



Los Angeles County
QUALITY AND PRODUCTIVITY COMMISSION

MINUTES OF THE MEETING OF
June 27, 2022, at 10:00 a.m.

County of Los Angeles
Quality and Productivity
Commission

565 Kenneth Hahn
Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Telephone: (213) 974-1361
(213) 974-1390
(213) 893-0322

Website: qpc.lacounty.gov

Virtual Meeting
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Meeting ID: 827 6978 9647

Passcode: 022742

Call in Number: (669) 900-9128

CALL TO ORDER

Nichelle Henderson, Chair, called the meeting of the Quality and Productivity Commission to order at 10:02 a.m.

THE FOLLOWING COMMISSIONERS WERE PRESENT (TAKEN BY ROLL CALL):

Jacki Bacharach
Maxwell Billieon
Viggo Butler
Teresa Dreyfuss
Rodney Gibson
Nancy Harris
Nichelle Henderson

Huasha Liu
Edward McIntyre
Yasmine-Imani McMorrin
William Parent
Dion Rambo
William Wright

ABSENT

Shawn Landres
E. Scott Palmer
Jeffrey Penichet

PRODUCTIVITY MANAGERS' NETWORK (PMN)

Arman Depanion, Chair

ASSEMBLY BILL (AB) 361 DECLARATION BY THE CHAIR

Before beginning today's meeting, Commissioner Henderson made the following statement regarding AB 361. On June 14, 2022, the Board of Supervisors approved a motion to continue teleconference meetings under AB 361.

As such, the Commission will continue to meet via teleconferencing in compliance with AB 361 until such time as deemed otherwise by the Board. The Board will next take action in 30 days.

Chair
Nichelle M. Henderson

First Vice Chair

E. Scott Palmer

Second Vice Chair

Teresa Dreyfuss

Immediate Past Chair

Jacki Bacharach

Chairs Emeriti

Rodney C. Gibson, Ph.D.

J. Shawn Landres, Ph.D.

Edward T. McIntyre

Maxwell Billieon

Viggo Butler

Nancy G. Harris

Huasha Liu

Yasmine-Imani McMorrin

William B. Parent

Jeffrey Jorge Penichet

Dion Rambo

Will Wright

Executive Director

Jackie T. Guevarra, CPA

Program Manager

Laura Perez

Program Support

Tammy Johnson

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

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effective and caring service"



OPENING REMARKS

Commissioner Henderson welcomed everyone to the June 27, 2022, meeting and noted the meeting is being recorded. She announced that members of the public could send their questions or comments to Jackie Guevarra during the meeting via email at Jguevarra@bos.lacounty.gov or via the chat feature. Please inform Jackie Guevarra via email or the chat feature which item(s) you have a comment on. Any information received will become part of the official meeting record.

Members of the public were also given the opportunity to send their comments and questions to Executive Director, Jackie Guevarra, by June 26, 2022, 4:00 p.m. No written comments were received.

She also announced that each Commissioner will have the opportunity to speak on any agenda item and vote on the items will be taken by roll call.

APPROVAL OF THE APRIL 25, 2022 MINUTES

Commissioner Bacharach moved to approve the minutes of April 25, 2022, seconded by Commissioner Parent. The minutes were approved by the following vote (taken by roll call):

Yes: Commissioners Bacharach, Billieon, Butler, Dreyfuss, Harris, Henderson, Liu, McIntyre, McMorrin, Parent, Rambo, and Wright
No: None
Abstain: None

Commissioner Gibson was not present during this item and did not vote.

PRESENTATION OF PRODUCTIVITY INVESTMENT FUND (PIF) PROPOSALS (FOR DISCUSSION AND POSSIBLE ACTION) AND FUND BALANCE REPORT, FISCAL YEAR 2021-2022, 4th QUARTER (AGENDA#4)

Fund Balance Report

Commissioner McIntyre reported that four proposals were before the Commission for consideration in the 4th Quarter of Fiscal Year 2021-2022. As of March 31, 2022, the outstanding PIF fund balance is \$5,598,300. The four proposals being heard today total \$1,617,250. If all four projects are approved today, the fund balance would be \$3,981,050.

Presentation of PIF Proposals for Discussion and Action

22.13 – Public Health, for *DPH Disease Defense Force*, \$267,250 Grant

Dr. Barbara Ferrer, Maxine Liggins, Rita Singhal, Suzette Alvarex, and Catherine Mak were in attendance to support and answer any questions regarding the project.

Commissioner McIntyre reported there is a motion out the Productivity Investment Board (PIB) recommending a \$162,250 Grant.

Commission Billieon presented the project. The grant would be used for the implementation and maintenance of a software application that captures employee health information.

