



STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
GOVERNANCE REFORM TASK FORCE
WOMAN'S CLUB OF DOWNEY
9813 PARAMONT BLVD
DOWNEY, CA 90240



WEDNESDAY, MAY 27, 2026, 5:00 P.M.

I. ADMINISTRATIVE MATTERS

1. Call to Order, Roll Call, Land Acknowledgment, and Opening Remarks from Local Elected Officials and/or Community Leaders.

Chair Rodarte called the meeting to order at 5:14 pm. Andre Harmandjian, administrative staff, conducted roll.

A quorum was established with 8 members present of 13 seats. After the initial roll call, Member Phelps, and Member Steele arrived.

Present: John Fasana, David Green, Derek Hsieh, Julia Mockeridge, Vivian Gray, Marcel Rodarte, Brian Calderón Tabatabai, and Nancy Yap

Absent: Gabriela Gironas, Sara Sadhwani, Rosa Soto, David Phelps, and Derek Steele

Also Present: Shadi Kardan, Assistant Executive Officer, Norayr Zurabyan, Assistant County Counsel, and Gary Winuk of the Kaufman Legal Group

Member Gray read the Los Angeles County Land Acknowledgement.

Mayor Claudia M. Frometa of the City of Downey delivered opening remarks.

Chair Rodarte announced his decision to step down as Chair of the Governance Reform Task Force, effective immediately. Chair Pro Tem Yap subsequently assumed the Chair's duties and presided over the remainder of the meeting.

No members of the public addressed the Governance Reform Task Force on this item.

2. Approval of Minutes
 - Action Item: Approval of May 13, 2026, Meeting Minutes

Attachments: [May 13, 2026, Meeting Minutes](#)

Chair Pro Tem Yap called for any discussions or objections to the May 13, 2026, Meeting Minutes. Hearing none, the Task Force received and filed the Meeting Minutes.

No members of the public addressed the Governance Reform Task Force on this item.

II. GENERAL PUBLIC COMMENT

3. Opportunity for members of the public to address the Governance Reform Task Force on items of interest that are within the subject matter jurisdiction of the Governance Reform Task Force.

Attachments: [Public Comment/Written Correspondence](#)

No members of the public addressed the Governance Reform Task Force on this item

III. DISCUSSIONS

4. Presentation and Potential Action: Ana Guerrero, Civitas Public Affairs Group on Consultant Services and Anticipated Scope of Work

Ana Guerrero from Civitas Public Affairs Group will provide an overview of her professional background, describe the services she will be providing to the Governance Reform Task Force, and present a broad overview of the anticipated scope of work.

Attachments: [Presentation](#)
[Staff Report](#)
[Public Comment/Correspondence](#)

No members of the public addressed the Governance Reform Task Force on this item.

5. Presentation and Potential Action: Pamela Miller, Miller Management & Consulting Group on Consultant Services and Anticipated Scope of Work

Pamela Miller from Miller Management & Consulting Group provided an overview of her professional background and described the services she will be providing to the Governance Reform Task Force, and presented a broad overview of the anticipated scope of work.

Attachments: [Presentation](#)
[Staff Report](#)
[Public Comment/Correspondence](#)

No members of the public addressed the Governance Reform Task Force on this item.

6. Presentation and Potential Action: Los Angeles County Auditor-Controller's Office Regarding Fiscal Accountability, Independent Oversight, and County Governance

The Governance Reform Task Force will receive a presentation from the Los Angeles County Auditor-Controller's Office regarding its current responsibilities, reporting structure, audit authority, investigative functions, and role in supporting fiscal accountability, transparency, and independent oversight.

Attachments: [Presentation](#)
[Reference Material](#)
[Staff Report](#)
[Public Comment/Correspondence](#)

A motion was introduced to agendaize a future discussion regarding potential charter amendments related to the Auditor-Controller's recommendations. The motion directed outside counsel to develop draft charter amendment language for consideration and requested that the Auditor-Controller provide additional information and supporting materials regarding the proposed amendments and associated operational efficiencies.

