



LOS ANGELES COUNTY
COMMISSION ON HIV



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**STANDARDS AND BEST PRACTICES (SBP)
COMMITTEE MEETING MINUTES**

August 6, 2019

**Approved
September 10,
2019**

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	COMM STAFF/ CONSULTANTS
Kevin Stalter, <i>Co-Chair</i>	Wendy Garland, MPH	Jason Brown	Cheryl Barrit, MPIA
Miguel Alvarez	Thomas Green (<i>Alt.</i>)	Noah Kaplan, LCSW	Julie Tolentino, MPH
Erika Davies	Joshua Ray, RN/Eduardo Martinez	Craig Scott	Sonja Wright
Felipe Gonzalez	Jazielle Newsome (<i>On Leave</i>)		
Bradley Land		DHSP STAFF	
David Lee, MSW, LCSW, MPH		Lisa Klein, RN, MSN, CPHQ	
Katja Nelson, MPP			
Justin Valero			
Amiya Wilson			

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Standards and Best Practices (SBP) Committee Meeting Agenda, 8/6/2019
- 2) **Minutes:** Standards and Best Practices (SBP) Committee Meeting Minutes, 7/2/2019
- 3) **Table:** 2019 Work Plan - Standards & Best Practices, *Updated 6/28/2019*
- 4) **Definition:** Standards & Best Practices Committee, Standards of Care, *December 2015*
- 5) **Comments:** Standards and Best Practices Committee, Universal Standards of Care Service Standards, Public Comments, *Updated 7/26/19*
- 6) **Standards:** Ryan White Program, Universal Standards of Care, 8/6/2019
- 7) **Standards:** Non-Medical Case Management Standards of Care, clean (no track changes) 7/29/2019
- 8) **Standards:** Non-Medical Case Management Standards of Care, marked up (with track changes) 7/29/2019

CALL TO ORDER-INTRODUCTIONS-CONFLICT OF INTEREST STATEMENTS: Co-Chair K.Stalter called the meeting to order at 10:11am.

I. ADMINISTRATIVE MATTERS

1. APPROVAL OF AGENDA:

MOTION #1: Approve the Agenda Order, as presented (*Passed by Consensus*).

2. APPROVAL OF MEETING MINUTES:

MOTION #2: Approve the 7/2/2019 Standards and Best Practices (SBP) Committee Meeting Minutes, as presented (*Passed by Consensus*).

II. PUBLIC COMMENT

3. **OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:** There were no comments.

III. COMMITTEE NEW BUSINESS ITEMS

4. **OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMS REQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA:** There were no comments.

IV. REPORTS

5. EXECUTIVE DIRECTOR/STAFF REPORT:

- C.Barrit noted Center for Disease Control and Prevention (CDC) Director Robert Redfield, MD, visited Los Angeles County (LAC) 7/18/2019, one of several visits nationwide supporting the Federal Ending the HIV Epidemic: A Plan for America (National Plan). Key members of the Commission attended, the Commission Co-Chairs, and Public Policy Committee Co-Chairs as well as Department of Public Health (DPH) leadership, and key staff from the Division of HIV & STD Programs (DHSP).
 - DHSP, in concert with C. Barrit, strongly advocated for the broadest possible community representation for the visit, but they did not make the final decisions. The day consisted of breakfast solely for DPH and CDC leadership, lunch that included Commission leaders, and an afternoon panel at APLA Health on HIV-related topics including methamphetamine and opioid use, syphilis, and PrEP uptake.
 - Commission leadership emphasized the uniqueness of LAC due to the geographic scale and diversity. Dr. Redfield requested LA County be "disruptively innovative" once the National Plan moves forward. There has been no information to date on how funds will be distributed.
 - K.Nelson attended the lunch and afternoon portions of the day, and noted that the National Plan could result in increased funding to federally qualified health centers for prevention and PrEP uptake.
 - C.Barrit requested a follow up meeting with DPH leadership to debrief and discuss next steps. The Health Resources and Services Administration (HRSA) and CDC will visit LAC in September 19, 2019, offering another opportunity to express perspectives.
- a. **Committee Work Plan 2019:** There was no additional discussion.

6. CO-CHAIR REPORT:

- N.Kaplan's application for a Non-Commissioner Committee Member will be on the Executive Committee agenda on 8/22/19.
- a. **Co-Chair Nominations & Election:**
- E.Davies was nominated for a Co-Chair position at the July meeting.
 - ➡ K.Stalter opened the floor for the Co-Chair seat election and E.Davies was selected by the Committee.
- b. **Next Meeting – September 3, 2019:** The Committee agreed to reschedule the 9/3/2019 meeting to Tuesday, 9/10/19 at 10am due to Labor Day.

7. DIVISION OF HIV AND STD PROGRAMS (DHSP) REPORT:

- There was no report.