Commissioner Bacharach made a motion to approve the \$214,750 grant for two years of maintenance and the acquisition of software. The motion was seconded by Commissioner Liu. Commissioner Bacharach later withdrew her motion.

After further discussion and questions, Commissioner Rambo moved to amend the motion to approve a \$267,250 grant, to include all three years of maintenance with the third year contingent of a repayment, if the Department identifies funding. The motion was seconded by Commissioner Wright and approved by the following vote (taken by roll call):

Nos: None
Yes: Commissioners Bacharach, Billieon, Butler, Dreyfuss, Harris, Henderson, Liu, McIntyre, McMorrin, Parent, Rambo, and Wright
Abstain: None

Commissioner Gibson was not present during this item and did not vote.

22.14 – Human Resources, for *Building Competencies in LGBTQ+ Awareness and SOGIE Data Collection*, \$100,000 Grant

Lisa Garrett, Rodney Collins, Tina Curry, Abbe Land, Pamela Missett, Leslie Foxvog, and Molly Gonzalez were in attendance to support and answer any questions regarding the project.

Commissioner McIntyre reported there is a motion out the Productivity Investment Board (PIB) recommending a \$100,000 Grant.

Commission Parent presented the project. The grant would be used to support the Department's ability to develop curriculums and provide training and resources to build County employee LGBTQ+ awareness and improve methodologies for collecting Sexual Orientation, Gender Identity and Expression (SOGIE) data.

After discussion and questions, Commissioner Henderson moved to approve a \$100,000 grant. The motion was seconded by Commissioner Bacharach and approved by the following vote (taken by roll call):

Nos: None
Yes: Commissioners Bacharach, Billieon, Butler, Dreyfuss, Gibson, Harris, Henderson, Liu, McIntyre, McMorrin, Parent, Rambo, and Wright
Abstain: None

22.15 – Los Angeles County Museum of Art (LACMA), for *West Campus Lighting Control System Upgrade*, \$500,000 Grant

Michael Govan, Ann Rowland, and Daniel Johnson were in attendance to support and answer any questions regarding the project.

Commissioner McIntyre reported there is a motion out the Productivity Investment Board (PIB) recommending a \$500,000 Grant.

Commissioner Butler presented the project. The grant would be used to upgrade the Lighting Control System (LCS) for the museum's west campus by replacing the components essential for systems management with state-of-the-art products that better support the lighting needs of exhibitions, programs, and campus facilities. It will increase efficiencies at the museum and better serve County constituents.

After discussion and questions, Commissioner Billieon moved to approve a \$500,000 grant. The motion was seconded by Commissioner Wright and approved by the following vote (taken by roll call):

Nos: None

Yes: Commissioners Bacharach, Billieon, Butler, Dreyfuss, Gibson, Harris, Henderson, Liu, McIntyre, McMorrin, Parent, Rambo, and Wright

Abstain: None

22.11 – Chief Executive Office for *Los Angeles County Real Estate Management System (LACREMS)*, \$750,000 Grant

During the meeting, Commission staff was notified that Fesia Davenport, Chief Executive Officer, and Joe Nicchitta, Chief Deputy, were at the annual Budget Deliberations meetings and could not attend the Commission meeting. The Commission decided to carryover the proposal to the next Commission meeting on Monday, July 25, 2022.

CHAIR'S REPORT: ADMINISTRATIVE ITEMS, DEPARTMENT VISITS, AD HOC COMMITTEE (AGENDA #5)

Commissioner Henderson reported the following:

- The next regular Commission meeting will be on Monday, July 25, 2022. Staff is working on the following speakers for the meeting:
 - Cheri Todoroff, Executive Director, CEO Homeless Initiative, to provide an update on the PIF project 19,25 *Homeless Initiative Technology Innovation RFP*
 - Speaker from the Blue Ribbon Commission on Homelessness, to present on the report on homelessness in the County
 - Kate Anderson, Executive Director, CEO Center for Strategic Partnership, to provide an overview of the County's public private partnership efforts

- The Commission is working with former Commissioner Blaine Meek and the Los Angeles Federation of Labor on his replacement
- Resuming the Rebranding ad hoc Committee soon. Commissioner Rambo has been added to the Committee, which will tackle how to rebrand the Commission

PMN CHAIR'S REPORT: GENERAL MEETING AND TRAINING (AGENDA #6)

Arman Depanian, Chair, reported the following:

