no conclusions have been reached.

Mr. Mitchell asked Mr. Shellenberger to report on the annual County Managers Conference at Lake Arrowhead which Mr. Magruder, Mr. Shellenberger and Mr. Roche attended.

Mr. Shellenberger said that the program on the urban crisis was extremely interesting, and that he was impressed with the seriousness and dedication of the County managers who attended.

Mr. Mitchell asked Mr. Roche to determine which committee members would like to attend the American Legion Civic Luncheon on January 2, 1969. He had reserved a table of eight for the committee.

Mr. Mitchell adjourned the meeting at 10:50 a.m.

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