V. DISCUSSION ITEMS

8. HIV CONTINUUM FRAMEWORK:

- J.Tolentino noted the Framework has already been approved by the Committee and is being revisited to send directly to the full Commission for approval. However, given the August Commission meeting has been cancelled, the Framework will be sent to Executive Committee for review and approval. The Framework was also included in the July Commission meeting packet for reference.
- D.Lee asked for the definition of *Linkage to Care* as noted on the Care & Treatment section on the Framework and also requested to add footnotes to the document with the scientific evidence that supports the messages that *people taking daily PrEP do not acquire HIV* and *people with sustained viral load suppression do not transmit HIV*.
- ➡ Commission staff will confirm the definition of *Linkage to Care* for the HIV Continuum with DHSP and add the

corresponding footnotes.

MOTION #3: Approve the HIV Continuum Framework, as revised, and forward to the August 8, 2019 Commission meeting.
(*Passed by consensus*).

9. UNIVERSAL STANDARDS OF CARE REVIEW:

- J.Tolentino reviewed the comments that were received during the second round of public comment included in the packet.
- The comment submitted by Miguel Fernandez requesting housing be added to Standards 6.1 and 6.2 was discussed by the Committee and the Committee agreed housing is a key provider that should be called out.
- ➡ Housing will be added to Standard 6.2, page 11.
- The Committee discussed the anti-discrimination policy comments submitted by Miguel Camnitzer, Ubaldo Boido, and Craig Scott. It was noted that all County contracts are required to follow anti-discrimination laws, as noted in the contract language, and any organization that is found to discriminate against individuals is not in compliance. The Committee discussed that discrimination continues to occur despite the contract language. C.Scott recommended adding a standard that requires the organization to have an internal anti-discrimination policy while other Committee members noted it is under the purview of County contracting.
- ➡ Language will be added to Standard 4.2, page 8 on developing or utilizing an anti-discrimination policy as well as educating the workforce on the policy. The objectives will also be edited to include language that ensures agencies operate with anti-discrimination practices.
- The comment regarding that organizations should post public notices about Community Advisory Board meetings is not within the standards of care purview.
- J.Tolentino recommended adding language regarding agencies limiting the amount of paperwork for clients, however N.Kaplan noted this is not within organization's capacity given the funding requirements and paperwork mandated to provide care.
- The Committee discussed creating consumer friendly versions describing the purpose of standards of care, B.Land stated this could be a project for the Consumer Caucus.
- The Committee discussed adding the Patient & Client Bill of Rights to the Universal Standards and a list of the Ryan White Program Service Categories to serve as a guide for consumers and increase knowledge and awareness of their rights.
- ➡ Commission staff will add the Patient & Client Bill of Rights and a list of the service categories as appendices to the Standards.
- ➡ Commission staff will email an updated version to the Committee for reference as well as language from a recent DHSP contract on anti-discrimination.

MOTION #4: Approve the Universal Standards of Care, as revised, and forward to the August 8, 2019 Commission meeting.
(*Passed by consensus*).

10. NON-MEDICAL CASE MANAGEMENT STANDARDS OF CARE REVIEW:

- J.Tolentino noted the two documents in the packet, one version with track changes and the other version without track changes which serves as an easier read. C.Barrit reminded the group that the Committee is re-visiting the Standards as directed by the PP&A Committee and DHSP in preparation for future contracts.
- The Committee reviewed the HRSA definition of Non-Medical Case Management.
- N.Kaplan noted that individuals eligible for MyHealthLA are not Ryan White participants, purposely developed so that MyHealthLA does not pull all Ryan White participants.
- The Committee discusses removing the specific programs that are called out under the Non-Medical Case Management Overview/HRSA definition as to not limit or exclude any programs a client may benefit from.
- ➡ Remove language after "programs for which they may be eligible..." until the bullet points (page 1)
- L.Klein asked for clarification on *all case management encounters* (page 1); C.Barrit responded that there are various types of case management under the Ryan White system.
- C.Barrit encouraged the Committee to focus on the full range of services and benefits provided by the service category rather than the payor source as to not limit the standards development.
- B.Land encouraged the Committee to think of Non-Medical Case Management as a 100% access point to all services for consumers.
- ➡ Commission staff will email a clean iteration for review prior to the next meeting.

VI. NEXT STEPS

10. TASK/ASSIGNMENTS RECAP: There were no additional items.

11. AGENDA DEVELOPMENT FOR NEXT MEETING: There were no additional items.

VII. ANNOUNCEMENTS

12. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:

- D.Lee highlighted the grand opening of the Unique Women's Coalition at Charles Drew campus.
- N.Kaplan stated the LGBT Center is recruiting a medical social worker if anyone knows someone who may be interested in applying.

VIII. ADJOURNMENT

13. ADJOURNMENT: The meeting adjourned at 12:04pm.