- Approximately 154 people, including Productivity Managers attended the June 1, 2022, Leadership Conference. A big thanks to Sylvia White-Irby, Productivity Manager from the Los Angeles Superior Court, for participating in the Leadership Conference Ad Hoc Committee. Thanks also go out to Hsiao-Ching Chen, Catherine Mak, and Heidi Oliva, who assisted Commission staff with the registration table and setting up the Grand Ball room. It was a great team effort!
- On May 4th, the PMN held its quarterly PMN General Meeting and Training virtually. Approximately 42 Productivity Managers attended, along with Commissioners Billieon and McMorrin. Training was provided by:
 - Inna Sarac (PM for the Medical Examiner-Coroner) and Michelle Jiang (PM for DCBA), as well as this year's PQA Co-Chairs, gave an outstanding presentation on the Dos and Don'ts of the PQA application process
 - Maria Calderon, Retirement Benefits Specialist, Los Angeles County Employment Association, gave an informative presentation on the LACERA Power of Attorney. She provided information on why someone would choose to have a Power of Attorney (POA), when does a POA becomes effective and terminated, its limitations and requirements, and why is it "special" and "durable." Managers especially appreciated the step-by-step explanation on how to fill out the application, including the dos and don'ts. It was a very informative presentation and appreciated by the Network.
- FY 2022-23 1st Quarter PIF proposals are due July 1, 2022. The PIB Advisory Committee will meet on July 13, 2022 to review and discuss the proposals with department representatives.

EXECUTIVE DIRECTOR'S REPORT: COMMISSION EVENTS UPDATE, CALENDAR OF EVENTS, DEADLINES, ADMINISTRATIVE ITEMS (AGENDA#7)

Jackie Guevarra, Executive Director, reported on the following:

- The Commission will continue to meet virtually under AB 361. Until the COVID-19 infection/transmission rate decreases and stabilizes, virtual meetings will continue
- The Executive Office has partnered with the Los Angeles County Library to provide library locations where Commissioners and/or community members may participate remotely in Commission meetings—there are two designated libraries per Supervisorial District
- Commission staff is working on the Summer Quarterly Newsletter. We anticipate issuing the Newsletter around June 30, 2022
- Training reminders are automatically sent out. However, until the login/access problems are fixed, Commissioners do not have to take the trainings—the Human Resources Division is looking into the matter

- PQA submissions were due Friday, June 24, 2022—we received 83 applications
 - Save-the-dates were sent out to the PMN, Department Heads and Board Offices
 - Both Supervisors Barger and Mitchell have confirmed their attendance
 - PQA Evaluation is scheduled for in-person in Marina del Rey on Wednesday, August 3, 2022; all Commissioners are invited to participate
 - Top Ten Site Visits will be scheduled on August 15-30, 2022; please keep your calendars clear for these visits
 - We will know the Top Ten winners by August 9, 2022. Laura Perez will immediately contact departments and Commissioners to schedule the site visits

LEADERSHIP CONFERENCE AD HOC COMMITTEE UPDATE (AGENDA#8)

Commissioner Parent, Chair, reported the following:

- On Wednesday, June 1, 2022, the first in-person conference in nearly two years was held at the Music Center. This year's theme was *People First: Expanding Possibilities*.
- The general feedback is positive and many liked the speakers; also positive comments on the new space (Grand Hall)
- Coherent messaging on equity, resilience, purposefulness, and mental health well-being
- The related documents and presentation materials have been posted on the Commission website
- The ad hoc Committee for new members will be on July 1, 2022 to June 30, 2023, please let Jackie Guevarra know if you would like to continue to serve or if you are interested in joining the 2023 Conference Committee.

DEPARTMENT VISITS AD HOC COMMITTEE UPDATE (AGENDA#9)

Commissioner Henderson made the following report on behalf of Commissioner Palmer:

- The Department Visit reports for the Los Angeles County Development Authority, Department of Consumer and Business Affairs, and the Fire Department were presented for discussion. The reports were received and filed with no discussion.
- Commissioners were asked to check their calendars for the visits they signed up for. There have been a number of Commissioners who were no shows or last minute cancellations. On two visits, only half of the Commissioners showed up.

PROCUREMENT AD HOC COMMITTEE REPORT UPDATE (AGENDA#10)

Commissioner Butler, Chair, Procurement ad hoc Committee, reported the following:

- The Procurement Modernization and Transformation Board Motion authored by the 5th Supervisorial District and co-authored by the 4th Supervisorial District, was approved by the Board of Supervisors on June 14, 2022
- The ad hoc Committee met on June 21, 2022 to plan the next steps
- Next is a meeting on June 29, 2022 with key departments (Chief Executive Office, Internal Services Department, Auditor-Controller and Executive Office of the Board) to kick-off the project

LOS ANGELES COUNTY ROADMAP TO ECONOMIC RECOVERY BOARD MOTION (APRIL 28, 2020), NO. 20 – PROSPERLA.COUNTY.GOV (AGENDA#11)

Commissioner Henderson made the following report:

- The next biannual report is due on June 30, 2022.
- 23 ideas received between December 1, 2021 – May 31, 2022
- Commission staff are reviewing ideas for inclusion in the next report

COUNTYWIDE CRIMINAL JUSTICE COORDINATION COMMITTEE (CCJCC) (AGENDA#12)

Commissioner McIntyre made the following report:

- The CCJCC meeting on May 11, 2022, was cancelled.