On motion by Member Fasana, seconded by Member Steele, this motion was carried by

the following vote:

Ayes: 10 – John Fasana, David Green, Derek Hsieh, Julia Mockeridge, Vivian Gray, David Phelps, Derek Steele, Brian Calderón Tabatabai, Nancy Yap, Marcel Rodarte

One (1) member of the public addressed the Governance Reform Task Force on this item in person.

7. Discussion and Potential Action: Timely Communications and Ad Hoc Subcommittee Authority

The Governance Reform Task Force will engage in a discussion on the need for timely communications and on clarifying the authority of ad hoc subcommittees to issue responses on behalf of the Task Force. Item carried to next.

Attachments: [Staff Report](#)
[Public Comment/Correspondence](#)

No members of the public addressed the Governance Reform Task Force on this item.

8. Update and Consideration of Potential Action: Active GRTF Ad Hoc Subcommittees:

Discussion and potential action: Reports by the following GRTF Ad Hoc Subcommittees on their progress and work plans:

- GRTF Ad Hoc Subcommittee on the Elective Executive
- GRTF Ad Hoc Subcommittee on Expansion of the Board
- GRTF Ad Hoc Subcommittee on the Independent Ethics Commission
- GRTF Ad Hoc Subcommittee on Public Budget Presentations and Five-Day Posting Requirement for Non-Urgent Legislation
- GRTF Ad Hoc Subcommittee on Public Engagement Strategy

Attachments: [Staff Report – Subcommittee on the Elective Executive](#)
[Staff Report – Subcommittee on the Expansion of the Board](#)
[Staff Report – Subcommittee on the Independent Ethics Commission](#)
[Staff Report – Subcommittee on the Budget Presentations/Five-Day Posting](#)
[Staff Report – Subcommittee on Public Engagement Strategy](#)
[Public Comment/Correspondence](#)

No members of the public addressed the Governance Reform Task Force on this item.

9. Executive Director Oral Report: Update and Possible Action on Ongoing Requests

- General requests from GRTF members to staff.

A motion was introduced to confirm The SEED School of Los Angeles County as the location for the August 12, 2026, regular Governance Reform Task Force meeting and The Lundquist Institute as the location for the August 26, 2026, and September 23, 2026, regular Governance Reform Task Force meetings.

On motion by Member Mockeridge, seconded by Member Green, this motion was

carried by the following vote:

Ayes: 10 – John Fasana, David Green, Derek Hsieh, Julia Mockeridge, Vivian Gray, David Phelps, Derek Steele, Brian Calderón Tabatabai, Nancy Yap, Marcel Rodarte

Attachments: [Staff Report](#)
[Public Comment/Correspondence](#)

No members of the public addressed the Governance Reform Task Force on this item.

IV. MISCELLANEOUS

10. Matters not on the posted agenda, to be presented and (if requested) referred to staff or placed on the agenda for action at a future meeting of the Governance Reform Task Force, or matters requiring immediate action because of an emergency or where the need to take immediate action came to the attention of the Governance Reform Task Force subsequent to the posting of the agenda.

A motion was introduced by Member Phelps to agendize for the June 10, 2026, regular Governance Reform Task Force meeting the selection of the Chair and, in the event the Chair Pro Tem is elected to serve as Chair, the selection of a new Chair Pro Tem. With no objections, the future agenda item was approved by unanimous consent.

A motion was introduced by Member Rodarte to agendize a future discussion regarding Ad Hoc Subcommittee membership, including the option to review and modify current membership assignments. With no objections, the future agenda item was approved by unanimous consent.

V. ADJOURNMENT

11. Adjournment of the May 27, 2026, Governance Reform Task Force meeting.

Chair Pro Tem Yap adjourned the meeting at 9:13 pm.