Commissioner Billieon made the following report:

- The CCJCC met on June 8, 2022. Two presentations were made. The first presentation was from the Public Defender's Office and Alternate Public Defender's Office provided an update on the Psychiatric Social Worker Program on guiding re-entry of women (GROW). The program focuses on developing social history reports for eligible female clients. These reports may be considered during the adjudication process and can help to determine the best suitable outcome, including alternative sentencing dispositions that may be under consideration.
- The second presentation was from the Sheriff's Department and the Los Angeles Police Department provided an update on the Taskforce for Regional Auto-Theft Prevention (TRAP) Executive Steering Committee report and updates on current operations and trends. The mission is to reduce the incidents of auto theft, increase recovery rate, identify trends and patterns in auto theft, provide training and expertise to Law Enforcement Organization partners; and coordinate a deterrence program with the private sector

COMMISSIONER ANNOUNCEMENTS REGARDING CONFERENCES, MEETINGS, AND GATHERINGS OF INTEREST TO THE COMMISSION (AGENDA#13) – FOR DISCUSSION ONLY

- Commissioner Wright extended an invitation to all Commissioners to an Architecture/ Engineering/ Construction (AEC) roundtable on June 29, 2022 at 8:00-11:30 a.m. The roundtable serves as an opportunity to bring together the leadership of the multiple organizations representing the LA-based AEC industry and for organizations to share with each other a status update of their programs, initiatives, and core values.
- Commissioner Henderson is working with Commissioner Rambo on a project with the Los Angeles Community College District (LACCD) to host a concert on mental health for LACCD students. In partnership with LACCD, Rams, Chargers, Sparks, Lakers, County Department of Mental Health, and Behavior Health Services they are hosting the first ever Mental Health Concert at the YouTube Center at SoFi stadium on Saturday, July 16, 2022. A related press conference was held on June 15, 2022. Commissioners Rambo stated that he and Commissioner Henderson wanted to do something for the LACCD graduates. He reached out to his contacts and resources

to attract talent for the event. The goal is to increase mental health awareness in the community, especially in communities of color. The concert is 60-70% music and the rest focuses on mental health.

- Commissioner McMorrin stated that Culver City Financial Advisory Committee started its own innovation and Efficiency Awards (modeled after the Commission's work) though on a much smaller scale. She wanted to share that the Quality and Productivity Commission is having a positive impact in the community.
- Commissioner Billieon also announced a project in partnership with LACCD. The program is entitled "Capitalize Learning the Business," which is a virtual program that will begin on July 31, 2022 on the LACCD platform. He is bringing to the table a number of celebrities. The kick-off includes Isaiah Thomas, Magic Johnson, Oprah Winfrey, Ayehsa Curry, and Martha Stewart. There is a long list of individuals who will be teaching business and how business is done in the modern era. We will be working with Steven Chong, President, World Trade Center in Los Angeles. Attendance is expected at 2,500-3,000. Additional information will be shared with Jackie Guevarra.

COMMISSIONER DISCUSSION ON GOALS, IDEAS, FUTURE PROJECTS, AND/OR DIRECTION OF THE COMMISSION (AGENDA #14) – FOR DISCUSSION ONLY

Commissioner Butler summarized the process (and concerns) leading up to finalizing the Procurement Modernization and Transformation Board motion, which was approved by the Board on June 14, 2022. The process included meetings with County departments (named in the motion) and answering questions about the purpose of the motion. The meetings resulted in edits to the motion.

After discussion and questions, Jackie Guevarra clarified that it is standard County protocol to vet a Board motion with key stakeholders before it makes it on the Board agenda for approval.

MATTERS NOT ON THE POSTED AGENDA TO BE PRESENTED AND PLACE ON A FUTURE AGENDA (AGENDA #15) – FOR DISCUSSION ONLY

None

PUBLIC COMMENT (AGENDA #16)

None

ADJOURNMENT

Commissioner Liu moved to adjourn the meeting, seconded by Commission Harris. The meeting adjourned at 12:24 p.m. The next full Commission meeting will be on Monday, July 25, 2022.